



City of Bremerton, Washington **2017 ANNUAL BUDGET**

For the period January 1, 2017 thru December 31, 2017

2017 Budget

City of Bremerton, Washington

2017 Budget

For the year beginning January 1, 2017 and ending December 31, 2017

Mayor

Patty Lent

Council Members

Eric Younger– Council President .. District 7

Pat Sullivan .. District 1

Leslie Daus .. District 2

Jerry McDonald .. District 3

Greg Wheeler .. District 4

Dino Davis .. District 5

Richard Huddy .. District 6

Executive Leadership

Roger Lubovich .. City Attorney

Chal Martin .. Public Works & Utilities Director

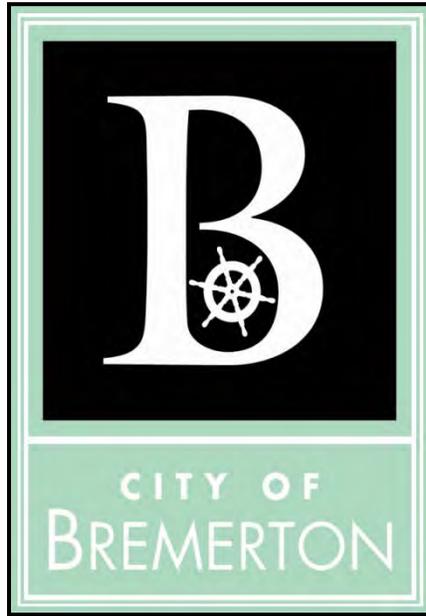
Steven Strachan .. Police Chief

Al Duke .. Fire Chief

Andrea Spencer .. Director of Community Development

Jeff Elevado .. Director of Parks and Recreation

Cathy Johnson .. Director of Financial Services



Cover by Kelsie Donleycott

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Patty Lent, Mayor

December 7, 2016

To the Citizens and the Honorable Council of the City of Bremerton,

It is my privilege to present to you the Adopted 2017 Fiscal Budget for the City of Bremerton.

Over the past two years the City has seen a slow upswing in our economic recovery. We continue to take a conservative view of anticipated resources and are strategic with how we spend them. The previous years have forced us to become lean and more efficient, and as we continue to provide needed services to our citizens, we are taking strategic steps toward achieving and maintaining long-term fiscal sustainability. The 2017 Budget keeps the City on this dedicated pathway.

As you review this document, I would like to highlight specific areas:

Revenue projections across all funds remain conservative. We believe that the local economy has made a turn for the better, and we are continuing to see slow but steady economic development within the City. Projections of external revenues from taxes and charges for service continue to increase over those of the last two years. Sales and Real Estate Excise taxes and charges to customers of the City's utilities are the largest contributors to the increase. State shared revenues remain consistent but are subject to reduction as the state legislature struggles with the Supreme Court's McCleary decision and funding issue.

The 2017 General Fund adopted budget anticipates an ending fund balance of \$4,908,051 which is 12.2% of anticipated expenditures. Fund Balance is necessary for adequate cash flow throughout the year due to the cyclical nature of property tax receipts. It also provides a cushion from short term revenue decreases as a result of declines in economic activity. Due to the large percentage of operating revenue received from taxes, the General Fund is especially vulnerable to economic declines. In addition, the City continues to rebuild its contingency reserve to meet our goal of \$.375 per \$1,000 of assessed valuation (\$1,030,578 for 2017). The Contingency Reserve Fund was established by the City Council to protect the City against unforeseen and unfunded emergency expenditures. The 2017 General Fund budget includes a transfer of \$85,883 from fund balance to maintain contingency reserves at the targeted amount.

The proposed 2017 General Fund budget includes new operating expenditures that address the City Council's stated goals. Anticipated expenditure increases include:

- \$84,800 for personnel tasked with attracting business activity to the City.
- \$30,000 for lobbying efforts on behalf of the City.
- \$125,350 for an additional Building Inspector/Plans Examiner in the Community Development department to support the increase in economic activity within the City.
- \$103,900 for one additional Police Officer to increase proactive contact in commercial areas to reduce property crimes and increase quality of life.

- \$6,000 for 350 additional seasonal Parks staff hours to address maintenance issues related to the increased usage of City parks.
- \$142,900 for an Assistant Fire Chief position to assist managing fire suppression, emergency medical response, fire prevention and investigations.

The budget also includes set asides for potential cost increases as a result of the wage and class study currently in progress.

New and changed programs in funds other than the General Fund include:

- The proposed Street Fund budget includes \$101,400 for an additional Street Service Specialist and seasonal labor to address the growing backlog of street maintenance items.
- The Street Fund proposed budget also includes \$50,000 for replacement of aging traffic signal cabinets and a program to install LED lighting in City owned street lights which will result in long term energy savings.
- Revenue projections in the Transportation Capital Fund include \$272,630 of Stormwater Utility Tax revenue in anticipation of the Council's action to dedicate a portion of the tax collected for transportation improvements.
- A program budget of \$100,000 is included in Transportation Capital Fund proposed expenditures for implementation of the ADA Transition Plan. Improvements made under this program are required under the United States American with Disabilities Act.

Unlike the General Fund, other City funds have purposely been budgeted to dip into their respective reserve accounts. This is appropriate in that these funds have built reserves for identified purposes or expenditures that are limited by legal statute or contract. If a program qualifies as an allowable use for these restricted funds, we have chosen to use these funds first before going to General Fund revenues while maintaining an adequate amount in the projected ending fund balances for future needs. Bond funds are not designed to have large reserves, capital funds are designed to exhaust their reserves as the project is completed, and internal service funds are not designed to "make a profit," so their budgets propose using some reserves to decrease the charges imposed on the operational funds that pay them. The budget includes the following uses of restricted funds:

- The budget includes transfers to the General Fund from the Abatement Revolving Fund (\$100,000) to support staffing costs in the Community Development department. Revenues from the Rental Property ordinance adopted in 2013 as well as Abatement Fund revenues are being used to support the cost of the Code Enforcement Officer as much of her work is focused on this area. Due to the cyclical nature of the funding source and increased compliance, these funding sources cannot be relied on for continued future funding but allow for the continuation of needed programs as revenues continue to grow and other efficiencies are explored.
- Real Estate Excise Tax revenue has been identified to fund work on the Conference Center building budgeted in the Conference Center Operations Fund. \$30,000 would be used to replace an HVAC compressor unit. An additional \$100,000 has been identified to support a General Fund Facilities department project to enclose the work bay in the Equipment Services Garage.

- A Residential Street Capital Fund was created for the purpose of dedicating capital funding improvements to residential streets and sidewalks. The budget includes \$480,000 of Real Estate Excise Tax revenue to support this effort.
- \$3.8 million is budgeted for Fire capital equipment and remodeling of facilities in 2017. These funds were provided from \$4.5 million of voter approved bonds issued in 2015.

As in the past few years, my administration continues to assess our staffing needs. As positions become vacant, we do not automatically fill them without a thorough assessment for the position's need relative to our goals, processes, and budget. Along with the assessments made of positions as they become vacant, we have also assessed our current staffing levels against our goals as a City. To continue with that effort we have entered into a contract for a required wage and classification study for management, professional and Teamsters staff. This study is well underway and expected to be concluded in early 2017. Any changes proposed as a result of this study will be presented to the City Council as a separate item. The 2017 Budget includes a proposed staffing increase of 15.05 FTEs city wide. In addition to the General and Street Fund positions noted above an additional 8 FTEs are proposed by the City's three utilities to address growing deferred maintenance needs associated with reductions of staff during the recession.

This budget proposes no change to our current utility tax on city owned utilities or commercial parking tax rates but does continue the increase to the B&O tax exemption rate to assist our small businesses. For 2017, the B&O tax exemption level will increase from \$140,000 to \$160,000. In addition, there is no change regarding the cost of a business or landlord license.

As mentioned above, while the rate for utility taxes on city owned utilities have not changed, the budget includes a change to how the revenue received from these resources is allocated. The City Council approved a change to the current policy effective January 2017. The new arrangement would dedicate 40% of the utility tax from the Stormwater utility to the Transportation Capital Improvement Fund to be used for transportation improvements. Incremental increases to this revenue source would accrue to that fund in the future. 2017 projections anticipate that \$272,630 from this source will be directed to the Transportation Capital Fund.

Regarding our utilities (water, wastewater, and stormwater), the City completed and adopted its comprehensive rate study for all three utilities in April 2013. This effort was undertaken to insure that our utilities would remain financially stable. As part of this effort, the City now projects its utility needs and revenues over a six year horizon, utilizing a rate matrix that includes our operations and maintenance needs along with our capital and debt service needs. Each year we update this matrix to insure that we remain on a sustainable path. As with any long range projection, the numbers used in the utility rate matrix are based on the information that is available at the time the projections are made. The 2017 budget was prepared using the rate increase anticipated in the updated matrix. The budget supports daily operations, debt service requirements and capital programs while maintaining our operations and maintenance reserve cash balances at a minimum of 12% per our reserve policy.

The 2017 Budget continues to move the City toward fiscal stability over the upcoming years. Longer term initiatives the City continues to pursue include, but are not necessarily limited to:

- Maintaining a sustainable General fund budget by matching ongoing revenues and expenditures.
- Addressing long term liabilities such as LEOFF I obligations;
- Continuing to maintain adequate reserve balances;

- Continuing to identify additional ongoing revenue/funding sources for streets;
- Maintain utility infrastructure to ensure uninterrupted service to our customers and plan for expansion of our systems to serve new ratepayers.
- Addressing our fleet needs and appropriate funding for such; and
- Working with Council to identify appropriate levels of service for all our departments and programs.

As the City of Bremerton moves forward, our focus will continue to be on fiscal stability, effectiveness, efficiency, transparency and accountability. I feel that the 2017 Budget continues this process.

Sincerely,



Patty Lent
Mayor



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Budget Summary

Overall, the City's revenue projections throughout all funds and departments continue to reflect moderate growth over prior years. Though some revenue categories are showing increases, others have decreased and therefore keeping with a more modest approach will continue for the upcoming year.

Total 2017 tax revenue (property taxes, sales taxes, business and occupation taxes and private utility taxes) in the General Fund represent 77% of the total revenue and are budgeted at \$30 million. This is approximately \$1.1 million (3.7%) more than 2016. Individually, EMS taxes anticipates a slight increase of \$20k and is attributable to higher anticipated assessed values with a rate of \$0.45 per thousand. Regular property tax receipts are estimated with a \$119k increase for the upcoming year. Sales tax (including criminal justice), reclaimed the number one revenue source for the General Fund and is budgeted with anticipated receipts for 2017 at \$9 million. The total increase in sales tax represents a 6% increase over 2016 projections. In 2017, the B & O tax exemption increases from \$140k to \$160k. Even with the tax exemption increase, B & O revenue is budgeted at \$2.9 million and is represents a 1.8% increase over 2016 estimates. Though the City anticipates an increase in utility taxes for electricity water and wastewater; natural gas, garbage/sold waste, cable, telephone, and stormwater, utility taxes are projected to decline in the upcoming year for a combined decrease of \$201k. The reduction is due to a recent change to allocate 40% of stormwater utility tax to the Transportation Capital Improvement Fund for street and sidewalk capital improvements. The total combined utility taxes in the General Fund are budgeted at \$9.566 million.

Other revenue budgeted in 2017 are as follows: license and permits \$1.2 million, intergovernmental \$1.1 million, charges for services \$5.2 million, fines and forfeitures \$1.2 million and miscellaneous and transfers \$341k.

The City of Bremerton provides services and programs through the efforts of its qualified and capable staff. The 2017 budget includes an increase in regular full-time equivalent (FTEs) of 13.5. Seasonal and part-time employees continue to be accounted for in the City's FTE count. In this budget, part-time FTEs have increased by 1.55 city-wide. Extra help and seasonal employees bridge the gap in departments when staffing needs increase during specific times of the year, such as Parks in the summer months, or Stormwater in the Fall.

Personnel costs remain the highest expense in the General Fund at 73% of total expenditures. Efforts will continue to analyze appropriate staffing levels not only in the General Fund, but throughout the City.

In addition to supplies and services cuts, other specific actions taken in order to balance the 2017 General Fund budget include:

- A continued focus to match ongoing revenue with ongoing expenditures, while identifying one-time items to be paid with one-time revenue (fund balance).
- Requests for additional staffing in Finance, Fire, Police, Parks and Engineering were reduced or eliminated.
- Funding for Callow Avenue Subarea Plan was deferred.
- Various fees and charges for services continue to be reviewed and revised as appropriate to ensure City costs are properly re-

Budget Summary

covered.

- Charges for services to support personnel costs for code enforcement are charged to the Abatement Fund, \$100,000.
- Facility capital improvements were funded by a transfer-in from REET, \$100,000.
- Delayed hiring of BDS II until July 2017, \$49,050.
- The use of reserves to bridge the revenue gap.

The City also anticipates Real Estate Excise Tax (REET) to come above the 2016 estimate by \$80k with 2017 budgeted revenues at \$1.45 million. The 48% increase, compared to 2015 receipts of \$983k, and YTD for the first three quarters of 2016, has shown relatively consistent growth due to increases in sales price and the average number of homes being sold. The impacts from REET vary, but the additional revenue is most significant for funding maintenance of the City's street system, facilities, parks, and providing matching funds for secured grants for various capital projects.

As we move forward into 2017, the City will continue to monitor revenues closely and oversee expenditures city-wide. Overall, the budget for 2017 is \$150,760,143. It includes \$41.3 million for personnel costs (27%), \$38.5 million for supplies (26%), \$7.6 million for debt service (5%), \$24.7 million for capital outlay (16%), \$4.7 million in transfers among funds (3%), and \$34 million in ending fund balances (23%).

The resources to fund the budget include; \$35.3 million in taxes (property, sales, business and occupancy, and franchise taxes) (24%), \$1.5 million in licenses & permits (1%), \$5.1 million in inter-governmental revenue (3%), \$45.2 million in charges for services (30%), \$1.6 million in fines and forfeits (1%), \$12.1 million in other revenues (8%) and \$50 million in beginning fund balance (33%).

City Council

The Council budget includes funding for 1.8 FTEs as support staff and seven councilors. The total budget of \$356k is essentially unchanged from the prior year.

Executive

The Mayor's budget includes funding for the Mayor and support staff; including two part-time seasonal positions who will work in the City's tourism booth during the summer months. In addition, a full-time Economic Development Coordinator position was added to the 2017 budget. Supplies and services in the Mayor's budget have decreased by \$12k in 2017.

Financial Services and City Clerk

The Financial Services and City Clerk budgets for supplies and services are essentially unchanged from the prior year. Funding in personnel includes extra help for a regular part-time clerical position to assist with contract and records management. The additional cost is offset by General Fund overhead charges for services.

Legal Services

The Legal Department budget continues to include the addition of in-house prosecution and personnel related costs for Risk Management. The personnel budget includes the addition of one part-time seasonal clerical help position to assist in the prosecutor's office, \$6k. The total budget for 2017 is \$1.14 million.

Human Resources

The 2017 budget for the Human Resources Department decreased by approximately \$120k. The City's benefit consultant is no longer needed due to changes in medical plans and therefore the contract was not renewed. The budget includes funding for professional services costs associated with ongoing labor negotiations, the City Wellness Program, routine testing and labor relations professional services. Staffing remains at 3 FTEs.

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Community Development

Community Development houses the City's "One-Stop" permit center, which includes the intake and issuance of right-of-way permits and engineering development review. The 2017 budget of \$1.786 million includes funding for an additional Building Development Specialist II position and a temporary double fill for the Building Official who will be retiring in 2017. The department has experienced a significant increase in permit volume over the past several years and the addition of a BDS II position will assist with permit review and inspections. This is necessary in order to maintain service levels and support economic development.

Municipal Court

Municipal Court's \$1.39 million budget is essentially unchanged from the prior year. Staffing levels have decreased by a .50 FTE and public defender costs are not anticipated to increase in 2017.

City Auditor

The City Auditor's total budget is approximately \$79k and provides for a part-time auditor and staff support in 2017. The budget is essentially unchanged from the prior year.

Law Enforcement

The Police Department's budget increased by \$234k; an increase equivalent to 2.2% over the prior year. Staffing includes the addition of one full-time police officer to assist with bike patrols throughout the city, \$104k.

To help offset expenditures, the department was able to secure \$24k in grant funding for the City's Community Resource officer in 2017. Other state funding includes \$22k for sex offender monitoring and \$5k for DUI enforcement.

Fire/Emergency Medical Services

Total expenditures for the Fire Department are \$8.9 million. Changes in personnel include the

addition of an Assistant Fire Chief position. The Assistant Chief will assist in managing fire suppression operations, emergency medical response, fire prevention and investigations. The personnel budget for 2017 includes \$480k in overtime which is a 27% reduction over 2016 projections. Supplies and services have increased minimally by \$22k, 2.4%.

Police & Fire Pension

The Police and Fire Pension budget for 2017 is reduced by \$164k. Pension payments have decreased in both Fire and Police due to a reduced number of recipients. Medical benefits are also lower due to a greater number of retirees turning 65 years of age. Combined program costs have increased by \$16k and are anticipated to remain constant during the next several years due to increases in outpatient health care costs.

The costs associated with this program are the result of legislative decisions made years ago that went unfunded at that time and there are presently no dedicated funding sources for the City to meet these obligations. The City continues to fund current year expenditures with current year General Fund revenue. Excluding fund balance, the total budget of \$1.813 million represents approximately 4.5% of the total General Fund expenditure budget.

General Facilities

The 2017 budget for General Facilities is increased by approximately \$230k over 2016. Funding includes \$100k for capital improvements to enclose the work bay occupied by ERR and is offset by a transfer-in from real estate excise tax. Other increases are attributed to the Government Center expansion and moving electronics to facilities.

Parks and Recreation

The total 2017 Parks Recreation and Maintenance budget has decreased by \$53k. The elimination of the Athletic/Recreation Manager offset by the ad-

Budget Summary

dition of a lower paid Parks Laborer position during 2016 accounted for a significant savings. Personnel also includes additional labor hours for existing part-time seasonal positions. A \$34k subsidy payment to the YMCA for pool operations will continue in 2017.

Engineering

City-wide Engineering personnel and supplies and service costs continue to be allocated and budgeted in one cost center within the General Fund. Excluding a one-time tunnel pass-thru project, the Engineering budget of \$2.156 million is relatively unchanged from the prior year. Funding for ongoing remediation costs associated with Evergreen Park will continue, \$37k.

Recoverable charges for services for work performed by engineering staff, for capital projects and utilities operations and maintenance total \$1.539 million. Total net expense to the General Fund (expenditures less revenues) is \$570k.

Non-departmental

The Non-departmental budget of \$4.43 million, is essentially unchanged over the current year amended budget. The budget includes \$170k in set aside labor for an ongoing Wage and Classification Study which will be completed during the first quarter of the year. Offsetting set aside labor are reductions in interfund insurance premiums and \$70k in savings for care and custody of prisoners.

Other programs funded in non-departmental include photo enforcement (\$432k), animal control (\$210k), contributions to the City's Equipment Rental Reserve Fund (\$300k), transfers to the Contingency Reserve Fund (\$86k), Street Fund (\$760k) and the Government Center LTGO Fund (\$75k). Other funding budgeted, consistent with 2016, are payments to Puget Sound Regional Council, Association of Washington Cities, Bremerton-Kitsap County Health District for certain public health support and services, Puget

Sound Clean Air Agency, KEDA, KADA and postage. New programs include \$30k for lobbyist services and an additional \$30k as grant match for additional Kitsap County mental health services.

The projected ending fund balance for the General fund is \$4.908 million. This amount exceeds the 8.5% target of total expenditures and continues to provide a consistent level of service to our citizens. The excess ending fund balance (above target) will be used to bridge the gap between projected ongoing revenues and expenditures in future years and provide funding for one-time expenditures with one-time revenue. The City recognizes the importance of building reserve levels and will continue to focus on fiscal stability which supports Council Goals.

Special Revenue Funds

The City has twelve special revenue funds, many accounting for dedicated revenue sources.

Street Fund

The City's Street Fund is dedicated for the purpose of making improvements and maintaining the City's street system. The budget for 2017 includes funding for LED street lights, sidewalk improvements, wayfinding signs and the asphalt patching program. TBD, a separate department within the Street Fund, includes \$245k for City chip sealing, \$130k in hot applied street markings and striping and \$130k for paving and ramp work within the City.

The City's Street Fund accounts for street related activity including non-major capital improvements. Major capital improvement projects are accounted for in capital improvement funds (project specific) or the Transportation Capital Projects Fund and Residential Street Capital Fund.

Combined, \$3 million is budgeted for operations and maintenance, the City's pavement preserva-

Budget Summary

tion program and sidewalk improvements.

The combined Street Fund revenue budget includes \$480k in TBD Vehicle Fees, \$844k in state Fuel Taxes, \$680k in Parking Tax, a \$760k transfer-in from the General Fund, and \$240k in other operation revenue. Total revenue is increased by \$116k, 3.9%.

Lodging Tax Fund

Lodging tax revenue is budgeted at \$607k, a \$92k increase over the prior year. The \$529k expenditure budget includes the recommended funding allocation of the Lodging Tax Committee in the amount of \$379k and the continuation of existing funding for the Admiral Theatre, \$150k.

Ending fund balance is budgeted at \$578k, a \$164k increase over the 2016 amended budget. It is important maintain reserve levels in this fund so award recipients can receive funding in a timely manner and that obligations will not be impacted by cyclical cash flow levels.

Parking System Fund

The City's downtown and residential parking enforcement program revenue budget is \$1.6 million and essentially unchanged from the prior year. Revenue collected will be realized in both on and off-street parking, 4th and Washington Garage, Park Plaza Garage and the Conference Center Garage. Parking infractions are budgeted at \$250k in 2017 and represents a 28% increase from the prior year.

The 2017 expenditure budget includes \$934k for operations and maintenance expenditures, \$25k in capital for lot lighting improvements, \$503k for debt service payments, and a transfer-out of \$170k to the 2010 UTGO/LTGO (B) debt service fund.

Community Development Block Grant Fund

The Community Development Block Grant Fund

budget reflects funding almost exclusively with federal grants designated for capital projects in target areas, weatherization, city-wide economic development job training and continuum care programs.

The CDBG Fund anticipates a beginning fund balance of approximately \$400k. Other resources include \$415k in federal funding, \$55k in charges for services and miscellaneous, and a \$60k transfer-in from the General Fund to support administrative costs not covered by grant funding. The projected ending fund balance for 2017 is \$455k.

Public Access Television Fund

The Bremerton Kitsap Access Television (BKAT) operation is accounted for in this fund. The operation is consistent with prior years with the majority of funding being provided by a portion of the City's cable TV franchises (\$293k, 63%). Other revenue includes intergovernmental, charges for services to other agencies and citizens and miscellaneous revenue in the amount of \$178k.

The budget includes \$70k in capital for production equipment upgrades and the addition of one .13 FTE for regular part-time help. Total personnel costs for 2017 are \$350k. Supplies and services are \$90k with no significant changes from the prior year. An ending fund balance of \$470k is forecast.

As noted above, BKAT receives 63% percent of its funding from City cable franchise fees. During 2017 staff will continue to work with other agencies utilizing BKAT to secure more equitable funding.

Conference Center Operations Fund

The overall expenditure budget for the Conference Center is \$1.75 million, an increase of \$180k over the prior year. Of this amount, \$1.55 million is for contractual costs with Columbia

Budget Summary

Hospitality and \$33k is for the first interfund loan payment associated with the third floor expansion project.

Projected revenues total \$1.68 million, including \$1.5 million from user fees, \$155k from the Lodging Tax Fund and \$30k from General Government Capital Improvement (REET). Additionally, each year 3% of Conference Center revenue is set aside for improvements and replacing aging equipment.

Other Special Revenue Funds

The *Abatement Revolving Fund* includes \$54k in funding for neighborhood cleanup programs in 2017 and \$100k for General Fund charges for services supporting staffing costs associated with code enforcement and abatement. The estimated ending fund balance is \$142k. *Police Special Projects Fund* provides funding for Police Special Operations including \$109k in supplies and \$90k in capital purchases. *Gift & Donations Fund* includes combined expenditures of \$3k and anticipated revenue at \$2k. *Trial Improvement Fund* includes budgeted expenditures for supplies at \$24k with no capital improvements budgeted for the upcoming year. The estimated ending fund balance is \$60k. *One Percent for Arts Fund* does not anticipate funding new art sculptures in 2017, but includes \$5k in supplies and services for two utility cabinet wraps and refurbishing of existing art. *Contingency Reserve Fund* is budgeted with an estimated beginning fund balance of \$940k. A \$86k transfer-in from the General Fund is budgeted to bring the ending fund balance up to the allowable reserve amount equivalent \$0.375 cents per thousand dollars of assessed valuation of property within the City. For 2017, that amount is \$1,037,578. No expenditures are budgeted for 2017.

Debt Service Funds

2010 LTGO

The 2010 LTGO fund includes payments totaling

\$543k on non-voter approved general obligation bonds issued to fund construction of Park Plaza parking, the purchase and remodel of a building to house the Municipal Court and to provide matching funds for the renovation of Lions Park. Funding for the debt comes from a variety of sources. State shared sales tax in the amount of \$356k is expected to be received from the Local Revitalization Financing program in addition to \$104k as a US Treasury Build America Bonds tax subsidy. The remaining \$90k of the funding is provided with a transfer from the General Government Capital Improvement Fund, (REET).

2010 UTGO Refunding/LTGO Series (B)

This fund included the repayment of bonds issued in 2010 to advance refund voter approved general obligation bonds issued in 2002 as well as non-voter approved general obligation bonds issued to complete the financing of Park Plaza parking. Funding for the refunding portion is provided by an annual property tax levy. The levy amount expected to be collected in 2017 is \$815k. Funding for the non-voter approved debt is provided by a US Treasury Build America Bonds tax subsidy, \$31k and a transfer from the Parking fund, \$170k.

Government Center LTGO

This Refunding Debt Service Fund accounts for debt service payments associated with refunding the City's portion of the bonds used to finance the construction of the Norm Dicks Government Center. The refunding occurred in 2012 and is expected to save approximately \$1.69 million over the life of the bond. Revenue sources for debt service include a transfer from the General Fund of \$75k and General Government Capital Improvement Fund (REET), \$252k. The debt service for 2017 is \$328k.

2015 Public Safety Bond

This debt service fund was established to account for the debt service payments associated with a \$4.5 million Fire bond measure passed by the vot-

Budget Summary

ers on November 3, 2015. The collection of tax payments and repayment of bonds issued is for the purpose of providing fire apparatus, life safety equipment and remodel of fire facilities. Debt service for 2017 is budgeted at \$503k.

Capital Improvement Funds

General Government Capital Improvement Fund (REET)

This fund accounts for expenditures related to various general government capital improvement projects or debt service obligations related to capital. Anticipated REET revenues for 2017 are budgeted at \$1.45 million; essentially a 5.8% increase over 2016 year-end projections. Expenditures in this fund are dedicated for the repayment of debt service on the Government Center, \$252k, and the 2010 LTGO financing in the amount of \$90k. Funding for capital include \$100k to support General Fund facility improvements, \$30k for improvements at the Conference Center and a \$480k transfer-out to the Residential Street Capital Fund as set aside funding for future residential street and sidewalk improvement projects.

Parks Capital Construction Fund

The \$100k capital improvement budget provides for funding to complete a preliminary shoreline restoration design at the former Chevron property at Evergreen Park. A Department of Natural Resources tree planting grant provides for \$7,500 in tree planting at Blueberry Park.

Residential Street Capital Fund

This fund was created in 2017 specifically for future residential street and sidewalk capital improvement projects. A \$480k transfer-in from the General Government Capital Improvement Fund is budgeted.

Transportation Capital Projects

This fund is a dedicated capital construction fund for the purpose of making capital improvements

to the City's street and sidewalk system. Funding in 2017 includes \$2.13 million in state and federal grants and \$273k in utility tax revenue from the Stormwater Utility Fund. Major projects identified for 2017 include: \$100k for the ADA Transition Program, \$495k for Crownhill Elementary Safe Routes to Schools, \$942k for Highway Safety Improvements Phase 2 and \$610k for the PSNS (Commerce) Sidewalk Safety Project.

Fire Public Safety Capital

This fund was established to account for the purchase of fire apparatus and fire and life safety equipment and remodel of fire facilities. Funding to is provided by voter approved general obligation bonds.

The \$3.83 million expenditure budget includes funding for one ladder truck, two fire engines, a Duty Chief vehicle, two medic units and building remodels at Fire Stations #2 and #3.

Lebo Boulevard Construction

The City has been awarded a Transportation Improvement Board grant for reconstruction of Lebo Boulevard that provides for a new roadway surface, sidewalks, lighting, pedestrian improvements and landscaping. The \$80k expenditure budget completes the design phase of the project.

Enterprise Funds

Water, Wastewater and Stormwater Utilities

The City's combined utility maintenance and operations funds' proposed budgets for 2017, excluding fund balance, total \$31.42 million. Personnel and supplies and service costs for operations and maintenance for all utilities are budgeted at \$24.82 million. Debt service is budgeted at \$4.15 million. Utility tax payments, paid to the General Fund and Transportation Capital Projects Fund are budgeted at \$5.579 million.

Estimated ending fund balance (and percent of

Budget Summary

operations) for the utility operations and maintenance funds are as follows: Water Utility, \$2.79 million (21.6%), Wastewater Utility, \$3.40 million (22.5%), and Stormwater Utility, \$647k (18.8%).

Capital project funds were created in order to increase transparency regarding using on-going revenues to fund on-going expenditures within the utilities. Large major maintenance items are also included in these funds for funding purposes. Budgeted capital expenditures for 2017 are \$16.645 million and are being accounted for in three separate utility capital funds.

Gold Mountain Golf

Expenditures for the golf course are budgeted at \$4.31 million; of which \$3.7 million are for contract services and \$465k for debt service payments. Budgeted revenue for 2017 is \$4.41 million with an anticipated an ending fund balance of \$256k which is higher than the 2016 amended budget by \$195k.

Internal Service Funds

Risk Management

The City's self-insurance program results are favorable for 2016 with estimated 2017 beginning fund balance of \$2.33 million. Expenditures and revenues are budgeted at \$1.53 and \$1.52 million. Risk Management remains under the over site of the City Attorney's office. An interfund transfer of \$277k is budgeted under professional services for staff related costs.

Employment Security and Accumulated Leave Liability Funds

These funds were created in 2011 to account for self insured unemployment benefits and required leave payouts when an employee leaves City employment.

Both funds were created to build, and set aside, reserves for future unemployment and vacation accrual payouts. Estimated ending fund balance for

Employment Security has increased to \$584k and \$353k for Accumulated Leave Liability. Due to reduced payments to Employment Security and an increase in fund balance, the rate charged for Employment Security was reduced from .15% to .05%. Conversely, the Accumulated Leave Fund has seen a recent increase in leave accrual payments, in part due to retirements, and the rate for 2017 has increased from .70% to .85%. It is anticipated that a greater number of long-time employees will be retiring in the next five years and therefore maintaining an adequate reserve balance is necessary.

Equipment Replacement and Operations Funds

The ER&R Operations Fund proposed budget totals \$1.645 million, with total increase of \$171k over the prior year. The budget supports the addition of an Automotive Tech Trainee, offset by the elimination of seasonal extra help for a net cost of \$65k. \$95k for capital equipment purchases and fleet management software is also budgeted. The \$375k fuel budget for 2017 is accounted for separately from routine maintenance costs and departments will continue to be billed for actual usage. This provides an incentive for departments to manage their fuel consumption within their own fleet.

The ER&R Reserve Fund includes capital expenditures of \$1.316 million. Contributions for reserves continue from the General Fund, Street Fund, BKAT and Water, Wastewater and Stormwater Utility Funds in the total amount of \$916k. The estimated ending fund balance for 2017 is \$3.487 million.

Information Technology

Information technology's expenditure budget of \$1.23 million is reduced from the prior year by \$107k. Funding is provided through internal charges to other departments and funds and amounts to \$1.21 million with a projected ending fund balance of \$158k. The Information Tech-

Budget Summary

nology Fund is responsible for support functions to the City's network and technology systems, the maintenance and replacement of hardware and software components and the City's phone operations.

Staffing Changes and Personnel Costs

Total staffing for regular and part-time personnel in 2017 are 342.59 authorized FTEs city-wide. Authorized positions consist of 328.4 regular FTEs and 14.19 FTEs for part-time and seasonal extra help employees. Prior to 2014, part-time and seasonal employees were not included in the City's official FTE count, but due to healthcare reform, these employees are now being accounted for in the City's position control system.

The personnel budget reflects substantial increases in the City's State retirement contribution rates

which will become effective July 1, 2017. Employer contribution rates (compared to July 1, 2016) for Public Employees Retirement System (PERS) increased by 1.52%. Public Safety Employees Retirement System (PSERS) increased by .76%. And Law Enforcement Officers and Fire Fighters (LEOFF) employer rates are anticipated to increase by .20%. Additionally, medical insurance premiums are budgeted to increase by 5% for the AWC 250 Plan in 2017 and 5% for Group Health. Rates are not finalized until the end of 2016.

Conclusion

The following budget document provides detailed information by fund and department as well as objectives, goals, planned expenditures and supporting tables, charts and graphs.

