



SPECIAL EVENT LICENSE PROCEDURES

City of Bremerton
Tax & License Division
345 6th Street, Ste 600
Bremerton, WA 98337
(360) 473-5311

Complete the Special Event Application and submit it along with the application fee of \$100 to the Tax and License Division at least three (3) weeks prior to the event date. Incomplete applications will not be accepted. The following documents must be included at time of application:

- A certificate of insurance in the amount of \$500,000 combined single limit bodily injury and property damage for the specific event listing the City of Bremerton as additional insured and endorsement if the event is on City Property. The endorsement is known as an Additional Insured Endorsement. Acceptable forms of endorsement are CG 20 12 or CG 20 26 or equivalent. See sample endorsement forms attached. For any activity of substantial risk that cannot be covered directly under the Sponsor's insurance, a certificate of insurance and endorsement will be required from the participating vendor in addition to current proof of inspection from the Department of Labor and Industries.
- A list of all participants in the event who are selling a product, advertising or generally engaging in business. All food vendors must be permitted by the Kitsap Health District.
- Detailed map with route highlighted, including directional arrows if appropriate and/or setup plan showing the location of all tents, vendors, kids' rides, beer gardens, exits/entrance, etc. Also, include a copy of the event flyer/poster/notice.
- If the Special Event will require street closures or use of street lanes, the Street Closure Information form must be filled out for each closure and included with your application.
- If the Special Event will take place on City Park property, a Park Reservation form must be submitted to the Parks Department. Additional fees will apply. Include a copy of the completed park reservation form with your event application.

NOTE: Any arrangements for power, street closures, barricades, traffic control or public safety will be made directly with the Police/Fire/Street/Electrical departments by the Sponsor after the application has been submitted. Per BMC 5.36.020 the City reserves the right to charge any sponsor of a special event direct costs incurred by the City as the result of the event.

Applicants that require temporary power box(s) (Spider Box(s)) and cables must obtain an L&I permit (per L&I code) for temporary power supply. It is also the requirement and responsibility of the applicant to have L&I inspect the temporary power supply (Spider Box(s)) and cables prior to the event. Scheduling the inspection with L&I (360) 4515-4000 at least 72 hours prior to the event is required.

OPTIONAL: A video PSA (Public Service Announcement) of 30-60 seconds to be aired on BKAT is available for an additional \$25.00 (to be paid with the application fee).

Event applicant will provide digital pictures or video of the event. BKAT will add voice and graphics and air the PSA a minimum of 6 times per week – 2 weeks prior to your event. Applicant will receive a complimentary copy.

We must receive the info and all digital images three weeks prior to the event

Please contact Charleen Burnette (charleen.burnette@ci.bremerton.wa.us) or

Jon Rauch (jon.rauch@ci.bremerton.wa.us) or at BKAT (360) 308-0139.

If you have any questions, please contact Tax & Licensing at (360) 473-5311.

NOTE: This is a sample Additional Insured Endorsement.

Your insurance broker will need to provide a copy of the Additional Insured Endorsement along with your Certificate of Liability Insurance naming the City of Bremerton Additional Insured.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

*City of Bremerton
345 6th Street Ste. 600
Bremerton WA 98337*

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

NOTE: This is a sample Additional Insured Endorsement.

Your insurance broker will need to provide a copy of the Additional Insured Endorsement along with your Certificate of Liability Insurance naming the City of Bremerton Additional Insured.

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 12 07 98

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – STATE OR POLITICAL SUBDIVISIONS – PERMITS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Political Subdivision:

*City of Bremerton
345 6th Street Ste. 600
Bremerton WA 98337*

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured any state or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit.

2. This insurance does not apply to:

- a. "Bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

YES NO

1 Will there be a parade / run / walk / cycle ?

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If yes, describe the proposed route below, list start/finish times, specify if sidewalks will be used.

- ▷ Attach a map highlighting the route, include directional arrows.

2 Will there be a festival / street fair / market / block party / BBQ / pancake breakfast ?

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If yes, please provide the following:

- ▷ Attach a map showing the location of vendors, entrances and exits.
- ▷ A complete list of participating vendors including phone numbers at least three (3) days prior to the event.

