

Capital Improvement Funds Overview

Introduction

Capital Improvement funds account for the acquisition and/or construction of major capital projects by the City with the exception of capital projects undertaken by the City's enterprise funds, which are included within those funds. The budget includes six capital improvement funds.

General Government Capital Improvement

This fund accounts for expenditures related to various general government capital improvement projects. These expenditures are in the form of transfers to the appropriate debt service funds. The primary source of revenues for this fund is the Real Estate Excise Tax (REET) receipts. The REET is levied on all sales of real estate. The City is authorized, by State law, to levy a quarter percent tax (described as "REET 1st Quarter"). Cities planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax ("REET 2nd Quarter"). Bremerton has imposed both.

Park Facilities Construction

This capital fund accounts for expenditures related to Parks capital improvement projects. Funding for these projects largely come from a combination of grant funds, proceeds from the sale of park facilities as transferred from the contingency Reserve Fund, and transfers of REET funds when available for eligible projects from the General Government Capital Improvement Fund.

Residential Street and Sidewalk Fund

A dedicated capital construction fund for the purpose of making capital improvements to the City's residential streets and sidewalks.

Transportation Projects Fund

A dedicated capital construction fund for the purpose of making capital improvements to the City's street system.

Fire Public Safety Capital

A capital improvement fund established to account for the purchase of fire apparatus and fire and life safety equipment and remodel of fire facilities.

Lebo Boulevard Construction

The City has been awarded grant funding to reconstruct and rehabilitate Lebo Boulevard from Lower Wheaton Way to Sheridan Road. This fund accounts for revenue and expenditures related to the capital project and will be closed upon completion of the project.

Capital Improvement Funds Overview

Capital Improvement Funds				
	Actual 2015	Actual 2016	Budget 2017	Budget 2018
Revenue				
Taxes	\$982,513	\$1,291,762	\$1,722,630	\$2,717,120
Licenses & permits	0	0	0	0
Intergovernmental	0	1,719,166	8,970,224	2,199,531
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	4,931,378	228,084	609,226	861,800
Debt proceeds	0	0	0	0
Total revenue	5,913,891	3,239,012	11,302,080	5,778,451
Expenditures				
Personnel	0	0	0	183,000
Supplies, services & taxes	395	471,554	32,666	766,000
Capital expenditures	44,688	1,958,907	13,090,332	4,663,915
Debt service	55,650	0	0	0
Transfers	833,607	570,825	1,093,079	1,374,100
Total expenditures	934,340	3,001,286	14,216,077	6,987,015
Revenues over(under) expenditures	4,979,551	237,726	-2,913,997	-1,208,564
Beginning fund balance	786,005	5,765,556	6,351,945	4,719,685
Ending Fund Balance	\$5,765,556	\$6,003,282	\$3,437,948	\$3,511,121
Fund Totals - Expenditures only				
General Government Capital	833,607	628,825	1,093,079	1,374,100
Park Facilities Construction	44,481	101,264	203,376	15,000
Residential Street & Sidewalk Fund	0	0	0	1,329,000
Transportation Projects Fund	602	1,562,616	4,260,457	2,988,015
Fire Public Safety Capital	55,650	416,721	3,830,000	950,000
Lebo Boulevard Construction	0	291,860	4,829,165	330,900
Total Capital Projects Funds	\$934,340	\$3,001,286	\$14,216,077	\$6,987,015

Capital Improvement Funds Overview

General Government Capital Improvement

Capital Improvement Fund

Summary:

This fund accounts for expenditures related to various General Government capital improvement projects, major leases and purchases and special projects approved by the City Council. Excise taxes from real estate sales are receipted into this fund for the purpose of funding

certain capital improvement projects as permitted by state law.

Funding supports debt service on the 2010 LTGO financing, and Government Center LTGO financing.

