



West Sound Fire and Rescue Regional Fire Protection Service Plan

Adopted by:

The City of Bremerton Fire Department

and

South Kitsap Fire and Rescue

June 20, 2011

www.wsfr.org

West Sound Fire and Rescue Regional Fire Protection Service Plan

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Section 1 - Name of the New Organization

The two fire departments previously operating as the city of Bremerton Fire Department, and South Kitsap Fire and Rescue will become one organization through the Regional Fire Protection Services Authority (RFPSA) RCW. 52.52. The legal name of the RFPSA Organization shall be West Sound Fire and Rescue.

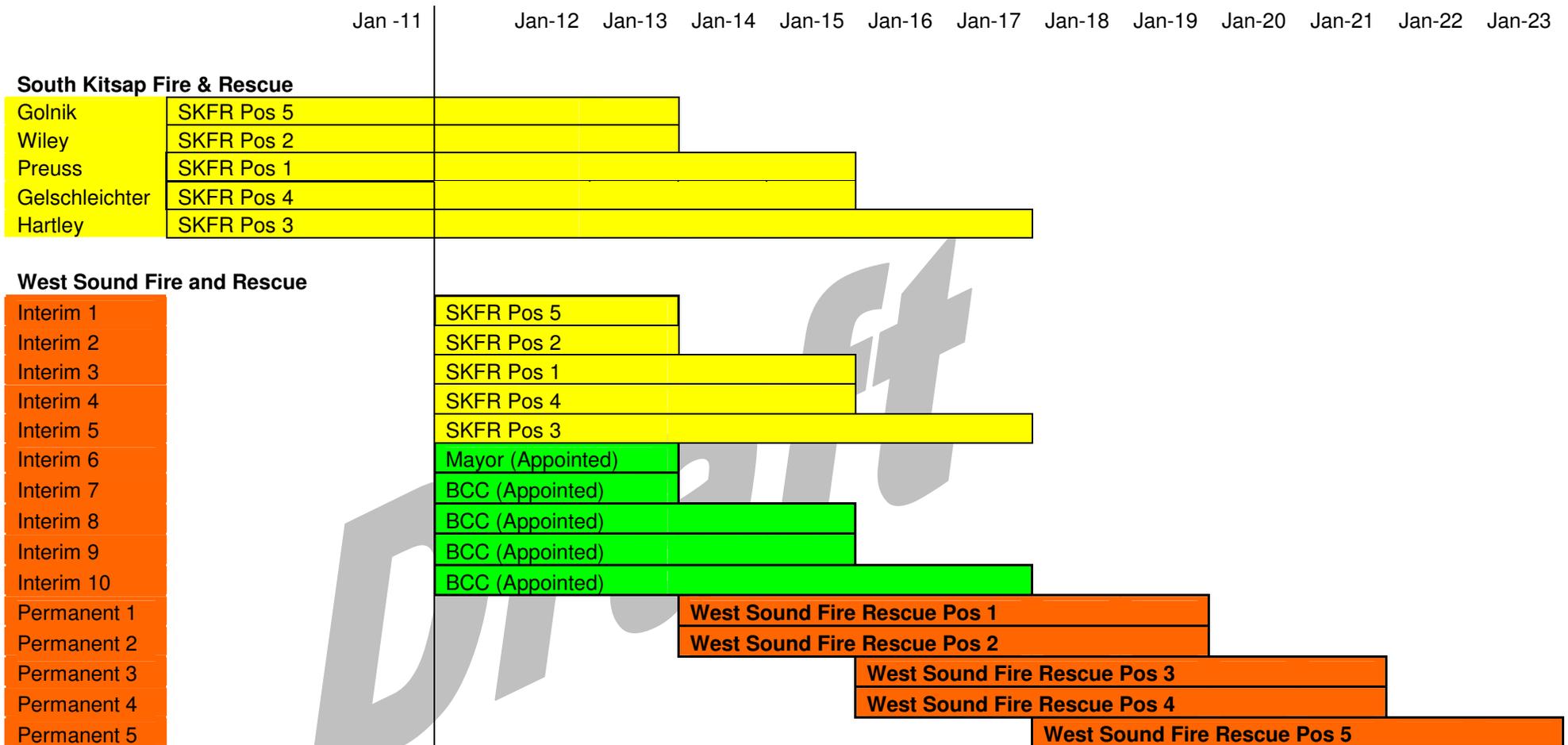
Section 2 - Governing Board

The West Sound Fire and Rescue Governing Board shall be made up of five members elected at-large. The terms of office shall be six year staggered terms. The initial governing board shall be made up of 10 members, five members from each organization. The five existing and eligible Fire Commissioners from South Kitsap Fire and Rescue and five existing members from the City of Bremerton shall be appointed by their governing body to serve on the initial WSFR governing Board.

No member of the transition governing Board shall be replaced if they leave early, retire or otherwise become ineligible to serve until the goal board size of five is reached. No member who is an employee of WSFR or otherwise has a similar conflict of interest may serve on the governing board. The WSFR governing Board members shall be considered Fire Commissioners as outlined by state law and subject to the rules and regulations except as otherwise modified by this work plan.

The transition from 10 to 5 shall be accomplished through attrition and elections in accordance with the following:

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Section 3 - Revenue and Expenses

As of this date:

Total Revenues in 2012: \$ 21,752,572

SKFR \$ 13,840,607

BFD \$ 5,523,831

Back Payment \$ 2,388,135

Total Expenditures in 2012 \$ 21,752,572

The revenues are based on a rate of \$ 1.315402/1000 obtained from Assessor Jim Avery. The EMS levy would be at \$.50/1000 which currently both entities are at.

The projection assessed valuation for South Kitsap in 2012 is projected to be \$6,539,288,468 which is a 3% decrease. For the City of Bremerton their projected assessed valuation is \$ 2,666,258,360. The 3% decrease in assessed valuation information is from Assessor Jim Avery.

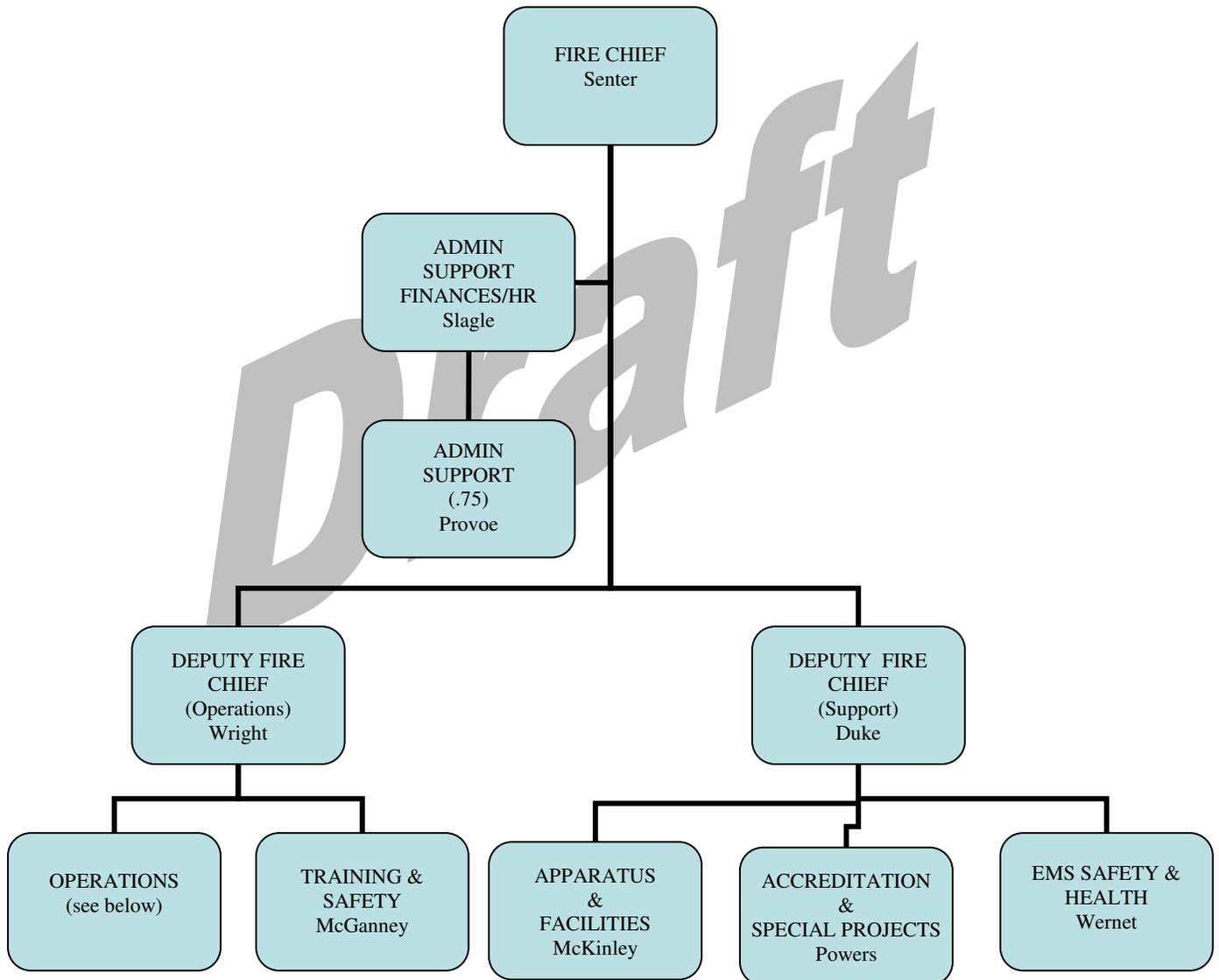
Attachment 3 has the detail for the information above, including the revenue and expense worksheets.