(a) Will there be food vendors?

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Note: All Food Vendors must obtain proper Health District permits prior to event.

3 Will there be a stage?

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If yes, please list the contractor's name & phone number, and stage placement & size.

City Property Private Property

(a) Will there be participation by the Public on the stage?

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4 Will there be tents or canopies?

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If yes, complete tent application form and submit with this application.

Below provide the contractor's name and phone number, and placement and size.

Note: The Fire Code requires permits and approvals for canopies (open on all sides) in excess of 700 square feet (which includes the aggregate square footage of all canopies within 12 feet of each other), and tents (closed on one or more sides) that exceed 400 square feet (again, the aggregated square footage).

City Property Private Property

5 Will children be participating in this event?

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(a) Will there be children's rides? (Pony Rides, Dunk Tank, Bouncy House)

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If yes, identify the vendor, describe each ride and list the location. *Vendor's Certificate of Insurance naming the City as additional insured and endorsement are required. Current proof of inspection by Dept. of Labor & Industries may be required. Attach forms with this application.*

6 Will there be amusement games?

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If yes, identify the vendor, describe each game and list the location. *Insurance may be required.*

(a) Do you have Gambling Commission Approval?

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YES NO

7 Will there be demonstrations (wrestling, gymnastics, dancing, petting pens, etc.)?

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If yes, list each demonstrator and phone number. *Insurance may be required.*

_____	_____
_____	_____
_____	_____
_____	_____

City Property Private Property

(a) Will there be participation by the Public in the demonstrations?

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8 Will you be using a City Park?

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If yes, identify park and attach a copy the Parks Reservation form.

▷ Attach a detailed map indicating how area will be used and location of all vendors.

9 Will there be marine events?

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If yes, explain below and attach a detailed map listing locations used including landings used.

10 Will there be liquor sales / Beer Garden / Wine Bar?

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If yes, list license holder(s) and describe activity. *Liquor liability insurance naming the City as additional insured is required in addition to Liquor Control Board approval. Provide copy of catering license and letter to LCB. Attach forms.*

▷ Attach a detailed map showing the location of all beer garden/wine tasting areas.

11 Do you have insurance coverage?

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Note: You are responsible for submitting a copy of your insurance and endorsement naming the City as additional insured. Acceptable forms of endorsement are CG 20 12 or CG 20 26 or equivalent.

List your insurance agent and phone number below. Attach forms with this application.

_____	_____
_____	_____

12 Will any of the above mentioned events take place after dusk?

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If yes, list below.

13 Will your event require Police support for security?

Will your event require Police support for traffic control?

If you have selected yes to either of the above questions, BPD will contact you for details.

Note: Off duty officer services are billed at a minimum of 3 hours. Services are arranged thru the BPD and the rates will be discussed at that time.

YES NO

14 Will you be requesting fire department support? If yes, list details below.

15 Will there be storage of flammable liquids close to public areas?

If yes, specify location(s) below.

16 Will your event require electrical support?

If yes, list all connected power loads needed and specific location(s) below.

Note: For use of temporary power boxes (Spider Box(s)) and cables, the applicant must sign a release form for liability of the power box(s) and cords at Public Works, from the Electronics department. Call the City of Bremerton customer support at (360) 473-5920 to be transferred to the Electronics Department personnel assigned to electrical support.

(a) Have you obtained an L&I permit for temporary power supply?

All applicants that require temporary power box(s) (Spider Box(s)) and cables must obtain an L&I permit (per L&I code) for temporary power supply. It is also the requirement and responsibility of the applicant to have L&I inspect the temporary power supply (Spider Box(s)) and cables prior to the event. Inspection requests may take up to 48 hrs. Scheduling the inspection with L&I prior to the event is required. L&I (360) 415-4000

17 Will your event require street closures for a block party/street fair/market/festival?

Will your event require rolling street closures for a parade/run/cycle/walk?

If yes, attach the following:

- ▷ Street Closure form(s) for each section that will be closed/blocked.
- ▷ A detailed map showing location of blocked/closed roads, entrance/exits, vendors.
- ▷ A copy of the letter/notice/flyer that you are using to notify businesses and residents who will be affected by the closure(s).