Budget Summary

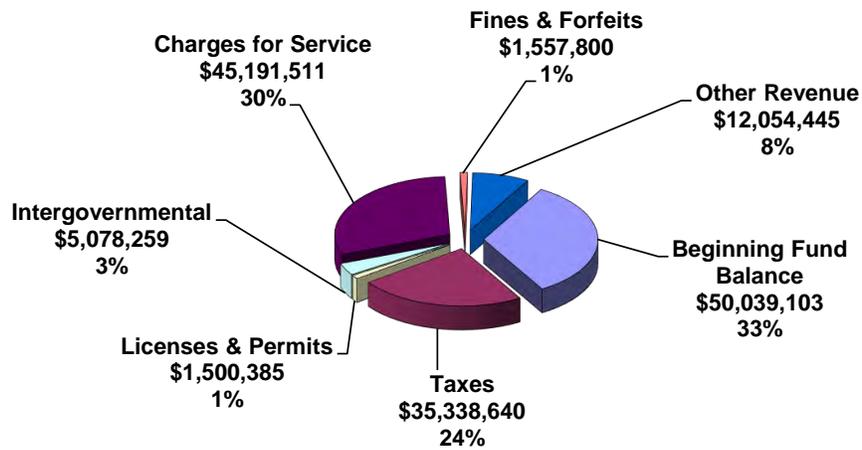
2017 REVENUE SOURCES - ALL FUNDS

FUND	BEG FUND BAL.	TAXES	LIC. AND PERMITS	INTER- GOV'T REVENUE	CHARGES FOR SERVICE	FINES AND FORFEITS	OTHER REVENUE	2016 TOTAL BUDGET
General Fund								
General Government:								
City Council					140,567			140,567
Executive					172,294			172,294
Financial Services		2,957,250	500,800		640,849	40,000		4,138,899
Legal					462,509			462,509
Human Resources					227,958			227,958
Community Development			508,500		451,520			960,020
Municipal Court				14,000	328,550	308,600	52,800	703,950
City Auditor					31,359			31,359
Law Enforcement			7,000	268,467	135,200	5,700	5,700	422,067
Fire/Emergency Medical		1,235,700	1,100	1,300	550,350	1,500	5,200	1,795,150
Police & Fire Pension				57,953				57,953
General Facilities					200,181		146,080	346,261
Parks					269,000		72,400	341,400
Engineering			47,000	84,000	1,539,428			1,670,428
Non-Departmental		25,896,780	142,785	701,710	63,679	865,000	58,290	27,728,244
Beginning Fund Balance	5,866,029							5,866,029
Total General Fund	5,866,029	30,089,730	1,207,185	1,127,430	5,213,444	1,220,800	340,470	45,065,088
Special Revenue Funds:								
Street	986,229	1,160,000		844,020	88,300		912,645	3,991,194
Contingency Reserve	939,695						90,883	1,030,578
Lodging Tax	500,611	605,000					2,000	1,107,611
Parking System	235,048					250,000	1,353,900	1,838,948
Comm. Dev. Block Grant	399,875			415,000	51,000		64,150	930,025
Abatement Revolving Fund	268,107					25,000	2,000	295,107
Police Special Projects	349,209					15,000	28,000	392,209
Public Access Television	507,633		293,200		112,535		65,400	978,768
Gift & Donations Fund	55,210						2,000	57,210
Trial Improvement	63,571			20,000			300	83,871
One Percent for Arts	43,476				9,500		300	53,276
Conference Center Oper	87,444				1,493,892		186,000	1,767,336
Total Spec. Rev. Funds	4,436,108	1,765,000	293,200	1,279,020	1,755,227	290,000	2,707,578	12,526,133
Debt Service Fund:								
2010 LTGO	182,717	357,280		106,325			91,225	737,547
2010 UTGO/LTGO (B)	137,785	815,000		31,086			172,525	1,156,396
Government Center LTGO	89,870						328,025	417,895
2015 Public Safety Bond	44,581	500,000					450	545,031
Total Debt Service Fund	454,953	1,672,280	0	137,411	0	0	592,225	2,856,869
Capital Improvement Funds:								
General Govt Capital Improv.	1,398,772	1,450,000					5,560	2,854,332
Park Facilities Construction	110,164			107,500			500	218,164
Residential Street Capital	0						480,000	480,000
Transportation Capital Projects	318,615	272,630		2,133,398				2,724,643
Fire Public Safety Capital	4,020,142						13,000	4,033,142
Lebo Blvd Construction	58,900			93,500				152,400
Total Capital Improv. Funds	5,906,593	1,722,630	0	2,334,398	0	0	499,060	10,462,681
Total General Gov't Funds	16,663,683	35,249,640	1,500,385	4,878,259	6,968,671	1,510,800	4,139,333	70,910,771

2017 REVENUE SOURCES - ALL FUNDS

FUND	BEG FUND BAL.	TAXES	LIC. AND PERMITS	INTER-GOVT REVENUE	CHARGES FOR SERVICE	FINES AND FORFEITS	OTHER REVENUE	2016 TOTAL BUDGET
Enterprise Funds:								
Water Utility	2,677,820				12,643,339	20,000	325,600	15,666,759
Water Capital	5,423,219						2,079,121	7,502,340
Wastewater Utility	3,290,100	89,000			15,067,350	19,000	22,025	18,487,475
Wastewater Capital	8,098,909			200,000			2,004,807	10,303,716
Stormwater Utility	671,072				3,413,378	8,000	2,850	4,095,300
Stormwater Capital	3,390,623						713,170	4,103,793
Utility Debt Reserve	1,706,234						11,690	1,717,924
Gold Mountain Golf Complex	154,660				4,392,664		15,000	4,562,324
Total Enterprise Funds	25,412,637	89,000	0	200,000	35,516,731	47,000	5,174,263	66,439,631
Internal Service Funds:								
Risk Management	2,325,538						1,519,465	3,845,003
Self Ins Health & Welfare Reserve	328,289							328,289
Employment Security	582,834						12,000	594,834
Accumulated Leave Liability	386,302						212,000	598,302
ER&R Operations & Maint.	352,800				1,499,494		2,500	1,854,794
ER&R Equipment Reserve	3,809,558						993,384	4,802,942
Information Services	177,462				1,206,615		1,500	1,385,577
Total Internal Service Funds	7,962,783	0	0	0	2,706,109	0	2,740,849	13,409,741
Total Business Type Funds	33,375,420	89,000	0	200,000	38,222,840	47,000	7,915,112	79,849,372
Total All Funds	50,039,103	35,338,640	1,500,385	5,078,259	45,191,511	1,557,800	12,054,445	150,760,143

Revenue Sources - All Funds



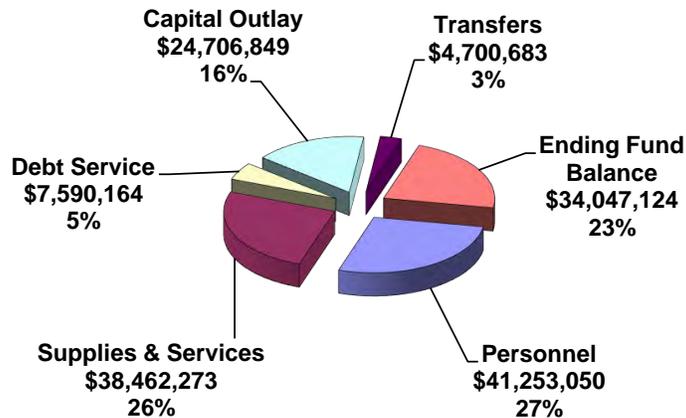
2017 EXPENDITURES - ALL FUNDS

FUND	PERSONNEL	SUPPLIES & SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TRANSFERS	ENDING FUND BAL.	2017 TOTAL BUDGET
General Fund							
General Government:							
City Council	304,400	52,142					356,542
Executive	358,000	79,016					437,016
Financial Services	1,247,300	323,697					1,570,997
Legal Department	1,009,800	130,996					1,140,796
Human Resources	335,700	242,507					578,207
Community Development	1,397,550	328,342			60,000		1,785,892
Municipal Court	871,300	522,029					1,393,329
City Auditor	72,400	7,141					79,541
Law Enforcement	9,232,100	1,562,958					10,795,058
Fire/Emergency Medical	8,539,100	900,232					9,439,332
Police & Fire Pension	1,400,500	412,300					1,812,800
General Facilities	408,217	745,612		115,000			1,268,829
General Parks	2,006,200	819,866					2,826,066
Engineering	1,876,697	363,715					2,240,412
Non-Departmental	170,000	3,341,337			920,883		4,432,220
Ending Fund Balance						4,908,051	4,908,051
Total General Fund	29,229,264	9,831,890	0	115,000	980,883	4,908,051	45,065,088
Special Revenue Funds:							
Street	1,312,390	1,529,437		195,000		954,367	3,991,194
Contingency Reserve						1,030,578	1,030,578
Lodging Tax		374,200			155,000	578,411	1,107,611
Parking System		934,165	502,907	25,000	170,000	206,876	1,838,948
Comm. Dev. Block Grant	132,600	342,283				455,142	930,025
Abatement Revolving Fund		153,500				141,607	295,107
Police Special Projects		108,500		90,000		193,709	392,209
Public Access Television	349,600	89,472		70,000		469,696	978,768
Gift & Donations Fund		3,200				54,010	57,210
Trial Improvement		24,200				59,671	83,871
One Percent for Arts		18,000				35,276	53,276
Conference Center Oper		1,719,187	32,778			15,371	1,767,336
Total Spec. Rev. Funds	1,794,590	5,296,144	535,685	380,000	325,000	4,194,714	12,526,133
Debt Service Fund:							
2010 LTGO			542,607			194,940	737,547
2010 UTGO/LTGO (B)			1,057,937			98,459	1,156,396
Government Center LTGO			333,788			84,107	417,895
2015 Public Safety Bond			503,425			41,606	545,031
Total Debt Service Fund	0	0	2,437,757	0	0	419,112	2,856,869
Capital Improvement Funds:							
General Govt Capital Improv.					952,000	1,902,332	2,854,332
Park Facilities Construction		7,500		100,000		110,664	218,164
Residential Street Capital						480,000	480,000
Transportation Capital Projects				2,147,498		577,145	2,724,643
Fire Public Safety Capital				3,830,000		203,142	4,033,142
Lebo Blvd Construction Project				80,000		72,400	152,400
Total Capital Improv. Funds	0	7,500	0	6,157,498	952,000	3,345,683	10,462,681
Total General Gov't Funds	31,023,854	15,135,534	2,973,442	6,652,498	2,257,883	12,867,560	70,910,771

2017 EXPENDITURES - ALL FUNDS

FUND	PERSONNEL	SUPPLIES & SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TRANSFERS	ENDING FUND BAL.	2017 TOTAL BUDGET
Enterprise Funds:							
Water Utility	4,116,094	6,813,128	1,074,887		875,900	2,786,750	15,666,759
Water Capital				5,534,837		1,967,503	7,502,340
Wastewater Utility	3,263,886	7,529,109	2,835,622		1,462,000	3,396,858	18,487,475
Wastewater Capital				8,125,000		2,178,716	10,303,716
Stormwater Utility	1,297,761	1,804,374	241,044		104,900	647,221	4,095,300
Stormwater Capital				2,983,514		1,120,279	4,103,793
Utility Debt Reserve						1,717,924	1,717,924
Gold Mountain Golf Complex		3,841,083	465,169			256,072	4,562,324
Total Enterprise Funds	8,677,741	19,987,694	4,616,722	16,643,351	2,442,800	14,071,323	66,439,631
Internal Service Funds:							
Risk Management	240,000	1,289,465				2,315,538	3,845,003
Self Ins Health & Welfare Reserve		328,289				0	328,289
Employment Security	10,000					584,834	594,834
Accumulated Leave Liability	245,000					353,302	598,302
ER&R Operations & Maint	466,455	1,083,932		95,000		209,407	1,854,794
ER&R Equipment Reserves				1,316,000		3,486,942	4,802,942
Information Services	590,000	637,359				158,218	1,385,577
Total Internal Service Funds	1,551,455	3,339,045	0	1,411,000	0	7,108,241	13,409,741
Total Business Type Funds	10,229,196	23,326,739	4,616,722	18,054,351	2,442,800	21,179,564	79,849,372
Total All Funds	41,253,050	38,462,273	7,590,164	24,706,849	4,700,683	34,047,124	150,760,143

Expenditures - All Funds



City Overview

For over a decade, downtown Bremerton has gone through a comprehensive revitalization. New parks, hotels, restaurants, parking garages, condominiums, conference center, movie theatre, ferry terminal and redesigned streetscapes have transformed the look and feel of the downtown core by transforming Bremerton into a world-class destination city.

The City continues its remarkable transformation with several impressive street and sidewalk projects that will support the City of Bremerton's Downtown Regional Center Sub Area Plan. Recently completed projects such as the Washington Avenue Sidewalk Connector and Lower Wheaton Way include wider sidewalks, bike lanes, decorative street lights, well-marked pedestrian crossings and intersection improvements that will benefit both pedestrians and motor vehicle traffic. The City is currently in the design phase of the Lebo Boulevard Construction Project which will reconstruct the street and provide new sidewalks, lighting and pedestrian improvements along the roadway.

In addition to transportation improvements, the Evergreen Rotary Park Improvement Project has created the first fully accessible playground designated to provide play opportunities for all children regardless of ability. Improvements for ADA access, additional parking spaces, along with landscape and shoreline enhancements, have created a destination park for the enjoyment of our citizens and tourists alike.



Other Park renovations include Kiwanis and programmed for 2018, the reconstruction of Manette Playfield.



Kiwanis Park



Design for Manette Park and Playfield

The City's administration is committed to professionalism, efficiency, and customer service. The City is a general purpose government which provides police, fire, water, wastewater, street maintenance, parks and recreation, planning and zoning, municipal court and general governmental services to its residents.

City Overview

Budget Process

Introduction

The City of Bremerton operates as a first class charter city under a Mayor/Council form of government. The Mayor is elected and is the full-time Chief Executive Officer of the City. The Mayor appoints department directors with Council consent and hires all City employees, excluding the City auditor, municipal court staff, and city council staff. The Council has seven elected, part-time members in 2017.

The City provides mandatory, essential, and discretionary services, including fire protection/emergency medical services; law enforcement; municipal court; water, sewer, and stormwater utility services; economic development; community development, transportation systems, parking facilities, conference center, and parks and recreational facilities and programs.

Located in Kitsap County, eleven miles across the Puget Sound west of Seattle, Bremerton is the geographic center of the Puget Sound region. Bremerton is the 27th largest city in the State of Washington with a current population of 40,500 within an incorporated area of approximately 32.1 square miles.

City Financial Goals and Policies

The City Council has by resolution adopted financial goals and policies for the City. The goals and policies define what constitutes a “good outcome” for the City in regards to financial planning and decisions. The City is accountable to its citizens for the efficient use of public dollars. Resources entrusted to the City are to be used in a manner that provides services, public facilities, and infrastructure necessary to meet the needs of the community—both in the near term and in the future. The financial goals and policies establish a framework to maintain financial health and sta-

bility that is necessary to meet those expectations.

The goals expressed are designed to achieve financial sustainability and flexibility, demonstrate proper stewardship of public funds, and provide accountability. The adopted financial goals and policies are included in their entirety under the miscellaneous section of this budget document. The measurables included in those policies are incorporated into the following budget overview.

City Budget and Process

The budget is the City’s plan of action for calendar year 2017 expressed in dollars. While much can be learned about the City’s finances by reviewing the budget, it is also designed to serve other functions. For example, the budget is a policy document that presents major policies that guide how the City is managed. The budget is an operations guide that gives the public, elected officials, and City staff information pertaining to the productivity and priorities of specific City operations. In addition, the budget is a communication device, intended to provide complex information in an understandable format for an audience composed of readers with varying levels of backgrounds and interests.

Bremerton prepares its budget on an annual basis under the authority granted by chapter 35.33 Revised Code of Washington (RCW). The budget process is designed to meet the operations and service needs of the City by integrating the planning and implementation of City programs and objectives with the allocation of resources sufficient to support such services and programs. The budget, as adopted, constitutes the legal authority for expenditures.

Budget Process

The City's budget is balanced. This means that operation and maintenance expenditures are generally funded from current revenues. In instances where expenditures may be funded from fund balance (reserves), such funding is from fund balance amounts accumulated from past years or which exceed the target levels identified by the City's Financial Goals & Policies. Fund balance (reserves) may be used on occasion to fund utility system budgets. Generally, this is to level rates, and the intent is to use prior year revenue collections which exceeded expenditure requirements to level future year's rate revenue requirements. The Capital Improvement Funds budgets are balanced with anticipated additional revenue or reserves.

The City budget consists of separate funds, each with its own revenue and expenditure accounts. GAAP, federal, state and municipal laws govern the establishment and administration of funds.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The City budget is adopted by fund and departments within those funds, and by category group level which consist of five distinct categories— 1) personnel, 2) supplies, services and taxes, 3) debt service, 4) capital expenditures, and 5) transfers. Expenditures may not legally exceed appropriations as established by fund, department, and category group. Transfers or revisions within funds are allowed, but supplemental appropriations must be approved by the City Council following public comment. All appropriations, including capital projects, lapse at year

-end. Prior to the end of the year, appropriation changes that have received Council approval are incorporated into a budget adjustment ordinance—providing the appropriations as specified in RCW 35.33.151. The process utilized for amending the budget is the same as that used to adopt the original budget and related ordinances.

Fund Types Utilized by the City

Governmental Funds

Funds generally used to account for tax-supported activities. There are four different types of governmental funds utilized by Bremerton: the general fund, special revenue funds, debt service funds, and capital projects funds.

General Fund

The General Fund is the City's primary operating fund. It accounts for all revenues and expenditures which are not accounted for in any other fund. The majority of General Fund revenue comes from taxes, state and local shared revenues, and charges for services. General Fund revenues are used to pay for police, fire/EMS, parks, municipal court, community development and City administration.

Special Revenue Funds

These funds account for proceeds of specific revenue sources that are intended for specific expenditure purposes. Other restricted and dedicated resources are accounted for in debt service, trust, and capital project funds. These funds include: Street, Street, Contingency Reserve, Lodging Tax, Parking, Community Development Block Grant, Abatement Revolving, Police Special Projects, Public Access Television, Gift & Donations, Trial Improvement, One Percent for Arts, and Conference Center Operations.

Budget Process

Debt Service Funds

These funds are used to account for the accumulation of resources for and payment of general obligation bond principal and interest from governmental resources. The City has four debt service funds: 2010 LTGO, 2010 UTGO/LTGO (B), Government Center LTGO and 205 Public Safety Bond.

Capital Improvement Funds

These funds are used to account for the acquisition or construction of major capital facilities other than those funded by proprietary and trust funds.

These funds include: General Government Capital Improvement, Park Facilities Construction, Residential Street Capital, Transportation Capital Projects, Fire Public Safety and Lebo Boulevard Construction.

Proprietary Funds

Proprietary Funds are used to account for the City's business-type activities. Business-type activities provide specific goods or services to a group of customers that are paid for by fees charged to those customers, enterprise funds and internal service funds.

Enterprise Funds

Enterprise Funds are used to account for goods and services provided to citizens. The City enterprise funds account for utility and golf operations, which are self-supported through user charges. These operations are operated like a private business enterprise which requires periodic determination of revenues earned, expenses incurred, and net income for capital, maintenance, public policy, management control, and accountability.

These funds include: Water Utility, Water Capital, Wastewater Utility, Wastewater Capital, Stormwater Utility, Stormwater

Capital and Gold Mountain Golf Complex and Utility Debt Reserve.

Internal Service Funds

Internal Service Funds are used to account for goods and services provided internally to various City operations. The City uses internal service funds to account for maintenance and acquisition of its fleet of vehicles, insurance premiums and claims, as well as information technology services.

These funds are: Risk Management, Self Insurance Health and Welfare Reserve, Employment Security, Accumulated Leave Liability, Equipment Rental Reserve—Operations & Maintenance, Equipment Rental Reserve—Equipment Reserve, and Information Services.

Basis of Budgeting

All of the funds are budgeted using the modified accrual basis of accounting. Modified accrual accounting recognizes revenues when they become measurable and available. Measurable means that the dollar value of the revenue is known. Available means that it is collectible within the current period, or soon enough after the end of the current period to pay liabilities of the current period. For this purpose the City considers revenues to be available if they are collected within 30 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Accounting Basis

The basis of accounting refers to when revenues and expenditures or expenses are recorded in the accounts and reported in the financial state-

Budget Process

ments. The City's Annual Financial Report shows the status of the City's finances in conformance with generally accepted accounting principles (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

- Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget Basis).
- Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a Budget Basis.
- Capital Outlays within the Proprietary Funds are recorded as assets on a GAAP basis and expended on a Budget Basis.

A Capital Improvement Plan is prepared annually in accordance with the requirements of the Washington State Growth Management Act and defines the long-term capital plans of the City. However, the individual capital project expenditures are appropriated through annual budget ordinances. A Transportation Plan and Comprehensive Wastewater and Water Plans have been previously prepared and adopted by the City Council in separate actions. The General Capital Improvement Plan has been updated and is included in the Capital Improvement Funds section of this 2017 budget document.

The 2017 budget process began in January with a workshop to establish issues and goals to be addressed in the development of the budget. In mid March, budget preparation calendars are distributed to departments. Specific guidelines providing instructions and forms necessary for the development of the budget were distributed in July for both revenue and expenditures. The budget submittals and requests were then due to Finance by end of July (revenue) and mid August (expenditures) and are subsequently compiled for the review of the Department Directors

and Mayor. The review and revision process takes place over the course of the next several weeks. Throughout the budget process, meetings are held with appropriate staff to discuss the proposed operating budget, its overall financial picture and relevant services to be provided. The final management review of the budget is performed with the participation of Department Directors and the Mayor in a series of meetings—as needed to complete the review and come to agreement on the final budget to be proposed to the City Council for adoption. In accordance with RCW 35.33.055, the preliminary budget must be made available for public review in the office of the City Clerk on or before November 1 of each year. For this year's process, this was done by October 26th, 2016.

In October, the Mayor and Director of Financial Services submit the proposed budget to the City Council in a public meeting—initiating the public hearing and review process which is then conducted throughout the month of November. Several workshops are held with the City Council during November to explain significant sections of the proposed budget and answer questions. After the review period is concluded, any changes determined necessary are then incorporated and the budget ordinance is presented for public hearing and City Council action. The budget is required to be adopted by no later than December 31.

The City encourages public participation in the budget process. Budget information is made available to the public through open meetings, by televising regular Council meetings on Bremerton Kitsap Access Television, as well as by providing copies of the budget and Council agenda items on the City's web site (<http://www.ci.bremerton.wa.us/>) and making hardcopies available in the City Council office located on the sixth floor of the Norm Dicks Government Center.

Budget Process



Budget Calendar

January 2016

- Joint Council/Administration retreat - Council sets goals and provides direction to administration.

April 2016

- Budget calendar are distributed.

May & June 2016

- Finance calculates pay and benefit information for current employees.

July 2016

- Sessions to review current year-to-date information, year-end projections, forecasts for 2017 and beyond, finance policy, fund structure, anticipated rate increases and other revenue matters, discussion of and revisions to process and schedule.
- Prepare budget template information, history information, demographic, department initiatives, etc.
- Distribute budget packet and instructions to departments.
- Capital budgets are compiled for consideration.
- Departments provide revenue budgets to Finance including 2016 year-end projections.

August & September 2016

- Six-year Capital Improvement Plan (CIP) is finalized.
- Departments submit expenditure budgets to Finance including 2016 year-end projections.
- Narrative statements describing program highlights are prepared by departments and submitted to Finance.
- Review/approve CIP related to Growth Management Act (GMA).
- Finance consolidates all department budgets into working document.

Budget Process

September & October 2016

- Review/revise budgets for submittal to Council.
- Budget Distribution and reading of the budget message.
- Clerk publishes notice of filing of preliminary budget and public hearing on property tax levy.

October & November 2016

- Budget presentations and workshops begin.
- Clerk publishes notice of public hearing for final budget adoption.
- Public hearing on revenue sources, property taxes, rates & fees, & utility rates.

December 2016

- Public hearing on 2017 budget adoption and 2016 final budget adjustments.

2016 SCHEDULE CITY COUNCIL REVIEW & ADOPTION FOR 2017 ANNUAL BUDGET		
Date	Meeting Type	Description/Topics
9/26/16 thru 9/30/16	Mayor & Finance	Finalize budget figures and review with departments
10/23/16	Notification	Clerk publishes notice of filing of preliminary and final budget and public hearing on property tax levy
10/26/16	Council Meeting	Proposed 2017 Budget (books) distributed to Council with tentative workshop schedule
10/27/16		Proposed Budget available to the public on City website
11/3/16 & 11/7/16	Workshop	City-Wide Budget Presentation and Workshops
11/6/16 & 11/13/16	Notification	Clerk publishes notice of filing of preliminary and final budget and public hearing on property tax levy
11/10/16	Workshop	Budget Workshop—Q & A
11/15/16	Workshop	<i>Optional</i> Budget Workshop—Final Q & A
11/16/16	Council Meeting	Public hearing on revenue sources, property taxes, rates and fees
12/7/16	Council Meeting	Public hearing on 2017 budget and adoption

Budget Process

Strategic Priorities and Initiatives

The Mayor and City Council have developed strategic priorities to guide the development, direction, and management of the City. Specific initiatives to support these strategic priorities have been identified with goals and measures described.

Strategic Priorities

- **Distinctive Growth, with Viable Neighborhoods and Centers that Provide Greater Choice and Convenience**

The City will actively work towards achieving cohesive, stable neighborhoods that have a homeowner majority. The architectural styles and scales, established boundaries, and central features of neighborhoods will guide the criteria and standards for new development to ensure compatibility with surrounding qualities. Designated Centers along with existing traditional neighborhood businesses will offer and promote higher density lifestyles, encourage convenient commercial and employment services, and provide a greater diversity of housing choices.

- **Enticing New Development and Retaining Existing Businesses, With a Focus on the Downtown Regional Center**

The City of Bremerton will position itself to attract development and retain existing businesses, especially where there are opportunities for new or expanded employment. Zoning categories will provide sufficient industrial, commercial, and mixed use lands for business opportunities. The City will take actions to ensure a friendly, welcoming environment which highlights the City's unique maritime atmosphere. Provide adequate parking while also promoting efficient circulation. In key areas identified for economic expansion, de-

velopable sites will be pre-qualified for environmental permitting as "planned actions". This will extend to rehabilitation programs, such as grant funding to clean up the City's challenging brownfield sites. Special accommodations, such as advanced utility planning and the provision of cutting edge technology, will further encourage use of these sites. The City and its partnering jurisdictions will apply appropriate tax strategies to attract and retain businesses.

- **Supportive Transportation, with Seamless, Efficient, and Varied Choices**

Bremerton's size and role as a regional hub provides the foundation for an exemplary transportation system, with diverse and convenient mobility options. The City, in cooperation with State and with other transportation providers, will work to enhance and maintain services and facilities that build on that diversity, while striving to reduce the dominance of single-occupant automobile transportation.

Strategic Priorities and Initiatives

- **Improved Accessibility, Especially for the Pedestrian**

The City's transportation system is well positioned for innovative development, especially expanded use of alternative travel options, enabled by the existing transit and ferry systems. Designated Centers will be strongly characterized by walkable designs with linkages to one another. Trails and bike lanes will emphasize safety and have uniform signage. Street ends, parks, and open spaces will offer recreational opportunities as well as access to the shoreline for everyone's enjoyment.

- **Quality Housing, with Broader Choices**

The City will promote quality, affordable housing, for all family types, ages, and incomes. New, creative housing projects, such as artists' lofts and courtyard homes, will meet the need of special populations such as short term residents and citizens in need of transitional housing. Bremerton will promote private and public efforts to secure adequate capital for affordable housing projects at competitive and favorable market costs. Priority will go to projects that advance owner-occupied units.

- **Safe, Healthy, Livable Neighborhoods**

The City will (within the limits of fiscal resources) proactively enforce ordinances, especially in relation to Code Enforcement, Emergency Management and Community Policing. Public safety is primary. Public facilities and services will be conveniently and equitably located throughout the community, chiefly through the prescription and monitoring of service levels that reflect community values in areas such as law enforcement, fire protection, and sanitary sewers. The City will partner with citizens, schools, and other local organizations to increase and enhance

educational opportunities and provide an environment that embraces and supports families and youth.

- **Open Spaces, Natural Areas, and Parks that Maximize the Natural Environment and Promote Community Pride**

Bremerton citizens will benefit from an open-space system that increases the amount of green-space and compliments habitat protection goals, public safety concerns, and recreational needs. City owned properties will be well maintained and strategically incorporated into this system.

- **Efficient, Accountable, and Financially Responsible City Governance**

The City will maintain public trust and confidence by utilizing resources in the most open and efficient manner possible. Resources entrusted to the City will be used in a manner that provides services, public facilities, and infrastructure necessary to meet the needs of the community—both today and in the future. The City's adopted financial goals and policies provide the framework for financial health and stability that is necessary to meet those expectations. The financial goals are designed to achieve financial sustainability and flexibility, demonstrate proper stewardship of public funds, and provide accountability.

Strategic Priorities and Initiatives

Personnel

Introduction

The City of Bremerton provides services and programs for its citizens through the efforts of its qualified and capable staff.

The 2017 budget includes changes to staffing levels and pay bands as noted in the following tables. The approved pay bands are included in this section of the budget document. The Municipal Court Judge compensation was set at 95% of the District & Superior Court judges' salaries as updated on September 1, 2016. The Judge's compensation adjustment is required in order to remain eligible to participate in certain state shared revenues.

The 2017 budget includes cost of living adjustments for those employees covered under the Management, Professional, Confidential & Fiduciary pay plans. The budget also includes cost of living pay adjustments for represented employees in the General Teamsters Local Union No. 589, Bremerton Police Officer's Guild, Bremerton Police Management Association and International Association of Fire Fighters Local 437.

The following pages provide information that affect our personnel along with a summary of changes for 2017.

Personnel

Some City employees who are eligible under state law to be represented by a labor organization are employed under labor contract provisions on such matters as salaries, vacation, sick leave, medical and dental insurance, working conditions, and grievance procedures. Bremer-ton strives to complete these agreements in a timely manner and promote labor relations poli-cies that are mutually beneficial to the City and employees.

Employee Groups

Represented:

- Teamster’s—(161 members)
- Bremerton Police Officer’s Guild—(54 mem-bers)
- Police Management Association—(4 members)
- International Association of Firefighters—(56 members)

Non-Represented:

- Management and Professional—44.4
- Elected Positions—9
- Seasonal, Part-Time & Extra Help—14.19

Medical Plans

The City provides medical insurance coverage to employees and their dependents and provides for the payment of insurance premiums with a mod-est contribution from employees per month per dependents covered. For 2017 the City’s medi-cal insurance plans are provided through AWC’s

HealthFirst 250 Plan, Group Health and LEOFF Trust Plan B & F. The City has continued to ex-perience rapid escalation of medical insurance premium costs and therefore the 2017 personnel budget anticipates an increase of 5% for all plans. Estimates are based on early insurance renewal indicator and rates will be finalized un-til December 2016.

Pension Plans

Substantially all City full-time and qualifying part-time employees participate in either a Public Employees Retirement System (PERS) or the Law Enforcement Officers and Fire Fighters (LEOFF) Retirement System. PERS and LEOFF are statewide local government retirement sys-tems administered by the Department of Retire-ment Systems. Compared to September 1, 2015, employer and employee contribution rates for PERS and LEOFF are unchanged as of Septem-ber 1, 2016. Adopted rates effective July 1, 2017 include a 1.52% increase for PERS employer contributions and a 1.26% increase in member rates. PSERS will increase for employers by .40% and .14% for employees. The adopted rate for LEOFF members provides for a .20% increase for employers and a .34% for members. These rates are determined by the State Legisla-ture.

**Pension Plans
Rate of Contributions**

As of September 1, 2016

	City	Employee	Total
LEOFF 1	0.18%	0.00%	0.18%
LEOFF 2	5.23%	8.41%	13.64%
PERS 1	11.18%	6.00%	17.18%
PERS 2	11.18%	6.12%	17.30%
PERS 3	11.18%	Variable	Variable
PSERS	11.54%	6.59%	18.13%

Personnel

Personnel

Department	Position	Action	FTE Change
Authorized Staffing - 2016			327.54
Executive - Economic Development Coordinator		Increase Staffing	1.00
Municipal Court - Legal Technician		Decrease Staffing	-0.50
DCD - BDS II		Increase Staffing	1.00
Police - Police Officer		Increase Staffing	1.00
PW Admin - Office Assistant Sr.		Decrease Due to Reorganization (under fill)	-1.00
PW Admin - Customer Service Rep		Increase Due to Reorganization	1.00
PW Admin - Accounting Assistant III		Increase Due to Reorganization	1.00
Street - Street Service Specialist		Increase Staffing	1.00
Water - Water Operator Senior		Increase Staffing	1.00
WWTP - Industrial Mechanic		Increase Staffing	1.00
WWTP - Operator Trainee		Increase Staffing	1.00
PW Utilities - Utilities Service Specialist		Increase Staffing	4.00
ERR Operations - Automotive Tech Assistant		Increase Staffing	1.00
Fire - Assistant Fire Chief		Increase Staffing	1.00
		Sub-Total	13.50
Part-Time & Seasonal FTE by Department			
Mayor - Part-Time Seasonal			0.10
Financial Services/Clerk - Regular Part-Time			0.50
Legal - Part-Time Seasonal			0.20
Parks Maintenance - Part-Time Seasonal			0.17
Engineering - Part-Time Seasonal			0.19
PW Admin - Regular Part-Time Clerical			-0.50
Water/Forestry - Part-Time Seasonal			0.68
Street - Part-Time Seasonal			0.34
BKAT - Regular Part-Time Clerical			0.13
ERR Operations - Part-Time Seasonal			-0.26
		Sub-Total	1.55
Authorized Staffing Per 2017 Budget			342.59