Section 4 - Legal Considerations

- Prepare ballot measure to meet August 17, 2011 deadline
- Prepare Interlocal Agreement identifying funding for the period of January 1st till tax revenues are received by West Sound Fire & Rescue.
- Prepare Interlocal Agreement identifying issues not covered with the formation of West Sound Fire & Rescue, such as retired LEOFF 1 employee, Station #1.
- Prepare Interlocal Agreement for gap payment to fund Bremerton's current level of service.
- An ILA shall be developed so that all facilities and vehicles identified in Attachment 5 in the WSFR work plan and equipment, tools, and supplies owned by the City or SKFR used for the purposes of supporting Firefighting and EMS work shall become property of WSFR in accordance with state law. Except that any fire-related facility, vehicles, and equipment purchases as part of the City public safety bond shall remain property of the city and be leased back to WSFR for a nominal fee until such time as the bond is paid off or otherwise released at which time the facility, vehicles, and equipment shall become property of WSFR without further remuneration.

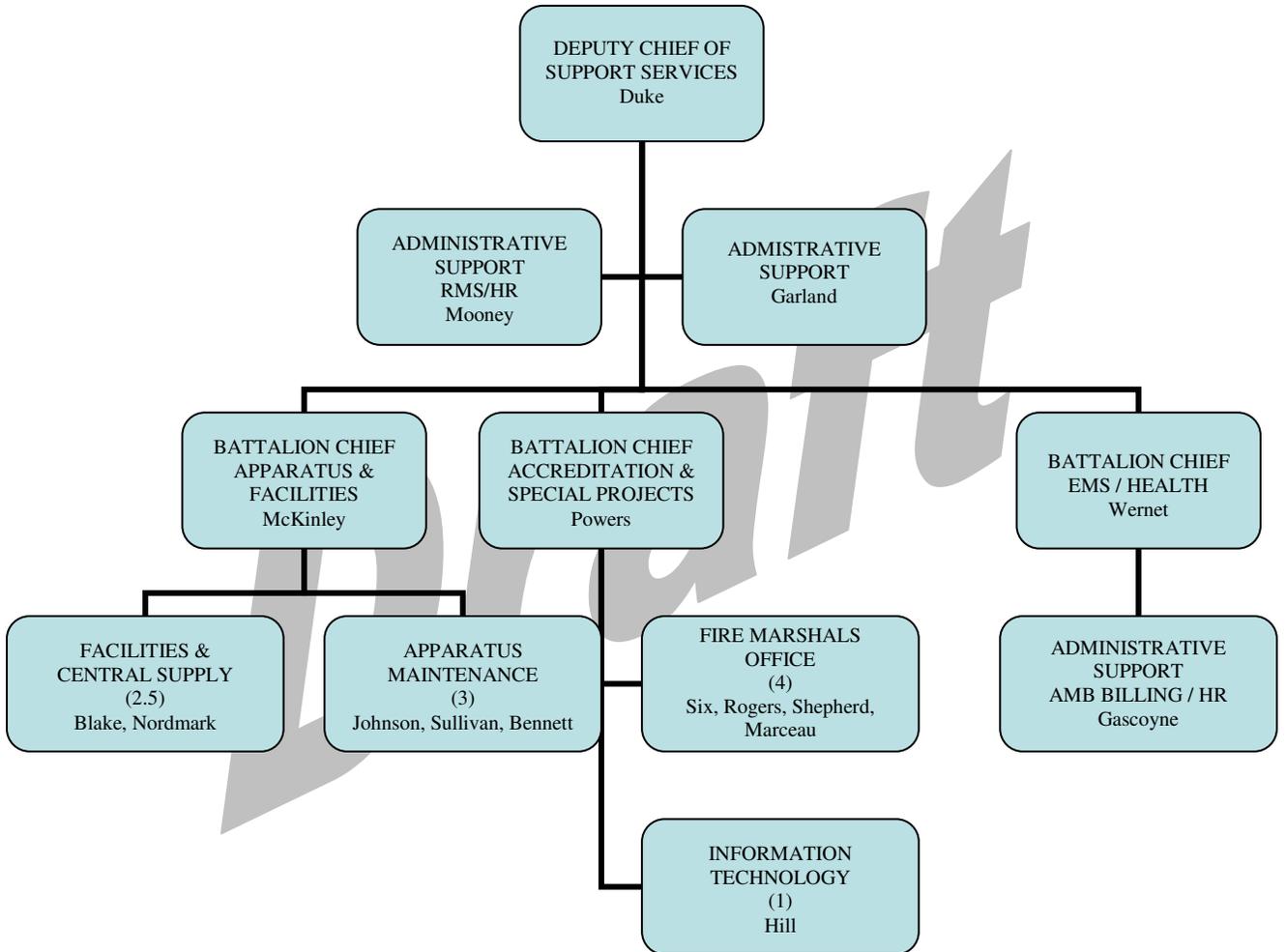
Section 5 – Organizational Structure

Administration

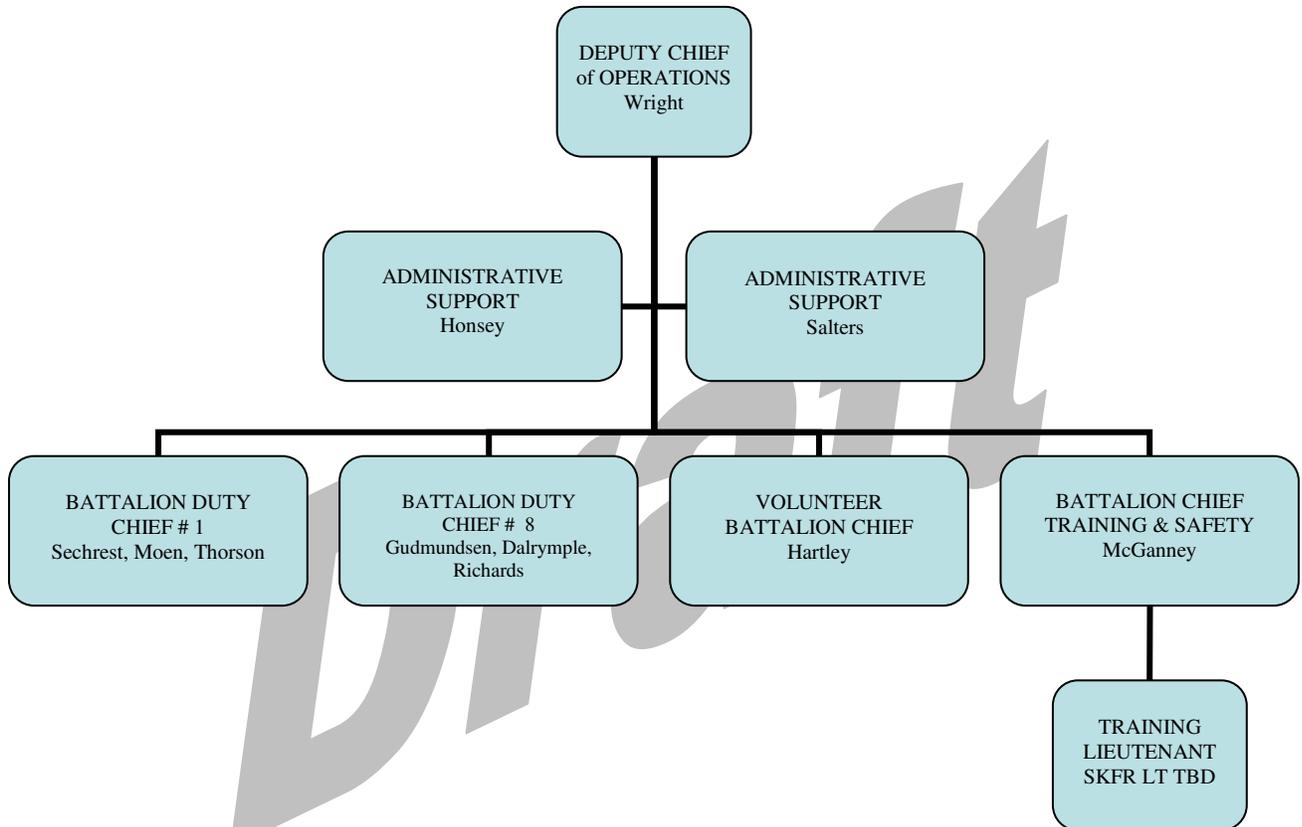


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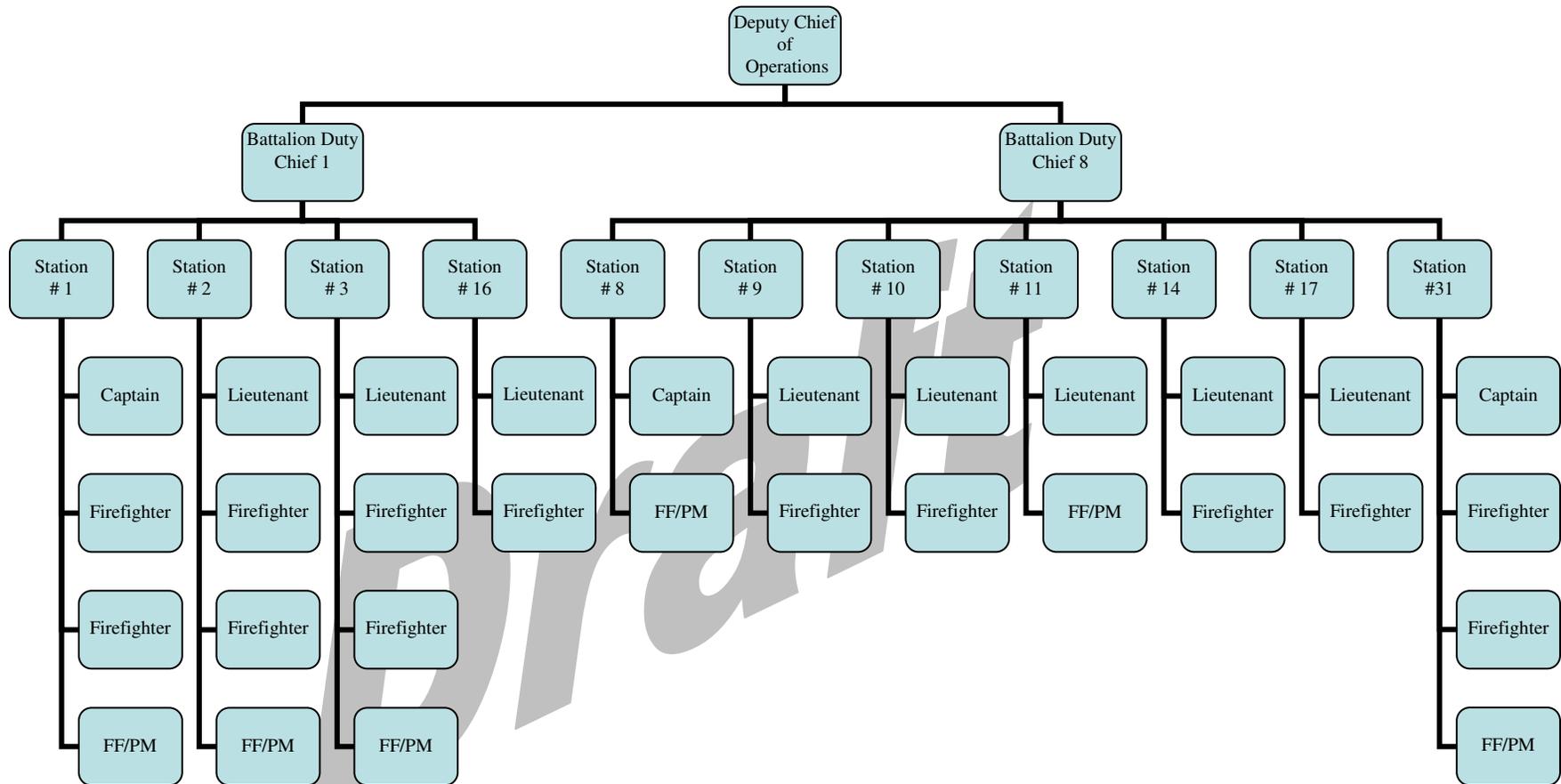
Support



Operations - Response



Operations - Response



Battalion Chiefs – 2 Captain/Lieutenants – 11 Firefighters – 13 FF/Paramedics – 6 Total – 32

Section 6 - Volunteer Members

West Sound Fire and Rescue (WSFR) will recognize one volunteer association, known as the WSFR Volunteer Association. WSFR shall endeavor to recruit and retain qualified volunteers who will provide meaningful service as defined by the WSFR Fire Chief and the WSFR Board of Commissioners.

Section 7 - Collective Bargaining Agreements

Both labor organizations are in the process of working on non-monetary issues. Once the West Sound Fire & Rescue is formed, negotiations to create one collective bargaining agreement will be initiated.