18 Have you made arrangements for wastewater disposal?

19 Have you made arrangements for waste management (dumpsters/waste receptacles)?

20 Please provide copy of the flyer/poster for your event when available.

21 Complete list of vendors, (include vendor name, phone number, & nature of business):

***Bremerton Fire Department
Fire Marshal's Office***

Construction Assistance Bulletin

TENTS

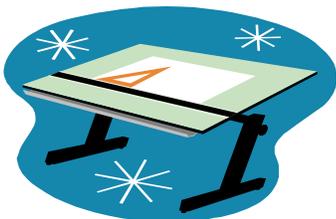
MEMBRANE STRUCTURES

A permit is required for tents and membrane structures in excess of 400 square feet.

Exception: Tents less than 700 square feet and are open on all sides.
Items required to issue a permit.

Please provide the following information.

1. A clear site plan (outside the tent) showing:
 - a. Overall size of the tent (including guy wires/ropes)
 - b. Distance (in feet) to adjoining structures or significant obstructions.
 - c. Location of the nearest fire hydrant
 - d. Location of associated parking
 - e. Generator or other power location and route into the tent
 - f. Location of all streets (w/ street names)
 - g. Location of property lines
2. A clear floor plan (inside the tent) showing:
 - a. Location and size of exits
 - b. Location of fire extinguishers
 - c. The arrangement of all furniture and equipment
 - d. Location of fire extinguishers
3. A separate site/floor plan showing evacuation routes and assembly area in the event of an emergency.
4. A detailed statement describing the activities to be conducted in the structure.
5. A completed City of Bremerton Tent Application



***Bremerton Fire Department
Fire Marshal's Office***

Construction Assistance Bulletin

**TENTS
APPLICATION**

Primary Contact: _____

Email of Primary Contact: _____

Phone of Primary Contact: _____

Length of time the tent will be up _____ (max 180 days)

Date tent will be erected: _____

Is this an air supported/air inflated structure: yes no not sure

Total number of tents being erected or arranged by this applicant: _____

Will an "open flame" of any type be used within the tent: yes no

Date fabric was treated with flame retardant solution. _____

Trade Name of chemical used in treatment: _____

Name of testing agency and standard by which the fabric was tested. _____

How will the tent be heated: _____

Will there be motor vehicles in the tent: yes no





Bremerton Fire Department Fire Marshal's Office

Festival or Event Vendors *(REVISED 3/22/2016)*

If you wish to operate a vendor booth in the City of Bremerton, you must obtain a Vendor permit, which is authorized by Section 105.6 of the International Fire Code. There is **no cost** for the VENDOR permit and covers all festivals and special events within the City limits for a calendar year, as long as you don't significantly change the products you sell or the equipment used in your booth. The information you provide on your application will assist the Fire Department in mitigating issues arising from the use of open flames, flammable liquids or gases, aerosols, fireworks, and other hazardous materials or activities.

Definition of Vendor:

A person or business that sells or advertises a particular product or service or otherwise communicates with the public within a larger special event (or the like) held within the City of Bremerton. The typical vendor will have one or more of the following pieces of equipment: tent or canopy, table(s), chair(s), cooking equipment, generator, lighting, LP gas or open flame devices.

Exception: **A vendor permit is not required for a single vendor with no other vendors, buildings or structures within 12'.**

Permit applications can only be submitted online through the City's website: www.bremertonwa.gov and should be submitted at least 30 days before the first event of the year for which you wish to be a vendor to allow sufficient time for review.