Personnel

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
City Council									
City Council	9.00	9.00	9.00	7.00	7.00	7.00	7.00	\$1,000	\$1,150
Legislative Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,823	\$7,095
Council/Auditor Assistant	0.80	0.80	0.80	0.80	0.80	0.80	0.80	\$5,021	\$6,118
<i>Total City Council</i>	<i>10.80</i>	<i>10.80</i>	<i>10.80</i>	<i>8.80</i>	<i>8.80</i>	<i>8.80</i>	<i>8.80</i>		
Executive									
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$8,917	\$8,917
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,823	\$7,095
Economic Development Coordinator	-	-	-	-	-	-	1.00	\$5,542	\$6,753
Part-Time Seasonal	-	-	-	-	-	-	0.10		
<i>Total Executive</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>3.10</i>		
Financial Services									
Director of Financial Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,024	\$12,214
Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,021	\$6,118
PW Financial Manager	-	-	1.00	-	-	-	-	\$6,753	\$8,228
Accountant - Financial Analyst	-	-	-	2.00	2.00	2.00	2.00	\$5,944	\$7,020
Budget Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,542	\$6,753
Accounting Assistant Sr.	3.00	3.00	4.00	3.00	3.00	3.00	3.00	\$4,061	\$4,777
Accounting Assistant II	2.00	1.00	1.00	1.00	1.00	1.00	1.00	\$3,656	\$4,285
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Part-Time Clerical	0.38	0.38	0.38	0.75	0.38	0.96	1.46		
<i>Total Financial Services</i>	<i>10.38</i>	<i>9.38</i>	<i>11.38</i>	<i>11.75</i>	<i>11.38</i>	<i>11.96</i>	<i>12.46</i>		
Human Resources									
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,095	\$8,644
Human Resources Analyst	1.00	-	-	1.00	1.00	1.00	1.00	\$5,275	\$6,427
Human Resources Generalist	-	-	-	1.00	1.00	1.00	1.00	\$4,330	\$5,275
Human Resources Assistant	-	1.00	1.00	-	-	-	-	\$5,542	\$6,753
Seasonal Clerical*	-	-	-	0.14	-	-	-		
<i>Total Human Resources</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>3.14</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>		
Legal									
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,532	\$12,832
Assistant City Attorney III	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,831	\$9,541
Assistant City Attorney II	-	-	-	-	-	1.00	1.00	\$6,427	\$7,831
Assistant City Attorney I	-	-	-	1.00	1.00	-	-	\$5,542	\$6,753
City Prosecutor	1.00	2.00	1.00	1.00	1.00	1.00	1.00	\$6,427	\$7,831
Assistant City Prosecutor II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,542	\$6,753
Risk Management Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$6,118	\$7,454
Legal Assistant II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$4,330	\$5,275
Part-Time Clerical*	-	-	-	0.63	0.63	-	0.20		
<i>Total Legal</i>	<i>7.00</i>	<i>8.00</i>	<i>7.00</i>	<i>8.63</i>	<i>8.63</i>	<i>8.00</i>	<i>8.20</i>		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Municipal Court									
Municipal Court Judge	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$12,142	\$12,142
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,095	\$8,644
Probation Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,524	\$5,327
Legal Technician Sr.	1.00	2.00	2.00	2.00	2.00	2.00	2.00	\$5,048	\$5,944
Legal Technician	7.00	5.00	4.50	4.50	4.00	3.50	3.00	\$3,656	\$4,285
Part-Time Clerical*	-	-	-	0.38	0.38	0.38	0.38		
<i>Total Municipal Court</i>	<i>11.00</i>	<i>10.00</i>	<i>9.50</i>	<i>9.88</i>	<i>9.38</i>	<i>8.88</i>	<i>8.38</i>		
Community Development									
Director of Community Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$9,541	\$11,625
Assistant Director of Community Development	1.00	1.00	1.00	-	-	-	-	\$7,454	\$9,082
Building Official	-	-	1.00	1.00	1.00	1.00	1.00	\$7,095	\$8,644
Senior Planner	-	-	-	2.00	2.00	2.00	2.00	\$5,823	\$7,095
Office Assistant Sr. Spec.	1.00	-	-	-	-	-	-	\$4,061	\$4,777
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,620	\$6,644
Project Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Planner II	3.00	3.00	3.00	1.00	1.00	1.00	1.00	\$5,620	\$6,644
Planner I	-	-	-	1.00	1.00	1.00	1.00	\$5,048	\$5,944
Building Development Specialist III	1.00	1.00	-	-	-	-	-	\$5,620	\$6,644
Building Development Specialist II	1.00	1.00	1.00	1.00	1.00	1.00	2.00	\$5,048	\$5,944
Building Development Specialist I	1.00	1.00	1.00	2.00	2.00	2.00	2.00	\$4,285	\$5,048
<i>Total Community Development</i>	<i>11.00</i>	<i>10.00</i>	<i>10.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>		
Police Department									
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,532	\$12,832
Police Captain	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$9,939	\$10,864
Police Lieutenant	3.00	2.00	2.00	2.00	2.00	3.00	3.00	\$8,726	\$9,538
Police Sergeant	8.00	8.00	8.00	8.00	8.00	8.00	8.00	\$7,519	\$8,178
Police Corporal	-	-	-	-	-	8.00	8.00	\$7,294	\$7,294
Police Officer	46.00	45.00	45.00	45.00	45.00	36.00	37.00	\$5,635	\$6,944
Court Security Home Detention Specialist	1.00	1.00	1.00	1.00	-	-	-	\$4,524	\$5,327
Warrant Officer	2.00	2.00	2.00	2.00	3.00	3.00	3.00	\$4,524	\$5,327
Police Records Specialist II	4.00	4.00	4.00	4.00	4.00	3.00	3.00	\$3,857	\$4,524
Police Records Specialist Supervisor	-	-	-	-	-	1.00	1.00	\$4,285	\$5,048
Office Assistant Sr.	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$3,656	\$4,285
Evidence Property Control Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$3,468	\$4,061
Lead Evidence Property Control Specialist	1.00	1.00	1.00	1.00	1.00	-	-	\$3,656	\$4,285
Crime Scene Lead Evidence Technician	-	-	-	-	-	1.00	1.00	\$4,524	\$5,327
Community Resource Specialist	1.00	0.60	1.00	1.00	1.00	1.00	1.00	\$5,048	\$5,944
Part-Time Regular	-	-	-	0.06	0.76	0.76	0.76		
<i>Total Police Department</i>	<i>73.00</i>	<i>70.60</i>	<i>71.00</i>	<i>71.06</i>	<i>71.76</i>	<i>71.76</i>	<i>72.76</i>		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Fire Department									
Fire Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,024	\$12,214
Assistant Fire Chief	1.00	-	-	-	-	-	1.00	\$9,082	\$11,065
Battalion Chief	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$9,601	\$10,370
Battalion Chief Training	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,025	\$10,827
Fire Captain	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$8,754	\$9,455
Fire Captain - Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$9,178	\$9,912
Fire Captain - Medical Officer	-	1.00	1.00	1.00	1.00	1.00	1.00	\$9,178	\$9,912
Firefighter/Fire Prevention	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$8,119	\$8,768
Fire Lieutenant	10.00	9.00	9.00	9.00	9.00	9.00	9.00	\$8,119	\$8,768
Firefighter	14.00	15.00	15.00	15.00	17.00	17.00	17.00	\$4,942	\$7,625
Firefighter/SCBA	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$5,140	\$7,930
Firefighter/Equipment Maintenance	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$5,140	\$7,930
Paramedic/Firefighter	15.00	14.00	14.00	14.00	14.00	14.00	14.00	\$5,560	\$8,768
Office Assistant Sr. Spec.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Total Fire Department	57.00	56.00	56.00	56.00	58.00	58.00	59.00		
City Auditor									
City Auditor	1.00	1.00	1.00	1.00	1.00	0.40	0.40	\$7,831	\$9,541
Council/Auditor Assistant	0.20	0.20	0.20	0.20	0.20	0.20	0.20	\$5,021	\$6,118
Total City Auditor	1.20	1.20	1.20	1.20	1.20	0.60	0.60		
Parks & Recreation									
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$9,082	\$11,065
Parks Preservation & Development Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,823	\$7,095
Parks Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$6,118	\$7,454
Athletics/Recreation Manager	1.00	1.00	1.00	1.00	1.00	-	-	\$6,118	\$7,454
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Office Assistant III	1.00	-	-	-	-	-	-	\$3,468	\$4,061
Office Assistant II	-	-	-	-	-	1.00	1.00	\$3,293	\$3,857
Office Assistant I	-	-	-	0.75	0.75	-	-	\$3,124	\$3,656
Parks Service Specialist, Sr.	4.00	4.00	4.00	4.00	4.00	4.00	4.00	\$4,524	\$5,324
Parks Service Specialist	4.00	4.00	4.00	4.00	4.00	4.00	4.00	\$4,061	\$4,777
Parks Laborer	3.00	3.00	2.00	2.00	2.00	3.00	3.00	\$2,971	\$3,468
Recreation Program Coordinator III	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$4,524	\$5,327
Recreation Program Coordinator II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,285	\$5,048
Parks Maintenance Seasonal Labor*	-	-	-	1.98	2.29	2.29	2.46		
Parks & Recreation Seasonal Labor*	-	-	-	1.99	1.99	1.99	1.99		
Total Parks & Recreation	20.00	19.00	18.00	22.72	23.03	23.28	23.45		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Engineering									
City Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$9,082	\$11,065
Managing Engineer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$7,454	\$9,082
Project Manager	1.00	-	-	-	-	-	-	\$7,095	\$8,644
Office Assistant Senior	1.00	1.00	1.00	-	-	-	-	\$3,656	\$4,285
Project Assistant	1.00	1.00	1.00	2.00	2.00	2.00	2.00	\$4,061	\$4,777
Civil Engineer III	1.00	1.00	1.00	-	-	1.00	1.00	\$6,644	\$7,793
Civil Engineer II	2.00	2.00	2.00	3.00	3.00	2.00	2.00	\$6,285	\$7,412
Civil Engineer I	1.00	1.00	1.00	-	-	-	-	\$5,620	\$6,644
Engineering Technician Sr.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$6,285	\$7,412
Engineering Technician IV	6.00	6.00	6.00	5.00	5.00	5.00	5.00	\$5,327	\$6,285
Engineering Technician II	2.00	-	-	-	-	-	-	\$4,285	\$5,048
Part-Time Seasonal	-	-	-	0.95	0.28	0.28	0.47		
<i>Total Engineering</i>	<i>19.00</i>	<i>16.00</i>	<i>16.00</i>	<i>14.95</i>	<i>14.28</i>	<i>14.28</i>	<i>14.47</i>		
Total General Fund	224.38	214.98	214.88	221.13	222.46	221.56	226.22		
<hr/>									
Community Development Block Grant									
Community Development Programs Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$6,118	\$7,454
Community Development Programs Specialist	1.00	1.00	-	-	-	-	-	\$4,779	\$5,823
<i>Total Community Development Block Grant</i>	<i>2.00</i>	<i>2.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>		
BKAT									
Public Access Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,823	\$7,095
Production Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,021	\$6,118
Total BKAT	-	-	-	-	1.00	1.00	1.00	\$3,560	\$4,330
Part-Time Regular	-	-	-	1.27	1.27	1.35	1.48		
<i>Total BKAT</i>	<i>2.00</i>	<i>2.00</i>	<i>2.00</i>	<i>3.27</i>	<i>4.27</i>	<i>4.35</i>	<i>4.48</i>		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Public Works & Utilities									
Street Department									
Public Works Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
Electronics Supervisor	1.00	-	-	-	-	-	-	\$5,944	\$7,020
Street Service Specialist Supervisor	2.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Electronics Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Journey Level Electrician	2.00	2.00	2.00	2.00	2.00	3.00	3.00	\$5,327	\$6,285
Lead Street Service Specialist	-	-	-	-	1.00	1.00	1.00	\$5,327	\$6,285
Street Service Specialist Sr.	3.00	2.00	2.00	2.00	1.00	1.00	1.00	\$4,777	\$5,620
Street Service Specialist	3.00	3.00	3.00	3.00	3.00	3.00	4.00	\$4,285	\$5,048
Sign Shop Service Specialist Sr.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,777	\$5,620
Accounting Assistant Senior	1.00	-	-	-	-	-	-	\$4,061	\$4,777
Part-Time Seasonal*	-	-	-	0.60	1.22	1.02	1.36		
<i>Total Street Department</i>	<i>15.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.60</i>	<i>12.22</i>	<i>13.02</i>	<i>14.36</i>		
Public Works & Utility Administration									
Director of Public Works & Utilities	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$10,024	\$12,214
PW&U Financial Manager	1.00	1.00	-	-	-	-	-	\$6,753	\$8,228
Administration Division Manager	-	-	1.00	1.00	1.00	1.00	1.00	\$5,823	\$7,095
Utility Accounts Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Accountant	1.00	-	-	-	-	-	-	\$5,048	\$5,944
Accounting Assistant Senior	2.00	2.00	-	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Accounting Assistant III	1.00	1.00	1.00	1.00	1.00	2.00	3.00	\$3,857	\$4,524
Accounting Assistant II	1.00	1.00	1.00	1.00	1.00	-	-	\$3,656	\$4,285
Customer Service Representative	2.00	2.00	1.00	1.00	1.00	1.00	2.00	\$3,468	\$4,061
Office Assistant Senior Spec.	1.00	1.00	-	-	-	1.00	1.00	\$4,061	\$4,777
Office Assistant Senior	1.00	1.00	2.00	3.00	4.00	3.00	2.00	\$3,656	\$4,285
Office Assistant II	1.00	1.00	1.00	-	-	-	-	\$3,293	\$3,857
Part-Time Regular*	-	-	-	1.00	0.50	0.50	-		
<i>Total Utility Administration</i>	<i>13.00</i>	<i>12.00</i>	<i>9.00</i>	<i>11.00</i>	<i>11.50</i>	<i>11.50</i>	<i>12.00</i>		
Utility Operations									
Water Resources									
Water Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
Water Operator Lead	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Water Operator Senior	2.00	2.00	2.00	2.00	2.00	2.00	3.00	\$4,777	\$5,620
Water Operator	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$4,285	\$5,048
Water Resources Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
NPDES Stormwater Permit Coordinator	-	-	-	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Electronics Technician	-	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Environmental Technician	3.00	3.00	3.00	2.00	2.00	2.00	2.00	\$5,327	\$6,285
Part-Time Seasonal*	-	-	-	0.24	0.19	0.19	0.19		
<i>Total Water Resources</i>	<i>10.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.24</i>	<i>11.19</i>	<i>11.19</i>	<i>12.19</i>		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Wastewater									
Wastewater Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
WWTP Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
WWTP Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
WWTP Operator I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$5,048	\$5,944
WWTP Operator II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	\$5,327	\$6,285
WWTP Operator Trainee	-	-	-	-	-	-	1.00	\$4,285	\$5,048
WWTP Industrial Mechanic	4.00	4.00	4.00	3.00	3.00	3.00	3.00	\$4,524	\$5,327
WWTP Industrial Mechanic Trainee	-	-	-	-	-	-	1.00	\$4,061	\$4,777
Electronics Technician	1.00	1.00	-	-	-	-	-	\$5,327	\$6,285
WWTP Instrumentation & Control Specialist	-	-	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Journey Level Electrician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
WWTP Laboratory Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,777	\$5,620
WWTP Computerized Maint. Mgmt. Sys. Tech.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Accounting Assistant Senior	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Utilities Laborer	-	-	-	2.00	2.00	3.00	3.00	\$2,971	\$3,468
Part-Time Seasonal*	-	-	-	1.68	1.26	-	-		
Total Wastewater	17.00	17.00	17.00	19.68	19.26	19.00	21.00		
Utilities Operations & Facilities									
Utility/Facilities Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Lead Utilities Service Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$5,327	\$6,285
Utilities Service Specialist Senior	9.00	9.00	9.00	10.00	10.00	12.00	12.00	\$4,777	\$5,620
Utilities Service Specialist	11.00	9.00	9.00	11.00	11.00	10.00	14.00	\$4,285	\$5,048
Sewer/Storm Collection Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Cross Connection Control Specialist	1.00	1.00	1.00	-	-	-	-	\$5,620	\$6,644
Utilities Compliance Specialist	-	-	-	1.00	1.00	1.00	1.00	\$5,620	\$6,644
Lead Facilities Service Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
Facilities Service Specialist Senior	1.00	1.00	1.00	-	-	-	-	\$4,777	\$5,620
Facilities Service Specialist	2.00	2.00	2.00	-	-	-	-	\$4,285	\$5,048
Facilities/Inventory Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Utilities Laborer	-	-	-	1.00	1.00	1.00	1.00	\$2,971	\$3,468
Part-Time Seasonal*	-	-	-	3.28	3.28	2.66	2.66		
Total Utilities Operations & Facilities	32.00	30.00	30.00	34.28	34.28	34.66	38.66		
Forestry									
Forestry Manager	1.00	1.00	1.00	-	-	-	-	\$7,454	\$9,082
Forestry Service Specialist Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$6,285	\$7,412
Forestry Service Specialist Senior	2.00	2.00	2.00	1.00	1.00	1.00	1.00	\$4,524	\$5,327
Forestry Service Specialist	-	-	-	1.00	1.00	1.00	1.00	\$4,061	\$4,777
Office Assistant Senior	-	-	-	1.00	-	-	-	\$3,656	\$4,285
Part-Time Seasonal*	-	-	-	0.38	-	-	0.68		
Total Forestry	4.00	4.00	4.00	4.38	3.00	3.00	3.68		
Total Public Works & Utility Operations	91.00	85.00	82.00	92.18	91.45	92.37	101.89		

Personnel

Function/Department	2011	2012	2013	2014	2015	2016	2017	Monthly Salary Range	
								Low	High
Equipment Maintenance									
Fleet Manager	1.00	-	-	-	-	-	-	\$6,427	\$7,831
Accounting Assistant II	1.00	1.00	-	-	-	-	-	\$3,656	\$4,285
Automotive Equipment Technician Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Automotive Equipment Technician	3.00	2.00	2.00	2.00	2.00	2.00	2.00	\$4,777	\$5,620
Automotive Technician Assistant	1.00	1.00	1.00	1.00	-	-	1.00	\$3,656	\$4,285
Part-Time Seasonal	-	-	-	-	-	0.26	-		
<i>Total Equipment Maintenance</i>	<i>7.00</i>	<i>5.00</i>	<i>4.00</i>	<i>4.00</i>	<i>3.00</i>	<i>3.26</i>	<i>4.00</i>		
Information Technology									
Information Systems Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$7,454	\$9,082
Network Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,944	\$7,020
GIS Support Analyst	-	-	-	1.00	1.00	1.00	1.00	\$5,944	\$7,020
Application Support Analyst	1.00	1.00	1.00	-	-	-	-	\$5,327	\$6,285
Lead PC Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$5,327	\$6,285
PC Technician	1.00	-	-	-	-	-	-	\$4,777	\$5,620
Web Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	\$4,061	\$4,777
<i>Total Information Technology</i>	<i>6.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>		
Total Employees	332.38	313.98	308.88	326.58	327.18	327.54	342.59		

* Note: Though budgeted under extra help, part-time and seasonal employees were not previously accounted for under full-time equivalent (FTE) prior to 2014.

FTE Per 1,000 Population	8.81	8.09	7.79	8.63	8.59	8.31	8.46
City Population	37,729	38,790	39,650	37,850	38,080	39,410	40,500

Budget Detail

Understanding the Bremerton Budget

The City of Bremerton presents budgeted financial information in detail tables by fund. Each table includes several columns:

Fund Name				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017

Column 1—Description

Resources are grouped by seven different revenue types; requirements are grouped by expenditure type.

In addition to the budget detail tables for each fund, information about each fund and the services provided by each department are shown including additional detail on:

Column 2 & 3—Actual data for prior two years

Revenues and expenditures for the prior two fiscal years are shown in the second and third columns of the budget detail for each fund.

- Number of full time equivalent employees (FTEs);
- Types of revenues and expenditures;
- Description of services provided;
- A listing of accomplishments and an overview of goals and objectives; and
- Performance measurement data related to city services

Column 4—Budget for current year data

Revenues and expenditures for the current fiscal year are shown on a budgeted basis in the fourth column of the budget detail for each fund.

Column 5—Proposed budget for fiscal year 2017

Revenues and expenditures for fiscal year are shown on a proposed basis in the sixth column of the budget detail for each fund.

Budget Detail

General Fund Overview

Introduction:

The General Fund is the principal governmental fund of the City and is used to account for all revenues and expenditures which are not accounted for in any other fund. The majority of General Fund revenue come from property taxes, sales taxes, business and occupation taxes, utility

taxes, federal and state grants, fines, and charges for services. These resources pay for police, fire, parks, municipal court, police and fire pension, community development, economic development, government facilities, and administration.

General Fund

	<u>Actual</u> <u>2012</u>	<u>Actual</u> <u>2013</u>	<u>Actual</u> <u>2014</u>	<u>Actual</u> <u>2015</u>	<u>Budget</u> <u>2016</u>	<u>Budget</u> <u>2017</u>
Taxes	\$22,034,371	\$21,923,588	\$22,470,086	\$28,610,613	\$28,986,308	\$30,089,730
Licenses & Permits	867,468	992,460	1,025,164	1,149,596	1,202,600	1,207,185
Intergovernmental	1,259,048	897,937	974,294	1,314,869	1,492,571	1,127,430
Charges for Services	4,980,811	4,673,758	4,764,439	5,010,981	5,051,176	5,213,444
Fines & Forfeits	1,214,619	1,041,637	927,338	1,052,305	971,500	1,220,800
Other Revenue	4,815,285	4,460,645	4,541,111	692,534	315,781	340,470
Total	\$35,171,602	\$33,990,025	\$34,702,432	\$37,830,898	\$38,019,936	\$39,199,059

Overview

Budgeted General Fund revenue for 2017 incorporates anticipated increases in both tax and licenses, charges for services and fines and forfeiture categories. Tax revenue is due to a combined 12% anticipated increase in sales and criminal justice tax. Interfund charges for services from City owned utilities and internal service funds are also budgeted to increase. An additional \$240,000 from Photo Enforcement Penalties increase Fines and Forfeits by 3.21%.

Though the combined General Fund Revenue has increased by over \$1.1 million, it is im-

portant to note that ongoing revenues are not keeping up with anticipated increases for ongoing expenditures.

Property Tax

The City's property tax is levied based on the assessed property value from the previous year, as determined by the Kitsap County Assessor. Annually the City Council sets the property tax levy as part of the annual budget process. The levy limit applied to the highest allowed levy is the lesser of 1% or the IPD for tax districts with a population greater than 10,000. For this year, the IPD was less than 1% at 0.953%. In order to

General Fund Overview

increase the levy limit up to 1%, a substantial need ordinance must be adopted. The budgeted property tax for 2017 is calculated with a substantial need at 1% and will be adopted by ordinance. The budgeted property tax revenue (including refunds, canceled taxes and supplements) is \$7,205,000.

In addition, the EMS tax levy of forty-five cents (\$0.45) per thousand dollars (\$1,000) of assessed

valuation, has been levied with estimated revenue (including delinquencies) of \$1,235,700. The following tables recap the City's recent property tax levy information along with 2017 estimates. Property tax dollars are allocated among the state and six taxing districts. For taxes collected in 2017, only \$0.27 of every dollar is distributed to the City of Bremerton.

Historical City Assessed Valuation, Property Taxes Levied, and Property Tax Rates - City of Bremerton - 2012 - 2017

Assessed Valuation	Regular		Emergency Medical Services		City Bonds		Total		
	Amount	Per \$1,000	Amount	Per \$1,000	Amount	Per \$1,000	Amount	Per \$1,000	
2017	2,748,207,581	7,146,878	2.60	1,214,585	0.45	1,315,000	0.48	9,676,463	3.53
2016	2,503,409,559	7,085,163	2.83	1,215,901	0.49	1,427,025	0.57	9,728,089	3.89
2015	2,354,542,747	6,935,409	2.95	1,177,271	0.50	902,387	0.39	9,015,067	3.83
2014	2,293,000,729	6,764,817	2.95	1,146,501	0.50	897,638	0.40	8,808,956	3.85
2013	2,394,781,600	6,613,992	2.76	1,197,391	0.50	833,038	0.35	8,644,421	3.61
2012	2,548,965,492	6,522,962	2.56	1,274,482	0.50	778,826	0.31	8,576,270	3.37

Note: 2017 are estimates

Historical Ad Valorem Property Tax Rates in the City of Bremerton 2012 - 2017

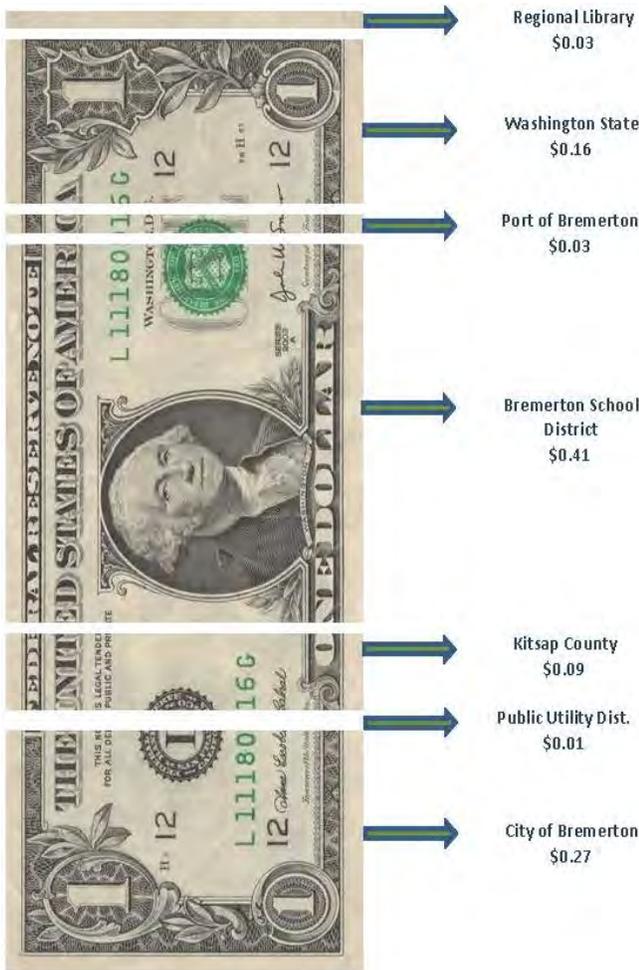
(Rates in Dollars per \$1,000 of Assessed Valuation)

Collection	Total City of Bremerton					Other Government Agencies							Total	
	City		Emergency			School		Regional						
Year	General Fund	City Bonds	Medical Services	Total	Percent	Wash State	Kitsap County	Port of Bremerton	District No. 100	PUD	Library	Total	Percent	Total
2017	\$2.60	\$0.48	\$0.45	\$3.53	100.0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$3.53
2016	2.83	0.57	0.49	3.89	28.1%	2.36	1.17	0.38	5.57	0.08	0.38	9.93	71.9%	13.82
2015	2.95	0.39	0.50	3.83	27.6%	2.18	1.20	0.39	5.82	0.08	0.39	10.06	72.4%	13.89
2014	2.95	0.40	0.50	3.85	26.9%	2.47	1.24	0.39	5.89	0.09	0.40	10.48	73.1%	14.32
2013	2.76	0.35	0.50	3.61	26.3%	2.51	1.20	0.38	5.53	0.08	0.39	10.09	73.7%	13.70
2012	2.56	0.31	0.50	3.37	26.3%	2.50	1.14	0.81	4.54	0.08	0.37	9.44	73.7%	12.81

Note: At time of publication other government agency data unavailable for 2017.

General Fund Overview

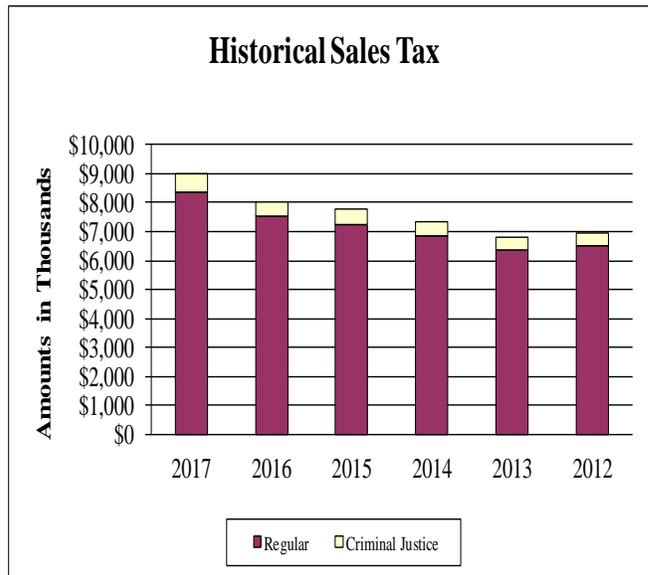
Property Tax Distribution



Sales & Use Tax

The sales tax rate in Bremerton is 8.7%. Of this amount, the City's portion is .85%, with the balance going to other agencies. The budgeted amount for 2017, including criminal justice, is \$9.005 million. Combined sales and use tax revenue for 2017 is budgeted with a increase of 6%

Historical Sales Tax



Historical City of Bremerton Sales & Use Tax - 2012-2017

Year	Regular	Criminal Justice
2017	\$8,375,000	\$630,000
2016	7,514,000	531,000
2015	7,241,253	541,747
2014	6,864,848	490,256
2013	6,362,000	446,000
2012	6,504,599	451,761

2016 & 2017 Budget

over 2016 year-end projections. The anticipated additional \$515,000 is primarily attributed to increases in auto sales, the City's primary source of sales tax, along with significant increases in food and beverage services and construction. Specialty trade contractors, building material retailers and health and personal care retail are also showing significant growth over the prior year.

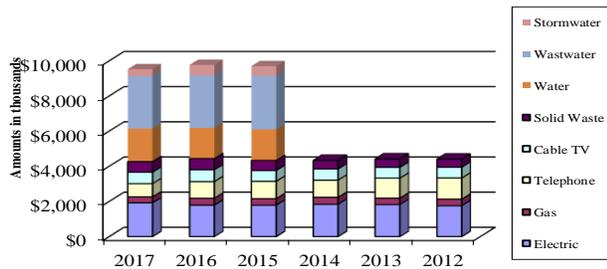
General Fund Overview

Utility Tax

Utility taxes are levied on the gross operating revenues earned by private utilities; electric, gas, telephone, cable television, and solid waste, within Bremerton. Due to a change in accounting in 2015, utility tax for City owned utilities for Water, Wastewater and Stormwater are now budgeted in the tax category. Previously this revenue source was budgeted under transfers/other revenue.

In totality, the budget anticipates \$9.566 million from utility taxes; a \$201,108 decrease from the prior year. Increase are anticipated in only three utility tax categories, electricity (7.38%), water (8.26%) and wastewater (0.41%). Decreases are forecasted in the remaining tax categories with a significant reduction in Stormwater Utility Tax due to a 40% allocation going to the Transportation Capital Projects Fund to support street and sidewalk improvement projects.

Utility Taxes

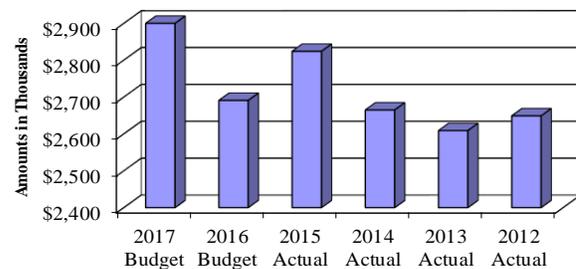


Business & Occupation Tax

The City of Bremerton imposes a local business and occupation tax which applies to the gross income of businesses that engage in business activity within the City. Tax rates vary from 0.125% to 0.2% of gross revenue depending on

the classification of business activity. For 2017, the B & O tax exemption for businesses increases to \$160k as part of a long-term plan to eliminate the City's dependency on Business and Occupation Tax revenue. Business & Occupation Tax is the fourth largest source of revenue in the General Fund and is budgeted at \$2.9 million in 2017; 1.8% higher than 2016 year-end projections.

Business & Occupation Tax



Other Taxes

The remaining tax revenues compose a small share of total tax receipts for the City. These other taxes are as follows:

- Amusement Device Gross Receipts Tax - rate of 2% on gross revenues
- Gambling Taxes (including pull tabs, card rooms, bingo, raffles, and fundraising) - rates vary from 2% to 20%
- Leasehold Tax — State tax of 12.84% of which the City is allocated a 4% portion

The 2017 budget anticipates receipts of \$181k from these sources, which is essentially unchanged from the prior year projected receipts.

Licenses and Permits

Bremerton collects license and permit fees that include, among others, annual business licenses, building permits, and franchise fees. The Com-

General Fund Overview

munity Development Department issues a number of permits for new construction and development including building permits and various building, plumbing, and mechanical inspection permits. These building related fees are dependent on new construction, and though permit activity is showing growth, a conservative forecast remains for the upcoming year with \$516k budgeted.

The 2017 budget anticipates total receipts of \$1.207 million from various license and permit sources, which is a slight increase of .38% compared to the prior year budget. Construction permits, account for 43% of the total revenue in this category.

Intergovernmental Revenue

Intergovernmental revenues are made up of state shared revenues, grants, and other intergovernmental revenues. State-collected revenues that are shared with all cities are allocated to individual jurisdictions on a per capita basis. Population figures, determined annually as of April 1 by the State demographer in the Office of Financial Management, are used as the basis for the per capita distribution of these funds.

The budget includes liquor excise tax receipts and liquor board profits totaling \$531k, an increase of approximately 3.4% from prior years' budget. To be eligible to receive liquor taxes and profits, the City must devote at least two percent of its distribution to support an approved alcoholism or drug addiction program.

Marijuana Excise Tax distributions provide for state shared revenue for cities and counties. Due to recent legislation, revenue is allocated in part by the proportional share of total revenues generated by licensed retailers physically located within their jurisdiction, as well as a per capita

allocation. For 2017, the proposed budget includes \$8,500 in marijuana enforcement revenue.

State Criminal Justice revenues are distributed on a per capita basis, and in part, on crime rates. For 2017, the city anticipates a 41% decrease from the prior year with a combined total revenue of approximately \$170k.

Total projected intergovernmental revenue for 2017 is \$1.127 million.

Charges for Service

Plan check fees are charged for development drawing review prior to the issuance of building permits and are budgeted at \$300k in 2017, a 9% increase from the prior year budget. This is primarily due increases in plan reviews in 2016 that are anticipated to continue in the upcoming year.

The City of Bremerton Parks & Recreation Department provides a variety of services for our residents. The fees from these services include all participant and sponsorship fees for City recreation programs. Revenue from recreation activities is not anticipated to change in 2017.

The City of Bremerton Fire and Emergency Services Department charges a fee for ambulance transport services which is not anticipated to change in 2017. The main source of revenue for transport services comes from payments received from Medicare.

Many of the City's administrative services are provided centrally for the benefit of all departments and funds. These costs are allocated to the proprietary funds. The 2017 charges are calculated on the basis of the cost allocation plan and interfund services provided from one

General Fund Overview

fund to another. The budgeted revenue for 2017 is \$1.574 million for general government services and \$1.539 million for engineering services. Additionally, the City's Code Enforcement Officer is accounted for within the Department of Community Development. Code enforcement and abatement services are supported by an interfund charge to the Abatement Fund in the amount of \$100k.

Fines & Forfeits

The amount received from fines and forfeits includes traffic citations and other fines imposed through enforcement of ordinances. The projected revenue for 2017 is \$1.221 million, which is a 25.66% increase from the prior year. The majority of the increase is accounted for under photo enforcement penalties, due in part, by a higher volume of traffic at some intersections, and the system now notifying the Department of Motor Vehicles to place a hold on vehicle registrations when there are multiple unpaid citations.

Miscellaneous Revenues

Miscellaneous revenues include interest on investments, donations, and other revenues from lease and rental arrangements. The budgeted revenue from these sources in 2017 are \$241k which is essentially no change from the prior year.

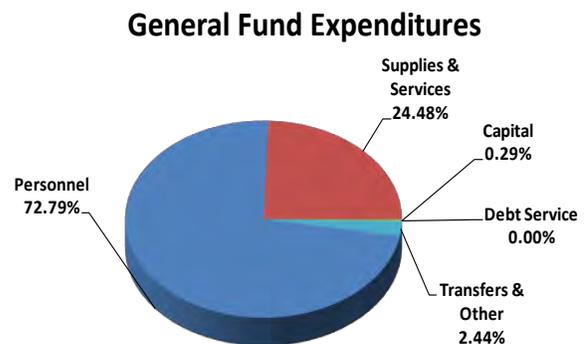
Other Financing Sources

In 2017, other revenue consists of a \$100k transfer-in from the General Government Capital Improvement Fund for building capital improvements.

Expenditures

Total General Fund expenditures, \$40,157,037 are higher than the amended 2016 budget by \$1.067 million, 2.7%. Personnel costs continue to be the largest expense for the General Fund at 72.79% of total expenditures. Increases in personnel are attributed to wage adjustments, increases in retirement contribution rates and additional staff. Supplies and Services, the second largest expenditure category in the General Fund, is decreased by \$157k. And transfers to other funds are essentially unchanged.

The following departmental budgets provide details on objectives, goals, and planned General Fund expenditures for 2017.



General Fund Overview

**2017 GENERAL FUND REVENUES
BY SOURCE**

ACCOUNT	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE
TAXES					
311.1000 General Property Tax	7,929,239	8,124,453	8,302,000	8,440,700	1.67%
313.1100 Retail Sales & Use	6,864,848	7,241,253	7,514,000	8,375,000	11.46%
313.7100 Sales Tax - Criminal Justice	490,256	541,747	531,000	630,000	18.64%
316.1000 B & O Taxes	2,664,795	2,824,168	2,691,000	2,900,000	7.77%
316.4100 Electric Utility Taxes	1,839,046	1,786,917	1,788,000	1,920,000	7.38%
316.4300 Gas Utility Taxes	394,593	371,878	395,000	340,000	-13.92%
316.4500 Garbage/Solid Waste	483,359	573,835	636,000	599,000	-5.82%
316.4600 Television Cable Taxes	636,564	609,528	675,000	650,000	-3.70%
316.4700 Telephone Taxes	978,824	987,548	945,000	750,500	-20.58%
316.4801 Water Utility Tax	-	1,767,957	1,745,268	1,889,425	8.26%
316.4802 Wastewater Utility Tax	-	3,051,164	2,995,536	3,007,910	0.41%
316.4803 Stormwater Utility Tax	-	547,164	587,084	408,945	-30.34%
316.8000 Gambling/Amusement	64,841	54,108	52,420	57,250	9.21%
317.2000 Leasehold Excise Tax	123,721	128,893	129,000	121,000	-6.20%
TOTAL TAXES	22,470,086	28,610,613	28,986,308	30,089,730	3.81%
LICENSES & PERMITS					
321.0000 Misc. Licenses, Permits & Fees	626,126	631,883	646,600	647,185	0.09%
322.1000 Construction Permits	369,067	476,052	511,500	515,500	0.78%
322.3000 Animal Licenses	4,325	-	-	-	N/A
322.4000 Right Of Way Permits	21,443	36,280	40,000	40,000	0.00%
322.9000 Other Non-Business Licenses	4,203	5,381	4,500	4,500	0.00%
TOTAL LICENSES & PERMITS	1,025,164	1,149,596	1,202,600	1,207,185	0.38%
INTERGOVERNMENTAL REVENUE					
331.0000 Federal Grants - Direct	29,670	33,561	29,081	29,752	2.31%
332.0000 Federal Revenue	-	241	-	-	N/A
333.0000 Federal Grants - Indirect	7,871	10,988	4,200	4,200	0.00%
334.0000 State Grants	59,977	273,127	362,450	121,300	-66.53%
336.0098 City County Assistance	30,379	114,198	95,040	93,050	-2.09%
336.0620 Criminal Justice High Crime	217,039	151,444	210,000	115,000	-45.24%
336.0621 Law & Justice (LO POP)	52,615	46,608	40,000	12,555	-68.61%
336.0626 Criminal Justice - Special Programs	36,585	38,877	38,000	42,100	10.79%
336.0641 Marijuana Enforcement	-	5	-	8,500	N/A
336.0651 DUI - Cities	6,752	5,797	6,500	6,000	-7.69%
336.0691 Fire Insurance Premium	56,876	54,506	52,707	57,953	9.95%
336.0694 Liquor Excise Tax	65,159	129,718	174,500	189,135	8.39%
336.0695 Liquor Board Profits	338,259	342,014	339,300	342,225	0.86%
337.0700 Bremerton Housing Authority	24,549	39,414	40,000	41,200	3.00%
337.0801 Kitsap County	48,563	74,371	100,793	64,460	-36.05%
TOTAL INTERGOVERNMENTAL REVENUE	974,294	1,314,869	1,492,571	1,127,430	-24.46%

General Fund Revenue Detail

**2017 GENERAL FUND REVENUES
BY SOURCE**

ACCOUNT	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE
CHARGES FOR SERVICE					
341.0000 General Government	55,093	59,496	85,975	69,200	-19.51%
342.1000 Law Enforcement Services	134,423	155,131	128,250	135,550	5.69%
342.2000 Fire Protection Services	9,293	8,168	-	-	N/A
342.3300 Probation Fees	317,399	264,658	300,000	265,000	-11.67%
342.3600 Home Detention Fees	12,296	8,729	8,500	6,000	-29.41%
342.4000 Inspection Fees	-	112	500	100	-80.00%
342.5000 Emergency Service Fee	9,996	7,479	9,500	8,000	-15.79%
342.6000 ALS Transport Fees	577,999	562,927	550,000	550,000	0.00%
343.6000 Cemetery Fees	13,177	15,706	14,500	11,500	-20.69%
345.2900 Other Environmental	5,000	-	-	-	N/A
345.8100 Zoning Fees	60,305	24,978	45,920	41,420	-9.80%
345.8300 Plan Check Fees	193,247	209,640	275,000	300,000	9.09%
347.3000 Park Rentals	67,541	75,876	76,500	81,000	5.88%
347.4000 Event Admission Fee	5,072	5,016	5,000	5,000	0.00%
347.6000 Recreation Fees	173,892	165,026	174,000	171,500	-1.44%
349.1000 Interfund General Government	1,569,172	1,805,044	1,778,579	1,929,746	8.50%
349.2100 Law Enforcement Services	205,037	310,000	100,000	-	-100.00%
349.3000 Other Interfund Services	828,905	786,503	851,738	1,243,989	46.05%
349.5700 Community Services	-	-	100,000	100,000	0.00%
349.7600 IFD Services	38,685	11,007	-	-	N/A
349.9500 Road Const & Engineering Services	487,907	535,486	547,214	295,439	-46.01%
TOTAL SERVICE CHARGES	4,764,439	5,010,982	5,051,176	5,213,444	3.21%
FINES & FORFEITURES					
352.0000 Civil Penalties	5,837	3,639	4,500	5,000	11.11%
353.0000 Non-Parking Infractions	298,363	241,261	240,000	263,000	9.58%
354.0000 Photo Enforcement Penalties	527,694	709,092	625,000	865,000	38.40%
355.0000 Criminal Traffic Misdemeanor	19,219	22,057	25,200	23,200	-7.94%
356.0000 Non-Traffic Misdemeanors	12,041	17,752	11,800	11,200	-5.08%
357.3000 Court/Public Defender Recoupment	9,020	7,458	8,000	7,400	-7.50%
359.0000 Non-Court Fines	55,164	51,045	57,000	46,000	-19.30%
TOTAL FINES & FORFEITURES	927,338	1,052,304	971,500	1,220,800	25.66%
MISCELLANEOUS REVENUES					
361.0000 Interest Earnings	78,424	79,602	90,500	88,500	-2.21%
362.0000 Rents & Royalties	146,237	130,690	135,780	141,170	3.97%
367.1100 Donations	2,186	1,547	11,500	2,000	-82.61%
369.0000 Other Miscellaneous Revenue	31,325	13,914	9,000	8,800	-2.22%
TOTAL MISCELLANEOUS REVENUES	258,172	225,753	246,780	240,470	-2.56%

General Fund Revenue Detail

**2017 GENERAL FUND REVENUES
BY SOURCE**

ACCOUNT	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET	% CHANGE
OTHER FINANCING SOURCES					
380.0000 Non-Revenue	98,863	-	-	-	N/A
395.0000 Sale of Assets	-	1,025	-	-	N/A
397.0000 Operating Transfers-In	122,731	465,756	60,000	100,000	66.67%
397.0401 Transfer From Water - PILOT	1,366,011	-	-	-	N/A
397.0451 Transfer From Wastewater - PILOT	2,621,252	-	-	-	N/A
397.0481 Transfer From Stormwater - PILOT	73,398	-	-	-	N/A
398.0000 Insurance Recoveries	684	-	9,001	-	N/A
TOTAL OTHER FINANCING	4,282,939	466,781	69,001	100,000	44.93%
TOTAL GENERAL FUND REVENUES	\$ 34,702,432	\$ 37,830,898	\$ 38,019,936	\$ 39,199,059	3.10%

General Fund Revenue Detail

General Fund

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	221.13	222.46	221.56	226.22
Revenues				
Taxes	\$22,474,238	\$28,610,613	\$28,986,308	\$30,089,730
Licenses & Permits	1,025,164	1,149,596	1,202,600	1,207,185
Intergovernmental	974,294	1,314,869	1,492,571	1,127,430
Charges for Services	4,764,439	5,010,981	5,051,176	5,213,444
Fines & Forfeits	923,186	1,052,304	971,500	1,220,800
Other Revenue	4,517,248	692,534	315,781	340,470
Debt Proceeds	0	0	0	0
Total	<u>34,678,569</u>	<u>37,830,897</u>	<u>38,019,936</u>	<u>39,199,059</u>
Expenditures				
City Council	327,218	331,302	341,856	356,542
Executive	339,669	356,572	365,928	437,016
Finance	1,309,507	1,351,847	1,501,846	1,570,997
Legal	993,449	998,169	1,071,364	1,140,796
Human Resources	449,694	600,807	697,828	578,207
Community Development	1,327,821	1,400,066	1,664,379	1,785,892
Municipal Court	1,349,402	1,365,301	1,399,910	1,393,329
City Auditor	180,116	177,619	81,540	79,541
Law Enforcement	9,600,915	10,087,848	10,561,193	10,795,058
Fire/Emergency Medical Services	8,703,899	8,984,656	8,702,529	9,439,332
Police & Fire Pension	1,975,927	2,022,090	1,976,400	1,812,800
Facilities	846,689	1,007,043	1,038,568	1,268,829
Parks & Recreation	2,661,331	2,756,015	2,879,487	2,826,066
Engineering	1,872,395	2,126,636	2,374,028	2,240,412
Non-Departmental	2,827,613	3,648,226	4,433,052	4,432,220
Total Expenditures	<u>34,765,645</u>	<u>37,214,197</u>	<u>39,089,908</u>	<u>40,157,037</u>
Revenue over(under) expenditures	-87,076	616,700	-1,069,972	-957,978
Beginning fund balance	4,732,971	4,645,895	5,262,595	5,866,029
Ending fund balance	<u>\$4,645,895</u>	<u>\$5,262,595</u>	<u>\$4,192,623</u>	<u>\$4,908,051</u>



General Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Expenditures				
Personnel	\$26,278,246	\$27,168,703	\$27,992,460	\$29,229,264
Supplies, services & taxes	7,921,816	9,228,509	9,988,903	9,831,890
Capital expenditures	52,611	18,278	0	115,000
Debt service	107,972	12,972	127,972	0
Transfers	405,000	785,735	980,573	980,883
Total General Fund	\$34,765,645	\$37,214,197	\$39,089,908	\$40,157,037



City Council

General Fund

Summary:

The City Councilors are elected by the citizens of Bremerton to perform the legislative function of the City government, establish goals, priorities and policies, adopt ordinances and resolutions, adopt the budget, exercise the rights and powers

set forth in the City Charter, and exercise all powers of a municipal governing body pursuant to state laws and the home rule provisions of the Washington constitution.