Draft

Section 8 - Standard of Response Coverage

Bremerton/SKFR Standard of Cover								
Based on criteria set in Washington State RCW 52.33 & 35.103								
	BFD 2010 Response Time Breakdown				SKFR 2010 Response Time Breakdown			
	Calls	Performance 90%			Calls	Performance 90%		
		Turnout	Travel Time	Total Response Time		Turnout	Travel Time	Total Response Time
First Arriving Engine at a Structure Fire Incident								
Urban	4	3:12	3:34	7:23	6	2:39	7:03	10:45
Suburban	19	3:25	4:04	7:17	7	3:19	6:00	9:15
Rural	0	na	na	na	13	3:08	10:22	15:08
First Arriving BLS unit at a Medical Incident								
Urban	1186	2:23	5:50	8:30	1752	2:10	6:22	8:53
Suburban	3344	2:18	6:18	8:55	1164	2:03	7:21	10:06
Rural	23	2:01	6:50	14:00	1579	2:14	11:04	13:43
Second Arriving unit (Any Type) at a Structure Fire Incident								
Urban	4	2:39	3:26	7:16	6	3:08	7:46	10:45
Suburban	19	3:27	4:41	8:05	7	3:28	7:42	11:19
Rural	0	na	na	na	13	2:54	14:08	17:06
Effective Response Force at a Structure Fire Incident (Based on 13 Personnel)								
Urban	1	1:45	4:54	7:07	3	2:36	14:01	17:19
Suburban	5	1:49	8:25	10:57	6	4:15	16:14	20:06
Rural	0	na	na	na	4	3:45	17:23	22:17
Arrival of Engine or Brush Truck at a Brush Fire								
Urban	1	1:43	4:10	6:46	3	2:03	6:00	9:07
Suburban	7	1:37	5:17	8:16	3	2:21	15:23	16:24
Rural	0	na	na	na	6	2:51	9:02	11:55
Arrival of ALS unit at an ALS Medical Incident								
Urban	720	2:19	6:22	9:06	1141	2:14	8:00	10:42
Suburban	1977	2:18	6:24	9:08	725	2:13	9:23	12:12
Rural	17	2:04	6:48	11:43	1046	2:23	12:47	16:00
Effective Response Force at an ALS Medical Incident (Based on 4 Personnel)								
Urban	359	2:33	6:48	9:23	904	2:21	8:47	11:15
Suburban	1321	2:25	6:58	9:44	607	2:21	10:23	13:04
Rural	12	2:12	6:23	14:53	878	2:26	14:06	16:37

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Standard of Cover Definitions and General Information

Service Area Classifications

This document references service area classifications. The following are definitions that will help explain these terms.

Urban designation refers to an incorporated or unincorporated area with a population of over 30,000 people and/or a population density of over 2,000 people per square mile.

Suburban designation refers to an incorporated or unincorporated area with a population of 10,000 to 29,999 people and/or any area with a population density of 1,000 to 2,000 people per square mile.

Rural designation refers to an incorporated or unincorporated area with a total population of less than 10,000 people or with a population density of less than 1,000 people per square mile.

Requests for service used in SOC reporting.

SKFR and BFD are dispatched by a county wide 911 Central Communications Center (CenCom). All dispatches are done using a Computer Aided Dispatch System (CAD). The CAD system uses a series of preloaded information such as event types and response plans to dispatch the proper number and types of units to a specific call type. In addition to CAD, Criteria Based Dispatch (CBD) is used for EMS responses. SKFR and BFD have established and preloaded response plans for each type of response into the CAD system. For the SOC reporting and the creation of this report, only priority 1 and 2 level responses are utilized.

Priority Definitions

Priority 1: Imminent Life Risk, Critical Incident

These are time critical incidents where speed of arrival is likely a matter of life or death. These incident types include cardiac arrest, respiratory arrest, structure fires, and fires with exposure and rescue calls. These are high priority for both dispatch and responders.

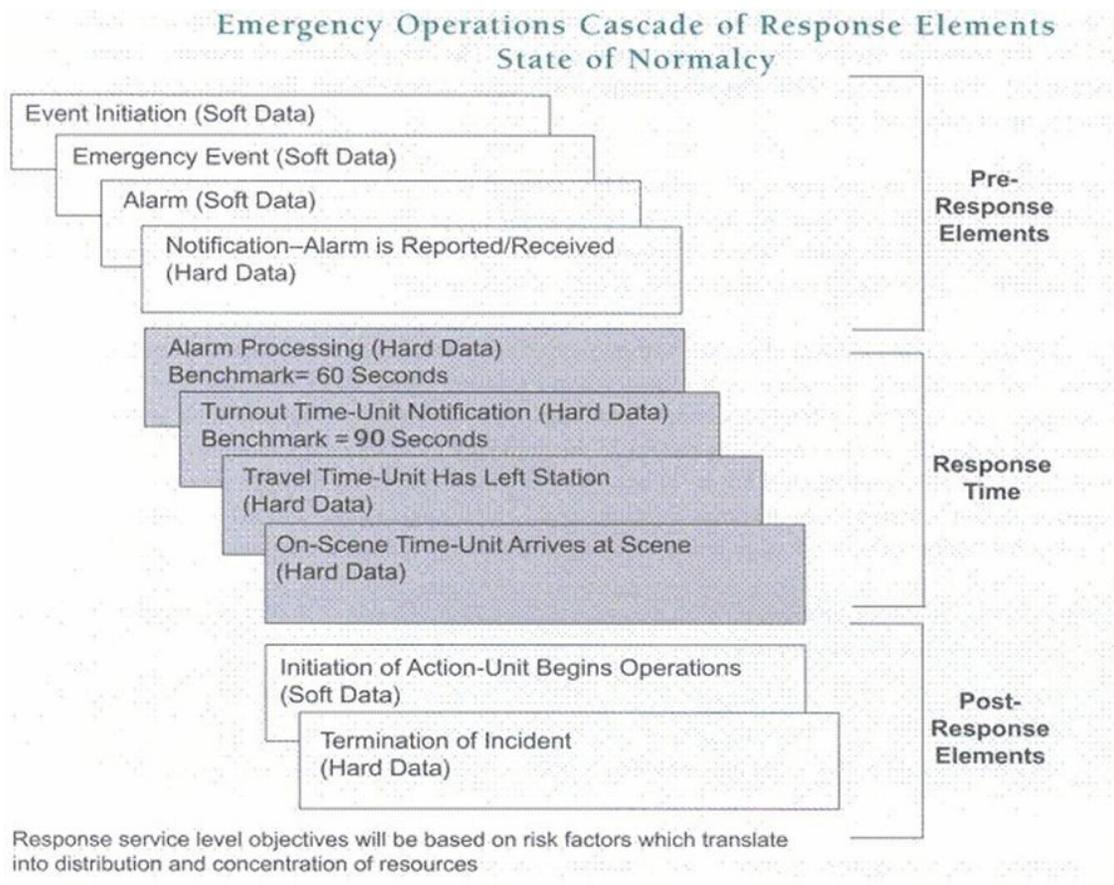
Priority 2: Serious Life or Significant Property Loss Risk, Urgent Incident

These incidents demand immediate service to mitigate a serious but not imminent life risk or significant property risk. A priority 2 incident is often an incident that could become a priority 1 if not dealt with promptly.

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Cascade of Response Elements

Every time an emergency occurs a number of elements make up a time breakdown that begins with an event initiation and ends with the termination of the incident. Below is a breakdown of response elements commonly considered during an event. Travel time is a major consideration in SOC reporting and is directly affected by resource placement, numbers, and availability.



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Staffing Method Definitions

Staffing of stations is completed with one of four methods based upon the overall area risk and resources available to SKFR and BFD.

- Cross Staffing- A team of two personnel are assigned to a station with multiple apparatus. They respond with the unit type dispatched and the other unit is placed out of service because no staffing is left available to respond with it.
- Dedicated Staffing- A team of at least two personnel is assigned to one unit within the station.
- Squad Staffing- Two teams of at least two personnel are assigned to a station with two types of response apparatus. During normal day to day activity, they respond as separate units providing service. During a structure fire they may respond with separate units but together as one team to increase the staffing at the emergency.
- Volunteer Staffing, SKFR only- All volunteers are assigned to one of three weekly rotations. During their assigned rotations they are expected to respond to significant emergencies where staffing resources are needed from 1800 to 0600 on week days and at all time periods on weekends. All volunteers may also respond if available at any time. Some volunteers respond to stations for apparatus and others may respond directly to the scene.