If you are **not** already a registered user of the City of Bremerton permitting system, follow these steps:

REGISTRATION INSTRUCTIONS

1. Click on this link: www.bremertonwa.gov
2. Use your mouse to hover over Our Government.
3. Under the Community Development heading, click Online Permitting & Inspection.
4. Click DCD Online Center in the first sentence of the next page.
5. Click Sign Up at the top right of the page.
6. Enter your email address.
7. Choose a Password with a minimum of 8 characters; re-enter it in the Confirm Password Box. **WRITE IT DOWN FOR FUTURE REFERENCE.**
8. **SKIP THE ACCESS CODE BOX.**
9. Click Next.
10. Fill in your contact information. Any field with a red asterisk requires that you enter something. In the State field, click the down arrow and put a "W" in the search box, then choose WA when it pops up. Enter your phone number, then click Next.
11. Review the information you entered and edit it if necessary by clicking on the word "edit" next to the information you want to change.
12. Click the check box next to "I agree to the Terms and Conditions".
13. Click Create My Account
14. The system will send you an email to ensure that your email address is valid. When you get it, click VERIFY. Your account will be verified. Note: If you don't get an email, make sure that it didn't go to your junk folder. In very rare instances, you may need to add no-reply@smartgovcommunity.com to your Safe Senders list to get the verification email.

After you have registered, follow these instructions to submit your vendor application:

1. If you are already logged into the system, skip to step #5. If you are not already in the system, click on this link: www.bremertonwa.gov.
2. Using your mouse, hover over Our Government.
3. Under the Community Development heading, click Online Permitting & Inspection.
4. Click DCD Online Center in the first sentence of the next page.
5. Click Log In at the top right of the page.
6. Enter your email and password, then click Log In.
7. In the Permitting box, click Go.
8. In the Apply for permit box, click Apply.
9. Click the down arrow next to Select an Option in the Permit Type field and choose Festival Vendor Booth. SKIP the Describe Work field and click Next.
10. In the Address field, enter the name of the first festival you are attending (i.e., Blackberry Festival, Kitsap Harbor Festival, etc). Enter Bremerton in the City field and WA in the State field, SKIP the Zip Code field. Click Next.
11. SKIP the Primary Contractor field by clicking Next.
12. All boxes with a red asterisk (*) are required fields. Type in the name of the first event you will attend, the dates of the event, your business name and list what you sell at your booth. In the next 19 fields, you must enter either Y or N to indicate what will be used in your booth or add applicable text. Use the TAB key to quickly jump from box to box. In the Chemicals Used field, enter the names of any chemicals you will be using, or enter "None". Click Next.
13. You can edit any errors by clicking Edit next to Permit Details; otherwise click Submit my Application.
14. Your permit and inspection card will be mailed to you.

Once your permit has been reviewed and approved, **you will receive an inspection card which must be posted in your booth at all times during the festival/event.** Your vendor permit is valid for the calendar year.

Your booth will be inspected by the Fire Department when it is in place. Revisions may be required at the time of inspection. Examples of Fire Code requirements include:

- All cooking booths must have a fire-resistant tent/canopy with the manufacturer's label affixed to it (IFC 3104.4)
- Cooking tents require an adequate separation between the tent and cooking appliance. The fabric should not get warm to the touch during cooking operations. Sheets of sheetrock may be required to be propped up between the cooking appliance and the walls of the tent.
- Generators and extra fuel must be at least 20 feet from tents/canopies (IFC 3103.8.2)
- Refueling of equipment shall be conducted no less than 20 feet from tents/canopies (IFC 3104.17.3)
- One 2A10BC fire extinguisher is required (IFC 3104.12)
- Extension cords must be undamaged and at least 12 gauge (IFC 605.5)
- No more than 10 gallons of LPG are allowed at one time.

If you have any questions about this process, contact Fire Marshal Mike Six, at (360)473-5386 or michael.six@ci.bremerton.wa.us.



PARKS & RECREATION

680 LEBO BOULEVARD • BREMERTON, WA 98310-5841

TEL: 360.473.5305, FAX: 360.473.5882

EMAIL: parks@ci.bremerton.wa.us • www.ci.bremerton.wa.us

PARK AND SHELTER RESERVATION FORM

DATE SUBMITTED: ___/___/___

Rental Date(s): _____ Day(s): SU M TU W TH F SA From: _____ AM/PM To: _____ AM/PM

Organization/Group: _____ Activity Type: _____ Est. Attendance: _____

Representative/Person in Charge: _____ Phone Contact: _____

Address: _____ Alternate Phone: _____

City: _____ Zip: _____ Email: _____

Will you be selling merchandise or services or collecting fees? Yes / No If yes, for what purpose? _____

Will you be using amusement rides such as bounce houses, etc.? Yes / No If yes, insurance may be required.