General Fund - City Council

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Positions	8.80	8.80	8.80	8.80
Expenditures				
Personnel	\$290,307	\$292,681	\$298,500	\$304,400
Supplies, services & taxes	36,911	38,621	43,356	52,142
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
City Council Total	<u>\$327,218</u>	<u>\$331,302</u>	<u>\$341,856</u>	<u>\$356,542</u>

2017 Budget Highlights:

- Create City Council policies and directives.
- Provide legislative direction and leadership to ensure the delivery of quality services to citizens of Bremerton.
- Fairly fund City departments to ensure operations and programs remain within their budgets.

2017 Capital Considerations:

- There are no capital considerations budgeted.

2016 Accomplishments:

Approved Projects and Plans

- Lebo Blvd Improvement Project (Goal No. 3)
- Crosswalks Improvement Project (Goal No. 3)
- Street Lights Retrofit Project (Goal No.3)

Achieved Cost Savings or Revenue

- Employee Compensation & Classification Study (In Progress)
- Parking Study (In Progress)

Improved Administrative Process

- Post Notices on Facebook (Goal No. 2)
- Performance Audit/Review of Fire Department (Goal No. 1)
- Began Discussions on Medical Care Services Succession Plan (Goal No. 7)
- Began Discussions on Annexation (Goal No. 7)

2017 Goals:

1. Social Media and Increase Public Outreach
2. Repair City Roads/Sidewalks Maintenance and Identify Funding Sources
3. Economic Development
4. Improve Financial Sustainability of City Parks
5. Medical Care Services Succession Plan
6. Annexation

Executive Department

General Fund

Summary:

The Executive Department is directed by the Mayor, who is elected by Bremerton voters each four years. The mayor also serves as the administrative head of the City government. Executive responsibilities include: administering programs and policies established by the City Council; direction and coordinating departmental opera-

tions; informing the Council on City affairs, problems and future needs; reviewing policies and regulations involving municipal governmental management; and submittal of the City's annual budget.

General Fund - Executive

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	2.00	2.00	2.00	3.10
Expenditures				
Personnel	\$268,343	\$270,876	\$275,400	\$358,000
Supplies, services & taxes	71,326	85,696	90,528	79,016
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Executive	\$339,669	\$356,572	\$365,928	\$437,016

2017 Budget Highlights:

- Added an Economic Development position.
- Provide administrative direction and leadership to ensure delivery of quality services to the citizens of Bremerton in the most efficient manner.
- Monitor 2017/2018 State transportation budget.
- Implement City Council policies, directions and goals.
- Provide intergovernmental coordination.
- Increase economic development through CDBG funding downtown buildings and streets.
- Continue working with Bremerton Housing Authority to provide the needed affordable housing in the city.

2017 Capital Considerations:

- Budgeted in other departments throughout the City.

2016 Accomplishments:

- Contracted with CGI for eight videos depicting living, working and playing in Bremerton.
- Purchased permanent canopy for stage on boardwalk.
- Hired lobbyist for 2017 session for Capital projects, monitoring 2016 transportation package for west sound and representing City Council Legislative agenda.
- Led delegation of 13 to Kure Japan and visit to Naval Base in Yokosuka.
- Hosted record setting AOPA Fly-In with 705 planes, 4,000 attendees, 160 campers and 1,065 parked cars.
- Spyglass Hill Apartments completed.
- Expanded Brewfest to two days.

2017 Goals:

- Work with Bremerton School District to complete demolition of former East High School.
- Complete annexation plans for Gorst and work with County to hold public meetings and encourage petition annexation for Navy Yard City, Rocky Point and West Hills.
- Receive new Olympic class 144 car ferry on Bremerton route.
- Begin construction of transit station in East Bremerton.
- Hire Economic development person to bring new business and occupy empty downtown buildings.
- Complete WSDOT striping along Wastewater Treatment Plant to allow continuation of two lanes of traffic.
- Begin passenger only ferry service operated by King County Marine Division
- Bring at least one manufacturing company to be constructed in PSIC-Bremerton.

Financial Services

General Fund

Summary:

The Department of Financial Services is comprised of the Finance Division, City Clerk, Bremerton Kitsap Area Television (BKAT), Parking and Information Technology.

The Finance Division provides service support for both external users and internal users by providing information to facilitate the decision-making process in the areas of budgeting, accounting, reporting, treasury management, revenue collection and payment services in the areas of payroll and accounts payable.

The City Clerk Division is responsible for offi-

cial City records, public information disclosure, records and contract management, and serves as City Council Liaison. This division also provides for the planning, funding and management of the City's parking system, Animal Control and serves as the Secretary of the City's LEOFF pension boards.

BKAT activity is presented in the Special Revenue Funds.

Information Technology is presented in under Internal Service Funds.

General Fund - Financial Services

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	11.75	11.38	11.96	12.46
Expenditures				
Personnel	\$957,251	\$1,051,316	\$1,182,900	\$1,247,300
Supplies, services & taxes	352,256	300,531	318,946	323,697
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Financial Services	<u>\$1,309,507</u>	<u>\$1,351,847</u>	<u>\$1,501,846</u>	<u>\$1,570,997</u>

2017 Budget Highlights:

- Update financial policies and procedures.
- Consolidated chart of accounts utilized in public works to provide a more streamlined approach.
- Banking and merchant service fees are anticipated to remain unchanged from the prior year.

2017 Capital Considerations

- There are no capital considerations in 2017.

2016 Accomplishments:

- All City departments have been migrated to electronic timekeeping.
- The 2015 annual financial statements were submitted prior to the required filing deadline.
- The finance department executed multiple workshops that included all departments in the City.
- Received Distinguished Budget Award from Washington Finance Officers Association (WFOA) for 2016 Annual Budget document.

2017 Goals:

- Produce timely financial statements.
- Implement innovative banking tools that will help reduce risk and improve efficiencies.
- Work with Departments to develop meaningful reports.
- Continue to provide training and workshops for City departments that encourages collaboration and communication between users and finance.

2017 Budget Highlights:

- Staffing a part-time clerical position to assist with, contract processing and records management. This position will be also responsible for outgoing and incoming mail.

2017 Capital Considerations:

- There are no capital considerations for 2017.

2016 Accomplishments

- Streamlined contract process reducing the time a contract is scanned and filed from 2 months to 10 days.
- Updated public records response procedures.
- Continued efforts to manage Tower Leases with Public Works and to lay the ground work for Small Cell Towers Policy.

2017 Goals:

- Update Electronic Records Management Practices and Policies.
- Continue establishing a Small Cell Towers Policy.
- Review record management policies and update procedures.

Legal Services

General Fund

Summary:

The Legal Department is comprised of the City Attorney’s Office, City Prosecution and Risk Management. Human Resources is also under the oversight of the Legal Department and is represented under its own department within the General Fund.

reduction of liability exposures, and provides legal advice to the Mayor, City Council, and all City staff.

The staffing costs of Risk Management are included in the legal department budget with a transfer from the Risk Management Fund budget to offset those costs. The Risk Management program is presented in the Internal Service Funds section of this document.

The City Attorney is the legal advisor of the City and represents the City in all legal matters involving the City including, but not limited to: the prosecution of all criminal violations of the Bremerton Municipal Code, the limitation and

General Fund - Legal Department

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	8.63	8.63	8.00	8.20
Expenditures				
Personnel	\$931,947	\$884,879	\$951,600	\$1,009,800
Supplies, services & taxes	61,502	113,290	119,764	130,996
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Legal Department	<u>\$993,449</u>	<u>\$998,169</u>	<u>\$1,071,364</u>	<u>\$1,140,796</u>

2017 Budget Highlights:

- Provide and administer all legal services as required for the City.
- Provide legal support and guidance on City actions and general policy development considerations of City Officials.

2017 Capital Considerations:

- The City Attorney's Office does not have capital funds budgeted for 2017.

2016 Accomplishments:

- Provided professional, accessible legal representation to City Council, the Mayor and City departments and staff.
- Drafted new and updated current provisions of the Bremerton Municipal Code.
- January through September 2016:
 - o Charged 1,105 misdemeanor criminal cases
 - o All convictions that have been appealed were upheld
 - o Resolved 7 drug forfeiture cases
 - o There were no civil jury trials and no civil judgments entered against the City
- Efficiently, professionally and successfully represented the City in all phases of litigation.

2017 Goals:

- Continue to review and update the Bremerton Municipal Code.
- Continue to provide professional, accessible legal representation to City Council, the Mayor, City departments and staff.
- Efficiently, professionally and successfully represent the City in all phases of litigation including civil defense and criminal prosecution.

Human Resources

General Fund

Summary:

Human Resources is responsible for providing support to employees and management by performing the centralized functions of recruitment, selection, orientation, benefits enrollment and administration, development and training, and labor and employee relations, including contract negotiations and administration. Additionally, they also serve as a resource in assisting administrative and managerial personnel in managing, motivating, and disciplining employees effec-

tively, and assuring compliance with all legal requirements such as the Civil Service Code through the Civil Service Officer and Civil Service Commission, Bremerton Municipal Code, RCW, Equal Employment Opportunity, Fair Labor Standards, ADA, FMLA, and Collective Bargaining Laws.

General Fund - Human Resources

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	3.14	3.00	3.00	3.00
Expenditures				
Personnel	\$232,892	\$307,556	\$322,100	\$335,700
Supplies, services & taxes	216,802	293,251	375,728	242,507
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Human Resources	\$449,694	\$600,807	\$697,828	\$578,207

2017 Budget Highlights:

- Funding for the Employee Wellness Program.
- Funding for Civil Service promotional testing for Police/Fire personnel as required by Labor Agreements and Civil Services Rules.
- Funding for Hepatitis Shots, CDL physicals, pre-employment physicals and random drug testing for employees with Commercial Driver's Licenses.
- Funding for Strategic Government Resources on-line training.

2017 Capital Considerations:

- Human Resources does not have capital funds budgeted in 2017.

2016 Accomplishments:

- Provided support to employees and management by performing the centralized functions of recruitment, selection, benefits enrollment and administration, training, employee relations, including contract negotiations and administration.
- Assisted managerial personnel in managing and motivating employees effectively, and assuring compliance with all legal requirements such as the Civil Service Rules, RCW, Equal Employment Opportunity, FLSA, ADA, FMLA.
- Successfully negotiated contracts with Bremerton Police Officer's Guild, Bremerton Police Management Association and Teamsters Local 589 and International Association of Fire Fighters Local 437.
- Contracted JB Rewards Systems to conduct and Classification and Compensation Study on all Teamsters and Management & Professional positions.
- Management & Professional Classification and Compensation Study is underway.

2017 Goals:

- Continue to provide management, employees, and our external customers with consistent, timely guidance and direction, ensuring the City's compliance with policies, labor agreements and employment laws.
- Continue to work with Unions to come up with alternatives to current medical benefits.

Community Development

General Fund

Summary:

The Community Development Department is responsible for leading city-wide and neighborhood planning for growth and development, conducting environmental planning, administering land use and environmental codes, performing plan review and inspections, providing public information on community plans and development rules, pursuing annexations consistent with growth plans, insuring compliance with land use, building and nuisance codes, supporting urban

design initiatives and project reviews, providing program administration for the Community Development Block Grant (CDBG) and HOME program activities. The department also provides administrative and technical support to the City's contract Hearing Examiner, and council appointed Planning Commission and Design Review Board.

General Fund - Community Development

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	11.00	11.00	11.00	12.00
Expenditures				
Personnel	\$1,120,888	\$1,136,241	\$1,240,500	\$1,397,550
Supplies, services & taxes	176,933	228,825	368,879	328,342
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	30,000	35,000	55,000	60,000
Total Community Development	\$1,327,821	\$1,400,066	\$1,664,379	\$1,785,892

2017 Budget Highlights:

- Staff will continue to protect public safety through permit review and inspection.
- Continue to support the City's economic revitalization by efficient and timely processing of permits.
- Staff will continue to ensure the City's compliance with state mandates for building, land use, and environmental protection regulations.
- The long-range-planning division will continue to ensure that the City's development regulations are consistent with State and Federal Laws.
- The City will continue with efforts to annex our urban growth areas.
- The department has proposed a succession and growth plan for staffing to ensure that the city maintains efficient permit review timelines for applicants.

2017 Capital Considerations:

- Community Development does not have any capital expenditures in 2017.

2016 Accomplishments:

- Issued new development permits that support Bremerton's revitalization.
- Permit activity in the first half of the year remains steadily busy.
- Adopted the required major update to the City's Comprehensive Plan, Zoning Code, and Shoreline Master Program regulations. This adoption occurred several weeks in advance of the State mandated deadline.

2017 Goals:

- Continue to support the creation of new housing units and other revitalization projects.
- Continued work with Kitsap County and the Federal Department of Defense Office of Economic Adjustment for the Joint Land Use Study to address issues identified in the JLUS study.
- Coordinate with Kitsap County for public outreach with the City's Urban Growth Areas.

Municipal Court

General Fund

Summary:

The Municipal Court is a court of limited jurisdiction for the City hearing cases involving alleged violations of City ordinances and State misdemeanor statutes, traffic, parking infractions, photo enforcement infractions, requests for

orders of protection, restitution hearings and hearing examiner appeals. The department is directed by the Judge who is elected by the citizens of Bremerton and serves a four year term.

General Fund - Municipal Court

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	9.88	9.38	8.88	8.38
Expenditures				
Personnel	\$838,541	\$835,683	\$867,000	\$871,300
Supplies, services & taxes	510,861	529,618	532,910	522,029
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Municipal Court	<u>\$1,349,402</u>	<u>\$1,365,301</u>	<u>\$1,399,910</u>	<u>\$1,393,329</u>

2017 Budget Highlights:

- The court has eliminated a vacant part-time FTE for next year. This will reduce personnel expenses by \$30,800.00.
- The budget reflects anticipate saving of approximately \$2,500 printing costs and file supplies.

2017 Capital Considerations:

- There are no capital considerations planned for 2017.

2016 Accomplishments:

- Continued Award of grants
 - Office of Public Defense, \$11,500.
 - Administrative Office of the Courts – Interpreter Funding—\$2,768. This reimburses the City a portion of interpreters costs expended.
- The Court has a vacant part –time FTE position that we anticipated filling in July 2016. This position will not be filled.

2017 Goals:

- We are implementing the Electronic Case Management upgrade and a paperless system. The details of this program are highlighted on the Trial Court Improvement page as that program will be funding it. We will review all of our processes as we go paperless to ensure that all the tasks we do are necessary.
- With the new system, we anticipate saving in staffing costs and supplies as we will no longer need expensive NCR forms.

City Auditor

General Fund

Summary:

The City Auditor’s Office conducts financial, compliance and performance audits to assure citizens, elected City Officials and management that the City is utilizing resources in an effective

and efficient manner. The City Charter requires the City to have an auditor function and audit committee.

General Fund - City Auditor

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	1.20	1.20	0.60	0.60
Expenditures				
Personnel	\$167,692	\$172,070	\$75,300	\$72,400
Supplies, services & taxes	12,424	5,549	6,240	7,141
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
City Auditor Total	<u>\$180,116</u>	<u>\$177,619</u>	<u>\$81,540</u>	<u>\$79,541</u>

2017 Budget Highlights:

- Budget is consistent with prior year.

2017 Capital Considerations:

- There are no capital considerations.

2016 Accomplishments:

- 2016 was a transition year for the City Auditor office as the former, long standing auditor retired and the City reduced the position to 16 hours per week. The City Auditor office was vacant for three months, with the new City Auditor, Jenny Sims, being appointed mid-year.
- Opened the Audit Committee meetings to the public.
- Worked with the Police Department to improve internal controls over its Pending Seizure Bank Account, and Property and Evidence Room.
- Tested internal controls over department imprest accounts.
- Reviewed Gold Mountain Golf Course operating results, debt service, and contract terms.
- Performed Capital Assets Inventory testing.

2017 Goals:

- Assist management with their responsibility of establishing and maintaining the control environment in their departments.
- Assess whether management's controls are properly designed, implemented and working effectively, and make recommendations on how to improve internal controls.
- Develop annual work plan based on risk assessment and/or management recommendations.
- Follow up on recommendations from prior audits.

Law Enforcement

General Fund

Summary:

The Police Department is responsible for the maintenance of public order, responding to incidents of criminal activity, traffic control, criminal investigations, crime prevention, Homeland Security issues and other related public services. The Chief of Police and all Officers under his direction are tasked with enforcement of all Federal Laws, Washington State Laws and City Ordinances within the boundaries of the City.

- Administration
- Investigations
- Patrol
- Special Operations Group
- Property & evidence
- Community resources
- Traffic unit
- Off Duty-contracted
- Home detention
- Central dispatch services

The department is comprised of the following units:

General Fund - Law Enforcement

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	71.06	71.76	71.76	72.76
Expenditures				
Personnel	\$8,125,380	\$8,666,716	\$9,024,200	\$9,232,100
Supplies, services & taxes	1,475,535	1,421,132	1,536,993	1,562,958
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Law Enforcement	<u>\$9,600,915</u>	<u>\$10,087,848</u>	<u>\$10,561,193</u>	<u>\$10,795,058</u>

2017 Budget Highlights:

- The budget includes the addition of one police officer, \$103,900.
- Awarded \$23,752 JAG grant for Community Resource Unit staffing.
- State grant award of approximately \$22,000 grant for sex offender monitoring.
- State funding of approximately \$5,000 for DUI enforcement.

2017 Capital Considerations:

- The Police Department does not have capital funds budgeted in 2017.

2016 Accomplishments:

- 49 active Neighborhood Watch groups.
- Increased participation in the Landlord Notification program to 1751 landlords representing 10,998 properties.
- Address verification of all sex offenders.
- Promoted 3 sergeants, 2 lieutenants and 2 corporals.
- Managed Taxi Licensing
 - Licensed 14 companies
 - Licensed 63 drivers.
- Succession planning.
- Development through training of managers and corporals.
- Citizen volunteer program.
 - 14 Active volunteers.
 - 1,142 volunteer hours

2017 Goals:

- Use of bike patrols, as available, to reduce crime.
- Implement ASMi comprehensive paperless training tracking and documentation.
- Continue to move toward a paperless office.
- Increase effectiveness with bike patrols and greater focus on property crime investigation.
- Train three Crisis Intervention Officers.
- Explore the implement of a de-escalation policy and training.
- Conflict resolution training.
- Meet 2017 WASPC accreditation requirements.

Fire/Emergency Medical Services

General Fund

Summary:

The Fire Department is responsible for protecting the citizens from the adverse effects of fires, medical emergencies, hazardous material incidents, and man-made or natural disasters.

The department is comprised of the following divisions:

- Administration
- Fire Suppression
- Fire Prevention and Investigation
- Rescue & Emergency Aid
- Training
- Facilities
- ALS Billing Services
- Central Dispatch Services

General Fund - Fire/Emergency Medical Services

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	56.00	58.00	58.00	59.00
Expenditures				
Personnel	\$7,894,476	\$8,126,571	\$7,823,800	\$8,539,100
Supplies, services & taxes	809,423	858,085	878,729	900,232
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Fire/Emergency Medical	<u>\$8,703,899</u>	<u>\$8,984,656</u>	<u>\$8,702,529</u>	<u>\$9,439,332</u>

2017 Budget Highlights:

- Continue to evaluate Idle Reduction Units on three paramedic units, we will evaluate the annual cost saving.
- Received a multi-jurisdiction grant from the Department of Homeland Security for SCBA equipment.
- The budget includes the addition of one Assistant Fire Chief.

2017 Capital Considerations:

- There are no capital items budgeted in 2017 under Fire Operations. Fire Public Safety Capital is located within the Capital Improvement Funds section of this document.

2016 Accomplishments:

- The highest priority going into the year was to maintain emergency response staffing levels. Using the Tapp International study, we were able to determine using overtime versus hiring employees to meet response needs.
- As of July 30, 2016 the Fire Department responded to 4876 requests for emergency assistance, compared to 5033 for 2015. This represents a 3.12% decrease in call for service.
- There were no fire fatalities as of this date. The last fire fatality was on December 24, 2013.
- As of this date there has been only one large structure fire, which was a 6-unit apartment fire with one civilian injury.
- Promoted one Captain and two Lieutenants.
- Hired four Firefighter/EMT's, with possibility of hiring four more Firefighter/EMT's because of retirements.

2017 Goals:

- The highest priority this year will be to maintain staffing levels.
- The Fire Department will continue to look for alternative funding sources.

Police and Fire Pension

General Fund

Summary:

The Police and Fire Pension budget accounts for pension payments for firefighters and law enforcement officers who were hired under the Law Enforcement Officers & Firefighters (LEOFF 1) Retirement System and prior retirement acts. Program expenditures include medi-

cal premiums, pension and disability payments for firefighters and law enforcement officers hired prior to October 1, 1977 and who are vested in the system. These payments are mandated by the state, so are not subject to the City's discretion.

General Fund - Police & Fire Pension

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Expenditures				
Personnel	\$1,659,707	\$1,607,899	\$1,580,500	\$1,400,500
Supplies, services & taxes	316,220	414,191	395,900	412,300
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Fire/Emergency Medical	<u>\$1,975,927</u>	<u>\$2,022,090</u>	<u>\$1,976,400</u>	<u>\$1,812,800</u>

2017 Budget Highlights:

- 8.5% decrease in overall budget due to the expectation that under 65 LEOFF 1 will be moving to a new plan Jan 1 creating a significant savings.

2017 Capital Considerations:

- There are no capital expenditures budgeted in 2017.

2016 Accomplishments:

- Successfully moved all LEOFF 1 over 65 to a new Medicare Advantage plan providing additional benefits to the members and overall savings with combined premiums and out-of-pocket expenses.

2017 Goals:

- Maintain level of services provided to LEOFF 1 Retirees.
- Communicate with members about VA benefits and who is eligible.
- Move LEOFF 1 under 65 members to the AWC LEOFF 1 Plan.

Goals for the Pension Budget are related to creating efficiencies and cost-savings. The LEOFF 1 Pension Program is legislatively mandated as a service provided only to a specific group of Police and Fire retirees.

General Facilities

General Fund

Summary:

General facilities staffing is responsible for the upkeep and maintenance of all City buildings and grounds, other than those in the Parks and Recreation Department. In addition, this division is responsible for Utility (water, sewer, storm) inventory, which includes ordering and

receiving equipment and supplies for the Department of Public Works & Utilities. They are also responsible for the repair of small miscellaneous equipment, which includes pumps, generators, and saws.

General Fund - Facilities

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Expenditures				
Personnel	\$288,327	\$272,100	\$393,060	\$408,217
Supplies, services & taxes	558,362	734,943	645,508	745,612
Capital expenditures	0	0	0	115,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total General Facilities	\$846,689	\$1,007,043	\$1,038,568	\$1,268,829

2017 Budget Highlights:

This function provides facility maintenance support for building systems maintenance, landscape maintenance, custodial services, elevator maintenance, fire suppression services, HVAC maintenance, building lease requirements, pest control, security services and improvements to properties (some in-house, some contracted) for all General Fund owned facilities (except Parks) which include the Conference Center, Fountain Room, Norm Dicks Government Center, Police and Fire, Court, Naval Museum, Equipment services, Public Works Complex, Parking Facilities and Parking Lots, Library, and the Ferry Terminal Tunnel Control Room.

2017 Budget for Facility Maintenance:

- Focus is to maintain similar level of service to General Fund buildings in 2017 with minor reduction in funding, and still prioritizing safety and security improvements.
- Includes focus on appearances, energy efficient measures and improvements to City Facility and properties including maintenance of lighting and electrical service.

2017 Capital Considerations:

- Enclose work by at Equipment Services to provide safe and secure work area for welding and repairs of equipment, \$100,000.
- Purchase of Fiber Optics Fusion Machine, \$15,000.

2016 Accomplishments:

- Zero lost-time accidents
- Roof top HVAC unit replacement at Municipal Court building
- Exterior sealing of the concrete at the Naval Museum/Building 50
- Performed all needed repairs and corrections at General Fund buildings and grounds, while staying within budget.
- Security camera system installation at Park Avenue Plaza Parking Facility- P3 and P4.
- Rooftop exhaust fan unit replacement at Fire Station #2 and #3.

2017 Goals:

- Zero lost-time accidents
- Continue energy efficiency measures at all City facilities.
- Service and appearance improvements at City Facilities and Properties.
- Improve camera systems and security measures to prevent vandalism and graffiti at City facilities and Parking Facilities.
- Ensure public and employee safety and security at all city facilities, per city, local, OSHA, WISHA standards.
- Continue with new facility maintenance management program.
- Remodel plans and construction at Fire Station #2 and #3 facilities.
- Tenant improvements and relocation of city engineering division to the NDGC, fifth floor office space.
- CDBG funding for improvements to the downtown Library Building.

Parks and Recreation

General Fund

Summary:

The Parks and Recreation Department provides safe and attractive parks, facilities and programs for the enjoyment of Bremerton’s citizens and visitors. The Department operates and maintains the Sheridan Park Community Center, Bremerton Senior Center and Ivy Green Cemetery.

The Department maintains 335 acres of park land including 31 parks and beautification areas located throughout the City. A broad menu of recreational programs and activities for a variety of ages and interests are offered with many recovering a portion or all of the incremental costs to provide these services.

General Fund - Parks and Recreation

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	22.72	23.03	23.28	23.45
Expenditures				
Personnel	\$1,845,357	\$1,915,575	\$1,980,400	\$2,006,200
Supplies, services & taxes	750,391	809,190	771,115	819,866
Capital expenditures	52,611	18,278	0	0
Debt service	12,972	12,972	127,972	0
Transfers	0	0	0	0
Total General Parks	\$2,661,331	\$2,756,015	\$2,879,487	\$2,826,066

2017 Budget Highlights:

- The budget includes increases in seasonal staff to support increased park usage.

2017 Capital Considerations:

- There are no capital considerations budgeted for 2017.

2016 Accomplishments:

- Hosted over 400 Park Facility rental events.
- Supported several special events.
- Received Department of National Resources Tree Planting Grant for Blueberry Park.
- Awarded \$10,000 Grant for Pendergast Dog Park improvements.
- Improved Lions Park ballfields with infield soil amendments and new scoreboard through a Lions Club donation.
- Completed Harborside Fountain filtration and disinfection system upgrades.
- Purchased and installed canopy for boardwalk stage.
- Pendergast Regional Park property debt service paid in full.

2017 Goals:

- Improve Special Event permitting process.
- Upgrade quality of Pendergast Park ballfield infields.
- Inspect condition of all leased park properties for lease compliance.
- Continue to support, encourage and recognize volunteers and volunteer groups.
- Implement online facility and park reservation and scheduling application.
- Complete Stormwater permit maintenance.
- Develop plan to address deferred maintenance.
- Renovation of Conference Center and Memorial Plaza fountain control system.

Engineering

General Fund

Summary:

Engineering manages comprehensive planning, design and construction of City infrastructure; traffic engineering; development project review and permitting; provides engineering services to all City departments; obtains grant and low inter-

est loan funding from Federal and State sources; and assists in regional transportation coordination.

General Fund - Engineering

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	14.95	14.28	14.28	14.47
Expenditures				
Personnel	\$1,652,458	\$1,628,540	\$1,777,200	\$1,876,697
Supplies, services & taxes	219,937	498,096	596,828	363,715
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Engineering	<u>\$1,872,395</u>	<u>\$2,126,636</u>	<u>\$2,374,028</u>	<u>\$2,240,412</u>

2017 Budget Highlights:

- Pursue grants for utility and street projects as approved by the City Council.
- Continue to support other City Departments, along with PW&U Street and Utilities.
- Provide planning, design, construction management, and inspection services for utility and street improvements.
- Review, approve and inspect developer constructed utility and street improvements.
- Respond to citizen inquiries as required for utility and street issues.
- Manage City records and systems including addressing, system mapping, GIS, project files, construction records, hydraulic models of the utility systems, etc.
- \$36,500 is budgeted for on-going groundwater monitoring of the former Chevron Property per the Agreed Order with Ecology.

2017 Capital Considerations:

- There are no capital considerations budgeted for 2017.

2016 Accomplishments:

- Completed pre-purchase of equipment for the Burwell Tunnel reconstruction.
- Coordinated ADA committee meetings, and made major progress in completing the ADA Transition Plan.
- Prepare and distributed the City's first ADA Annual Report.
- Submitted numerous grant and loan applications to fund street and utility improvements.
- Reviewed and approved development submittals to support issuance of permits.
- Inspected development construction to ensure compliance with standards.
- Ongoing response to citizen complaints on utility and right-of-way issues including traffic, signage, and parking.
- Ongoing support to all City Departments on engineering related issues.
- Ongoing support to all Divisions of Public Works & Utilities on operation and maintenance issues with the utility and street systems.

2017 Goals:

- Make progress in relocating utility poles to improve ADA accessibility.
- Pursue grants for utility and street projects as approved by the City Council.
- Assist in delivering projects funded by the Transportation Benefit District.
- Continue to support Parks, Community Development, and other City Departments.
- Provide engineering support for all Divisions in Public Works & Utilities in support of utility and street operations.
- Provide planning, design, construction management and inspection services.
- Provide review, approval, and inspection for developer constructed utility and street improvements throughout the City.
- Respond to citizen inquiries as required for utility and street issues.
- Manage City records and systems including addressing, system mapping, project files, construction records, hydraulic models of the utility systems, etc.
- On-going GW monitoring at Evergreen Park.

Non-Departmental

General Fund

Summary:

The General Fund Non-Departmental budget accounts for activities of a general nature not associated with a specific service function or department.

Various activities include:

- Payment to Kitsap County Auditor’s Office for voter registration and election services.
- Contracts with Kitsap County Emergency Management Services for the delivery of a comprehensive, all-hazards emergency management program.
- Payment for participation in professional associations, including the Puget Sound Regional Council, Association of Washington Cities.
- Local governments are legally responsible for expending at least 2% of collected liquor excise taxes and profits for alcoholism programs. The non-departmental budget includes this transfer to the County Health to fulfill this obligation.
- Contracts with the Bremerton-Kitsap County Health District for certain public health support and services.
- Funding for the enforcement of the “Clean Air Act” through the Puget Sound Clean Air Agency.
- Photo Enforcement contract costs.
- Care and custody of prisoner costs.
- Contributions to ER&R Fund for equipment and vehicle replacements.
- Costs of postage on City mailings where not directly covered by fund or Department budgets.
- Contracts with the Humane Society for animal control services.
- Transfers of monies to financially support the following funds:
 - Street Fund
 - Government Center LTGO Fund
 - Contingency Reserve Fund

Non-Departmental (Cont'd)

General Fund

General Fund - Non-Departmental				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Expenditures				
Personnel	\$4,680	\$0	\$200,000	\$170,000
Supplies, services & taxes	2,352,933	2,897,491	3,307,479	3,341,337
Capital expenditures	0	0	0	0
Debt service	95,000	0	0	0
Transfers	375,000	750,735	925,573	920,883
Total Non-Departmental	\$2,827,613	\$3,648,226	\$4,433,052	\$4,432,220

2017 Budget Highlights:

- Support for economic development continues with a \$20,000 annual KEDA membership payment and a \$10,000 payment for KADA.
- Expenditure appropriations for care and custody of prisoners, including incarceration and electronic home monitoring is budgeted at \$1,600,000.
- Includes \$170,000 for pending outcome of ongoing Wage and Classification Study.
- Funding for ER&R, \$300,000
- Transfers to the following funds:
 - Street Fund, \$760,000
 - Government Center LTGO Fund, \$75,000
 - Contingency Reserve Fund, \$85,883

2017 Capital Considerations:

- There are no capital considerations in the Non-Departmental budget.

2016 Accomplishments:

- Incorporated set aside budget amount for labor negotiations into individual department budgets.
- Transferred \$90,573 into Contingency Reserve Fund to bring the balance of that fund up to the allowable reserve.

2017 Goals:

- Maintain current levels of service.

Ending Fund Balance

General Fund

Summary:

This account is used to indicate the estimated and actual amounts of fund balance for the General fund on a working capital basis as of the end of the year. It represents the excess of General Fund current assets over current liabilities.