General Government Capital Improvement

	Actual 2015	Actual 2016	Budget 2017	Budget 2018
Revenue				
Taxes	\$982,513	\$1,291,762	\$1,450,000	\$1,550,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	1,743	5,290	5,560	10,000
Debt proceeds	0	0	0	0
Total revenue	984,256	1,297,052	1,455,560	1,560,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	58,000	0	0
Debt service	0	0	0	0
Transfers	833,607	570,825	1,093,079	1,374,100
Total Expenditures	833,607	628,825	1,093,079	1,374,100
Revenues over(under) expenditures	150,649	668,227	362,481	185,900
Beginning fund balance	652,930	803,579	1,471,806	1,834,809
Ending fund balance	\$803,579	\$1,471,806	\$1,834,287	\$2,020,709

2018 Budget Highlights:

- Transfers for debt service payments associated with prior capital improvement projects include:
 - 2010 LTGO—\$70,000
 - Government Center LTGO—\$250,000
- Transfers to support statutorily allowed capital and major maintenance include:
 - General Fund—\$200,000
 - Transportation Capital Projects Fund—\$769,100
 - Conference Center Operations—\$85,000

2018 Capital Considerations:

- There are no capital considerations directly budgeted from this fund in 2018.

2017 Accomplishments:

- Continue debt service payments.
- Funding provided for capital improvement projects at Harborside Park, Conference Center and Police Station.

2018 Goals:

- Build fund balance for future capital projects and grant matches.

Park Facilities Construction

Capital Improvement Fund

Summary:

This capital improvement fund is established to account for revenue and expenditures related to Parks, Trails, Open Space and Recreational capital improvements. Bremerton Parks and Recreation is committed to enriching the lives of Bremerton citizens by providing attractive, accessible recreational facilities.

Park Facilities Construction				
	Actual 2015	Actual 2016	Budget 2017	Budget 2018
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	8,447	79,215	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	21,139	92,632	110,666	700
Debt proceeds	0	0	0	0
Total revenue	21,139	101,079	189,881	700
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	395	54,833	32,666	15,000
Capital expenditures	44,086	46,431	170,710	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	44,481	101,264	203,376	15,000
Revenues over(under) expenditures	-23,342	-185	-13,495	-14,300
Beginning fund balance	133,075	109,733	109,548	166,035
Ending fund balance	\$109,733	\$109,548	\$96,053	\$151,735

2018 Budget Highlights:

- Manette Park Improvement Project:
 - Solicit bids
 - Construction contract management
 - Management of grants and project budget
- Management of the DNR Forestry Management Planning Grant and consultant contract.

2018 Capital Considerations:

- Continue to explore funding sources for use as matching funds for grants to complete capital projects identified in the Parks, Recreation and Open Space Comprehensive Plan.

2017 Accomplishments:

- Manette Park Improvement Project:
 - Slated to receive \$750K in grant funding (pending state capital budget approval).
 - Developed 30% Construction Drawing in-house and managed A&E contract to complete 100% bid documents.
 - Received \$93K donation from the Manette Park Improvement Project Committee.
- Completed Harborside Fountain Park Filtration and Control Project.
- Awarded a \$15K Forestry Management Grant from the Department of Natural Resources.
- Completed the Pendergast Dog Park Improvements funded by \$10K PetSafe grant.
- Completed Blueberry Park Tree Planting Project funded by \$7.5K DNR grant.
- Completed the Evergreen Rotary Park Perimeter Pathway Project funded by \$20K Bremerton Rotary Club donation.
- Completed installation of play equipment at Lions Park funded by \$48K Lions Club donation.

2018 Goals:

- Begin construction on the Manette Park Improvement Project.
- Pursue grant funding for Kitsap Lake Boat Launch, Dock and Park Improvements.
- Pursue grant funding for Evergreen Rotary Park Beach Restoration, ADA and Parking Improvements.
- Pursue grant funding for Warren Avenue Playfield Lighting Improvements.
- Develop funding plan to install artificial turf on the Pendergast Regional Park Outdoor Soccer Fields.
- Develop funding plan for Park Maintenance Facility and Equipment Yard.
- Begin the Urban Forest Management Plan and Tree Inventory project.
- Replace the department's failing water truck.