Performance Objectives and Performance Measures

Performance Goals

This area addresses the basis for fire department response objectives. Fire department response objectives are typically based on the dynamics of fire growth and the events involved in a life threatening emergency medical incident. These two types of emergency responses have extensive scientific information available thus making them quantifiable.

Dynamics of Fire Growth and Flashover for Fire Suppression

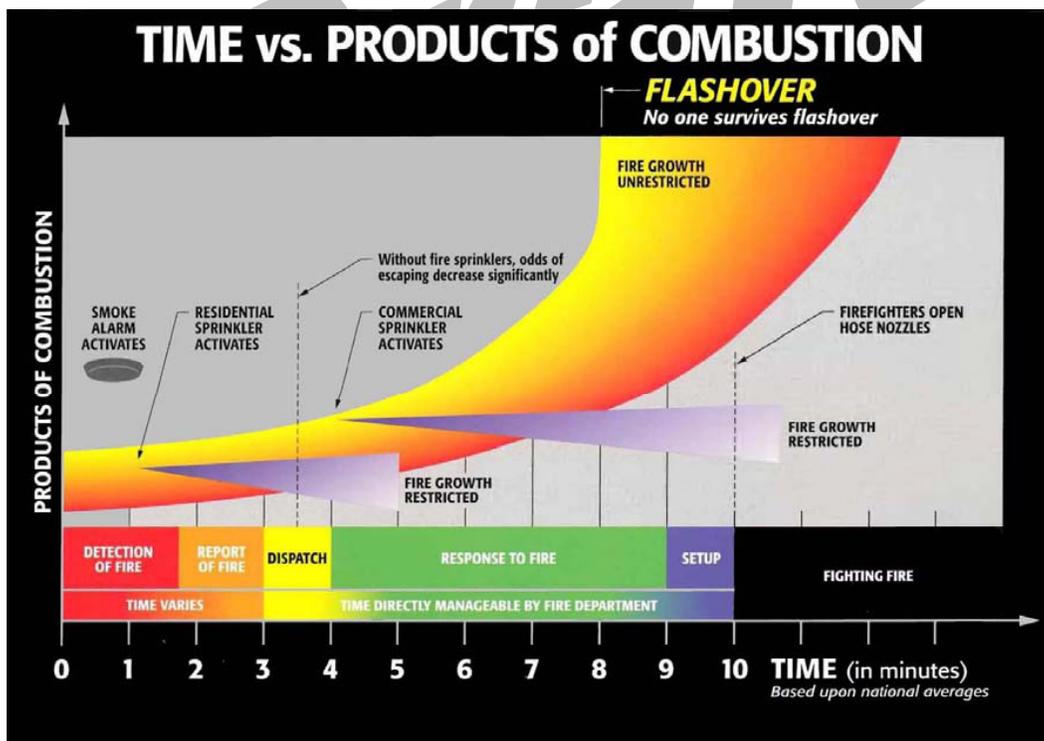
In order for firefighters to provide the most effective service, and to significantly reduce the risk of life and property loss, they must arrive at a structure fire in a short period of time with adequate resources. Matching the arrival of resources with a specific point in the fire's growth is one of the greatest challenges for a fire department. Finding the specific point in a fire's growth can be done by looking at the stages of a fire.

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Stages of a Fire

Regardless of the speed of growth, or length of burn time, all fires inside a compartment or building go through the same stages. A fire in a compartment begins with the “smoldering” stage and when left unaddressed will develop through the ignition, growth, flashover, fully developed, and decay stages. One particular stage emerges as being very significant because it marks a critical change in conditions. This phase is called the “flashover” phase. “Flashover” is a critical stage of fire growth for various reasons. The predominant reasons that this phenomenon is so critical is that no living thing can survive in the flashover room and that it creates a rapid increase in the rate of combustion which requires a greater amount of water to reduce the burning material below their ignition temperature. After flashover has occurred the fire burns much hotter and spreads at a much more significant pace. Once flashover has occurred search and rescue efforts become more difficult in the remainder of the building. Also, the occurrence of flashover causes an increased need for fire suppression personnel to mitigate the incident in a timely manner.

The following graph represents the stages of fire growth. This graph also identifies the time elements involved in flashover such as the detection and reporting of the fire, dispatch processing time, and the fire department’s response time.



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Emergency Medical Services

A nationally recognized benchmark used for establishing fire department response objectives is developed based on life threatening medical emergencies.

Using life threatening medical emergencies as a basis for setting EMS response time performance objectives has become a fire and EMS industry norm. The American Heart Association has shown that the likelihood of a patient surviving a life threatening medical emergency is improved if CPR and defibrillation are initiated within 5 minutes of the onset of the medical emergency.

The American Heart Association states:

“Brain death and permanent death start to occur in just 4 to 6 minutes after someone experiences cardiac arrest. Cardiac arrest can be reversed if it's treated within a few minutes with an electric shock to the heart to restore a normal heartbeat. This process is called defibrillation. A victim's chances of survival are reduced by 7 to 10 percent with every minute that passes without CPR and defibrillation. Few attempts at resuscitation succeed after 10 minutes.”

Commission on Fire Accreditation International (CFAI), Benchmark Time Standards

Benchmark travel time standards represent a target or goal for each agency to work towards through system improvements and growth. Current or actual performance is reported in the SOC as baseline performance and represents the time period specified. The times on this SOC report reflect SKFR and BFD baseline travel time for the year 2010.

Fire and EMS Responses – Priority 1 and 2				
	1 st Unit	2 nd Unit	Effective Response Force	Performance
Urban				
CFAI Benchmark	4 minutes	8 minutes	8 minutes	90%
Suburban				
CFAI Benchmark	5 minutes	8 minutes	8 minutes	90%
Rural				
CFAI Benchmark	10 minutes	14 minutes	14 minutes	90%

Section 9 - Future Expansion of WSFR

The prospective future expansion of West Sound Fire and Rescue shall consider the benefits of service delivery for WSFR and the merging agency. The governing board of WSFR shall have the authority negotiate with a prospective merger organization on all of the elements of a proposed merger. Future mergers shall use the process outlined for fire districts except as otherwise modified by the RFPSA law and this work plan.

Section 10 - Information / Election Timeframe

WSFR Implementation	January 1, 2012
Election *	November 8, 2011
Deadline to Auditor *	August 17, 2011
Council/Board approves ballot measure	August 3, 2011
Council Committees approves ballot	July 27, 2011
Council/Board approves Work Plan	June 15, 2011
Planning Committee approves Work Plan and Informational Campaign begins	June 10, 2011
Engage Internal and External Stakeholders and seek input	May 20, 2011
RFA Planning Committee accepts draft Work Plan	May 20, 2011

* Established by RCW's

Attachment 1. – Name of the Organization

RFA Name Steering Committee Report

RFA Name Strategic Statement as Approved by the Planning Committee

This was the work done previously by the three entities. Chief Senter and Chief Duke recommend use the work that was previously done, the name shall be West Sound Fire & Rescue.

The name of the Regional Fire Authority shall:

- Provide a new identity for the three jurisdictions that allows for future expansion without a name change
- Represent and be recognizable from a geographic reference
- Have a high of support from the members who will serve in the new organization

RFA Name survey was hosted by www.surveymonkey.com from January 28 through February 8, 2008.

The site registered 343 total votes from the combined memberships.

Question #1 Please select your top TWO favorite names for the new RFA:

Top response: West Sound

West Sound received overwhelming support by the memberships garnering over three times the votes of any other name option.

Question #2 Please select the suffix you would like to appear in the name of the new RFA:

Top responses: Fire and Rescue

Fire

Both suffix' options received nearly the same support by the memberships. The Steering Committee selected the Fire and Rescue suffix as it is more inclusive of the roles and responsibilities of the modern day fire service: fire suppression, EMS, rescue, extrication, hazardous materials, etc.