General Fund - Ending Fund Balance

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Expenditures				
Personnel	\$0	\$0	\$0	\$0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Ending Fund Balance	<u>4,645,895</u>	<u>5,262,595</u>	<u>4,192,623</u>	<u>4,908,051</u>
Total Expenditures	<u>\$4,645,895</u>	<u>\$5,262,595</u>	<u>\$4,192,623</u>	<u>\$4,908,051</u>
Original Budgeted Ending Fund Balance	\$2,969,922	\$3,192,752	\$3,785,422	\$4,908,051

Special Revenue Funds Overview

Introduction:

Special revenue funds are a category of funds which account for proceeds of specific revenue sources—which are restricted for specific purposes and expenditures. The 2017 budget includes 12 special revenue funds.

Street Fund

Comprised of three main functions:

Street Maintenance—streets/sidewalk maintenance, snow/ice control, etc.

Traffic Maintenance—traffic control devices including signals, street lights

Transportation Benefit District (TBD) - acquiring, constructing, improving, providing and funding transportation improvements.

Funding for the street program comes from a combination of fuel taxes, parking taxes, charges to other departments and governmental agencies for services provided, and transfers from the General Fund. TBD funding comes from a \$20 vehicle tab fee which is designated for the sole purpose of TBD transportation improvements.

Contingency Reserve

This fund was established to protect the City's General Fund in the event of unforeseen and unfunded emergency requirements. By City ordinance, all proceeds from the sale of general government property is to be deposited into the Contingency Reserve Fund.

Lodging Tax Fund

Established for the collection and expenditure of lodging taxes which are to be used for stadium facilities, convention center facilities, performing arts facilities, visual arts centers, and the promotion of tourism.

Parking System

Used to account for the revenues and expenditures for the entire City's parking facilities and lots; including the City's 4th & Washington parking garage, Conference Center parking garage, Park Ave Plaza garage, Fifth and Park lot, and the Craven lots, along with all metered on-street parking in the City and all fees collected from parking violations.

Community Development Block Grant

Provides 1) administration of federal Community Development Block Grant (CDBG) and Home programs, and 2) establishment and implementation of housing projects using federal, state, and private funds.

Abatement Revolving Fund

Established as a source of funding for carrying out repair, demolition, or removal of conditions which are subject to abatement under the City's building, fire, zoning, and nuisance ordinances.

Special Revenue Funds Overview

Police Special Projects

Created to account for monies and proceeds from the sale of property seized during drug investigations and forfeited pursuant to state and federal law. These restricted funds can be used for special operations/drug enforcement.

Public Access Television (BKAT)

Accounts for revenues and expenditures of the Public, Education, and Government (PEG) channel which provides public access television service to the citizens of Kitsap County through franchise agreements with local cable providers. Revenue sources come from a combination of PEG fees collected by the cable providers, cable franchise fees, service contract fees with other governmental entities, and a variety of charges for services for production assistance and equipment usage.

Gift and Donation Fund

Established for the purpose of accepting gifts and donations on behalf of all departments of the City.

Trial Improvement Fund

In 2005 the legislature passed SB5454 for the expressed purpose of providing relief to cities who have courts of limited jurisdiction, as well as district and state courts. Each city that has an elected municipal court judge that is compensated at 95% but not more than 100% of the district court judge salary will receive an annual

distribution. Each city for which the state contributes to the municipal court judge's salary is required to create a trial court improvement account. This account must be funded in an amount equal to the state's contribution and must be appropriated by the City Council to fund improvements to court staffing, programs, facilities, and services.

One Percent for the Arts

Bremerton City Council established a One Percent (1%) for the Arts Program for designated city funded capital projects by Ordinance No. 4940. The Council action established this fund to account for the pool of appropriated funds and donations that are accumulated in accordance with the ordinance.

Conference Center Fund

This fund was established to account for revenues and expenditures related to the operation, maintenance, security, and capital improvements to the Conference Center complex. Revenues are provided by Conference Center charges for services, as well as a lodging tax allocation.

Special Revenue Funds Overview

Total Special Revenue Funds				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	15.87	17.49	18.37	19.84
Revenues				
Taxes	\$981,290	\$1,155,760	\$1,511,922	\$1,765,000
Licenses & permits	281,595	289,791	285,000	293,200
Intergovernmental	1,780,385	1,637,354	1,511,103	1,279,020
Charges for services	1,907,893	1,944,815	1,579,639	1,755,227
Fines & forfeits	337,283	324,900	235,000	290,000
Other revenue	3,337,977	2,686,627	3,496,528	2,707,578
Debt proceeds	0	0	0	0
Total revenue	8,626,423	8,039,247	8,619,192	8,090,025
Expenditures				
Personnel	1,477,665	1,538,370	1,709,800	1,794,590
Supplies, services & taxes	5,123,069	4,944,447	5,595,711	5,296,144
Capital expenditures	81,525	284,044	550,500	380,000
Debt service	475,007	482,886	494,908	535,685
Transfers	533,441	523,107	457,316	325,000
Total expenditures	7,690,707	7,772,854	8,808,235	8,331,419
Revenues over(under) expenditures	935,716	266,393	-189,043	-241,394
Beginning fund balance	2,988,406	3,924,122	4,190,515	4,436,108
Ending fund balance	\$3,924,122	\$4,190,515	\$4,001,472	\$4,194,714
Fund totals - Expenditures only				
Street	3,122,294	2,842,065	2,484,189	2,531,827
Street - Transportation Benefit District	0	0	683,000	505,000
Contingency Reserve	0	0	0	0
Lodging Tax	376,000	398,000	435,000	529,200
Parking System	1,339,729	1,406,386	1,713,526	1,632,072
Comm. Dev. Block Grant	666,584	706,419	715,544	474,883
Abatement	46,549	85,040	153,500	153,500
Police Special Projects	308,980	424,823	371,317	198,500
Public Access Television	297,712	358,258	605,004	509,072
Donations	6,709	87,633	5,500	3,200
Trial Improvement	3,009	6,004	55,000	24,200
One Percent for Arts	653	935	15,000	18,000
Conference Center	1,522,488	1,457,291	1,571,655	1,751,965
Total Special Revenue Funds	\$7,690,707	\$7,772,854	\$8,808,235	\$8,331,419

Street Fund

Special Revenue Fund

Summary:

This fund is a subdivision within the Public Works and Utilities Department and is comprised of three divisions:

Traffic Maintenance—traffic control devices.

Street Maintenance —streets/sidewalk maintenance, snow/ice control, etc.

Street Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	11.60	12.22	13.02	14.36
Revenues				
Taxes	\$547,288	\$626,078	\$590,000	\$680,000
Licenses & permits	0	0	0	0
Intergovernmental	1,141,686	959,943	860,000	844,020
Charges for services	564,033	511,123	57,376	88,300
Fines & forfeits	0	0	0	0
Other revenue	1,155,527	724,348	974,100	911,145
Debt proceeds	0	0	0	0
Total revenue	3,408,534	2,821,492	2,481,476	2,523,465
Expenditures				
Personnel	1,110,244	1,105,057	1,170,900	1,262,390
Supplies, services & taxes	1,951,796	1,520,629	1,272,973	1,204,437
Capital expenditures	60,254	216,379	35,500	65,000
Debt service	0	0	0	0
Transfers & Other	0	0	4,816	0
Total expenditures	3,122,294	2,842,065	2,484,189	2,531,827
Revenues over(under) expenditures	286,240	-20,573	-2,713	-8,362
Beginning fund balance	236,352	522,592	502,019	538,583
Ending fund balance	\$522,592	\$502,019	\$499,306	\$530,221

2017 Budget Highlights:

Programs budgeted for 2017 include:

- LED Street Lights
- Sidewalk Revolving Program
- Sidewalk Weed Abatement Program
- Wayfinding Sign Program
- Freshen up Street Markings
- Asphalt Patching Program

2017 Capital Considerations:

- The budget includes funding to purchase the following capital equipment:
 - Mini excavator, \$15,000
 - Signal cabinets, \$50,000

2016 Accomplishments:

- Initiated (nearly complete) the ADA Transition Plan, and begin the self-evaluation.
- Freshened street markings city-wide.
- Updated Transportation Element and Transportation Appendix to the City's Comprehensive Plan.
- Began update to Street standards.
- Transitioned from Cartegraph to GIS First Response Work Order System.

2017 Goals:

- Zero lost-time accidents.
- Maintain current levels of service.
- Continue street marking emphasis, focusing on application of thermoplastic material at arterial intersections.
- Continue GIS Street tree inventory.
- Continue partnership with Parks Department for Gateway and Harborside Maintenance.
- Utilize work order system to respond to customer service requests.
- Begin GIS inventory on Street signs and roadway structures.

Transportation Benefit District Funding

Street Fund

Summary:

The Transportation Benefit District was originally established in 2009 as an independent taxing district created for the sole purpose of acquiring, constructing, improving, providing and funding transportation improvements within the district. Bremerton’s TBD board voted and approved a \$20 vehicle tab fee with the assessment starting in July of 2012.

In March of 2016, the City Council held a public hearing to consider an ordinance to authorize the City to assume the rights, powers, functions, and obligations of the City of Bremerton Transportation Benefit District. Ordinance No. 5297 was passed and Chapter 11.25 of the Bremerton Municipal Code was amended as such. The TBD is a separate department within the Street Fund.

Transportation Benefit District				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$406,922	\$480,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	0	476,150	1,500
Debt proceeds	0	0	0	0
Total revenue	0	0	883,072	481,500
Expenditures				
Personnel	0	0	85,000	50,000
Supplies, services & taxes	0	0	275,000	325,000
Capital expenditures	0	0	215,000	130,000
Debt service	0	0	0	0
Transfers & Other	0	0	108,000	0
Total expenditures	0	0	683,000	505,000
Revenues over(under) expenditures	0	0	200,072	-23,500
Beginning fund balance	0	0	0	447,646
Ending fund balance	\$0	\$0	\$200,072	\$424,146

2017 Budget Highlights:

- Focus resources primarily on arterial streets.
- Work categories:
 - In-house: raised pavement markings; large area grind/patch; crack seal.
 - Contracted/Inter-local: small overlay projects; chip seal; hot-applied street markings; paint striping.
 - Transfer to Transportation Capital fund for ADA ramp work and partnership projects.

2017 Capital Considerations:

- The budget includes \$130,000 for roadway and sidewalk capital improvements.

2016 Accomplishments:

- No lost times accidents
- Warren Ave / Wheaton Way ADA Ramps
- Freshened street markings city-wide, thermoplastic and striping.
- Riddell Road Grind, Patch and overlay
- Installation of Tracyton guardrail
- Provided funding for Austin Drive paving project.

2017 Goals:

- Zero lost time accidents
- Continue street marking emphasis, focusing on application of thermoplastic material at arterial intersections.
- Complete 2017 TBD projects.

Contingency Reserve

Special Revenue Fund

Summary:

The Contingency Reserve fund is a special revenue fund that was established to protect the City's General Fund in the event of unforeseen and unfunded emergency requirements. The target minimum fund balance to be maintained fluctuates with the City's annual total assessed value. For 2018, the target amount has increased to \$1,030,578. In addition, all proceeds from all General Fund real property shall be deposited into this fund.

Contingency Reserve Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Transfers & Other	212,845	52,364	209,073	90,883
Debt proceeds	0	0	0	0
Total revenue	212,845	52,364	209,073	90,883
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	0	0	0	0
Revenues over(under) expenditures	212,845	52,364	209,073	90,883
Beginning fund balance	464,496	677,341	729,705	939,695
Ending fund balance	\$677,341	\$729,705	\$938,778	\$1,030,578

2017 Budget Highlights:

- There are no expenditures budgeted for 2017.
- The budget includes a \$85,883 transfer-in from the General Fund.

2017 Capital Considerations:

- There are no capital funds budgeted in 2017.

2016 Accomplishments:

- Reserve levels were brought up to the maximum allowable amount of 37.5 cents per thousand dollars of assessed valuation of property within the City. For 2016, that amount was \$938,778.

2017 Goals:

- Maintain 2017 reserve balance at the maximum allowable amount of \$1,037,578.

Lodging Tax Fund

Special Revenue Fund

Summary:

The Lodging Tax Fund is a special revenue fund that was established for the collection and expenditure of Lodging Taxes as provided under Chapter 67.28.180 RCW. These funds may be used for stadium facilities, convention center facilities, performing arts facilities, visual arts centers and the promotion of tourism.

Lodging Tax Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$434,002	\$529,682	\$515,000	\$605,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	236	569	800	2,000
Debt proceeds	0	0	0	0
Total revenue	434,238	530,251	515,800	607,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	221,000	243,000	280,000	374,200
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	155,000	155,000	155,000	155,000
Total expenditures	376,000	398,000	435,000	529,200
Revenues over(under) expenditures	58,238	132,251	80,800	77,800
Beginning fund balance	143,122	201,360	333,611	500,611
Ending fund balance	\$201,360	\$333,611	\$414,411	\$578,411

2017 Budget Highlights:

Funding allocations for 2017 are as follows:

• Bremerton Symphony Association	\$ 25,000
• Kitsap County Historical Society	\$ 21,000
• West Sound Arts & Music Association	\$ 5,000
• Bremerton Historic Ships	\$ 55,000
• Bremerton Chamber of Commerce	\$ 25,000
• Kitsap Admirals	\$ 15,000
• Valentinetti Puppet Museum	\$ 5,200
• Peninsula Film Festival	\$ 15,000
• Broad Humor Festival	\$ 8,000
• Kitsap Entrepreneurial Center	\$ 12,000
• Visit Kitsap Peninsula	\$ 18,000
• WA State Science & Engineering Fair	\$ 20,000
• Admiral Theatre	\$150,000
• Kitsap Conference Center	<u>\$155,000</u>
	\$529,200

2017 Capital Considerations:

- There are no capital dollars budgeted in 2017.

2016 Accomplishments:

- Recipients of funds complied with State reporting requirements
- Recipients of funds have improved collaboration to leverage marketing efforts
- Tourism has continued to generate revenue in Bremerton and Kitsap County

2017 Goals:

- Advisory committee will continue to review marketing approaches and rate of return on allocations.
- Staff will continue to align application and process with other jurisdictions.
- Staff will also provide updates on any changes made to RCW 67.28.

Parking System Operating

Special Revenue Fund

Summary:

The Parking System Operating fund was established as a special revenue fund to account for the receipt of revenues and expenditures for all of the City’s parking facilities and lots comprised of City 4th & Washington parking garage, Conference Center parking garage, Park Ave Plaza garage, Fifth & Park lot and the Craven lots, all metered on-street parking

in the City, and all fees collected from parking violations. The funds are used to pay for the contract for parking enforcement services and maintenance, management and security services for the City’s parking garages and other related costs of operating the parking system.

Parking System Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	175,149	202,579	195,000	250,000
Other revenue	1,207,945	1,345,825	1,416,100	1,353,900
Debt proceeds	0	0	0	0
Total revenue	1,383,094	1,548,404	1,611,100	1,603,900
Expenditures				
Personnel	0	12,694	0	0
Supplies, services & taxes	779,722	795,161	1,048,718	934,165
Capital expenditures	0	15,345	0	25,000
Debt service	475,007	481,686	492,308	502,907
Transfers	85,000	101,500	172,500	170,000
Total expenditures	1,339,729	1,406,386	1,713,526	1,632,072
Revenues over(under) expenditures	43,365	142,018	-102,426	-28,172
Beginning fund balance	283,059	326,424	468,442	235,048
Ending fund balance	\$326,424	\$468,442	\$366,016	\$206,876

2017 Budget Highlights:

- Conservative revenue projections to take into account the system is operating at full occupancy during peak hours.
- Maintain recent contribution to Debt Service.

2017 Capital Considerations:

- \$25,000 for Parking Lot Lighting. Install light fixtures at surface lot 98 to enhance safety, augment enforcement patrols and to protect City assets at these lots. Includes electrical service, power meter, conduit, lighting panel and pole lights.

2016 Accomplishments:

- Negotiated three year parking enforcement contract resulting in increased patrol hours and customer service.
- Initiated a comprehensive Parking Study which will review capacity, needs, and financial sustainability. Goal is for recommendations on best management practices for the demand on the system.
- Implemented Downtown Residential Parking Pass.

2017 Goals:

- Complete Parking Study and present recommendations to City Council.
- Implement parking policies approved by City Council.

Community Development Block Grant

Special Revenue Fund

Summary:

The City receives three types of annual funding from the US Department of Housing and Urban Development (HUD):

Continuum of Care

Funds to serve homeless individuals suffering from substance abuse, mental illness, or both.

Community Development Block Grant

For capital projects in the target area, weatherization, and city-wide economic development job training program.

The City also maintains a portfolio of loans made to low income homeowners at subsidized interest rates.

HOME

Funds for affordable housing

Community Development Block Grant Fund

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	1.00	1.00	1.00	1.00
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	610,570	655,557	633,103	415,000
Charges for services	61,116	52,945	50,000	51,000
Fines & forfeits	0	0	0	0
Other revenue	36,058	38,544	60,000	64,150
Debt proceeds	0	0	0	0
Total revenue	707,744	747,046	743,103	530,150
Expenditures				
Personnel	117,869	119,843	123,600	132,600
Supplies, services & taxes	366,309	434,969	574,944	342,283
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	182,406	151,607	17,000	0
Total expenditures	666,584	706,419	715,544	474,883
Revenues over(under) expenditures	41,160	40,627	27,559	55,267
Beginning fund balance	268,942	310,102	350,729	399,875
Ending fund balance	\$310,102	\$350,729	\$378,288	\$455,142

2017 Budget Highlights:

- 2017 funding has increased related to prior year funding, however, funding levels overall are historically low, especially since 2012.
- For 2017, the General Fund will provide a match of \$60,000 to help cover administrative costs.
- Staff is carrying out a Coordinated Grant Application with Kitsap County Block Grant and the KRCC for use of HOME and Homeless Housing Grant funds, but is running an independent grant process for CDBG funds.
- City of Bremerton is completing a grant transfer of its Continuum of Care grant to Agape Unlimited. The City currently serves as a pass-through.
- 2017 Capital Considerations—Target Area Projects:
 - Weatherization and minor home repair for home ownership housing, anticipated \$32,000.
 - Revitalization of neighborhoods to create affordable housing, anticipated \$250,000.

2017 Capital Considerations:

Two projects will be funded with Capital when HUD awarded contracts are finalized. Those projects are as follows:

- Target Area Weatherization and Minor Home Repair for Homeownership Housing.
- Capital Projects in the target area to revitalize neighborhoods to create affordable housing.

2016 Accomplishments:

- Block Grant has an approved Neighborhood Revitalization Strategy Area which will decrease reporting burdens on sub recipients and allow for a greater flexibility for use of funds for housing and economic development.
- City Block Grant successfully implemented its first year CDBG program independent of the Consolidated Grant Program with Kitsap County.
- City of Bremerton successfully adopted a 2016-2020 Consolidated Plan detailing the proposed uses of funds for the upcoming program years.
- Block Grant funded many projects serving the community's low income population, such as:
 - Weatherization Services
 - West Hills STEM preschool construction
 - Homeownership program Built in Bremerton, which includes rehab of neglected property.
 - BEST program, a business education program for small entrepreneurs
- Block Grant funded two Low Moderate Area Benefit Capital projects in the downtown core: Façade improvements and building repairs on 4th street.

2017 Goals:

- Block Grant will continue to carry out its targeted approach to CDBG allocations.
- Block Grant staff will evaluate its loan portfolio funded with CDBG and HOME funds.
- Block Grant staff will conduct research and explore the possibility of creating a home repair loan program.
- Block Grant staff will work with HUD for Technical Assistance to create a feasibility study to implement a Section 108 program.

Abatement Revolving

Special Revenue Fund

Summary:

This fund was established as a source of funding for carrying out repair, demolition or removal of conditions which are subject to abatement under the City's building, fire, zoning, and nuisance ordinances. Sources of funds include all collections under abatement proceedings, fines and penalties levied by the City's administrative hearing examiner, interest earnings, and periodic transfers from the General Fund.

Abatement Revolving Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	20,139	0	0	0
Fines & forfeits	136,987	99,428	25,000	25,000
Other revenue	1,541	1,380	1,000	2,000
Debt proceeds	0	0	0	0
Total revenue	158,667	100,808	26,000	27,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	46,549	40	153,500	153,500
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	85,000	0	0
Total expenditures	46,549	85,040	153,500	153,500
Revenues over(under) expenditures	112,118	15,768	-127,500	-126,500
Beginning fund balance	261,563	373,681	389,449	268,107
Ending fund balance	\$373,681	\$389,449	\$261,949	\$141,607

2017 Budget Highlights:

- Efficiently facilitate the resolution of land use complaints.
- Evaluate public nuisance and dangerous properties for abatement action.

2017 Capital Considerations:

- There are no capital expenditures budgeted in 2017.

2016 Accomplishments:

- Responded to 635 citizen complaints (through August).
- Continued implementing the Vacant and Abandoned Property Ordinance and Registration program.
- Prepared and/or conducted 54 Hearing Examiner Hearings (through August).
- Collected \$26k+ in fines and penalties through August; more expected before the end of 2016.
- Issued 36 vouchers for free disposal of debris at Olympic View Sanitary Landfill.

2017 Goals:

- Continue to support neighborhood cleanup efforts.
- Continued implementation of the Vacant and Abandoned Property Ordinance and the Rental Property Registration Program.
- Continued abatement of public nuisances and dangerous properties.
- Pursue resolution of Washington State Supreme Court ruling in *Jordan v. Nationstar*.

Police Special Projects

Special Revenue Fund

Summary:

This fund was created to account for monies and proceeds from the sale of property seized during drug investigations and forfeited pursuant to state and federal law. This fund has also been established for the purpose of accumulating funds for expansion and improvement of law enforcement services.

Police Special Projects Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	25,147	22,893	15,000	15,000
Other revenue	323,959	246,139	53,500	28,000
Debt proceeds	0	0	0	0
Total revenue	349,106	269,032	68,500	43,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	287,709	424,823	281,317	108,500
Capital expenditures	21,271	0	90,000	90,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	308,980	424,823	371,317	198,500
Revenues over(under) expenditures	40,126	-155,791	-302,817	-155,500
Beginning fund balance	613,409	653,535	497,744	349,209
Ending fund balance	\$653,535	\$497,744	\$194,927	\$193,709

2017 Budget Highlights:

- The Police Special Projects Fund contains funds that have been seized during narcotics investigations and subsequently forfeited to the City under authority of R.C.W. 69.50.505. State law places restriction on how these seized funds may be spent.

2017 Capital Considerations:

- The capital budget includes funding for the optional replacement of several undercover vehicles.

2016 Accomplishments:

- \$100,000 transferred to General Fund to support personnel costs.
- Funded undercover programs and drug operations.

2017 Goals:

- Fund undercover programs and drug operations.

Bremerton Kitsap Access Television

Special Revenue Fund

Summary:

BKAT is a Public, Education and Government (PEG) channel provided to the citizens of Kitsap County through franchise agreements with local cable providers. BKAT provides PEG programming on the cable system in the City of Bremerton and Kitsap County. Additionally, BKAT provides training to the public in television production.

Bremerton Kitsap Access Television				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	3.27	4.27	4.35	4.48
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	281,595	289,791	285,000	293,200
Intergovernmental	0	0	0	0
Charges for services	121,361	111,738	111,933	112,535
Fines & forfeits	0	0	0	0
Other revenue	67,005	71,969	72,455	65,400
Debt proceeds	0	0	0	0
Total revenue	469,961	473,498	469,388	471,135
Expenditures				
Personnel	249,552	300,066	330,300	349,600
Supplies, services & taxes	48,160	58,192	109,704	89,472
Capital expenditures	0	0	165,000	70,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	297,712	358,258	605,004	509,072
Revenues over(under) expenditures	172,249	115,240	-135,616	-37,937
Beginning fund balance	310,073	482,322	597,562	507,633
Ending fund balance	\$482,322	\$597,562	\$461,946	\$469,696

2017 Budget Highlights:

- Budget reflects an increase in regular part-time help of .13 FTE.
- Franchise Fees and PEG Fees will from Century Link are anticipated in 2017.

2017 Capital Considerations:

- \$70,000 in production equipment upgrades are budgeted for 2017.

2016 Accomplishments:

- New cameras and control room equipment purchased and installed in the Government Center.
- BKAT building (outside) received much needed attention from Kitsap County by painting the outside of the Building.
- BKAT purchased a new sign and paid for landscaping to clean up.
- BKAT launched their Facebook presence.
- Staff will attend the National Assn of Telecommunications Officers and Advisors Conference. There are numerous sessions that will benefit Franchise negotiations and technology.
- Production Administrator is enrolled in Leadership Kitsap (Class of 2017).

2017 Goals:

- Work with our Mayor and Department Heads to use BKAT as their communication tool.
- Continue to support Kitsap County's efforts on BKAT programming outside of Government Meetings.
- Upgrade equipment for BKAT productions.
- Look into costs and viability of "close captioning" the channel to prepare for FCC regulations that might impact public access TV channels.
- Succession planning for BKAT continues; the Public Access Manager will retire in October, 2017. We are starting to think and plan for her departure.

Gift and Donation

Special Revenue Fund

Summary:

This fund was established as an expendable trust fund for the purpose of accepting gifts and donations on behalf of all departments of the City as authorized by RCW 35.21.100.

This fund shall receive donations, memorials, bequests and other contributions made to the City by citizens and organizations.

Gift & Donations Fund

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	1,040	0	0
Fines & forfeits	0	0	0	0
Other revenue	56,268	9,235	4,250	2,000
Debt proceeds	0	0	0	0
Total revenue	56,268	10,275	4,250	2,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	6,709	5,313	5,500	3,200
Capital expenditures	0	52,320	0	0
Debt service	0	0	0	0
Transfers	0	30,000	0	0
Total expenditures	6,709	87,633	5,500	3,200
Revenues over(under) expenditures	49,559	-77,358	-1,250	-1,200
Beginning fund balance	81,923	131,482	54,124	55,210
Ending fund balance	\$131,482	\$54,124	\$52,874	\$54,010

Trial Improvement Fund

Special Revenue Fund

Summary:

The Trial Improvement Fund is dedicated solely to fund improvements to the municipal court's staffing, programs, facilities, or services.

ninety-five percent, but not more than one hundred percent, of a district court judge receive an apportionment from the State Administrator for the Courts for court improvements.

Municipalities with an elected judge who is compensated at a rate equivalent to at least

Trial Improvement Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	28,129	21,854	18,000	20,000
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	311	345	300	300
Debt proceeds	0	0	0	0
Total revenue	28,440	22,199	18,300	20,300
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	3,009	6,004	10,000	24,200
Capital expenditures	0	0	45,000	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	3,009	6,004	55,000	24,200
Revenues over(under) expenditures	25,431	16,195	-36,700	-3,900
Beginning fund balance	56,379	81,810	98,005	63,571
Ending fund balance	\$81,810	\$98,005	\$61,305	\$59,671

2017 Budget Highlights:

Electronic Case Management Upgrades:

- In 2016, the Court purchased a new electronic case management system. In 2017, we anticipate purchasing more programs and equipment to enhance the system.
- The budget also includes monthly fees for maintaining the program out of Trial Court Improvement Fund.

2017 Capital Considerations:

- No capital considerations are planned for 2017.

2016 Accomplishments:

- The video court system has been upgraded.
- The new Electronic Case Management system (OCourt) has been purchased. We have implemented the scheduling piece and are currently working on the electronic documents piece.

2017 Goals:

- We hope to be fully onboard with paperless files by the beginning of 2017. Our goal is to have all of our existing paper files scanned by the end of 2017.
- The last piece of the new system is paperless files. We will require assistance from the IT department to get this in place as well as help from an outside vendor for any items IT is unable to assist with.

One Percent For Arts

Special Revenue Fund

Summary:

One percent of the costs related to the eligible new construction of City projects (generally exclusive of utilities, equipment purchases and roadways) are dedicated to public art.

The program is administered by the Arts Commission supported by the Department of Community Development.

One Percent For Arts Fund

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	8,900	9,500
Fines & forfeits	0	0	0	0
Other revenue	174	184	300	300
Debt proceeds	0	0	0	0
Total revenue	174	184	9,200	9,800
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	653	935	15,000	18,000
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	653	935	15,000	18,000
Revenues over(under) expenditures	-479	-751	-5,800	-8,200
Beginning fund balance	51,906	51,427	50,676	43,476
Ending fund balance	\$51,427	\$50,676	\$44,876	\$35,276

2017 Budget Highlights:

- Solicit, select and purchase art for two utility cabinet wraps.
- Refurbish the sculpture “Constellations” at Evergreen Rotary Park.
- Complete Washington Avenue Deco Wall Project.

2017 Capital Considerations:

- There are no capital considerations budgeted for 2017.

2016 Accomplishments:

- Developed informational materials for the Arts Commission i.e.
 - New Commissioner welcome letter
 - Mural painting recommendation document
 - Public Support document
 - Sponsorship materials for wraps
- Completed installation of two Utility Cabinet Wraps.
- Continued to update the Arts Commission’s Website with current information.
- Selected 16 pieces of art to be installed on the new ferry Chimacum.
- Used Liquid Files to collect art submissions from artists to help simplify the process.

2017 Goals:

- Select Art (ongoing) and install two Utility Cabinet Wraps.
- Identify, Purchase and Install a piece of Public Art outside of the Downtown area as identified in the Art Commission Master Plan.
- Continue development of Marketing Plan and Informational Materials for the Art Commission.
- Seek sponsorships for Utility Cabinet wraps.
- Continue to maintain current public art.
- Preserve the art deco wall on Washington Avenue.
- Support the communities art endeavors through networking, expertise and public appearances.

Conference Center

Special Revenue Fund

Summary:

This special revenue fund was established to account for and fund the contracted operations of the Kitsap Conference Center at Bremerton Harborside as well as the maintenance and improvements to the Harborside facility.

Conference Center & Plaza Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenues				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	1,141,244	1,267,969	1,351,430	1,493,892
Fines & forfeits	0	0	0	0
Other revenue	276,108	195,725	228,500	186,000
Debt proceeds	0	0	0	0
Total revenue	1,417,352	1,463,694	1,579,930	1,679,892
Expenditures				
Personnel	0	710	0	0
Supplies, services & taxes	1,411,453	1,455,381	1,569,055	1,719,187
Capital expenditures	0	0	0	0
Debt service	0	1,200	2,600	32,778
Transfers	111,035	0	0	0
Total expenditures	1,522,488	1,457,291	1,571,655	1,751,965
Revenues over(under) expenditures	-105,136	6,403	8,275	-72,073
Beginning fund balance	217,182	112,046	118,449	87,444
Ending fund balance	\$112,046	\$118,449	\$126,724	\$15,371

2017 Budget Highlights:

- Budget projects a 1% increase in revenue over 2016 and increase growth to corporate market by offering break-out spaces.
- Increased expense in labor for added Sales Manager to increase revenue.
- Increased focus on new business development by data mining and planning quarterly sales blitz.
- Increased Social Media presence, increased email marketing and 3rd party advertising.

2017 Capital Considerations:

- There are no capital items budgeted for 2017.

2016 Accomplishments:

- We are forecasting that year end will be \$1,285,518. This exceeds 2015 by \$12,000, an 1% increase in revenue.
- We have welcomed 29,940 guests during the past 12 months.
- Guest experience scores show that 97.6% of our clients give us an “exceptional” rating.
- The 8th Annual Kitsap Wine Festival attracted 766 guests and 28 wineries and 10 local restaurants raising over \$58,350 for Harrison Medical Center Foundation.
- Current bookings for 2016 are pacing significantly ahead of the same period last year.
- Top revenue sources were associations/nonprofit sector and corporate events constituting 61% of our annual business.

2017 Goals:

- Achieve an economic impact on the region of \$2,607,939 and welcome 28,919 guests to KCCBH.
- Earn a 97% or above guest experience score.
- Focus on securing new business. Strengthen our Sales Team for Q3 and Q4 with addition of a Sales Manager.
- Continue strong presence in community organizations that are beneficial to Conference Center success.
- Promote KCCBH and Harborside Fountain Park as a wedding destination utilizing partnership with Visit Kitsap.
- Creation of new menu with Pacific NW flavors.
- Improve upsell techniques and increase repeat bookings.
- Continue to promote military discounts with PSNS and per diem government rates.
- Continue to work with strategic partners to provide complete packages for our clients.

Debt Service Funds Overview

Introduction

Debt service funds are a category of funds intended to demonstrate the proper funding and repayment of general obligation and the mandatory reserves associated with such debt. The 2017 budget includes four debt service funds.

2010 LTGO

The Park Plaza Debt Fund has been established to account for debt repayment associated with the issuance of bonds to fund construction of Park Plaza parking and related improvements.

2010 UTGO Refunding/LTGO (B)

The 2010 UTGO Refunding/LTGO (B) fund has been established to account for the collection of tax payments and other revenues used for repayment of bonds issued. Bonds were issued in 2010 to refund a portion of the outstanding 2002 Public Safety bonds and complete financing for Park Plaza parking.

Government Center LTGO

The LTGO 2012 Refunding Debt Service Fund was established to account for the revenue and debt service payments associated with refunding of the City's portion of the bonds used to finance the construction of the government center (Norm Dick's Building).

2015 Public Safety Bond

This fund was established to account for the collection of tax payments and repayment of bonds issued for the purpose of providing fire apparatus, life safety equipment and remodel of fire facilities.

Revenue bonds and other loans secured by utility revenues are included in the related Enterprise Funds and are not presented in this section per GAAP.

Debt Service Funds Overview

City of Bremerton
Direct Debt Obligations
(As of September 30, 2016)

General Obligation Debt:

Voted general obligation bonds outstanding	12,315,000
Non-voted general obligation bonds outstanding (councilmanic)	24,915,000
General obligation debt balance	\$37,230,000

Revenue Bonds and Loans:

Revenue bonds	16,975,000
Loans	14,080,476
Capital leases	-
Revenue bonds and loans balance	\$31,055,476

Total Direct Debt Outstanding	\$68,285,476
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Debt management is an important component of the City’s financial management practices. Generally, debt financing is reserved for funding large capital projects.

The public may also vote to approve park facilities and utility bond issues, each of which is also limited to 2.5% of the assessed valuation of taxable property within the City.

The public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the assessed value of all taxable property within the City. Within that 2.5% limit, the City Council may approve bond issues in an amount not to exceed 1.5% of the City’s assessed valuation. Bremerton’s remaining debt capacity within the 2.5% limit is estimated to be \$31,763,679.

Unlimited tax general obligation requires an approving vote of the people, and any election to validate such general obligation debt must have a voter turnout of at least 40 percent of those who voted in the last general election and at which 60 percent must vote favorably. The following Table outlines the City’s statutory debt capacity as of September 30, 2016.

Debt Service Funds Overview

City of Bremerton
Statutory Debt Limit Calculations
(As of September 30, 2016)

2016 Valuation for Collection Year 2017	\$ 2,748,207,581
General purposes:	
a. Non-Voted indebtedness limit (1.5% of assessed valuation)	\$ 41,223,114
Less: Non-voted bonds outstanding	(24,915,000)
Less: Contracts payable	-
Plus: Assets available for debt service	585,720
Remaining capacity for general purpose (non-voted)	\$ 16,893,834
b. Voted indebtedness limit (2.5 % of assessed valuation)	\$ 68,705,190
Less: Voted bonds outstanding	(12,315,000)
Less: Non-voted bonds outstanding	(24,915,000)
Plus: Assets available for debt service	288,489
Remaining capacity for general purposes (Voted)	\$ 31,763,679
Utility purposes (2.5% of assessed valuation)	\$ 68,705,190
Limit	
Less: Bonds outstanding	-
Remaining capacity for utility purposes	\$ 68,705,190
Parks and open spaces and economic development purposes (2.5% of assessed valuation)	62,186,020
Limit	
Less: Bonds outstanding	-
Remaining capacity for parks and open space purposes	\$ 62,186,020

Revenue bonds may be issued to finance projects for any City enterprise that is self-supporting. These bonds may finance water, wastewater, Stormwater utilities, and golf courses. Payment for debt service on revenue bonds comes from user fees and rates generated by the utility for which the capital facility is being built.