Residential Street and Sidewalk Fund

Capital Improvement Fund

Summary:

A capital construction fund for the purpose of making capital improvements to City residential streets and sidewalks.

Residential Street and Sidewalk Fund				
	Actual 2015	Actual 2016	Budget 2017	Budget 2018
FTE positions	-	-	-	2.00
Revenue				
Taxes	\$0	\$0	\$0	\$550,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	0	480,000	2,000
Debt proceeds	0	0	0	0
Total revenue	0	0	480,000	552,000
Expenditures				
Personnel	0	0	0	183,000
Supplies, services & taxes	0	0	0	521,000
Capital expenditures	0	0	0	625,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	0	0	0	1,329,000
Revenues over(under) expenditures	0	0	480,000	-777,000
Beginning fund balance	0	0	0	1,120,767
Ending fund balance	\$0	\$0	\$480,000	\$343,767

2018 Budget Highlights:

- Hire two FTE street crew staff to implement the Residential street program.
- Purchase a mini excavator and pickup truck to implement the Residential Street Program.
- Complete a pavement and sidewalk condition assessment to inform improvement planning.
- Complete street maintenance improvements; resurfacing by chip seal; \$250,000.
- Construct safety improvements, \$40,000.
- Construct roadway improvements; \$480,000.
- Construct ADA improvements; \$40,000.
- Pursue power pole relocation to improve ADA accessibility, \$25,000.

2018 Capital Considerations:

- Program emphasis is on maintenance and repair.
- \$480,000 is allocated to Capital Construction which is to be defined.

2017 Accomplishments:

- This fund was established in 2017.
- Program approach outlined to design and implement a residential street program.

2018 Goals:

- Zero lost time accidents.
- Begin implementation of improvements on Residential Streets.
- Using data from the Pavement and sidewalk condition assessments, develop the Residential Street Program Implementation Plan.
- Emphasize implementation of ADA Improvements citywide.

Transportation Projects Fund

Capital Improvement Fund

Summary:

A capital construction fund for the purpose of streets and sidewalks with dedicated funding sources. making capital improvements to City streets

Transportation Projects Fund				
	Actual 2015	Actual 2016	Budget 2017	Budget 2018
Revenue				
Taxes	\$0	\$0	\$272,630	\$617,120
Licenses & permits	0	0	0	0
Intergovernmental	0	1,371,319	4,109,381	1,921,344
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	352,804	109,644	0	844,100
Debt proceeds	0	0	0	0
Total revenue	352,804	1,480,963	4,382,011	3,382,564
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	230,000
Capital expenditures	602	1,562,616	4,260,457	2,758,015
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	602	1,562,616	4,260,457	2,988,015
Revenues over(under) expenditures	352,202	-81,653	121,554	394,549
Beginning fund balance	0	352,202	270,549	367,649
Ending fund balance	\$352,202	\$270,549	\$392,103	\$762,198

2018 Budget Highlights:

- Complete construction of the \$1.5M Highway Safety Improvements Project; Phase 2.
- Construct safety improvements for Belfair Valley and Tracyton Beach Roads.
- Design the safety improvements project adjacent to Kitsap Lake Elementary School.
- Construct ADA ramp upgrades along SR304 ahead of the WSDOT overlay project.
- Develop and implement a sidewalk abatement program.
- Design and construct sidewalk improvements to implement the ADA Transition Plan.
- Continue Installation of Flashing Yellow Permissive left turns citywide.
- Continue to look for opportunities to pursue grants and use utility funds to leverage the grant funds.
- Complete and issue updated street development standards.

2018 Capital Considerations:

- All capital projects are partially or fully funded by grants.

2017 Accomplishments:

- Fog sealed the center turn lanes on SR303.
- Constructed the \$700K Crosswalk Project Bundle Project and the State Street improvements.
- Began construction of the \$1.5M Highway Safety Improvements Project; Phase 2.
- Constructed safety improvements adjacent to Crownhill Elementary School.
- Completed and adopted the ADA Transition Plan, and continued work on the self-evaluation.
- Freshened street markings citywide.
- Completed construction of the Lebo Boulevard Complete Streets project.
- Pursued and were awarded funding, and completed design of safety improvements for Belfair Valley/Tracyton Beach Roads.
- Installed Flashing Yellow Permissive left turns at multiple locations citywide.
- Pursued and were awarded grant funds for safety improvements adjacent to KitsapLake Elementary School.
- Submitted multiple grant applications for a variety of street improvement projects.