SHELTER(S) REQUESTED (Please check all that apply):

Evergreen Rotary Park (1500 Park Ave.)

- Shelter 1 (Max. 100) Shelter 2 (Max. 25) Shelter 3 (Max. 30) Shelter 5 (Max. 40) Shelter 6 (Max. 40) Amphitheatre (100+)

Lions Park (251 Lebo Blvd.)

- Shelter 1 (Max. 65) Shelter 2 (Max. 35)

Bataan Park (1827 Sylvan Way)

- Shelter (Max. 35)

Blueberry Park (737 Sylvan Way)

- Shelter (Max. 50)

Kiwanis Park (1701 5th Street)

- Shelter (Max. 35)

Bachmann Park (206 Shore Dr.)

- Shelter (Max. 20)

Lent Landing (425 Lebo Blvd.)

- Shelter (Max. 20)

Matan Park (2220 Anderson St.)

- Shelter (Max. 25)

N.A.D. Soroptomist Park (6002 Kitsap Way)

- Shelter (Max. 25)

PARK FACILITY REQUESTS (Please check all that apply):

- East Park** (Schley & Homer Jones Dr.) **Forest Ridge Park** (110 Summit Ave.) **Haddon Park** (15th & Lafayette Ave.)
 Kitsap Lake Park (picnic area, 1978 Price Rd.) **Kiwanis Park** (excluding shelter) **Lions Park** (excluding shelters)
 Manette Playfield (1136 Nipsic Ave.) **Warren Avenue Playfield** (1017 Warren Ave.)
 Louis Mentor Boardwalk (2nd & Washington Ave.) **Harborside Fountain Park** (251 1st St.)
 Other: _____

PARK AND SHELTER RESERVATIONS

Reservations are accepted for parks and shelters beginning January 1st and may be made no less than five (5) working days prior to the event. Reservations requested within five days are handled on a case by case basis. Some events may require a Special Event Permit available from City Hall (e.g. dances, fundraisers, walks/runs, religious or political events). Special Event permitting requires additional fees and may take 3-4 weeks to process. For more information, contact City of Bremerton Tax & Licensing Office at (360) 473-5311.

The City may place additional requirements on the applicant, such as security, traffic and parking control, waste control, portable toilets, etc.

A completed reservation form and full payment are required to confirm your reservation date, time and location. Reservations are first come, first served. Reservation may be completed by phone. Phone reservations require payment by credit card and a completed, signed form to be processed. Forms may be faxed to (360) 473-5882 or emailed to parks@ci.bremerton.wa.us.

A deposit may be required depending on the type and size of activity or event.

The person completing the Park and Shelter Reservation Form must be at least 21 years of age and must be present during the event. The applicant must provide adequate supervision at all times.

Cancellations of reservations made 30 or more days prior to the event date receive an 80% refund. Cancellations made 29 days or less prior to the event date receive a 50% refund. Failure to give notice of cancellation forfeits all reservation fees. No refunds are made for cancellation due to inclement weather.

City and Parks & Recreation Department existing and future special events and programs have priority use.

(PLEASE READ AND COMPLETE ALL PAGES OF THIS FORM)

RULES AND REGULATIONS FOR USE OF CITY PARKS AND SHELTERS

All City of Bremerton ordinances and policies are enforced in City Parks.

Chapter 13.04 Park Code, City of Bremerton Municipal Code

13.04.020 DEFINITIONS. The following terms, phrases, words and their derivations will have the meaning given herein, unless inconsistent with the context. Words using the present tense include the future. Words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directive:

- (1) "Superintendent" is the person immediately in charge of all park areas and their activities, and to whom all park attendants of any area are responsible.
- (2) "Park" is a park, playground, beach, recreation center, or any other area in the city owned or used by the city and devoted to active or passive recreation.
- (3) "Person" is any person, firm, partnership, association, corporation, company or organization of any kind. (Ord. 2191 §102, 1956)