Debt Service Funds Overview

Total Debt Service Funds				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$1,242,315	\$1,256,789	\$1,716,625	\$1,672,280
Licenses & permits	0	0	0	0
Intergovernmental	147,675	144,790	141,955	137,411
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	625,608	700,389	617,550	592,225
Debt Proceeds	0	0	0	0
Total Revenue	2,015,598	2,101,968	2,476,130	2,401,916
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	1,941,556	1,938,246	2,479,806	2,437,757
Transfers & Other	0	0	0	0
Total Expenditures	1,941,556	1,938,246	2,479,806	2,437,757
Revenue over(under) expenditures	74,042	163,722	-3,676	-35,841
Beginning fund balance	145,075	219,117	382,839	454,953
Ending fund balance	\$219,117	\$382,839	\$379,163	\$419,112
Fund totals - Expenditures only				
2010 LTGO Fund	548,314	547,622	545,636	542,607
2010 UTGO/LTGO (B) Fund	1,063,078	1,058,983	1,066,457	1,057,937
Government Center LTGO	330,164	331,641	337,713	333,788
2015 Public Safety Bond Fund	0	0	530,000	503,425
Total Debt Service Funds	\$1,941,556	\$1,938,246	\$2,479,806	\$2,437,757

2010 LTGO Fund

Debt Service Fund

Summary:

This fund has been established to account for debt repayment associated with the issuance of bonds to fund construction of Park Plaza parking and related improvements. Revenue sources to pay this debt include REET, a federal subsidy and a sales tax contribution from the state.

2010 LTGO Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$343,037	\$352,079	\$336,625	\$357,280
Licenses & permits	0	0	0	0
Intergovernmental	113,353	111,153	109,500	106,325
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	100,597	120,555	100,950	91,225
Debt Proceeds	0	0	0	0
Total Revenue	556,987	583,787	547,075	554,830
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	548,314	547,622	545,636	542,607
Transfers & Other	0	0	0	0
Total Expenditures	548,314	547,622	545,636	542,607
Revenue over(under) expenditures	8,673	36,165	1,439	12,223
Beginning fund balance	118,065	126,738	162,903	182,717
Ending fund balance	\$126,738	\$162,903	\$164,342	\$194,940

2010 UTGO Refunding/LTGO (B)

Debt Service Fund

Summary:

The 2010 UTGO Refunding/LTGO (B) Fund standing 2002 Public Safety bonds and complete financing for Park Plaza parking. Specification of tax payments and other revenues used ic revenue sources to pay this debt include REET and a federal subsidy. Bonds were issued in 2010 to refund a portion of the out-

2010 UTGO/LTGO (B)				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$899,278	\$904,710	\$850,000	\$815,000
Licenses & permits	0	0	0	0
Intergovernmental	34,322	33,637	32,455	31,086
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	191,026	165,767	173,600	172,525
Debt Proceeds	0	0	0	0
Total Revenue	1,124,626	1,104,114	1,056,055	1,018,611
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	1,063,078	1,058,983	1,066,457	1,057,937
Transfers & Other	0	0	0	0
Total Expenditures	1,063,078	1,058,983	1,066,457	1,057,937
Revenue over(under) expenditures	61,548	45,131	-10,402	-39,326
Beginning fund balance	24,933	86,481	131,612	137,785
Ending fund balance	\$86,481	\$131,612	\$121,210	\$98,459

Government Center LTGO

Debt Service Fund

Summary:

The LTGO 2012 Refunding Debt Service Fund occurred in 2012 and is expected to save approximately \$1,690,000 over the life of the bond (maturity in 2034). Revenue sources to pay this debt include REET and a transfer from the General Fund. The refunding

Government Center LTGO				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	333,985	409,901	343,000	328,025
Debt Proceeds	0	0	0	0
Total Revenue	333,985	409,901	343,000	328,025
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	330,164	331,641	337,713	333,788
Transfers & Other	0	0	0	0
Total Expenditures	330,164	331,641	337,713	333,788
Revenue over(under) expenditures	3,821	78,260	5,287	-5,763
Beginning fund balance	2,077	5,898	84,158	89,870
Ending fund balance	\$5,898	\$84,158	\$89,445	\$84,107

2015 Public Safety Bond Fund

Debt Service Fund

Summary:

This fund was established to account for the of providing fire apparatus, life safety equip- collection of tax payments and repayment of ment and remodel of fire facilities. general obligation bonds issued for the purpose

2015 Public Safety Bond Fund				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$530,000	\$500,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	4,166	0	450
Debt Proceeds	0	0	0	0
Total Revenue	0	4,166	530,000	500,450
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	530,000	503,425
Transfers	0	0	0	0
Total Expenditures	0	0	530,000	503,425
Revenue over(under) expenditures	0	4,166	0	-2,975
Beginning fund balance	0	0	4,166	44,581
Ending fund balance	\$0	\$4,166	\$4,166	\$41,606

Capital Improvement Funds Overview

Introduction

Capital Improvement funds account for the acquisition and/or construction of major capital projects by the City with the exception of capital projects undertaken by the City's enterprise funds, which are included within those funds. The budget includes four capital improvement funds.

General Government Capital Improvement

This fund accounts for expenditures related to various general government capital improvement projects. These expenditures are in the form of transfers to the appropriate debt service funds. The primary source of revenues for this fund is the Real Estate Excise Tax (REET) receipts. The REET is levied on all sales of real estate. The City is authorized, by State law, to levy a quarter percent tax (described as "REET 1st Quarter"). Cities planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax ("REET 2nd Quarter"). Bremerton has imposed both.

Park Facilities Construction

This capital fund accounts for expenditures related to Parks capital improvement projects. Funding for these projects largely come from a combination of grant funds, proceeds from the sale of park facilities as transferred from the contingency Reserve Fund, and transfers of REET funds when available for eligible projects from the General Government Capital Improvement Fund.

Residential Street Capital

A dedicated capital construction fund for the purpose of making capital improvements to the City's residential streets and sidewalks.

Transportation Capital Projects

A dedicated capital construction fund for the purpose of making capital improvements to the City's street system.

Fire Public Safety Capital

A capital improvement fund established to account for the purchase of fire apparatus and fire and life safety equipment and remodel of fire facilities.

Lebo Boulevard Construction

The City has been awarded grant funding to reconstruct and rehabilitate Lebo Boulevard from Lower Wheaton Way to Sheridan Road. This fund accounts for revenue and expenditures related to the capital project and will be closed upon completion of the project.

Capital Improvement Funds Overview

Capital Improvement Funds				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$788,594	\$982,513	\$820,000	\$1,722,630
Licenses & permits	0	0	0	0
Intergovernmental	280,157	0	4,127,789	2,334,398
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	189,523	4,931,378	224,783	499,060
Debt proceeds	0	0	0	0
Total revenue	1,258,274	5,913,891	5,172,572	4,556,088
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	69,375	395	540,000	7,500
Capital expenditures	733,953	44,688	5,529,726	6,157,498
Debt service	0	55,650	0	0
Transfers	502,075	833,606	717,500	952,000
Total expenditures	1,305,403	934,339	6,787,226	7,116,998
Revenues over(under) expenditures	-47,129	4,979,552	-1,614,654	-2,560,910
Beginning fund balance	833,134	786,005	5,765,557	5,906,593
Ending Fund Balance	\$786,005	\$5,765,557	\$4,150,903	\$3,345,683
Fund Totals - Expenditures only				
General Government Capital	502,075	833,606	775,500	952,000
Park Facilities Construction	803,328	44,481	117,000	107,500
Residential Street Capital	0	0	0	0
Transportation Capital	0	602	3,829,726	2,147,498
Fire Public Safety Capital	0	55,650	1,550,000	3,830,000
Lebo Boulevard Construction	0	0	515,000	80,000
Total Capital Projects Funds	\$1,305,403	\$934,339	\$6,787,226	\$7,116,998

Capital Improvement Funds Overview

General Government Capital Improvement

Capital Improvement Fund

Summary:

This fund accounts for expenditures related to various General Government capital improvement projects, major leases and purchases and special projects approved by the City Council. Excise taxes from real estate sales are receipted into this fund for the purpose of funding

certain capital improvement projects as permitted by state law.

Funding supports debt service on the 2010 LTGO financing, and Government Center LTGO financing.

General Government Capital Improvement

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$788,594	\$982,513	\$820,000	\$1,450,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	710	1,743	4,000	5,560
Debt proceeds	0	0	0	0
Total revenue	789,304	984,256	824,000	1,455,560
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	58,000	0
Debt service	0	0	0	0
Transfers	502,075	833,606	717,500	952,000
Total Expenditures	502,075	833,606	775,500	952,000
Revenues over(under) expenditures	287,229	150,650	48,500	503,560
Beginning fund balance	365,701	652,930	803,580	1,398,772
Ending fund balance	\$652,930	\$803,580	\$852,080	\$1,902,332

2017 Budget Highlights:

- Transfers for debt service payments associated with prior capital improvement projects include:
 - 2010 LTGO—\$90,000
 - Government Center LTGO—\$252,000
- Transfers to support statutorily allowed capital and major maintenance include:
 - General Fund—\$100,000
 - Residential Street Capital Fund—\$480,000
 - Conference Center Operations—\$30,000

2017 Capital Considerations:

- There are no capital considerations budgeted for 2017.

2016 Accomplishments:

- Continue debt service payments.
- Funding provided for capital improvement projects at Harborside Park, the Conference Center and Tracyton Guardrail Project.

2017 Goals:

- Build fund balance for future capital projects and grant matches.

Park Facilities Construction

Capital Improvement Fund

Summary:

This capital improvement fund is established to account for revenue and expenditures related to Parks, Trails, Open Space and Recreational capital improvements. Bremerton Parks and Recreation is committed to enriching the lives of Bremerton citizens by providing attractive, accessible recreational facilities.

Park Facilities Construction				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	280,157	0	5,000	107,500
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	188,813	21,139	112,783	500
Debt proceeds	0	0	0	0
Total revenue	468,970	21,139	117,783	108,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	69,375	395	80,000	7,500
Capital expenditures	733,953	44,086	37,000	100,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	803,328	44,481	117,000	107,500
Revenues over(under) expenditures	-334,358	-23,342	783	500
Beginning fund balance	467,433	133,075	109,733	110,164
Ending fund balance	\$133,075	\$109,733	\$110,516	\$110,664

2017 Budget Highlights:

- The City was awarded a \$7,500 grant from the Department of Natural Resources for tree planting at Blueberry Park.
- The design for the Near Shore Evergreen Park Project will be completed in 2017.

2017 Capital Considerations:

- \$100,000 is budgeted for the design of the Near Shore Restoration Project located at Evergreen Park.

2016 Accomplishments:

- Completed Manette Park Master Plan.
- Completed Evergreen Rotary Park Perimeter Path and ADA Improvements.

2017 Goals:

- Develop funding plan to install artificial turf on the outdoor soccer fields at Pendergast Regional Park.
- Acceptance of grant funding for the Manette Park Improvement Project.

Residential Street Capital

Capital Improvement Fund

Summary:

A capital construction fund for the purpose of making capital improvements to City residential streets and sidewalks.

Residential Street Capital				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	0	0	480,000
Debt proceeds	0	0	0	0
Total revenue	0	0	0	480,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	0	0	0	0
Revenues over(under) expenditures	0	0	0	480,000
Beginning fund balance	0	0	0	0
Ending fund balance	\$0	\$0	\$0	\$480,000

2017 Budget Highlights:

- The budget includes a \$480,000 transfer-in from the General Government Capital Improvement Fund, designated for future residential street and sidewalk improvements.

2017 Capital Considerations:

- There are no capital considerations budgeted.

2016 Accomplishments:

- The fund is newly established for 2017.

2017 Goals:

- Establish a residential street and sidewalk capital improvement program.

Transportation Capital Projects

Capital Improvement Fund

Summary:

A capital construction fund for the purpose of and sidewalks with dedicated funding sources. making capital improvements to City streets

Transportation Capital Projects				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$272,630
Licenses & permits	0	0	0	0
Intergovernmental	0	0	3,607,789	2,133,398
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	352,804	108,000	0
Debt proceeds	0	0	0	0
Total revenue	0	352,804	3,715,789	2,406,028
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	602	3,829,726	2,147,498
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	0	602	3,829,726	2,147,498
Revenues over(under) expenditures	0	352,202	-113,937	258,530
Beginning fund balance	0	0	352,202	318,615
Ending fund balance	\$0	\$352,202	\$238,265	\$577,145

2017 Budget Highlights:

The following capital improvement projects are budgeted:

- ADA Transition Program—\$100,000
- Crownhill Elementary Safe Routes to Schools—\$495,000
- Highway Safety Improvements, Phase 2—\$942,498
- PSNS (Commerce) Sidewalk Safety Project—\$610,000

2017 Capital Considerations:

- \$2,147,498 is budgeted for street and sidewalk improvements.

2016 Accomplishments:

- Completed Austin Drive Paving Project
- Design completed for Crownhill Safe Routes to Schools and PSNS (Commerce) Sidewalk Safety Project.
- Completed Bremerton Crosswalk Bundle Project.

2017 Goals:

- Complete projects identified for 2017.
- Acquire additional grant funding for future transportation capital projects.

Fire Public Safety Capital

Capital Improvement Fund

Summary:

A capital improvement fund established to account for the purchase of fire apparatus and fire and life safety equipment and remodel of fire facilities.

gation bonds to fund the capital equipment and improvements and will levy annual excess property taxes to pay and retire the bonds within 11 years.

The City issued voter approved general obli-

Fire Public Safety Capital				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	4,555,692	0	13,000
Debt proceeds	0	0	0	0
Total revenue	0	4,555,692	0	13,000
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	460,000	0
Capital expenditures	0	0	1,090,000	3,830,000
Debt service	0	55,650	0	0
Transfers	0	0	0	0
Total Expenditures	0	55,650	1,550,000	3,830,000
Revenues over(under) expenditures	0	4,500,042	-1,550,000	-3,817,000
Beginning fund balance	0	0	4,500,042	4,020,142
Ending fund balance	\$0	\$4,500,042	\$2,950,042	\$203,142

2017 Budget Highlights:

- Budgeted items funded through ballot measure include:
 - One ladder truck and equipment, \$1,200,000.
 - Two new fire engines and equipment, \$1,200,000
 - Fire Station #2 & #3 Remodel, \$950,000
 - Duty Chief vehicle and equipment, \$80,000.
 - Two Medic Units, \$400,000

2017 Capital Considerations:

- \$3,830,000 is budgeted for capital equipment and improvements.

2016 Accomplishments:

- Purchased and received 35 new portable radios.
- Purchased and received 4 Thermal Imaging cameras.
- Purchased and waiting to receive 44 Self Contained Breathing Apparatus. Should be received by end of September.
- Drafting specifications for one ladder truck and two engines.
- Evaluating either to purchase new or re-mount paramedic units.
- Drafted “request for qualifications” for architect for minor remodel of fire stations #2 & #3.

2017 Goals:

- Receive and put into service new ladder truck and engines.
- Receive and put into service new paramedic units.
- Evaluate remodel specifications and go to bid.
- Draft specifications for Duty Chief vehicle.

Lebo Boulevard Construction

Capital Improvement Fund

Summary:

The City has been awarded a Transportation Improvement Board grant to reconstruct and rehabilitate Lebo Boulevard from Lower Wheaton Way to Sheridan Road. The project provides for a new roadway surface, new sidewalks, lighting, pedestrian improvements and landscaping. Upgrades to the Stormwater system and minor improvements to the water and sewer system will done in conjunction with the roadway improvements.

Lebo Boulevard Construction

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions				
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	515,000	93,500
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	0	0	0	0
Debt proceeds	0	0	0	0
Total revenue	0	0	515,000	93,500
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	515,000	80,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total Expenditures	0	0	515,000	80,000
Revenues over(under) expenditures	0	0	0	13,500
Beginning fund balance	0	0	0	58,900
Ending fund balance	\$0	\$0	\$0	\$72,400

2017 Budget Highlights:

- The project budget includes final design for street reconstruction, sidewalks, lighting and landscaping on Lebo Boulevard, \$80,000.

2017 Capital Considerations:

- \$80,000 is budgeted for final design of capital improvement project.

2016 Accomplishments:

- The City has been awarded a Transportation Improvement Board grant from the State for preliminary design to reconstruct and rehabilitate Lebo Boulevard.
- Two public meetings were held earlier in the year which provided citizen feedback that contributed to the design scope of the project.

2017 Goals:

- Complete design and proceed with the construction phase of the project.

Enterprise Funds Overview

Introduction

Enterprise funds account for certain fee-based or rate-based business activities. The City has seven enterprise funds.

Water Utility

The Water Utility accounts for the operation and maintenance of the City's water supply and distribution system meeting state and federal water quantity and quality standards and provides for fire protection.

Water Capital

The Water Capital Fund accounts for capital improvements and major maintenance of the City's water distribution system.

Gold Mountain Golf Complex

This fund was established to provide for the two golf courses owned, operated and maintained by the City at its Gold Mountain Golf complex.

Wastewater Utility

The City's two wastewater treatment plants and its wastewater collection system protect the environment by providing for collection, treatment, and disposal services meeting federal and state discharge limits for flow, pollutant concentration and loading, and receiving water quality.

Wastewater Capital

The Wastewater Capital Fund provides for capital improvements and major maintenance of the wastewater collection system and treatment plants.

Stormwater Utility

The Stormwater utility provides a City-wide storm drainage maintenance program.

Stormwater Capital

The Stormwater Capital Fund provides a city-wide storm drainage capital improvement program.

Utility Debt Reserve

This fund was established to account for the reserve funds needed to meet debt reserve requirements for the three City Utilities.

Enterprise Funds Overview

Enterprise Funds Overview

Combined Staffing Levels

<u>Division</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Budget 2016</u>	<u>Budget 2017</u>
PW&U Administration	11.00	11.50	11.50	12.00
Water Resources	11.24	11.19	11.19	12.19
Wastewater	19.68	19.26	19.00	21.00
Utilities Operations & Facilities	34.28	34.28	34.66	38.66
Forestry	<u>4.38</u>	<u>3.00</u>	<u>3.00</u>	<u>3.68</u>
Total PW&U Operations	80.58	79.23	79.35	87.53

Enterprise Funds Overview

Enterprise Funds

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$31,937	\$61,590	\$33,000	\$89,000
Licenses & permits	0	0	0	0
Intergovernmental	38,995	11,005	1,084,000	200,000
Charges for services	30,997,485	34,523,121	34,034,353	35,516,731
Fines & forfeits	72,204	100,018	56,800	47,000
Other revenue	5,407,040	11,417,624	6,234,656	5,174,263
Debt proceeds	7,131,800	0	9,644,000	0
Total revenue	43,679,461	46,113,358	51,086,809	41,026,994
Expenditures				
Personnel	6,620,888	6,937,918	7,653,870	8,677,741
Supplies, services & taxes	12,406,006	18,157,810	19,840,431	19,987,694
Capital expenditures	5,771,716	6,216,093	15,233,208	16,643,351
Debt service	4,066,867	4,247,975	5,007,617	4,616,722
Transfers	9,118,047	10,987,672	3,416,632	2,442,800
Total expenditures	37,983,524	46,547,468	51,151,758	52,368,308
Revenue over(under) expenditures	5,695,937	-434,110	-64,949	-11,341,314
Beginning fund balance	15,706,587	21,691,879	20,982,379	25,412,637
Ending fund balance	\$21,402,524	\$21,257,769	\$20,917,430	\$14,071,323
Fund totals - Expenditures only				
Water Utility	9,897,258	14,449,697	12,690,193	12,880,009
Water Capital	4,168,814	2,590,277	7,703,238	5,534,837
Gold Mountain Golf Course	4,150,575	4,186,124	4,191,567	4,306,252
Wastewater Utility	14,013,488	16,388,626	15,008,709	15,090,617
Wastewater Capital	2,775,884	5,337,452	6,341,825	8,125,000
Stormwater Utility	2,140,820	2,829,359	2,929,926	3,448,079
Stormwater Capital	836,685	765,933	2,204,300	2,983,514
Utility Debt Reserve	0	0	82,000	0
Total Enterprise Funds	\$37,983,524	\$46,547,468	\$51,151,758	\$52,368,308

Water Utility

Enterprise Fund

Summary:

The City's Water Utility provides safe drinking water to a population of approximately 56,000 people and the Puget Sound Naval Shipyard. The Utility provides all activities associated with the operation and maintenance of the water system, which includes managing water supplies and treatment, meter reading and billing, processing utility service requests, development reviewing, permitting,

responding to repairs and emergency break-downs, inspecting facilities, monitoring, providing public outreach and conservation, maintenance management, managing the watershed and forestry activities, biosolids program operations and management, and providing other labor, material, equipment, and overhead costs.

Water Utility				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	11,550,095	12,323,589	12,112,219	12,643,339
Fines & forfeits	44,544	71,659	30,000	20,000
Other revenue	533,909	323,332	461,608	325,600
Debt proceeds	22,805	0	58,000	0
Total revenue	12,151,353	12,718,580	12,661,827	12,988,939
Expenditures				
Personnel	3,237,290	3,549,560	3,795,200	4,116,094
Supplies, services & taxes	3,907,308	5,932,738	6,268,583	6,813,128
Capital expenditures	0	0	0	0
Debt service	731,817	837,964	1,225,594	1,074,887
Transfers	2,020,843	4,129,435	1,400,816	875,900
Total expenditures	9,897,258	14,449,697	12,690,193	12,880,009
Revenue over(under) expenditures	2,254,095	-1,731,117	-28,366	108,930
Beginning fund balance	2,374,158	4,917,608 *	2,911,102	2,677,820
Ending fund balance	\$4,628,253	\$3,186,491	\$2,882,736	\$2,786,750

* Change in recognition of restricted assets

2017 Budget Highlights:

- Continue reservoir coatings projects.
- Continue to operate the Advanced Disinfection Facility in compliance with the Long-Term 2 Enhanced Surface Water Treatment Rule.
- Coordinate Phase II stormwater permit requirements and perform outreach and illicit discharge detection and elimination.
- Perform water district consolidation feasibility analysis.
- Perform every-three-year lead and copper customer tap monitoring.
- Continue to address the Governor’s Directive to identify and remove lead components in water systems by 2018.

2017 Capital Considerations:

- Capital considerations are budgeted in the Water Capital Fund.

2016 Accomplishments:

- Complied with all drinking water treatment, monitoring, reporting, and dam safety requirements.
- Continued successful year five operation of the Advanced Disinfection Facility.
- Conducted range environmental evaluation.
- Participated in EPA CREAT climate model.
- Began Stormwater Comprehensive Plan.
- Completed LID Code Integration.
- Addressed lead issues and the Governor’s Directive to identify lead water components.
- Finished converting Pump Station 2 to hypochlorite.
- Continued SCADA upgrade project.
- Worked with Engineering on capital projects:
 - McKenna Falls Intake Improvements
 - Transmission Main Seismic Valves
 - Reservoir 16 Exterior Coating
 - Anderson Creek Hypo Upgrade
 - Reservoir 4 Cover Evaluation
 - Bridge Replacement/PS 17 Out of Service
- Completed year two of LT2 monitoring.

2017 Goals:

- Zero lost time accidents.
- Comply with all state and federal drinking water treatment, monitoring, reporting, and dam safety and requirements.
- Replace Imperial Way PRV.
- Install generator at Booster Station 10.
- Coordinate compliance with Stormwater Phase II NPDES permit.
- Continue collaboration with other agencies on utility public outreach activities.
- Conduct 100th Anniversary of the water system.
- Continue SCADA system upgrade and fiber installations.
- Complete significant progress on the Stormwater Comprehensive Plan.
- Manage small capital projects list.
- Assist Engineering with large water capital projects.

2017 Budget Highlights:

Utility Operations maintains 269 miles of water distribution mains, 30 miles of water transmission mains, over 6,400 valves, 1,820 fire hydrants and 18,578 customer accounts. The expense budget for this function provides for:

- Water system flushing
- Hydrant maintenance
- Valve maintenance
- Locating and marking in-ground water lines and infrastructure in support of Washington's one-call utility locate program
- Cross Connection Control Program
- Customer billing and customer service
- Customer response and dispatch for customers who need to meet with a knowledgeable specialist at their home or business
- Read water meters, door notices deactivation and reactivation
- Taps and meter sets

2017 Capital Considerations:

- Perform Water Distribution Capital Improvement projects budgeted in the Water Capital Fund.

2016 Accomplishments:

- No lost time accidents in the Water Operations group
- Exercised 1/3 of water system valves to ensure reliability and Transmission valves
- 41 large meter change outs and 1,500 residential meter change outs
- 166 new meter installs
- 151 taps
- 49 service repairs
- 7,871 door notices
- 798 deactivation and reactivation
- Flushed East Side water system and 440 zone.
- New main at Taylor Rd, 280 feet.
- Installed 170 feet of 18" ductile, 2000 road
- Replaced PRV's for Water Resources on Imperial Way.
- Painted and color coded 1/3 of West Bremerton fire hydrants
- Repaired 12 main breaks.

2017 Goals:

- Zero lost-time accidents.
- Fully implement recurring maintenance program in accordance with the system maintenance plan and standards of the industry.
- Continue the 15 year large meter change-out program.
- Expand use of the Department's GIS work management software system to the water distribution system.
- Update outdated sections of the Bremerton Municipal code related to the City's administration of its Water Utility.
- 1,200 3/4" meters
- 2,480 MXU change out
- Flush West Bremerton water system.
- Purchase an inventory system that will communicate with finance.
- Install water mains as outlined in CIP.

2017 Budget Highlights:

Forestry/Natural Resources budget covers expenditures for the following activities:

- Reforestation
- Stand Improvement and Plantation Maintenance
- Forest road Timber Harvest Management
- Maintenance per Washington State Forest Practice regulations
- Biosolids management, application, and environmental monitoring
- Watershed security/surveillance
- Jarstad Park activities and programs

2017 Capital Considerations:

- No capital items are budgeted for 2017.

2016 Accomplishments:

- No lost-time accidents
- Pending receipt of approximately \$500K from sustainable timber harvest program by year-end.
- Lease management for Minor Forest Products.
- Reforested 25 acres with 10K seedlings.
- Completed maintenance and culvert installations on forest roads per state mandated Road Maintenance and Abandonment Plan (RMAP) schedule.
- Arranged for seedling procurement for required future reforestation needs.
- Received permitting approval to develop additional biosolids application areas.
- Utilized 100% of biosolids generated by Bremerton's Wastewater Treatment Plant on permitted forest sites per federal, state and local regulations.
- Oversaw the reclamation of Port Orchard Sand & Gravel Pit.

2017 Goals:

- Complete stream crossing replacement on 2000 Road.
- Generate \$500K from sustainable timber harvest program.
- Plan and implement intermediate harvests for forest health and revenue.
- Reforest approximately 90 acres of newly harvested land with 36K seedlings.
- Continue forest road maintenance and improvement per State Department of Natural Resources schedule.
- Continue program for 100% beneficial utilization of biosolids on permitted forest lands.
- Complete development of additional biosolids application areas.
- Complete Forestry Management Analysis
- Partner with Kitsap County for Regional Trail Study RFP.
- Start the reclamation of Port Orchard Sand & Gravel Pit back into forest lands for future biosolids applications.

Water Capital

Enterprise Fund

Summary:

The Water Capital fund provides for the replacement and construction to improve the City's water distribution system. Previously, capital improvement was accounted for in the Water Utility fund. The fund provides for the planning, engineering, labor, material, equipment, and overhead costs related to construction.

Water Capital				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	745,294	4,758,844	2,226,000	2,079,121
Debt proceeds	2,014,138	0	4,300,000	0
Total revenue	2,759,432	4,758,844	6,526,000	2,079,121
Expenditures				
Personnel	9,709	2,762	0	0
Supplies, services & taxes	551,601	226,493	776,430	0
Capital expenditures	3,464,106	1,818,098	6,926,808	5,534,837
Debt service	0	0	0	0
Transfers	143,398	542,924	0	0
Total expenditures	4,168,814	2,590,277	7,703,238	5,534,837
Revenue over(under) expenditures	-1,409,382	2,168,567	-1,177,238	-3,455,716
Beginning fund balance	3,827,946	2,418,564	4,587,131	5,423,219
Ending fund balance	\$2,418,564	\$4,587,131	\$3,409,893	\$1,967,503

2017 Budget Highlights:

- Complete design 24-inch transmission main replacement at Reservoir 4 and begin construction.
- Reservoir paint coating replacement.
- On-going minor capital upgrades to the distribution system, pump stations, reservoirs and treatment facilities.
- Complete construction of floating cover for Reservoir 4.
- Begin design to relocate Pump Station 14.

2017 Capital Considerations:

- All capital work is rate funded, with the exception of the Reservoir No. 4 cover replacement, which is funded by a DWSRF low interest loan.

2016 Accomplishments:

- Watermain relocation with WSDOT culvert project near Anderson Creek.
- Began design 24-inch transmission main replacement at Reservoir 4.
- Constructed intake improvements for the McKenna Falls facility to include channel/fore bay improvements to reduce sediment capture, capacity improvements from West Branch, and replacement of the existing travelling screen.
- Constructed building for Water Resources to convert Anderson Creek disinfection from gas chlorine to hypochlorite.
- On-going minor capital upgrades to the distribution system, pump stations, reservoirs and treatment facilities.
- Exterior reservoir coatings.
- Completed cover evaluation for Reservoir 4 and initiated construction.

2017 Goals:

- Complete all projects identified in the budget highlights.

Gold Mountain Golf

Enterprise Fund

Summary:

The Gold Mountain Golf Complex is a full service facility with two 18 hole championship courses (the Cascade Course and the Olympic Course), four practice putting greens, two bunker practice areas, a 100 yard wide natural grass practice tee/driving range, a private covered teaching studio, pro-shop, and restaurant and banquet facilities to accommodate nearly 400 people.

Gold Mountain Golf Course

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	3,883,332	4,172,759	4,254,687	4,392,664
Fines & forfeits	0	0	0	0
Other revenue	63,013	34,735	14,200	15,000
Debt proceeds	0	0	0	0
Total revenue	3,946,345	4,207,494	4,268,887	4,407,664
Expenditures				
Personnel	0	468	0	0
Supplies, services & taxes	3,615,404	3,680,109	3,652,278	3,841,083
Capital expenditures	67,991	88,941	85,000	0
Debt service	467,180	416,606	454,289	465,169
Transfers	0	0	0	0
Total expenditures	4,150,575	4,186,124	4,191,567	4,306,252
Revenue over(under) expenditures	-204,230	21,370	77,320	101,412
Beginning fund balance	166,698	-37,532	-16,162	154,660
Ending fund balance	-\$37,532	-\$16,162	\$61,158	\$256,072

2017 Budget Highlights:

- Increase in total revenue by \$84,000 over the prior year.
- Continue to grow Capital Reserve Account.

2017 Capital Considerations:

- There are no capital considerations budgeted for 2017.

2016 Accomplishments:

- Created a new outdoor wedding venue for our “Wedding in the Woods” option.
- Constructed a new teeing area on the 5th hole Cascade Course.
- Launched our new menu and dining experience.
- Purchased 4 new utility vehicles for our maintenance department through our capital projects fund.
- Opened our new “snack den” in the basement of the clubhouse to better meet the demands of the golfers while enhancing the experience for our dining guests.

2017 Goals:

- Increase our wedding/special events business by attending 3 wedding shows along with utilizing our new outdoor wedding venue.
- Pursue synergies with new properties in our portfolio to create cost/labor savings and better guest experiences.
- Earn 96% or above on our guest experience score.
- Produce \$4.3 million in total revenue.

Wastewater Utility

Enterprise Fund

Summary:

The Bremerton Wastewater Utility serves a population of approximately 39,000 people and the Puget Sound Naval Shipyard. The Utility provides all activities associated with the operation and maintenance of the wastewater system, which includes management, billing, meter reading, processing utility

service requests, development reviews, facilities inspections, responding to repairs and emergency breakdowns, permit fees, supplies and testing, maintenance management and all other labor, material, equipment and overhead costs associated with the operation and maintenance of this system.

Wastewater Utility

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$31,937	\$61,590	\$33,000	\$89,000
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	13,772,715	15,278,879	14,667,447	15,067,350
Fines & forfeits	20,763	21,614	20,000	19,000
Other revenue	726,521	18,766	102,000	22,025
Debt proceeds	57,043	0	66,000	0
Total revenue	14,608,979	15,380,849	14,888,447	15,197,375
Expenditures				
Personnel	2,498,091	2,462,069	2,822,295	3,263,886
Supplies, services & taxes	3,478,766	6,766,016	7,248,903	7,529,109
Capital expenditures	131,973	0	0	0
Debt service	2,853,666	2,979,595	3,192,695	2,835,622
Transfers	5,050,992	4,180,946	1,744,816	1,462,000
Total expenditures	14,013,488	16,388,626	15,008,709	15,090,617
Revenue over(under) expenditures	595,491	-1,007,777	-120,262	106,758
Beginning fund balance	4,708,586	5,304,077	4,296,300	3,290,100
Ending fund balance	\$5,304,077	\$4,296,300	\$4,176,038	\$3,396,858

2017 Budget Highlights:

Bremerton's Wastewater Utility operates and maintains the West & East Treatment Plants, 39 sewage pump stations and the 158 grinder pump stations located throughout the City. Items budgeted for 2017 accomplishment:

- Complete the Sediment Sampling & Analysis of both treatment plants outfalls, and the outfalls of OF – 6, 7a & 7b, 12 & 13.
- Completion of the surveys for the outfalls at the Westside WWTP, OF – 7a/b and 13.
- Continue to upgrade our public outreach efforts.
- Complete the NPDES permit 2017 timeline requirements.
- Continue the SCADA upgrades to the WWTPs and Pump Stations.
- System operation, routine preventive maintenance, and routine repair.
- Achieve 100% compliance with the NPDES Discharge Permit.

2017 Capital Considerations:

- Capital considerations are budgeted in the Wastewater Capital Fund.

2016 Accomplishments:

- No lost time accidents.
- Completed the replacement of the primary clarifier drives at the Westside WWTP.
- Completed the computer/server upgrades with City IT at the Westside WWTP.
- Completed the cleaning and maintenance upgrades to digester #2 at the Westside WWTP.
- Purchase of two (2) emergency generators for pump stations OB-6 & EB-3.
- Completed the installation of two (2) new digester recirculation pumps at the Westside WWTP.
- Completed the replacement of pumps #1 & 2 at Pump Station CE-4.
- Completed the installation of the new chain and sprockets inside the east grit chamber at the Westside WWTP.

2017 Goals:

- Meet all listed goals and objective, and with no lost time accidents.
- Submit the application for the NPDES Permit renewal for the wastewater system (treatment plants, pump stations & overflow sites).
- Repair and replace critical components at the Westside WWTP and 39 sewage pump stations.
- Operate & maintain the West & East Treatment Plants & 39 sewage pump stations and over 158 private grinder pump stations within budget requirements.
- Attain the Department of Ecology Outstanding Treatment Plant Award FY 2017.
- Meet all of the NPDES Discharge Requirements for the Westside & Eastside Wastewater Treatment Facilities.

2017 Budget Highlights:

Wastewater Utility Operations maintains 146 miles of combined sewer collection system and 21 miles of sewer transmission mains. The expense budget for this function provides for:

- Video program for line inspection to document system problems for future capital improvement projects.
- Jetting of all sanitary sewer mains to maintain system capacity.
- Additional important routine maintenance including grease interceptor cleaning, manhole rehabilitation, and root control.
- Close coordination and communication with the Engineering division to identify system concerns and program future contracts for repair or upgrade.
- Increased public education in regards to sewer lateral private maintenance issues.

2017 Capital Considerations:

- Capital considerations are budgeted in the Wastewater Capital Fund.

2016 Accomplishments:

- No lost time accidents in Sanitary Sewer Operations.
- Initiated saltwater reduction program by focusing on beach manhole rehabilitation.
- Initiated active trenchless technologies on the numerous sanitary laterals and mains.
- Increased public education in regards to sewer lateral private maintenance issues.
- Expanded manhole coating and rechanneling throughout the City.

2017 Goals:

- No lost-time accidents.
- Fully implement recurring maintenance program in accordance with the system maintenance plan and standards of the industry.
- Video the sanitary sewer collection system
 - Goal: video 20% each year
- Jet clean the sanitary sewer mains
 - Goal: jet 100% each year
- Continue the grease interceptor, manhole inspection, sewer lateral cleanout installation, and root control programs.
- Continue mapping and entering water distribution system component GPS data into the Department's Geographic Information System.
 - Goal by the end of 2017: 25% of all key components entered.
- Update Bremerton Municipal code related to the City's administration of its Wastewater Utility.
- Complete pipeline video library on shared server.

Wastewater Capital

Enterprise Fund

Summary:

The Wastewater Capital fund provides for the replacement and construction to improve the City's wastewater collection system and treatment plants. Previously, capital improvement was accounted for in the Wastewater Utility

Fund. The fund provides for the planning, engineering, labor, material, equipment, and overhead costs related to construction.