RFA Name Recommendation

The Steering Committee recommends the name: West Sound Fire and Rescue as the name for the new Regional Fire Authority between Bremerton Fire, Central Kitsap Fire & Rescue, and South Kitsap Fire & Rescue. This name best meets the strategic statement as approved by the Planning Committee. We request that the Planning Committee approve the unanimous recommendation of the Steering Committee.

The Steering Committee has secured the following web addresses on behalf of the new Regional Fire Authority: www.wsfr.org

Attachment 2 Governing Board Sub-Committee Report

This was the work done previously by the three entities. Chief Senter and Chief Duke recommend use the work for the basis of the governing board, changing the number of entities involved, the number of commissioners and the timing of the attrition of members off the board until five permanent members are left.

Overview: Chair: Battalion Chief Ron Powers

The Steering Committee considered the strategic statement and the elements of each issue carefully. The following is a summary report that explains our recommendations.

Strategic Direction for Project Task 2:

The Governing Board of West Sound Fire and Rescue shall:

- Efficiently represent the citizens of the RFA
- Be sized to represent the area served
- Set policy that serves the vision of the RFA
- Comply with all applicable laws
- Provide a transition plan

Summary of Steering Committee Recommendations:

1. Five member Governance Board.
2. Governing Board is a permanent elected board for the sole purpose of governing West Sound Fire and Rescue, a municipal corporation.
3. Six year staggered terms office. The terms for CKFR and SKFR Fire Commissioner Position terms remain the same.
4. All positions on the Governing Board are at-large positions.

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5. Five members from each jurisdiction comprise the fifteen member transition Governing Board. The attrition from 15 to 5 will follow the process that is in state law for fire commissioner boards when fire districts merge. The Board member positions from Bremerton will replicate those found in the two Fire Districts and the Mayor and Council determine how those positions are filled. (See example below)

6. Washington State Fire Commissioner Board Sizes

Department	Population Served	Sq. Miles	Board Size
<i>Eastside Fire & Rescue</i>	100,000	200	5
<i>Central Pierce</i>	145,000	72	5
<i>South King</i>	150,000	40	6*

Current Departments in Washington State

315 Districts *3 board members*
33 Districts *5 board members*

- Merged a 5 and 3 member Board in 2005, goal board will be 5.

**Attachment 3
Section 3 - Revenue and Expenses**

These are the financial strategic goals used in determining Revenue & Expenses:

- Identify the projected operating budget for the newly established RFA effective January 2012.
- Lay South Kitsap Fire and Rescue's projected fire rates over Bremerton's projected assessed value and identify the revenue available for the new RFA.
- Identify revenue shortages (if any) for the new RFA that might result from Bremerton's low assessed value and determine Bremerton's obligation to the new RFA in order to maintain existing city service levels.
- Provide an estimated timeline reducing and eliminating any obligation of Bremerton to the new RFA.
- Identify the long term efficiencies and savings resulting from the creation of the new RFA.
- Ensure that revenue reduction from either agency will not affect the other agencies service levels, and savings will benefit the RFA as a whole.
- Provide a detailed work plan that articulates the financial needs and goals of the new RFA.

(WSFR revenue/expense statement will go here)

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Attachment 5

BFD Vehicles List

Agency	STA #	Apparatus Designation	ID #	Type	Year	Make/Model	Condition	Mileage	Hours	Pump / Tank	Special Features	Replace Dates	Replace Status
Brem	1	Marine 20	21204D	Boat	1992	Workboats	Good				2008 Refurb		
Brem	1	DC1	45469D	Command	2007	Ford Explorer	New	12127					
Brem	1	Engine 1	39531D	Engine	2004	Seagraves	New	25347	4216	1500/500			
Brem	1	Engine 1A	11361D	Engine	1992	Seagraves	Fair	104401	10133	1500/500			
Brem	1	Ladder 1	39521D	Ladder	2004	Seagraves	New	10890	1668	1500/500	100 ft		
Brem	1	Medic 1	37861D	Medic	2004	Ford Braun	Good	99608					
Brem	1	Utility 1	16037D	Utility Trk	1999	Chevy Pickup	Fair	41161					
Brem	2	Engine 2	39533D	Engine	2004	Seagraves	New	42983	5008	1500/500			
Brem	2	Engine 2A	19436D	Engine	1992	Seagraves	Fair	130386	11938	1500/500			
Brem	2	Medic 2	42204D	Medic	2006	Ford Braun	New	34774					
Brem	2	Medic 2A	28556 D	Medic	1999	Chevrolet	Fair	47962					
Brem	3	Engine 3	39532D	Engine	2004	Seagraves	New	28221	4385	1500/500			
Brem	3	Engine 3A	13363D	Engine	1992	Seagraves	Fair	97326	11830	1500/500			
Brem	3	Medic 3	82135D	Medic	2008	Ford Braun	New	20444					
Brem	3	Medic 3A	30422D	Medic	2001	Ford Braun	Fair	83742					
Brem	Adm	1-01	43737D	Staff Car	2006	Ford Escape	New	24273			Duke		
Brem	Adm	1-02	54566D	Staff Car	2006	Ford Escape	New	31176			McKinley		
Brem	Adm	1-03	48989D	Staff Car	2008	Ford Escape	New	14103			McGanney		
Brem	Adm	1-04	43736D	Staff Car	2008	Ford Escape	New				Extra		
Brem	Adm	1-05	43736D	Staff Car	2008	Ford Escape	New	14100			Six		
Brem	Adm	1-06	48987D	Staff Car	2008	Ford Escape	New				Extra		
Brem	Adm	1-07	48988D	Staff Car	2008	Ford Escape	New	13900			Marceau		

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BFD Facilities List

Agency	Station	Address	Location	Property Description	O, L, G*	Yr. Built	Sq. Footage	Improved Value
BFD	1	911 Park Ave	Bremerton	Station 1	Owned	2005	16500	\$ 3,704,064.00
BFD		911 Park Ave		Training Tower				
BFD	2	5005 Kitsap Way	West Bremerton-Bremerton	Station 2	Owned	1982	10500	\$ 1,183,762.00
BFD	3	3031 Olympus Drive	East Bremerton-Bremerton	Station 3	Owned	1981	10500	\$ 2,229,106.00
BFD		3031 Olympus Drive		Training Tower				
BFD		3033 Olympus Drive	East Bremerton-Bremerton	Tan Building	Owned	2004	7500	\$ 190,388.00