13.04.030 SIGNS, BILLBOARDS, ETC. It is unlawful to use, place or erect any signboard, sign, billboard, bulletin board, post, pole or device of any kind for advertising in any park; or to attach any notice, bill, poster, sign, wire, rod or cord to any tree, shrub, railing, post or structure within any park; or without the written consent of the superintendent, to place or erect in any park, a structure of any kind; provided, that the superintendent may permit the erection of temporary directional signs or decorations on occasions of public celebration and picnics. (Ord. 2191 §103, 1956)

13.04.040 DESTROYING PARK PROPERTY. It is unlawful to remove, destroy, mutilate or deface any structure, monument, statue, vase, fountain, wall, fence, railing, vehicle, bench, shrub, tree, fern, plant, flower, lighting system, or sprinkling system or other property lawfully in any park. (Ord. 2191 §104, 1956)

13.04.050 ANIMALS AT LARGE. It is unlawful to allow or permit any animal to run at large in any park, or enter any lake, pond, fountain or stream therein, except that unleashed dogs are allowed in designated dog park areas within the City of Bremerton park system. (Ord. 4952 §3, 2005; Ord. 2191 §105, 1956)

13.04.060 DISCHARGING FIREARMS OR EXPLOSIVES. It is unlawful to shoot, fire or explode any firearm, fireworks, firecracker, torpedo or explosive of any kind or to shoot or fire any air gun, bows and arrows, BB gun or use any slingshot in any park, except the superintendent may authorize archery, and the firing of small bore arms and fireworks at designated times and places suitable for their use. (Ord. 5067 §1, 2008; Ord. 2191 §106, 1956)

13.04.070 TREATMENT OF ANIMALS AND BIRDS. It is unlawful in any manner to tease, annoy, disturb, molest, catch, injure or kill or to throw any stone or missile of any kind or to strike with any stick or weapon any animal, bird or fowl. (Ord. 2191 §107, 1956)

13.04.080 SOLICITING AND PEDDLING. No person shall solicit alms or contributions for any purpose, whether public or private, nor expose or offer for sale any article or thing, nor shall any person station or place any stand, cart or vehicle for the transportation, sale or display of any such article or thing, except the licensed concessionaire acting by and under the authority of the superintendent. (Ord. 2191 §108, 1956)

13.04.100 RIDING MOTOR VEHICLES, NON-MOTORIZED VEHICLES AND HORSES.

- (a) It is unlawful to ride or drive any bicycle, tricycle, skateboard, horse or pony over or through any park except within and upon the park drives, parkway, park boulevards and bicycle paths designated for such use, or at a speed in excess of fifteen (15) miles per hour, except as otherwise authorized by the Director of Parks and Recreation.
- (b) It is unlawful to park, ride or drive any motorcycle or motor vehicle upon, over or through any park except within and upon park drives, parkways, park boulevards, rights-of-way or parking lots located within a park and designated for such use, except as otherwise authorized by the Director of Parks and Recreation. (Ord. 4915 §3, 2004; Ord. 4267 §1, 1990; Ord. 2191 §110, 1956)

13.04.110 GAMES AND SPORTS. It is unlawful to practice or play golf, baseball, cricket, lacrosse, polo, archery, hockey, tennis, badminton, or other games of like character or to hurl or propel any airborne or other missile except at places set apart for such purposes by the superintendent. (Ord. 2191 §111, 1956)

13.04.120 POLLUTING WATERS. No person in a park shall throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, bay or other body of water in or adjacent to any park or storm sewer, or drain flowing into such waters, any substance, matter or thing, liquid or solid, which will or may result in the pollution of the waters. No person in a park shall have brought in or shall dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse, or other trash. No such refuse or trash shall be placed in any waters in or contiguous to any park, or left anywhere on the grounds thereof, but shall be placed in the proper receptacles where they are provided; where receptacles are not so provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence, and properly disposed of elsewhere. (Ord. 2191 §112, 1956)

13.04.130 FIRES. It is unlawful to build any fires in any park except in areas designated by the superintendent. (Ord. 2191 §113, 1956)