2018 Goals:

- Zero lost time accidents.
- Maintain current levels of service.
- Continue street marking emphasis, focusing on application of thermoplastic material at arterial intersections.
- Accomplish all projects listed on the CIP.
- Continue emphasis on implementing ADA Improvements citywide.

Fire Public Safety Capital

Capital Improvement Fund

Summary:

A capital improvement fund established to account for the purchase of fire apparatus and fire and life safety equipment and remodel of fire facilities.

gation bonds to fund the capital equipment and improvements and will levy annual excess property taxes to pay and retire the bonds within 11 years.

The City issued voter approved general obli-

Fire Public Safety Capital				
	Actual 2015	Actual 2016	Budget 2017	Budget 2018
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	4,555,692	20,521	13,000	5,000
Debt proceeds	0	0	0	0
Total revenue	4,555,692	20,521	13,000	5,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	416,721	0	0
Capital expenditures	0	0	3,830,000	950,000
Debt service	55,650	0	0	0
Transfers	0	0	0	0
Total Expenditures	55,650	416,721	3,830,000	950,000
Revenues over(under) expenditures	4,500,042	-396,200	-3,817,000	-945,000
Beginning fund balance	0	4,500,042	4,500,042	1,177,712
Ending fund balance	\$4,500,042	\$4,103,842	\$683,042	\$232,712

2018 Budget Highlights:

- Budgeted items funded through ballot measure include:
 - Fire Station #2 and #3 remodel project, \$950,000

2018 Capital Considerations:

- Fire Station #2 and #3 remodel project, \$950,000.

2017 Accomplishments:

- Purchased one new ladder truck and equipment at a cost of \$945,979.
- Purchased two new fire engines and equipment at a cost of \$1,105,622.
- Remounted two paramedic units at a cost of \$395,296.
- Purchased one Duty Chief vehicle and equipment at approximate cost of \$80,000.
- Purchased five staff vehicles at approximate cost of \$200,000.

2018 Goals:

- Evaluate seismic study on fire stations 2 and 3 and determine structural requirements.
- Evaluate remodel specifications and go to bid.
- Begin construction on fire station remodels.

Lebo Boulevard Construction

Capital Improvement Fund

Summary:

The City has been awarded a Transportation Improvement Board grant to reconstruct and rehabilitate Lebo Boulevard from Lower Wheaton Way to Sheridan Road. The project provides for a new roadway surface, new sidewalks, lighting, pedestrian improvements and landscaping. Upgrades to the Stormwater system and minor improvements to the water and sewer system will done in conjunction with the roadway improvements.

Lebo Boulevard Construction

	Actual 2015	Actual 2016	Budget 2017	Budget 2018
FTE positions				
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	339,400	4,781,628	278,187
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	-3	0	0
Debt proceeds	0	0	0	0
Total revenue	0	339,397	4,781,628	278,187
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	291,860	4,829,165	330,900
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	0	291,860	4,829,165	330,900
Revenues over(under) expenditures	0	47,537	-47,537	-52,713
Beginning fund balance	0	0	47,537	52,713
Ending fund balance	\$0	\$47,537	\$0	\$0

2018 Budget Highlights:

- Close out project and complete punch list items.
- Hot applied street markings.

2018 Capital Considerations:

- \$330,900 is budgeted to complete the project.

2017 Accomplishments:

- Lebo project is on time and on budget.
- Worked with Lebo team to evaluate and direct more than 1,200 in field adjustments to keep the Lebo project moving and on time. All changes and adjustments documented on master field plans.
- Delivered Lebo project utilizing in-house resources for inspection and Project Management.

2018 Goals:

- Complete project close out.