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SKFR Vehicles List

Agency	STA #	Apparatus Designation	ID #	Type	Year	Make/Model	Condition	Mileage	Hours	Pump / Tank	Special Features	Replace Dates	Replace Status
SKFR	6	E06	C69068	Engine	1985	Canam	Good	56055	0	1000/500			
SKFR	6	T06	C59110	Tender	1977	Ford	Fair	80592	0	300/1500			
SKFR	7	E07	C53116	Engine	1980	Pierce	Fair	33000	0	1000/500		2011	New
SKFR	7	T07	01801C	Tender	1970	GMC	Fair	191170	4716	50/1500			
SKFR	8	A08	73051C	Aid	2005	Ford Braun	Good	88120	4267		S8 Reserve	2011	Rechassis
SKFR	8	E08	70462C	Engine	2005	Pierce Contender	Good	31671	2397	1250/750			
SKFR	8	M08	96276C	Medic	2010	Ford Braun	Excellent						
SKFR	8	M08A	84392C	Medic	2007	Ford Braun	Good	42716	2190				
SKFR	8-A	AIR8	62728C	Air Support	1996	International	Good	12372	0		Compressor		
SKFR	8-A	T08	11504C	Tender	1989	GMC	Good	12722	oos	500/2880		2010	Retank
SKFR	9	A09	95219C	Medic	2010	Ford Braun	Excellent						
SKFR	9	E09	08280C	Engine	1989	Seagraves	Good	81696	1146	1000/500	2008 Referb		
SKFR	10	A10	81715C	Aid	2006	Ford Braun	Good	50000	2000				
SKFR	10	E10	47145C	Engine	1998	Pierce Sabre	Good	90932	6461	1250/500			
SKFR	10	T10	39851C	Tender	1985	GMC	Good	65014	0	500/3100			
SKFR	11	A11	81714C	Aid/Medic	2006	Ford Braun	Good	58450	2643				
SKFR	11	E11	86789C	Engine	2008	Pierce Contender	New	3000	150	1500/750			
SKFR	11	T11	11545C	Tender	1989	GMC	Good	16814	1757	500/2880		2010	Retank
SKFR	12	BR12	95594C	Brush	1985	Ford	Good			25/100			
SKFR	12	E12	08281C	Engine	1989	Seagraves	Good	77478	1127	1000/500			
SKFR	12	T12	38668C	Tender	1982	GMC	Good	63539	2949	500/2880			
SKFR	13	E13	08280C	Engine	1989	Seagraves	Good	81696	1146	1000/500	2008 Referb		
SKFR	13	T13	C59111	Tender	1977	Ford	Fair	17000	0	300/1500		2012	New
SKFR	14	E14	44599C	Engine	1999	Pierce Sabre	Good	oos	4089	1250/750			
SKFR	14	M14	89459C	Medic	2008	Ford Braun	New	100	5				
SKFR	15	E15	08279C	Engine	1989	Seagraves	Good	22872	4731	1000/500			
SKFR	15	T15	11574C	Tender	1989	GMC	Good	8372	784	500/2880			
SKFR	16	BR16	32149C	Brush	1985	Ford	Fair	73028	0	25/100		2011	Surplus
SKFR	16	E16	70461C	Engine	2005	Pierce Contender	Good	10676	551	1250/750			

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Agency	STA #	Apparatus Designation	ID #	Type	Year	Make/Model	Condition	Mileage	Hours	Pump / Tank	Special Features	Replace Dates	Replace Status
SKFR	16	MCI16	32122C	Aid	1993	Ford Amb	Fair	113978	0				
SKFR	17	A17	74496C	Aid	2005	Ford Braun	Good	101266	5017				
SKFR	17	E17	70463C	Engine	2005	Pierce Contender	Good	14362	751	1250/750			
SKFR	17	T17	89243C	Tender	2008	International	New	958	0	1000/3000			
SKFR	18	E18	C44261	Engine	1977	Pierce	Fair	37000	0	1000/500		2011	New
SKFR	19	E19	C53117	Engine	1980	Pierce	Fair	35000	0	1000/500		2011	New
SKFR	20	E20	C53115	Engine	1980	Pierce	Fair	44750	0	1000/500		2011	New
SKFR	31	E31	70464C	Engine	2005	Pierce Contender	Good	50372	3874	1250/750			
SKFR	31	L31	92870C	Quint	2009	Pierce	New	0	0		100 Ft		Spec Stage
SKFR	31	M31	85262C	Medic	2007	Ford Braun	New	30000	1400				
SKFR	Adm	Auto Maint	48065C	Auto Maint	1996	Ford Utility	Good	98000	0		Johnson		
SKFR	Adm	DC8	81545C	Command	2007	Chevy Suburban	New	10687	0		Duty Chief		
SKFR	Adm	Fac Maint	60542C	Fac Maint	1998	Ford Pickup	Good	95000	0		Bontrager		
SKFR	Adm	Fac Maint	67077C	Fac Maint	2004	Ford Pickup	Good	20000	0		Blake		
SKFR	Adm	Fac Maint	87077C	Fac Maint	2005	Ford E-150 Van	Good	85003	0		Nordmark	2008	Used van
SKFR	Adm	801	84563C	Staff Car	2008	Ford Escape	Good	12000	0		Senter		
SKFR	Adm	802	92860C	Staff Car	2010	Ford Escape	Excellent	0	0		Wright		
SKFR	Adm	803	93427C	Staff Car	2010	Ford Escape	Excellent	0	0		Wernet		
SKFR	Adm	804	70432C	Staff Car	1998	Ford Crown Vic	Good	157000	0		Powers	2011	
SKFR	Adm	808	47148C	Staff Car	1999	Chevy Suburban	Good	123000	0		Hartley		
SKFR	Adm	809	32279C	Staff Car	1995	Ford Taurus	Good	39000	0		Bontrager		
SKFR	Adm	810	44598C	Staff Car	1996	Ford Crown Vic	Good	135000	0		Guseman		
SKFR	Adm	CHAP8	70422C	Staff Car	1999	Ford Crown Vic	Good	142000	0		Chaplains		
SKFR	Adm	Insp 08	47151C	Staff Car	1998	Ford Crown Vic	Good	95000	0		Rogers	2012	
SKFR	Adm	Insp 08A	70423C	Staff Car	1999	Ford Crown Vic	Good	147000	0		Shepherd	2012	
SKFR	Adm	IT	32165C	Staff Car	1994	Ford Aerostar Van	Good	75000	0		Hill		
SKFR	Adm	Motor Pool	32150C	Staff Car	1994	Ford Crown Vic	Good	111000	0		S8		
SKFR	Adm	Motor Pool	32167C	Staff Car	1994	Ford Van	Fair	126000	0		S8		
SKFR	Adm	Motor Pool	32278C	Staff Car	1995	Ford Taurus	Good	38000	0		S8		
SKFR	Adm	Motor Pool	44597C	Staff Car	1996	Ford Crown Vic	Good	115000	0		Back Up DC		
SKFR	Adm	Motor Pool	60541C	Staff Car	1997	Ford Crown Vic	Good	83000	0		S8		
SKFR	Adm	Motor Pool	60540C	Staff Car	1997	Ford Crown Vic	Good	97000	0		S8		

**West Sound Fire and Rescue
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SKFR Facilities List

Agency	Station	Address	Location	Property Description	O, L, G*	Yr. Built	Sq. Footage	Improved Value
SKFR	6	3170 SW Rhododendron Dr	Sunnyslope-Port Orchard	Station 6	Owned	1966	950	\$ 120,750.00
SKFR	7	7651 SW Sylvan St	Wye Lake	Station 7	Owned	1975	960	\$ 123,900.00
SKFR	8	1974 Fircrest Dr SE	Orchard Heights-Port Orchard	Station 8	Owned	1969	15218	\$ 1,714,650.00
SKFR	8	1974 Fircrest Dr SE	Orchard Heights-Port Orchard	Vehicle Maintenance	Owned	1998	4900	\$ 452,550.00
SKFR	8	1974 Fircrest Dr SE	Orchard Heights-Port Orchard	Facilities Storage	Owned	2004	1152	\$ 88,200.00
		1974 Fircrest Dr SE		Training Tower	Owned	1998	954	\$ 55,125.00
SKFR	9	7433 SE Mile Hill Dr	Yukon Harbor	Station 9	Owned	1965	2972	\$ 304,500.00
SKFR	10	5629 Banner Rd SE	Banner	Station 10	Owned	1995	6160	\$ 850,500.00
SKFR	11	6249 Bethel Rd SE	Bethel	Station 11	Owned	1966	3276	\$ 547,050.00
SKFR	12	8696 Olalla Valley Rd SE	Olalla	Station 12	Owned	1978	2400	\$ 315,000.00
SKFR	13	5770 SE Nelson Rd	Nelson	Station 13	Owned	1989	1480	\$ 158,550.00
SKFR	14	12685 Bethel Burley Rd SE	Burley-Port Orchard	Station 14	Owned	1965	3717	\$ 358,050.00
SKFR	15	13591 Glenwood Rd SW	Minterbrook	Station 15	Owned	1989	1480	\$ 245,700.00
SKFR	16	4057 State Hwy 3 W	Gorst	Station 16	Owned	1986	5400	\$ 487,074.00
SKFR	17	7990 McCormick Woods Dr SW	McCormick Woods-Port Orchard	Station 17	Owned	1995	6160	\$ 850,500.00
SKFR	18	8850 State Hwy 3 SW	Bremerton Airport	Station 18	Leased	1966	1944	\$ 216,100.00
SKFR	19	400 S Charlotte	Navy Yard City-Bremerton	Station 19	Leased	1981	5000	\$ 670,430.00
SKFR	20	1550 Rocky Point Rd NW	Rocky Point-Bremerton	Station 20	Leased	1965	4722	\$ 496,100.00
SKFR	31	200 Tremont St	Port Orchard	Station 31	Owned	1993	15151	\$ 1,680,000.00
SKFR		1826 Fircrest Drive	Orchard Heights-Port Orchard	Office	Owned	1966	1954	\$ 178,715.00
SKFR		1802 Fircrest Drive	Orchard Heights-Port Orchard	Rental Dwelling	Owned	1967	1540	\$ 126,788.00

Attachment 8 – Standard of Cover Strategic Goals

- 1) Identify the current emergency service baseline levels as outlined in state law for each agency as of 2010.
- 2) Articulate that service baseline level in the work plan.
- 3) Changes made to the new organization shall benefit the RFA as a whole and shall not diminish the service levels as determined in the baseline.