13.04.140 LIQUOR. It is unlawful to serve or consume, within any City park, any liquor as defined in RCW [66.04.010](#)(25), as enacted and hereinafter amended, except the service and consumption of liquor is authorized in the following circumstances:

- (a) Harborside Fountain Park and Louis Mentor Boardwalk. Within the boundaries of the Harborside Fountain Park and the Louis Mentor Boardwalk, when: (1) Permitted by the Washington State Liquor Control Board; and (2) Such service of liquor is administered by the operator of the Kitsap Conference Center at Bremerton Harborside; or (3) The service of liquor is administered during an event or activity which is (i) licensed by the City as a special event pursuant to Chapter [5.36](#) BMC, or (ii) pursuant to a license agreement approved by City Council, and (iii) such service and consumption of liquor is limited to beer and wine.
- (b) Pendergast Regional Park - Indoor Soccer Center. Within the mezzanine food service area of the Olympic Soccer and Sports Center ("Indoor Soccer Center") located within Pendergast Regional Park when: (1) Permitted by the Washington State Liquor Control Board; (2) Such service of liquor is administered by the operator of the Indoor Soccer Center; and (3) Such service and consumption is limited to beer and wine.
- (c) Eastpark - Bremerton Ice Arena. Within the building of the Bremerton Ice Arena facility ("Ice Arena") located within Eastpark when: (1) Permitted by the Washington State Liquor Control Board; (2) Such service of liquor is administered by the operator of the Ice Arena; (3) Such service and consumption is limited to beer and wine; (4) Such service and consumption, when in the viewing stands area, is limited to private functions, not public events; however, service and consumption of liquor is prohibited on the field of play; and (5) Required approval has been granted by the National Parks Service, on behalf of the Secretary of the Interior, pursuant to the deed conveying the property to the City. For purposes of this section, the authorized service and consumption of liquor includes any related sale of liquor. (Ord. 5183 §1, 2012; Ord. 5166 §1, 2011; Ord. 5060 §1, 2008; Ord. 5005 §3, 2007; Ord. 2191 §114, 1956)

13.04.150 HOURS. Except for unusual and unforeseen emergencies, parks shall be open to the public every day of the year during designated hours. The opening and closing hours for each individual park shall be posted therein for public information. Any section or part of any park may be declared closed to the public by the superintendent at any time and for any interval of time, either temporarily or at regular and intervals (daily or otherwise) and either entirely or merely to certain uses, as the superintendent shall find reasonably necessary. (Ord. 2191 §115, 1956)

PARK HOURS: Sunday through Saturday - 8:00 AM to dusk (Unless posted otherwise)

13.04.160 NONCOMPLIANCE - EJECTION FROM PARK. It is unlawful to violate or fail to comply with any park rule or regulation duly posted by the superintendent, and the superintendent or any park attendant shall have the authority to eject from a park, any person acting in violation of this chapter. (Ord. 2191 §116, 1956)

13.04.170 PROCEEDING AGAINST VIOLATORS. Anyone concerned in the violation of this chapter, whether directly or indirectly committing the thing that constitutes the offense, or who aids or abets the same, and whether present or absent; and anyone who directly or indirectly counsels, encourages, hires, commands, induces, or otherwise procures another to commit such offense, is and shall be a principal under the terms of this chapter and shall be proceeded against and prosecuted as such. (Ord. 2191 §117, 1956)

13.04.180 PENALTY FOR VIOLATIONS. Violation of or failure to comply with the provisions of this chapter shall constitute a misdemeanor and, upon conviction thereof, be subject to the provisions of Chapter [1.12](#) BMC. (Ord. 4733, Reaffirmed, 11/30/2000; Ord. 4680, Amended, 12/17/1999; Ord. 2191 §118, 1956)

RULES AND REGULATIONS FOR USE OF CITY PARK SITES AND SHELTERS (Continued)

Car parking at Evergreen Park: The middle row of parking (designated stalls) is reserved for vehicles with boat trailers only. All others will be cited and/or towed at the owner's expense. (BMC 10.11.010-H)

The noise level in the facility and surrounding area shall be in compliance with BMC 6.32.110. Failure to comply immediately ends the rental. (Basically, sound from audio equipment operated at a volume so as to be audible greater than 50 feet from the source is too loud.)