Wastewater Capital				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	1,002,000	200,000
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	1,261,787	5,357,305	2,435,000	2,004,807
Debt proceeds	5,037,814	0	4,000,000	0
Total revenue	6,299,601	5,357,305	7,437,000	2,204,807
Expenditures				
Personnel	2,411	2,926	0	0
Supplies, services & taxes	136,233	102,147	174,725	0
Capital expenditures	2,003,379	4,015,554	6,167,100	8,125,000
Debt service	0	0	0	0
Transfers	633,861	1,216,825	0	0
Total expenditures	2,775,884	5,337,452	6,341,825	8,125,000
Revenue over(under) expenditures	3,523,717	19,853	1,095,175	-5,920,193
Beginning fund balance	1,409,618	4,933,335	4,953,188	8,098,909
Ending fund balance	\$4,933,335	\$4,953,188	\$6,048,363	\$2,178,716

2017 Budget Highlights:

- Construct major cure-in-place pipe project.
- Repair WSDOT constructed gravity beach sewer near EB2.
- Replace pumps at CE-1.
- Misc. capital improvements to the collection system including both repairs and replacement.
- Construct improvements to eliminate 10-inch SS under the primary clarifier and associated capacity improvements.
- Complete design and construct improvements to the ESTP outfall.
- On-going minor capital upgrades to the collection system, pump stations and treatment plants.

2017 Capital Considerations:

- Capital projects are funded through rates, debt and outside funding sources.

2016 Accomplishments:

- Constructed major cure-in-place pipe project.
- Completed the replacement of the primary clarifier drives at the Westside WWTP.
- Completed the computer/server upgrades with City IT at the Westside WWTP.
- Completed the cleaning and maintenance upgrades to digester #2 at the Westside WWTP.
- Purchase of two (2) emergency generators for pump stations OB-6 & EB-3.
- Installed of two (2) new digester recirculation pumps at the Westside WWTP.
- Completed the replacement of pumps #1 & #2 at Pump Station CE-4.
- Installed new chain and sprockets inside the east grit chamber at the Westside WWTP.
- Misc. capital improvements to the collection system including both repairs and replacement.
- Began design for a replacement sanitary sewer and CIPP of a storm sewer under the secondary clarifier at the Westside WWTP.

2017 Goals:

- Complete all projects identified in the budget highlights.

Stormwater Utility

Enterprise Fund

Summary:

The Stormwater Utility serves a population of approximately 39,000 residents. The Utility supports the Wastewater Utility in the CSO Control Program and completes all activities associated with the operation and maintenance of the stormwater system, including

management, billing, development reviews, facilities inspections, public education and involvement, maintenance management, and overhead costs.

Stormwater Utility				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	38,995	11,005	22,000	0
Charges for services	1,791,343	2,747,894	3,000,000	3,413,378
Fines & forfeits	6,897	6,745	6,800	8,000
Other revenue	801	1,150	1,000	2,850
Debt proceeds	0	0	20,000	0
Total revenue	1,838,036	2,766,794	3,049,800	3,424,228
Expenditures				
Personnel	873,387	920,133	1,036,375	1,297,761
Supplies, services & taxes	716,694	1,375,416	1,569,512	1,804,374
Capital expenditures	0	0	0	0
Debt service	14,204	13,810	135,039	241,044
Transfers	536,535	520,000	189,000	104,900
Total expenditures	2,140,820	2,829,359	2,929,926	3,448,079
Revenue over(under) expenditures	-302,784	-62,565	119,874	-23,851
Beginning fund balance	1,168,493	865,709 *	785,157	671,072
Ending fund balance	\$865,709	\$803,144	\$905,031	\$647,221

* Change in recognition of restricted assets

2017 Budget Highlights:

Bremerton's Stormwater Utility maintains 114 miles of storm sewers and 13 miles of open ditches. The system is relatively complicated and combines with the City's sanitary sewer system during large storm events. The City has invested over \$50 million into an extensive Combined Sewer Overflow system, which works very well and is permitted under the City's Sewer utility. The stormwater utility is permitted separately and the City is also required to meet a number of discreet performance requirements outlined in this permit. In the maintenance area, programs which are necessary to comply with the permit are:

- Street sweeping
- Culvert and open ditch maintenance
- Catch basin and curb debris plug prevention
- Response to calls for assistance with storm-related flooding
- Video, smoke and dye testing

2017 Capital Considerations:

- Capital considerations are budgeted in the Stormwater Capital Fund.

2016 Accomplishments:

- Zero lost-time accidents
- Zero flooding issues
- In field maintenance tracking
- Expanded electronic in field maintenance tracking.
- Installed several small main extensions and catch basin improvements with particular concern to bicycle friendly surfaces and structures.

2017 Goals:

- Zero lost-time accidents
- Continue to reduce/eliminate flooding issues
- Continue:
 - Catch basin cleaning and maintenance
 - Culvert and ditch maintenance
 - Detention pond maintenance
 - Illicit connection investigation and correction program
 - City-owned oil/water separator cleaning program
 - Systematic cleaning of the City's storm system
 - Global Positioning System (GPS) database mapping of stormwater infrastructure
- Video of storm collection system for design and investigation of faulty mains.
- Expand on use of electronic maintenance system.
- Increase replacement of substandard drain structures.

Stormwater Capital

Enterprise Fund

Summary:

The Stormwater Capital fund provides for the replacement and construction to improve the City's stormwater system. Previously, capital improvement was accounted for in the Storm-

water Utility fund. The fund provides for the planning, engineering, labor, material, equipment, and overhead costs related to construction.

Stormwater Capital				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	60,000	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	339,986	917,917	316,948	713,170
Debt proceeds	0	0	1,200,000	0
Total revenue	339,986	917,917	1,576,948	713,170
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	74,891	150,000	0
Capital expenditures	104,267	293,500	2,054,300	2,983,514
Debt service	0	0	0	0
Transfers	732,418	397,542	0	0
Total expenditures	836,685	765,933	2,204,300	2,983,514
Revenue over(under) expenditures	-496,699	151,984	-627,352	-2,270,344
Beginning fund balance	2,051,088	1,554,389	1,724,359	3,390,623
Ending fund balance	\$1,554,389	\$1,706,373	\$1,097,007	\$1,120,279

2017 Budget Highlights:

- Construct Eastpark stormwater outfall.
- Construct stormwater conveyance improvements on Price Road.
- Design stormwater capacity improvements for the Ostrich Bah and Pine Road basins for fish passage and SW capacity.
- On-going minor capital upgrades to the collection system, including ditches and culverts.

2017 Capital Considerations:

- Capital is funded through rates, debt and outside funding sources.

2016 Accomplishments:

- Completed design and obtained permits for stormwater outfall for Eastpark.
- Completed major stormwater improvements to be constructed with the Lebo Blvd project.
- Pursued two PWTF loans to construct major fish passage and capacity improvements to the Ostrich Bay and Pine Road basins.

2017 Goals:

- Complete all projects identified in the budget highlights.

Utility Debt Reserve

Enterprise Fund

Summary:

The Utility Debt Reserve Fund accumulates and holds reserves equal to the average annual debt service on loans obtained by the utilities through the State's Centennial Clean Water Fund (CCWF) and Water Pollution Control Revolving Fund (WPCRF) loan programs, as well as for the outstanding revenue bonds issued by the combined utility system.

Utility Debt Reserve				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	1,735,729	5,575	677,900	11,690
Debt proceeds	0	0	0	0
Total revenue	1,735,729	5,575	677,900	11,690
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	82,000	0
Total expenditures	0	0	82,000	0
Revenue over(under) expenditures	1,735,729	5,575	595,900	11,690
Beginning fund balance	0	1,735,729	1,741,304	1,706,234
Ending fund balance	\$1,735,729	\$1,741,304	\$2,337,204	\$1,717,924

Internal Service Funds Overview

Introduction

Internal service funds are used by governments to account for goods and services provided by one City department for another. Revenues are provided for these support functions from fees which are charged on a cost basis to the departments receiving the services or goods. The budget includes seven internal service funds:

Risk Management

This fund provides for the administration and maintenance of City risk management functions including the maintenance of reserve funds to provide the City with adequate protection to manage fluctuations in insurance premiums and claims.

Self Insured Wellness Reserve

The City of Bremerton's Self Insured Health and Welfare Program was established in 2015. By self-insuring health and welfare benefits for City employees and LEOFF 1 retirees, the City has greater control over administrative costs, benefit programs and the ability to evaluate health benefit costs.

Employment Security

This fund is used for the purpose of accumulating funds based on 0.05% of wages to pay for the unemployment of qualified terminated City employees through the Employment Security Department.

Accumulated Leave Liability

This fund is used for the purpose of accumulating funds based on 0.85% of wages to payout accrued vacation when an employee leaves City employment.

Equipment Rental Reserve—Operations and Maintenance

This fund was established in 2009 to track expenditures and interfund payments related to maintenance and service of the City's fleet of vehicles and large equipment.

Equipment Rental Reserve—Equipment Reserve

This fund is used for the purpose of accumulating funds to replace vehicles and equipment at the end of their useful lives. Revenues are generated through user fees paid by departments utilizing fleet services.

Information Technology

This fund provides for support functions to the City's network and technology systems and the maintenance and replacement of hardware and software components.

Internal Service Funds Overview

Internal Service Funds

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	9.00	8.00	8.26	9.00
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	2,691,932	7,183,794	7,346,877	2,706,109
Fines & forfeits	0	0	0	0
Other revenue	1,611,444	2,973,655	2,766,274	2,740,849
Debt Proceeds	0	0	0	0
Total revenue	4,303,376	10,157,449	10,113,151	5,446,958
Expenditures				
Personnel	1,281,922	1,258,017	1,441,500	1,551,455
Supplies, services & taxes	2,622,235	7,416,602	7,482,122	3,339,045
Capital expenditures	836,378	1,284,026	1,302,000	1,411,000
Debt service	0	0	0	0
Transfers	115,000	8,000	0	0
Total expenditures	4,855,535	9,966,645	10,225,622	6,301,500
Fund totals - Expenditures only				
Risk Management	1,097,910	1,789,042	1,540,040	1,529,465
Self Insured Wellness Reserve	0	4,216,411	4,399,500	328,289
Employment Security	26,651	13,375	25,000	10,000
Accumulated Leave Liability	133,414	226,091	175,000	245,000
ER&R Maintenance	1,567,915	1,434,447	1,474,757	1,645,387
ER&R Reserves	962,567	1,294,661	1,277,000	1,316,000
Information Technology	1,067,078	992,618	1,334,325	1,227,359
Total Internal Service Funds	4,855,535	9,966,645	10,225,622	6,301,500
Revenue over(under) expenditure	-552,159	190,804	-112,471	-854,542
Beginning fund balance	8,491,057	7,938,898	7,948,761	7,962,783
Ending fund balance	\$7,938,898	\$8,129,702	\$7,836,290	\$7,108,241

Risk Management

Internal Service Fund

Summary:

The Risk Management Fund was established to consolidate the financial recording and administrative tracking of all property and casualty insurance activities in one cost center with joint costs to be shared by all funds as appropriate. Funds are provided for self-

insured claims investigation and payment, litigation costs, insurance specification preparation, excess insurance premiums, risk identification and loss control, safety education, and workers compensation.

Risk Management				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	963,416	1,525,705	1,540,040	1,519,465
Debt Proceeds	0	0	0	0
Total revenue	963,416	1,525,705	1,540,040	1,519,465
Expenditures				
Personnel	133,406	87,310	240,000	240,000
Supplies, services & taxes	964,504	1,701,732	1,300,040	1,289,465
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	1,097,910	1,789,042	1,540,040	1,529,465
Revenue over(under) expenditure	-134,494	-263,337	0	-10,000
Beginning fund balance	2,445,153	2,310,659	2,047,322	2,325,538
Ending fund balance	\$2,310,659	\$2,047,322	\$2,047,322	\$2,315,538

2017 Budget Highlights:

- Identify and project liability loss exposures and hazardous working conditions and recommend effective prevention, mitigation and financing techniques.
- Negotiate, procure and administer the City's property, liability, workers' compensation and surety insurance and self-insurance programs.
- Investigate, evaluate, and resolve self-insured liability claims presented against the City.
- Assure compliance with State's industrial insurance laws by providing mandatory workers' compensation benefits in a cost effective way.
- Present, negotiate and resolve City claims and secure recovery from others for damage to City property.

2017 Capital Considerations:

- The Risk Management Fund has does not have capital funds budgeted for 2017.

2016 Accomplishments:

- Met established goal of maintaining a reserve balance at least equal to the projected fund liability.
- Obtained favorable insurance renewal rates.
- Through September 2016, resolved 17 liability claims.
- Through September 2016, recovered \$24,300 from third parties related to City property damage.
- Provided oversight to the City's Safety and Health Committee.
- Coordinated and facilitated City-wide and multi-agency safety training.

2017 Goals:

- Continue to maintain a reserve balance at least equal to the projected fund liability.
- Obtain favorable renewal rates for the City's property, liability, workers' compensation and surety insurance.
- Continue to maintain lower workers' compensation assessments than those that would be charged by the State Fund.
- Continue to provide risk management training to City employees.

Self Insured Wellness Reserve

Internal Service Fund

Summary:

The Self Insured Wellness Reserve Fund is established to fund the City of Bremerton's Self Insured Health and Welfare Program.

Self-insuring health and welfare benefits for City employees and LEOFF 1 retirees offers

several advantages including lower administrative costs, greater control over benefits programs, easier access to claims data and improving the employer's ability to evaluate health benefit costs.

Self Insured Wellness Reserve

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	4,529,591	4,764,900	0
Fines & forfeits	0	0	0	0
Other revenue	0	8,000	0	0
Debt Proceeds	0	0	0	0
Total revenue	0	4,537,591	4,764,900	0
Expenditures				
Personnel	0	-645	0	0
Supplies, services & taxes	0	4,217,056	4,399,500	328,289
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	0	4,216,411	4,399,500	328,289
Revenue over(under) expenditure	0	321,180	365,400	-328,289
Beginning fund balance	0	0	140,239	328,289
Ending fund balance	\$0	\$321,180	\$505,639	\$0

2017 Budget Highlights:

- Proceed with final medical claims payments from 2016.

2017 Capital Considerations:

- The self-insured medical plan does not have capital funds budgeted in 2017.

2016 Accomplishments:

- Maintained fund balance to support claims payments.

2017 Goals:

- Pay all outstanding claims with existing reserves.

Employment Security

Internal Service Fund

Summary:

The Employment Security Fund was created in 2011 by Ordinance 5153. The City is a reimbursable employer with the Washington State Employment Security Department (ESD). Unemployment benefits paid to a terminated City employee is reimbursed by the City to ESD. Previously, the expense was

charged to the department the employee last worked. By creating a separate fund each department contributes based on wages paid. This in effect spreads the expenditure over time between all departments an employee worked during his/her tenure. It also allows for accuracy in budgeting expenditures.

Employment Security				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	123,886	81,888	35,000	12,000
Debt Proceeds	0	0	0	0
Total revenue	123,886	81,888	35,000	12,000
Expenditures				
Personnel	26,651	5,375	25,000	10,000
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	8,000	0	0
Total expenditures	26,651	13,375	25,000	10,000
Revenue over(under) expenditure	97,235	68,513	10,000	2,000
Beginning fund balance	388,586	485,821	554,334	582,834
Ending fund balance	\$485,821	\$554,334	\$564,334	\$584,834

Accumulated Leave Liability

Internal Service Fund

Summary:

The Accumulated Leave Liability Fund was created in 2011 by Ordinance 5153. Previously, vacation accrued paid out at termination was expended in the department the employee last worked. By creating a separate fund each department contributes based on wages paid and it spreads the expenditure over time between all departments an employee worked during his/her tenure. This also allows for accuracy in budgeting expenditures.

Accumulated Leave Liability				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	0	0	0
Fines & forfeits	0	0	0	0
Other revenue	367,529	433,315	165,000	212,000
Debt Proceeds	0	0	0	0
Total revenue	367,529	433,315	165,000	212,000
Expenditures				
Personnel	133,414	226,091	175,000	245,000
Supplies, services & taxes	0	0	0	0
Capital expenditures	0	0	0	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	133,414	226,091	175,000	245,000
Revenue over(under) expenditure	234,115	207,224	-10,000	-33,000
Beginning fund balance	64,163	298,278	505,502	386,302
Ending fund balance	\$298,278	\$505,502	\$495,502	\$353,302

Equipment Rental & Reserve—Maintenance

Internal Service Fund

Summary:

The Equipment Rental & Reserve Fund is an internal service fund which finances the fueling and repair of City vehicles and equipment. Revenues are generated through user fees paid by departments utilizing fleet services. This

fund manages the operation and maintenance of City vehicles and equipment including fire trucks, police cars, backhoes, road graders and other equipment.

ER&R Maintenance

	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	4.00	3.00	3.26	4.00
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	1,599,769	1,555,219	1,410,355	1,499,494
Fines & forfeits	0	0	0	0
Other revenue	2,458	4,062	1,850	2,500
Debt Proceeds	0	0	0	0
Total revenue	1,602,227	1,559,281	1,412,205	1,501,994
Expenditures				
Personnel	467,710	399,437	432,200	466,455
Supplies, services & taxes	1,100,205	1,035,010	1,042,557	1,083,932
Capital expenditures	0	0	0	95,000
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	1,567,915	1,434,447	1,474,757	1,645,387
Revenue over(under) expenditure	34,312	124,834	-62,552	-143,393
Beginning fund balance	110,830	145,142	269,976	352,800
Ending fund balance	\$145,142	\$269,976	\$207,424	\$209,407

2017 Budget Highlights:

- The budget eliminates part-time seasonal extra help and includes the addition of one Automotive Technician Assistant, \$64,900.
- Upgrade fleet software to replace non supported Cartegraph system, \$60,000.

2017 Capital Considerations:

- Purchase large vehicle lifts and electronic scanner, \$95,000.

2016 Accomplishments:

- No lost-time accidents
- Maintained the City's vehicle fleet in adequate condition to reduce downtime and safety issues.

2017 Goals:

- No lost-time accidents
- Conduct and analyze Customer Service Survey to determine opportunities.
- Provide responsive mechanic services to the City's internal customers.
- Replace fleet software.
- Reduce expenditures on vehicle parts by increasing comparative parts pricing.
- Produce a "Policies and Procedures" manual for the ERR Operations.
- Review fuel software and program for upgrade or replacement.

Equipment Rental & Reserve—Reserves

Internal Service Fund

Summary:

This division manages the replacement of City vehicles and equipment including fire support vehicles and ambulances, police cars, backhoes, road graders and other equipment.

ERR is responsible for asset replacement planning and financing. Replacement funds are accumulated through rental fees paid by the user.

ER&R - Reserves				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	0	16,444	0	0
Fines & forfeits	0	0	0	0
Other revenue	152,436	918,844	1,024,384	993,384
Debt Proceeds	0	0	0	0
Total revenue	152,436	935,288	1,024,384	993,384
Expenditures				
Personnel	0	0	0	0
Supplies, services & taxes	11,189	10,635	0	0
Capital expenditures	836,378	1,284,026	1,277,000	1,316,000
Debt service	0	0	0	0
Transfers & Other	115,000	0	0	0
Total expenditures	962,567	1,294,661	1,277,000	1,316,000
Revenue over(under) expenditure	-810,131	-359,373	-252,616	-322,616
Beginning fund balance	5,259,119	4,448,988	4,089,615	3,809,558
Ending fund balance	\$4,448,988	\$4,089,615	\$3,836,999	\$3,486,942

2017 Budget Highlights:

Vehicles and major equipment are budgeted for the following funds and departments within the City:

General Fund

- Five Police interceptors, \$310,000
- Two Parks pick-up trucks, \$97,000
- One Parks Ground Master mower, \$50,000
- One Engineering pick-up truck, \$32,000

Street Fund

- One pick-up truck, \$80,000
- One boom truck/man lift, \$250,000
- One pot hole patching truck, \$185,000

Water Fund

- Three pick-up trucks, \$112,000
- One dozer, \$200,000

2017 Capital Considerations:

- Total projected capital costs for vehicle and equipment replacements in 2017 is 1,316,000.

2016 Accomplishments:

- No lost-time accidents.
- Monitored vehicle use; made recommendations for reductions.
- Worked closely with Finance to update financial policies on vehicle replacement reserves.

2017 Goals:

- No lost-time accidents.
- Update the current accounting for vehicle replacement.
- Continue ongoing efforts to right size the fleet.
- Produce a “Policies and Procedures” manual for the Equipment Rental and Revolving Reserve Fund.
- Work with City departments to “right size” the City’s vehicle fleet and achieve efficiencies if emergency response capability is not degraded.
- Surplus outdated vehicles and equipment.

Information Technology

Internal Service Fund

Summary:

Information Technology provides city departments with customized automated systems, computer hardware/software support, local/wide area network infrastructure support, design assistance, acquisition, installation, training and maintenance of hardware and software systems.

Information Technology				
	Actual 2014	Actual 2015	Budget 2016	Budget 2017
FTE positions	5.00	5.00	5.00	5.00
Revenue				
Taxes	\$0	\$0	\$0	\$0
Licenses & permits	0	0	0	0
Intergovernmental	0	0	0	0
Charges for services	1,092,163	1,082,540	1,171,622	1,206,615
Fines & forfeits	0	0	0	0
Other revenue	1,719	1,841	0	1,500
Debt Proceeds	0	0	0	0
Total revenue	1,093,882	1,084,381	1,171,622	1,208,115
Expenditures				
Personnel	520,741	540,449	569,300	590,000
Supplies, services & taxes	546,337	452,169	740,025	637,359
Capital expenditures	0	0	25,000	0
Debt service	0	0	0	0
Transfers	0	0	0	0
Total expenditures	1,067,078	992,618	1,334,325	1,227,359
Revenue over(under) expenditure	26,804	91,763	-162,703	-19,244
Beginning fund balance	223,206	250,010	341,773	177,462
Ending fund balance	\$250,010	\$341,773	\$179,070	\$158,218

2017 Budget Highlights:

- Continuing to fund the PC Replacement program.
- Continuing to fund the full implementation of Office 365.
- Replace 3 main VMware Hypervisor servers.
- Incorporated NDGC General Facilities Charges into budget.

2017 Capital Considerations:

- There are no planned capital projects scheduled for 2017.

2016 Accomplishments:

- Assisted the Waste Water Treatment Plant with the design and implementation of their SCADA upgrade project.
- Upgraded the City's main Firewall/Routing appliance.
- Upgraded the City's Central processing core Storage array with a state of the art, Storage Area Network and array.

2017 Goals:

- Maintain current service levels in an expanding environment without increasing staffing or replacing equipment where possible.
- Continue to leverage cloud services to make data and records more accessible to the public.
- Create a central computer repository for Disaster Recovery.
- Finish the conversion of Desktop productivity workloads to Office365.

Capital Improvement Program Overview

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the City's financial resources in the most efficient manner to meet service and infrastructure needs.

The City has prepared a comprehensive capital projects list as a part of the 2017 annual budget process. This list provides a six-year view of intended projects and serves as a resource for the City Council, City staff, and the citizens of Bremerton in understanding the scope, timing, and funding of key projects. While funding was identified as a part of each project description, some unfunded and underfunded projects have been included for the future periods of 2017 through 2022 in order to keep them in the forefront as targets for grants, ballot measures, and other continued funding efforts. Projects identified to occur in 2017 however were required to have a designated revenue source and are integrated into the City's annual budget.

The 2017 – 2022 Capital Improvement Plan is comprised of general-purpose (municipal capital improvements), transportation, and utility projects. On September 21, 2005 the Council adopted a Wastewater Comprehensive Plan by Resolution No. 2979 with an update approved on December 17, 2014 by Ordinance No. 5268. In addition, on December 20, 2006 the City Council adopted a Water System Plan by Ordinance No. 4992 which was amended by Resolution No. 3195 on June 19, 2013. Finally, on October 19, 2011 the City Council adopted a separate Transportation Improvement Plan by Resolution No. 3154 with the most recent amending Resolution No. 3271 adopted on July 6th, 2016. These individual compo-

nents of Bremerton's Capital Improvement Plan are summarized and then incorporated into this city-wide Capital Improvement Plan. These separate plans as previously adopted encompass the vast majority of the City's planned capital programs and include detailed information on the scope, timing, and reason for their being undertaken. Readers are encouraged to review the separate transportation and utility system capital plans to learn more about the significant programs described for these specific areas.

The City of Bremerton considers its six-year capital plan as a long-range plan for addressing capital needs. The purposes and goals of the CIP are to:

- Provide capital facilities and infrastructure that are needed by the community for civic purposes and support the vision of Bremerton's future as articulated in the Comprehensive Plan.
- Support the provision of City services consistent with the expectations of the community, as expressed in the City's declared level of service standards.
- Preserve levels of service as growth and development add new demands.
- Provide facilities that meet special needs of the community, rehabilitate and/or replace the City's facilities and infrastructure to extend useful life and assure continued efficiency.

In developing the Capital Improvement Plan, the Department of Community Development has worked with Financial Services to ensure that the information required by the Growth Management Act (GMA) has been included in the plan. plan.

Capital Improvement Program Overview

Capital Improvement Plan Process

The annual update of the capital improvement plan began with a request to the City departments to submit a list of various capital improvement projects to be considered. This was initiated during August 2016 as the start of the scheduled annual budget development. Financial Services then compiled this list and ensured throughout the development of the annual operating budget that the CIP was kept current and consistent with the operating budget submittals and with the recently adopted Transportation Improvement Plan, Wastewater Comprehensive Plan, and Water System Plan, – all of which were prepared separately by the Public Works Department and adopted by the City Council after separate study sessions and public hearings. The final Capital Improvement Plan is now presented herein together with the proposed annual budget to the City Council for approval. The Council will hold public hearings to review the Capital Improvement Plan and annual budget. Upon completion of the public hearing process, the Capital Improvement Plan and annual budget will then be formally adopted by Ordinance.

Overview of the 2017 – 2022 Capital Improvement Plan

The 2017 – 2022 Capital Improvement Plan supports the City’s continued commitment to revitalization of Bremerton with the inclusion of major projects that are part of the plan for redevelopment and revitalization, along with other projects that rehabilitate or restore existing infrastructure, including major maintenance projects identified in the plan. The City’s capitalization policy defines capital assets as tangible objects of a long-term character that will continue to be held or used such as land, buildings, machinery, furniture, and other equipment with a life expectancy greater than one year and having a value of \$10,000 or greater.

While the majority of expenditures identified in the Capital Improvement Plan are capital expenditures, there are programs included that are not characterized as “capital” per the City’s accounting policy on capitalization, but are included in the CIP due to their significant impact on infrastructure, utility rates and as required by state RCW to ensure appropriate eligibility for the use of Real Estate Excise Tax to fund these efforts.

Capital Improvement Program Overview

City-wide Capital Improvement Program

	Budget	Estimated				
	2017	2018	2019	2020	2021	2022
Governmental Funds						
General Fund						
Fire	\$ -	\$ 11,707	\$ 250,000	\$ 200,000	\$ -	\$ -
General Facilities	115,000	60,000	-	-	-	-
Street						
Street Capital	65,000	35,000	35,000	35,000	35,000	-
Street TBD	130,000	400,000	400,000	400,000	400,000	400,000
Parking Operating	25,000	-	-	-	-	-
Police Special Projects	90,000	40,000	40,000	40,000	40,000	40,000
BKAT	70,000	35,000	25,000	20,000	25,000	-
1% for Arts	-	10,000	10,000	10,000	10,000	-
General Gov't Capital Improvement						
Debt Service	342,000	340,000	333,000	333,000	327,000	322,000
Park Facilities Construction	100,000	2,776,000	2,025,000	1,695,000	400,000	100,000
Fire Public Safety Capital	3,830,000	200,000	-	-	-	-
Transportation Capital Projects	2,147,498	11,156,370	27,711,134	18,920,000	19,740,000	47,890,000
Lebo Blvd Construction	80,000	5,200,000	-	-	-	-
Total Governmental Funds	\$ 6,994,498	\$ 20,264,077	\$ 30,829,134	\$ 21,653,000	\$ 20,977,000	\$ 48,752,000
Enterprise Funds						
Water Capital Utility	\$ 5,534,837	\$ 6,356,430	\$ 4,159,966	\$ 5,343,601	\$ 2,688,161	\$ 3,148,165
Gold Mountain Golf	-	35,000	-	1,750,000	100,000	-
Wastewater Capital Utility	8,125,000	6,053,000	9,551,000	26,718,000	11,437,000	18,712,400
Storm Capital Utility	2,983,514	5,350,000	7,500,000	2,200,000	900,000	1,140,000
Total Enterprise Funds	\$ 16,643,351	\$ 17,794,430	\$ 21,210,966	\$ 36,011,601	\$ 15,125,161	\$ 23,000,565
Internal Service Funds						
Equipment Rental & Reserve Ops	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment Rental & Reserve	\$ 1,316,000	\$ 2,142,310	\$ 1,086,312	\$ 2,236,708	\$ 884,660	\$ 659,500
Information Technology	-	-	-	-	-	35,000
Total Internal Service Funds	\$ 1,411,000	\$ 2,142,310	\$ 1,086,312	\$ 2,236,708	\$ 884,660	\$ 694,500
Total All Funds	\$ 25,048,849	\$ 40,200,817	\$ 53,126,412	\$ 59,901,309	\$ 36,986,821	\$ 72,447,065

Financial Goals & Policies

Resolution No. 3246

The City of Bremerton is accountable to its citizens for the efficient use of public dollars. Resources entrusted to the City should be used in a manner that provides services, public facilities, and infrastructure necessary to meet the needs of the community – both for today and for the future. The following financial goals and policies establish a framework of financial health and stability that is required to meet those expectations.

The goals expressed here define what constitutes a “good outcome” for the city in regards to financial planning and decisions. Goals indicate the objectives - while the policies describe actual boundaries (or measurable) that are deemed necessary to achieve those goals.

Goals for Financial Sustainability –

- Diversified annual resources that are sufficient to provide for the regular and ongoing operations associated with core city services – plus enough additional margins to cover debt service requirements and normal (average) ongoing capital expenditures.
- Debt financing should be used to smooth the effects of unusual or significant amounts of capital expenditures and/or to finance facilities that are dedicated to the benefit of limited users (for example – Local Improvement District “LID”).

Policy -

- The budget and financial plans of the City

shall balance recurring operating expenses, debt service, and average ongoing capital requirements to recurring operating revenue. Average ongoing capital requirements are defined to include payments necessary to the various Internal Service funds (i.e. ER&R, and Information Technology) and average recurring capital expenditures.

- Before the City undertakes capital expenditures or accepts grant funds, the ongoing costs and commitments should be described fully including identification of the revenue sources expected to provide for such ongoing costs- so that proper consideration may be given to the longer term financial sustainability of the project or commitment.
- Where possible, grants or contributions of capital will be identified for proposed City expenditures.
- Deficit financing and borrowing will not be used to support on-going City services and operations. Expenses will be reduced to conform to the long-term revenue forecast. Interfund loans are permissible to cover temporary gaps in cash flow, but only from moneys in excess of anticipated cash needs throughout the duration of the loan and legally available for investment. All loans shall be supported by a clear expectation and schedule for repayment. Interest shall be assessed based on the cur-

Financial Goals & Policies

rent Washington State Local Government Investment Pool rate unless the borrowing fund has no other source of revenue other than the lending fund; or the borrowing fund is normally funded by the lending fund.

- Cash balances in excess of the amount required to maintain strategic reserves may be used to fund one-time or non-recurring costs. Preference should be given to uses that reduce ongoing expenses (for example - early retirement of debt).
- Replacement Reserves based on expected replacement cost will be collected and placed in the Equipment Rental and Reserve Fund (ER&R) for equipment (other than computer equipment) or vehicles (other than fire engines) with a value of \$20,000 or more if it is expected to be a continued need beyond its estimated initial useful life. The cost of computer equipment replacement will be included in the annual payments made to the Information Technology Fund (IT) for each computer by its using department. These payments are based on an expected five-year replacement schedule. In addition to ER&R and IT, other internal service funds may be established to appropriately account for and collect expenses for specific costs with the approval of the Mayor and the City Council. An amount equal to the annual fractional estimated cost of replacements based on the expected useful life of assets will be included in the service charges paid by City departments to the various Internal Service funds (i.e. Equipment Rental & Reserve fund and Information Technology). Replacement cost will be reevaluated periodically throughout the life of the asset and replacement reserve charges adjusted accordingly. Assets with an initial value less than \$20,000

may be included in the Equipment Rental and Reserve Fund upon request by the using department with the approval of the Director of Public Works and Utilities and the Director of Financial Services.

- Long-term borrowing will be confined to significant capital improvements (or similar projects) which have an extended life and when it is not practicable to be financed from current revenues. All other available and appropriate sources of financing should be exhausted before long term borrowing is pursued.
- Bonds cannot be issued for a longer maturity schedule than a conservative estimate of the weighted average useful lives of the assets to be financed. The City will keep the average maturity of general obligation bonds at or below twenty years.
- Where possible, the City will use special assessment revenue, or other self-supporting bonds instead of general obligation bonds.
- The City Utility Systems shall strive to maintain a minimum debt service coverage (annual gross revenues less annual operating and maintenance expenses divided by annual debt service) of the combined Utilities (Water, Wastewater, Stormwater) of at least 1.5x.

Goals for Financial Flexibility –

- Sufficient operating reserves (working capital) to manage monthly and daily cash flow variability.
- Adequate liquidity to provide for limited interruptions in revenues (natural disasters, unexpected loss of revenue source, etc).
- Contingency and reserve funds should be

Financial Goals & Policies

available for use in the event of emergency and/or unforeseen events.

- Resources *restricted* by external sources or enabling legislation should be used first, then unrestricted resources as needed. Unrestricted resources should be reduced in the following order: funds *committed* by ordinance, funds *assigned* or earmarked for a particular purpose, and then *unassigned*.

Policy –

- The City will maintain reserves required by law, ordinance, and/or bond covenants.
- The City will strive to maintain ending cash and investment balances in the General Fund of no less than 8.5% of total planned annual operating expenses.
- The City will strive to maintain ending cash and investment balances of no less than 12% of total planned annual operating expenses for the Gold Mountain Golf Complex, Water Utility, Wastewater Utility, and Stormwater Utility.
- The City shall strive to maintain a minimum reserve fund balance in the Self Insured Health and Welfare Reserve Fund of at least four months of Program expenses or at an amount recommended by an independent actuary, whichever is greater.
- The City will strive to maintain a balance of at least the equivalent of thirty-seven and one-half cents per thousand dollars of assessed valuation of property within the City in the Contingency Reserve fund as a provision for unforeseen or catastrophic events and emergencies.

Goals for Stewardship of Public Funds –

- Maintain public trust and confidence by utilizing resources in the most efficient manner possible.
- Expenditures should be necessary to either:
 - ◊ meet regulatory requirements
 - ◊ provide core city services
 - ◊ contribute to the achievement of stated goals and policies
 - ◊ or undertaken in anticipation of an emerging requirement.

Policy –

- Budget managers will provide sufficient documentation to support requested budget appropriations and in a manner that clearly demonstrates that the expenditure is necessary to either meet regulatory requirements, provide core city services, or contributes to the achievement of stated goals or policies of the City.
- A comprehensive multi-year (minimum of six years) plan for City capital improvements will be prepared and updated annually. The Capital Improvement Plan will be consistent with and support the City's Comprehensive Plan. The Comprehensive Plan service level goals should be included in the Capital Improvement Plan.

Goals for Accountability –

- Reports demonstrating the status of finan-

Financial Goals & Policies

cial activity and results should be prepared on a timely basis and in compliance with BARS and GAAP accounting requirements.

- Reports showing the status of financial policy compliance should be provided periodically.
- Ensure the legal use of public assets through an effective system of internal controls. To ensure all local, state, and federal rules are followed.