Draft

Attachment 9 – Prospective Future Expansion

This was the work done previously by the three entities. Chief Senter and Chief Duke recommend use the work for the basis of future expansion.

Project Task Item 9 – Prospective Future Expansion

Sub-Committee Report

Co-Chairs:

**Mark Johnson, CKFR
Ron Powers, SKFR**

Members:

**David Bailey, Bainbridge Island FD
Rick LaGrandeur, Lt, NKFR
Thomas O'Donohue, Deputy Chief, Poulsbo Fire
Brain Ramey, Lt, Poulsbo Fire
Dan Smith, Chief, NKFR
Hank Teran, Chief, Bainbridge Island FD**

West Sound Fire and Rescue Regional Fire Protection Service Plan

INTRODUCTION

On May 6, 2008, the West Sound Fire & Rescue Planning Committee authorized what is now the "Prospective Future Expansion Sub-Committee" to create a report to fulfill the strategic statements for Project Task Item 9.

This sub-committee has been comprised of representation from several departments including; Central Kitsap Fire & Rescue, South Kitsap Fire & Rescue, Poulsbo Fire, North Kitsap Fire & Rescue, Bainbridge Island Fire Department, Mason County Fire District 2, Key Peninsula Fire District 16, and Gig Harbor Fire & Medic One. The committee chairs would like to recognize those that gave of their time for this process:

David Bailey, BIFD
Rick LaGrandeur, LT, NKFR
Thomas O'Donohue, DC, Poulsbo FD
Dan Smith, Chief, NKFR
Eric Waters, LT, Gig Harbor Fire

Robert Bosch, Key Peninsula FD
Tom Lique, Chief, Key Pen FD
Brian Ramey, LT, Poulsbo FD
Hank Teran, Chief, BIFD
Eric Watson, AC, Gig Harbor Fire

The sub-committee members understood that the possibilities for future expansion with West Sound Fire & Rescue were a delicate issue to discuss, no matter what department our committee members came from. We greatly appreciate the work they have completed for the future of WSFR, also, the work that was created at their home agencies to explain our mission and goals to others as we proceed in the development of the Work Plan.

The intent of this sub-committee was not only to complete the strategic statements from the Planning Committee, but to get answers from those departments adjacent to WSFR. These departments will always be involved with WSFR through mutual and automatic aid contracts, County or Regional meetings, and the relationships that the fire service itself has created over the years.

Enclosed is the report from this sub-committee, respectfully submitted to the West Sound Fire & Rescue Planning Committee.

The following strategic statements were given to this sub-committee for recommendations to the Planning Committee:

1. Consider the different ways of annexation that may occur with surrounding fire jurisdictions
2. Allow flexibility for the WSFR governing board
3. Encourage future expansion when it is the best interest of WSFR mission and the agency requesting annexation
4. Consider how labor contracts will be integrated
5. Make the annexation process as simple as possible
6. Ensure that the annexation process complies with state law

1. Consider the different ways of annexation that may occur with surrounding fire jurisdictions

The sub-committee agreed that there are several methods of annexation or merging already available to fire protection districts that can be adopted by the Planning Committee.

- a. West Sound Fire & Rescue shall retain the right to become a “merger” entity as well as a “merging” entity as described in the current RCW 52.06.010
- b. West Sound Fire & Rescue shall adopt the annexation language provided within the current RCW 52.04
 - Allows for annexation by petition or election of adjacent territories not currently protected by a fire protection district
 - Allows annexation by petition or election.
- c. West Sound Fire & Rescue shall adopt the merger language provided within the current RCW 52.06 with the exception of 52.06.085
 - This allows for the process of merging by both election and petition
 - 52.06.085 describes the make-up of the governing board after a merger and describes the process of attrition
 - ♦ The governing board constitution and attrition after a merger shall be described in the “Merger Plan”
- d. West Sound Fire & Rescue shall adopt the commissioner district language provided within the current RCW 52.06.085 (4)
 - This allows for the creation of commissioner districts for WSFR on the same ballot as a merger vote
 - ♦ The merging district shall vote on both a merge with WSFR and the creation of fire commissioner districts
 - ♦ WSFR voters will vote on the creation of commissioner districts if the merger vote from the merging areas voters is approved
 - ♦ A simple majority of the combined votes from both WSFR and the merging district shall determine the outcome of the commissioner district vote

2. Allow flexibility for the WSFR governing board

- a. West Sound Fire & Rescue shall adopt the commissioner district language provided within the current RCW 52.14.013 Commissioner districts — Creation — Boundaries
 - This will allow WSFR to create commissioner districts outside of a merger/annexation
 - Provides for the ability of the governing board to determine after a merger has been completed that a commissioner districting system would better serve the citizens within WSFR borders

West Sound Fire and Rescue Regional Fire Protection Service Plan

- b. West Sound Fire & Rescue shall have the ability to increase the governing board size from five (5) commissioners to seven (7) commissioners utilizing the process described in RCW 52.14.015
- c. West Sound Fire & Rescue shall have the ability to decrease the governing board size utilizing the process described in RCW 52.14.017
- d. With respect to the governing board size, if there are any conflicts between the Work Plan and the RCWs listed, the Work Plan shall prevail
- e. West Sound Fire & Rescue governing board shall have the authority to adopt fire district RCW Title 52 as their own by Resolution

3. Encourage future expansion when it is the best interest of WSFR mission and the agency requesting annexation

The prospective future expansion sub-committee recognizes that the goal of the Planning Committee's Work Plan is to answer this very question for all the stakeholders of the three departments discussing the creation of West Sound Fire & Rescue. The end product of the Work Plan should show the governing boards, administrations, employees and labor unions as well as the citizens and voters of all three departments that it is in everyone's best interest to become one department.

For this reason, the sub-committee has adopted a "Merger Plan" that is similar to the Work Plan. By completing the Merger Plan task items, all the stakeholders of a merger with WSFR will have the tools and information needed to determine what is in the "best interest" of the departments.

Below is the Merger Plan Project Task Items. This is meant to be a guide during the process of mergers to allow dialog between WSFR and the merging entity. This Merger Plan is only a guide and both entities should add or edit the project task items as needed.

4. Consider how labor contracts will be integrated

As seen in the Merger Plan, the labor contracts would need to be negotiated through impact bargaining. This would be no different than any other merger that would occur within Washington State. The labor organizations and managements would negotiate as part of the Merger Plan process.

5. Make the annexation process as simple as possible – Ensure that the annexation process complies with state law

This sub-committee has attempted to use the current RCWs to make the process as simple as possible. It also ensures that WSFR will comply with current state law. Where the RCWs don't provide for the appropriate language, such as issues of the governing board, this sub-committee has attempted to clarify the intent of WSFR.