Use of the Evergreen Rotary Park amphitheater requires a \$100.00 non-refundable fee for access to power due upon submission and approval of park reservation request.

No smoking is allowed in the facilities.

Groups are not allowed to conduct religious or political meetings or other assemblies in a park without first obtaining a permit from the City of Bremerton. Failure to comply could lead to immediate termination of the rental.

Bremerton Parks and Recreation will make every effort to see that the facility is in good condition for the renter. However, due to circumstances including vandalism and previous rentals, it cannot guarantee the facility's condition. The rental group is responsible for leaving parks and shelters in the same (or better) condition than found. Garbage is to be placed inside garbage cans.

Bremerton Parks and Recreation is not responsible for any items left or lost by the rental party.

The misuse of Bremerton Parks and Recreation facilities or non-conformance with the rules and regulations justifies forfeiture of the deposit and denial of future use.

WAVIER OF LIABILITY AND HOLD HARMLESS AGREEMENT

I certify that I am the authorized representative of the organization or group named herein. I agree on behalf of myself and the organization or group to supervise all activity on the premises and to fully comply with and enforce the City rules and regulations during the time allocated for use by the organization or group. This agreement may be immediately terminated if the organization or group fails to comply with and/or enforce City rules and regulations.

In consideration for the acceptance of this application, the organization or group named herein hereby waives, releases and agrees to hold harmless the City of Bremerton, its officers, officials, employees, agents and volunteers including class instructors from any and all claims of injuries, damages, losses or suits, including all legal costs and attorney's fees, arising out of or in connection with the participation in this agreement and the rental of this City facility by the organization or group named herein.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AGREEMENT BEFORE SIGNING IT.

Print Name

Signature

Date

Name of Organization/Group

Official Capacity with Organization/Group

IMPORTANT: BRING A COPY OF YOUR RECEIPT AND APPROVED PARK AND SHELTER RENTAL FORM TO THE PARK ON THE DAY OF YOUR EVENT.

FOR OFFICE USE ONLY

Approved Denied By: _____ Date: ____/____/____

Fee:\$ _____ Cash Check# _____ Credit Card Receipt# _____

Comments: _____

Deposit:\$ _____ Cash Check# _____ Credit Card Receipt# _____

Deposit Refund Approved/ Processed By: _____ (Note: Refund may take 10-14 days to process and will be sent to payee.)

Refund Sent To: _____ Voucher #: _____ Date ____/____/____

**CITY OF BREMERTON
PUBLIC WORKS STREET CLOSURE INFORMATION**

TO: CITY OF BREMERTON

FROM: _____
COMPANY: _____

FAX: (360) 473-5398
PHONE: (360) 473-2323

FAX: _____ **PHONE:** _____
DATE: _____

WORK SCHEDULED FOR THE WEEK OF: _____

FROM: _____ **TO:** _____
(STARTING DATE) (ENDING DATE)

What street is closed/restricted: _____
INCLUDE WHAT TYPE (St., Ave., Pl., Ct. & directionals NE, SW, etc.)

From what cross street: _____
INCLUDE WHAT TYPE (St., Ave., Pl., Ct. & directionals NE, SW, etc.)

To what cross street: _____
INCLUDE WHAT TYPE (St., Ave., Pl., Ct., etc. & directionals NE, SW, etc.)

Days of the week: _____
(e.g. Monday-Friday / Tuesday – Thursday / etc.)

Work Hours: **FROM:** _____ **TO:** _____
(e.g. 7:30 a.m. to 4:00 p.m.)

What type of restriction: _____
(e.g. 1 lane closed intermittently / road closed / no public access / alternating traffic, etc)

Type of work: _____
(e.g. asphalt overlay / water main installation / culvert repair / paving, etc)

Other remarks or information: _____

Please submit completed form to:
E-mail linda.fulton@ci.bremerton.wa.us
Or by fax at 360 473-5398
BY Thursday 10:00 AM PRIOR TO THE WEEK THAT THE WORK IS TO BE DONE.
(If you have any questions, please contact 473-2323)