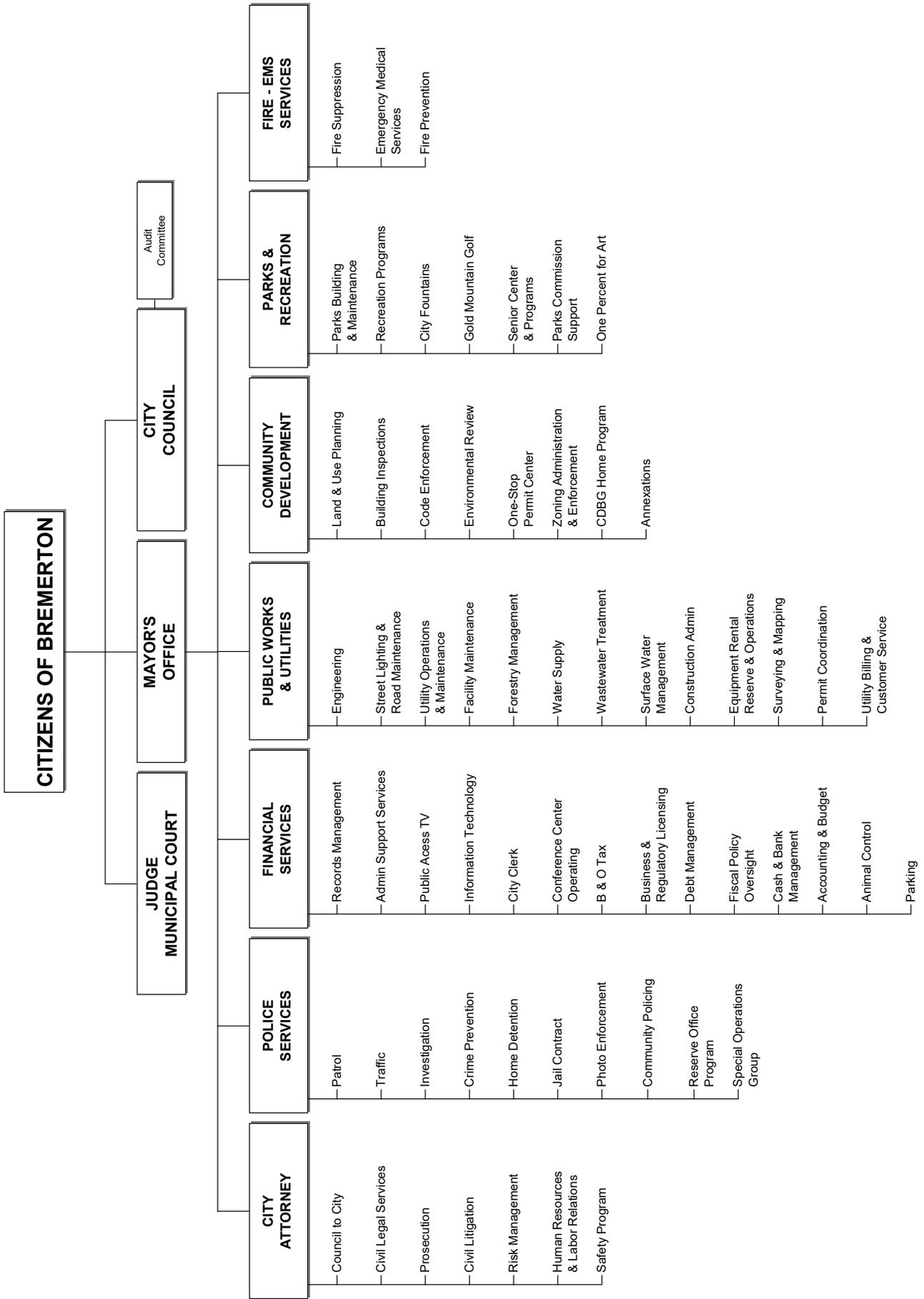
Policy -

- An annual audit will be performed by the State Auditor's Office and include the issuance of a financial opinion. A Comprehensive Annual Financial Report shall be prepared in accordance with generally accepted accounting principles (GAAP) and shall be distributed to the City Council, Mayor, Director of Financial Services, Department Directors, City Audit Committee, and any other interested party.
- Quarterly a budget status report will be prepared and distributed to the City Council, Mayor, and Department Directors providing an overview of financial activities for the City with comparison to the approved budget. Information on the status of compliance with financial policies will be provided in this report.
- Regular monthly financial statements will be prepared on a timely basis and posted for review on the City's internet and intranet site.
- The City will maintain a budgetary control system to ensure compliance with the approved budget.

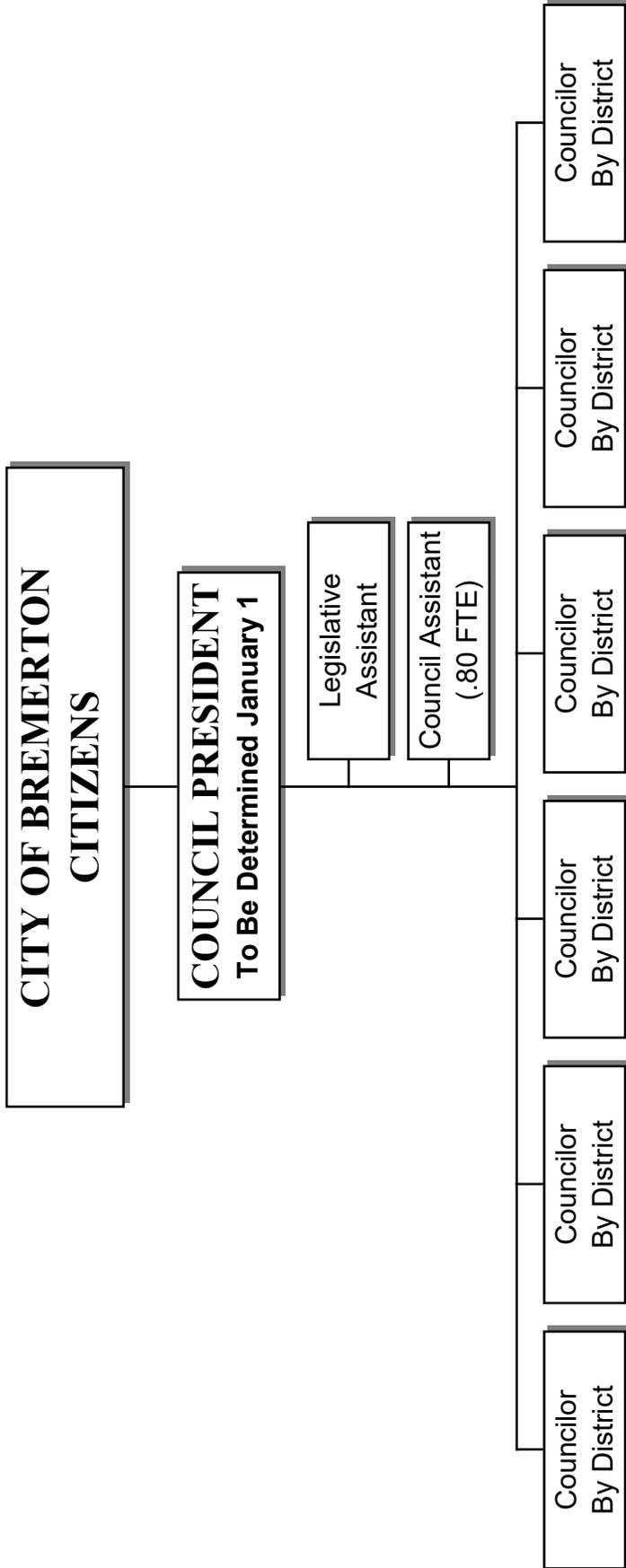
- The City will maintain adequate internal controls to safeguard public assets. The Director of Financial Services will work cooperatively with the City's Internal Auditor and the Audit Committee to identify and address material deficiencies in internal controls.

- The City shall manage and invest its residual cash through the City Treasurer on a continuous basis in accordance with the City's investment policies and within the guidelines established by the Washington State Statutes based upon the following order of priorities: 1) safety, 2) liquidity, and 3) yield.

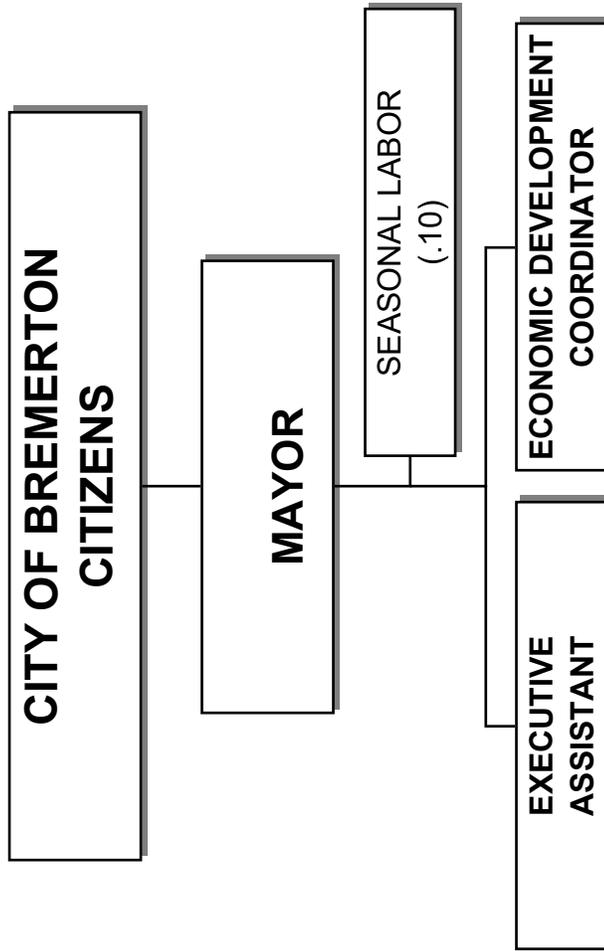
Financial Goals & Policies



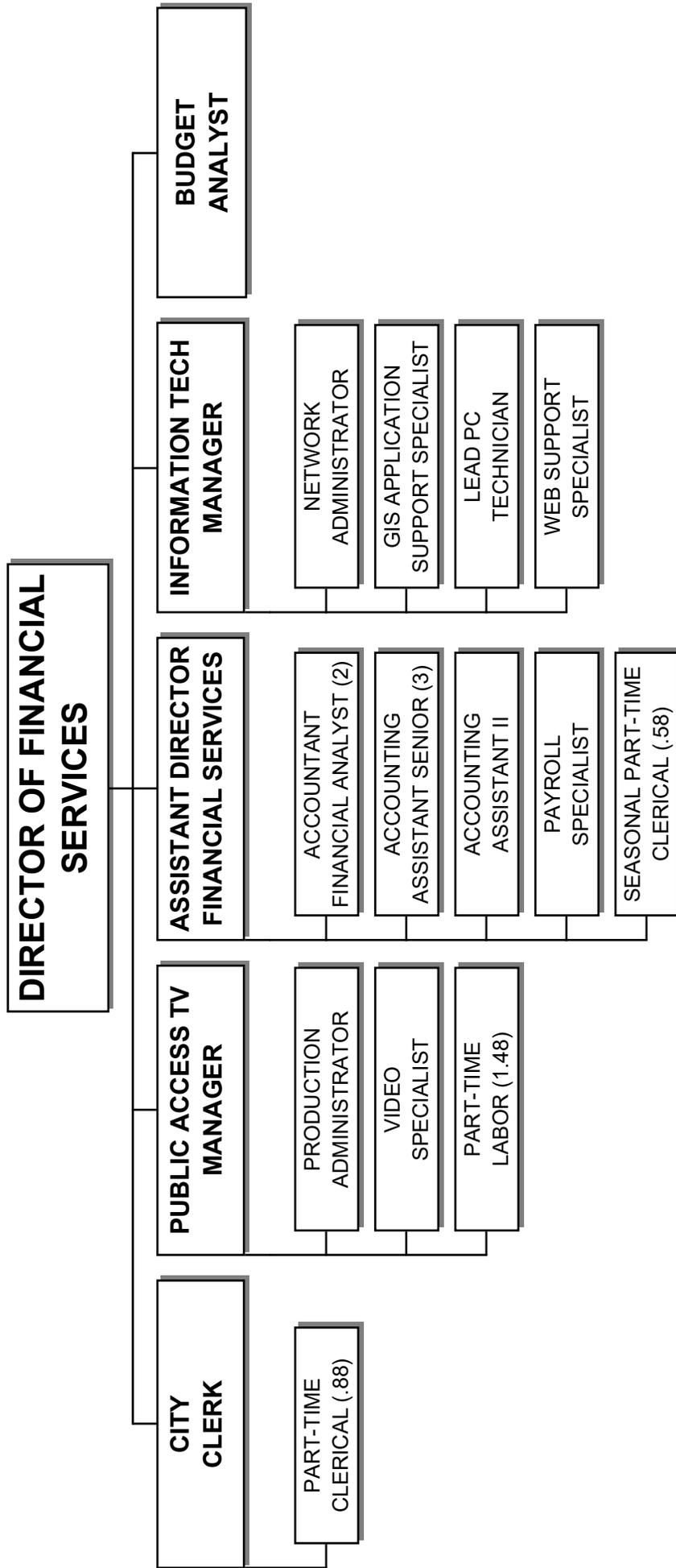
CITY COUNCIL



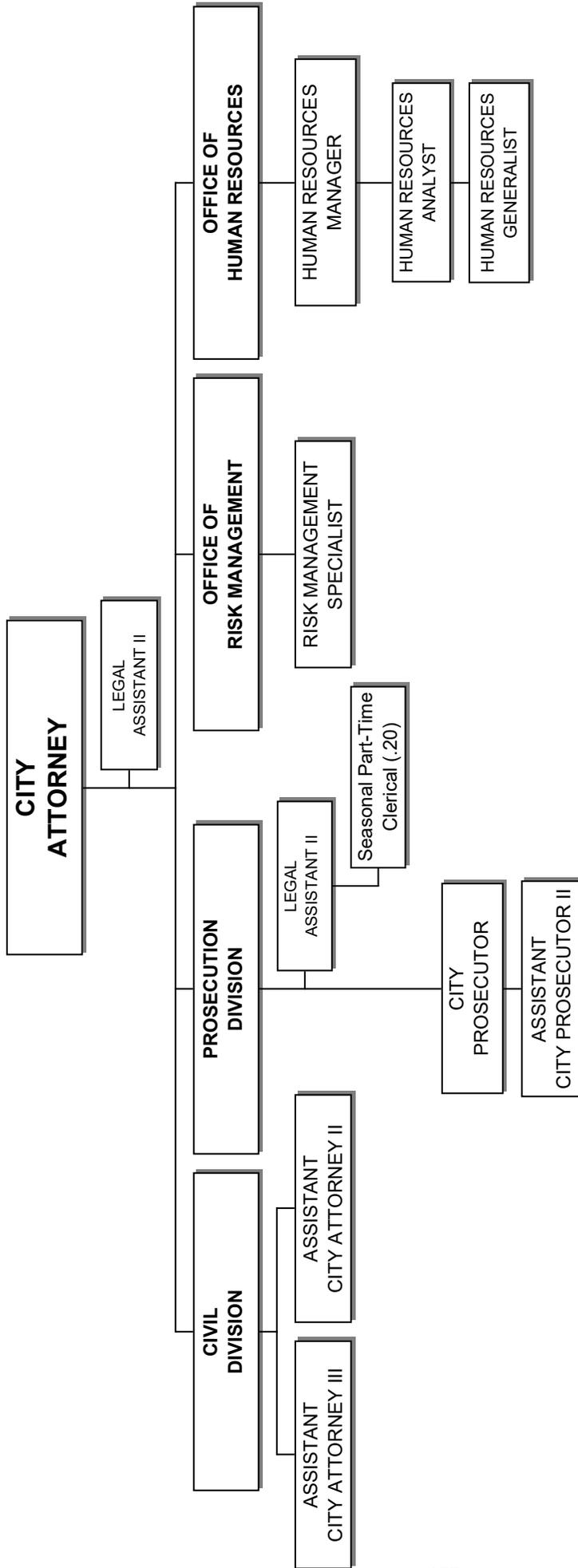
EXECUTIVE DEPARTMENT



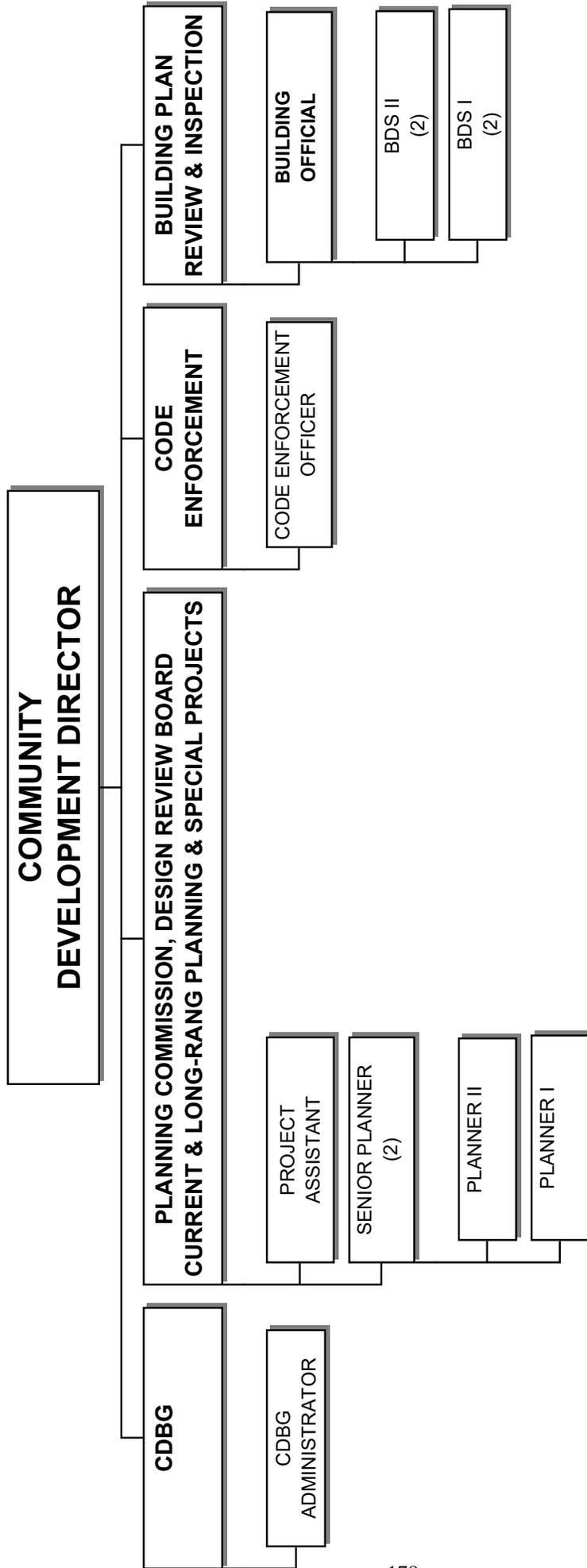
DEPARTMENT OF FINANCIAL SERVICES



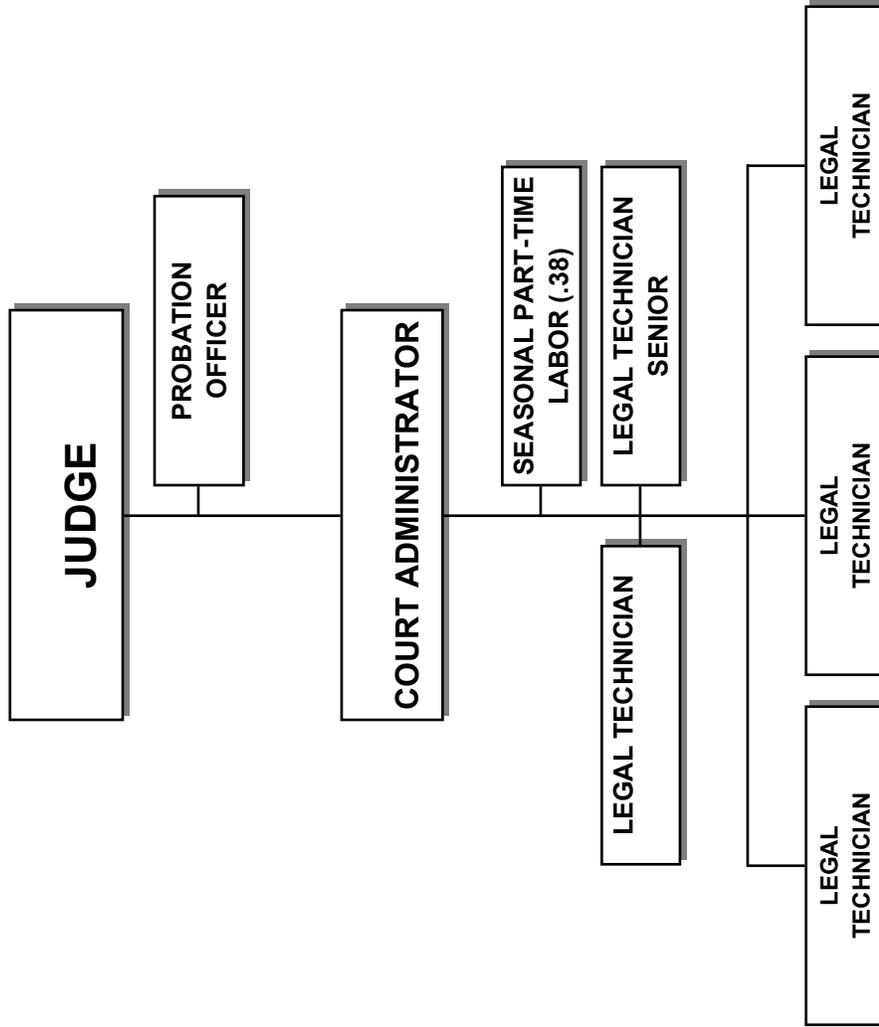
CITY ATTORNEY'S OFFICE



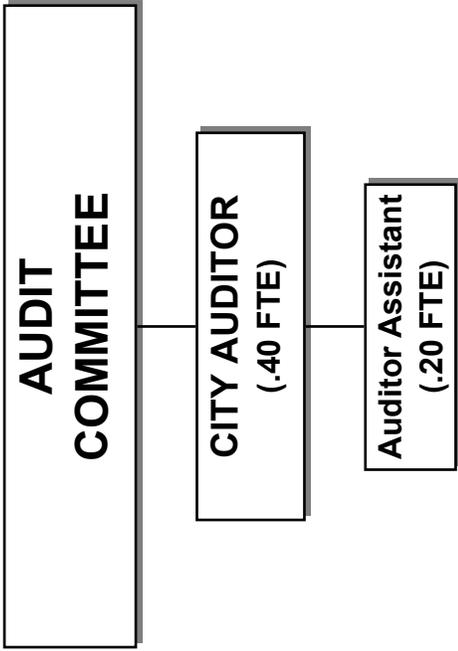
DEPARTMENT OF COMMUNITY DEVELOPMENT



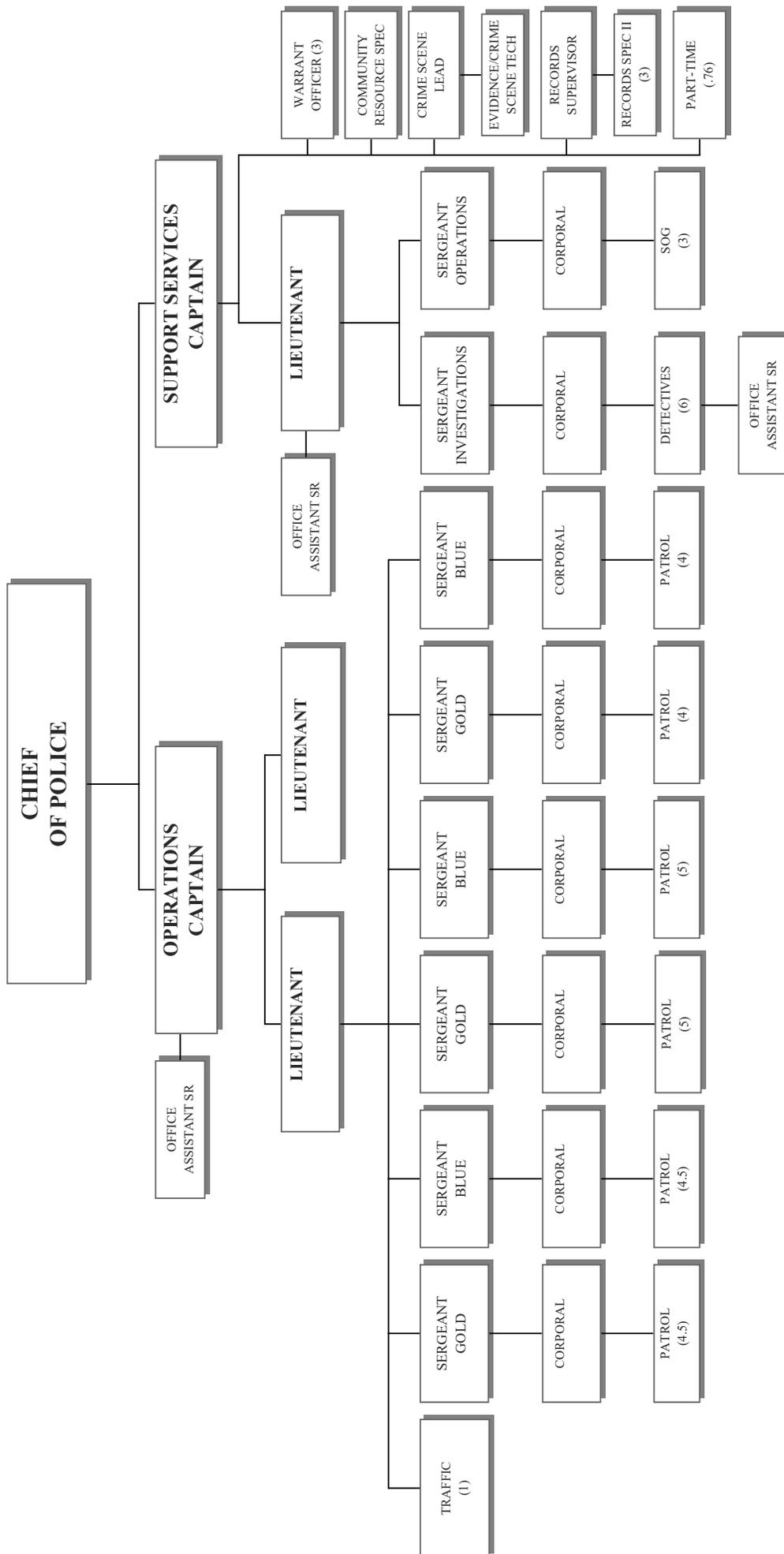
MUNICIPAL COURT



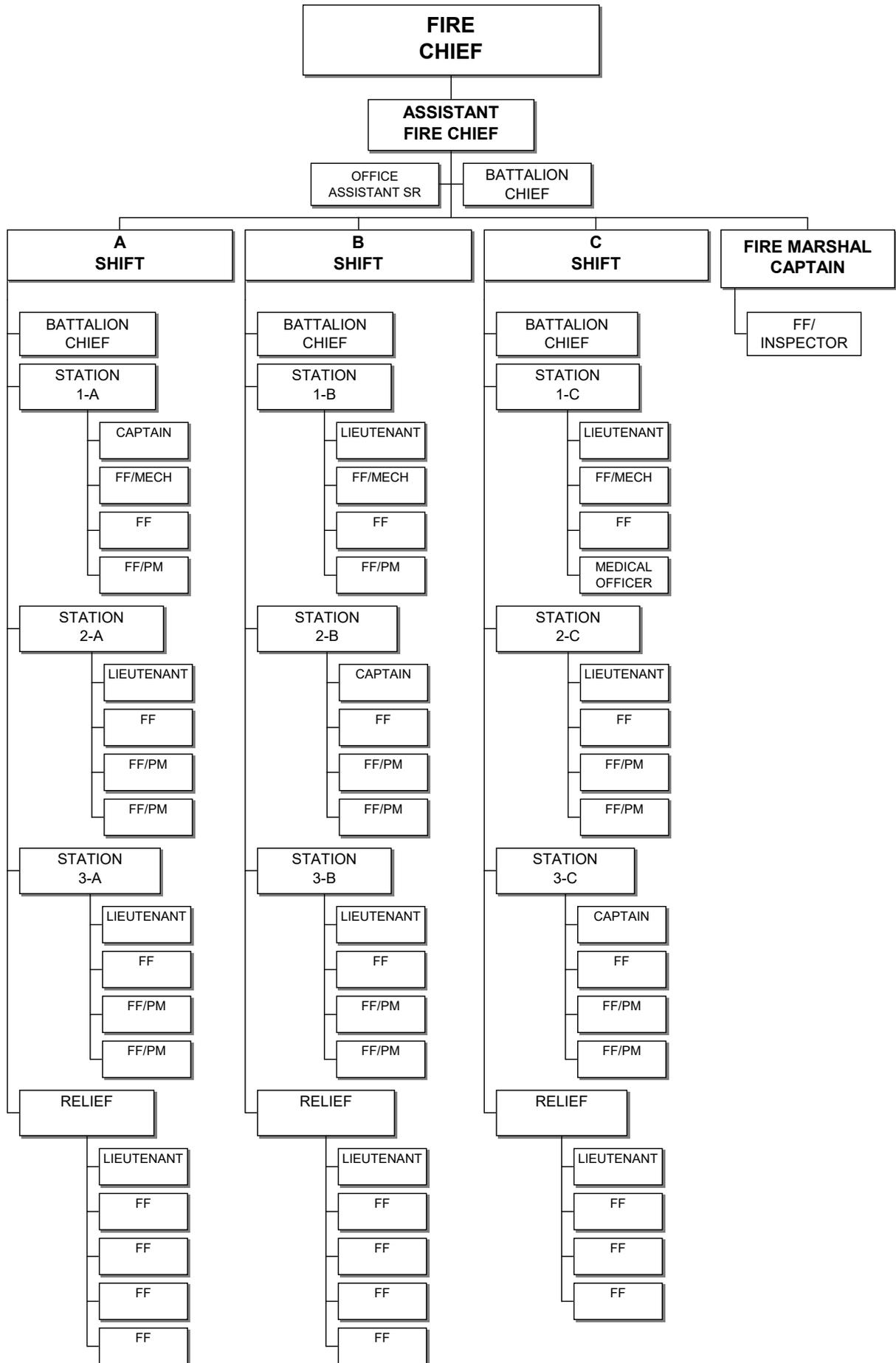
CITY AUDITOR DEPARTMENT



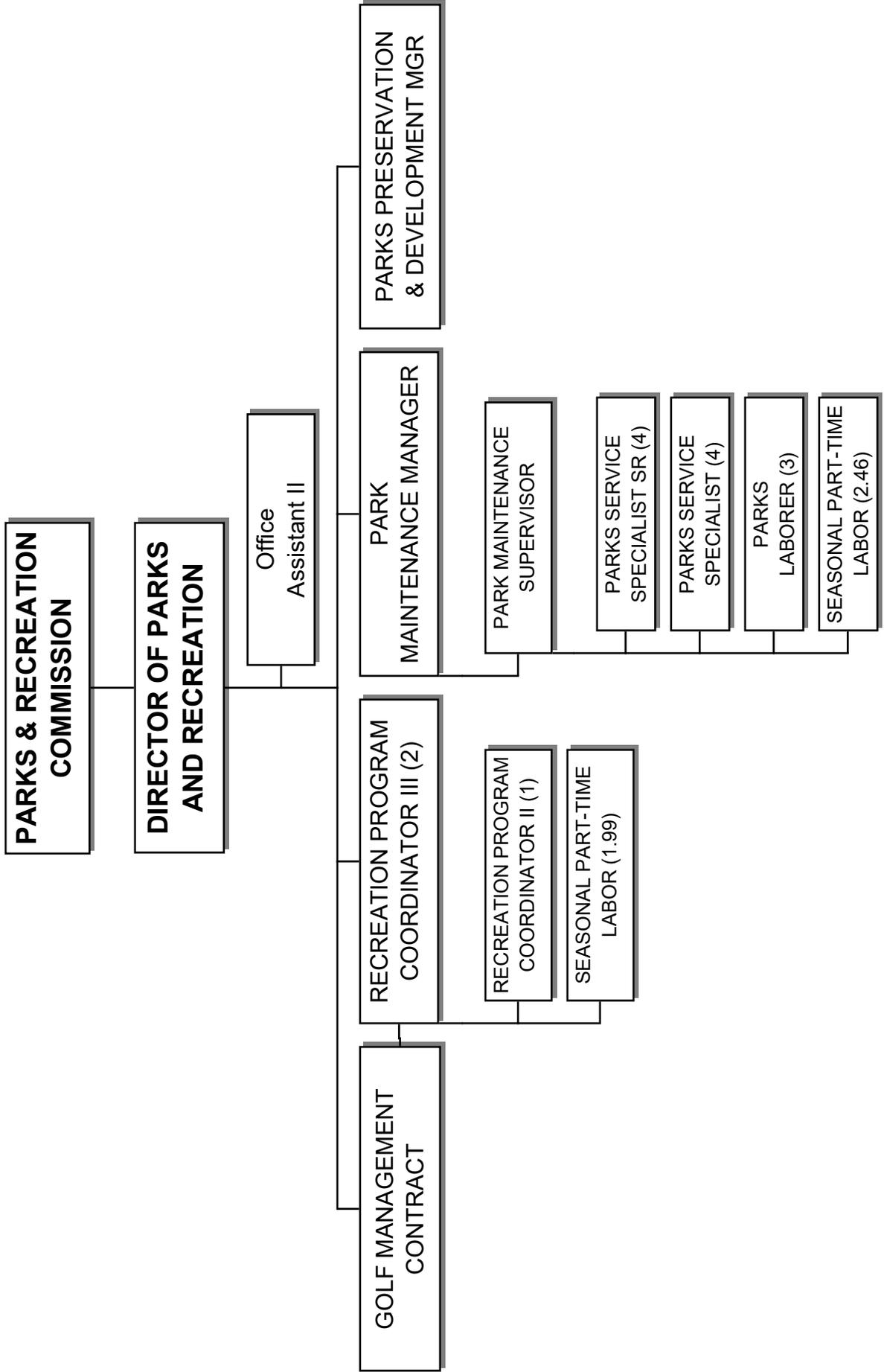
BREMERTON POLICE DEPARTMENT



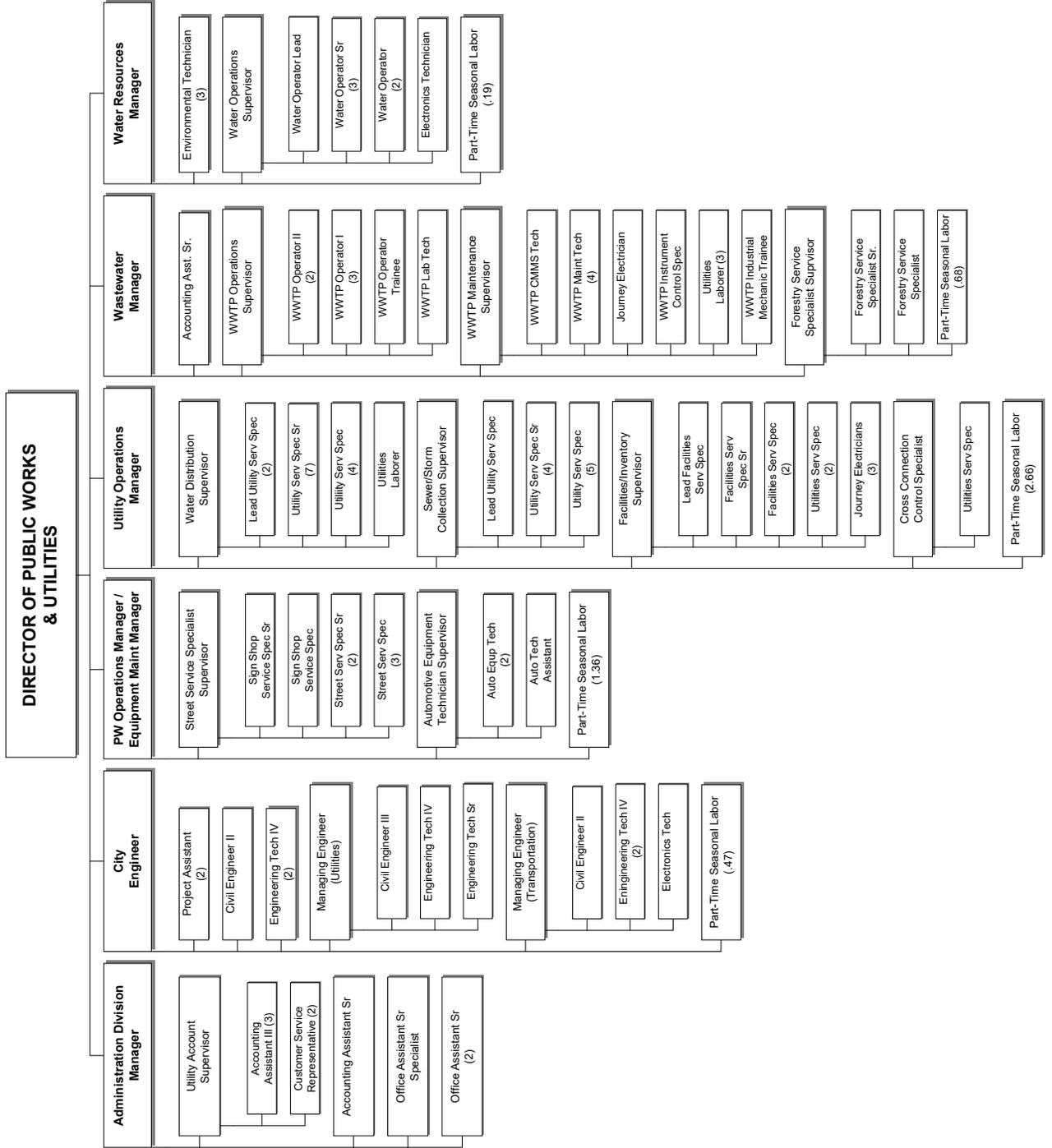
FIRE DEPARTMENT



PARKS AND RECREATION DEPARTMENT



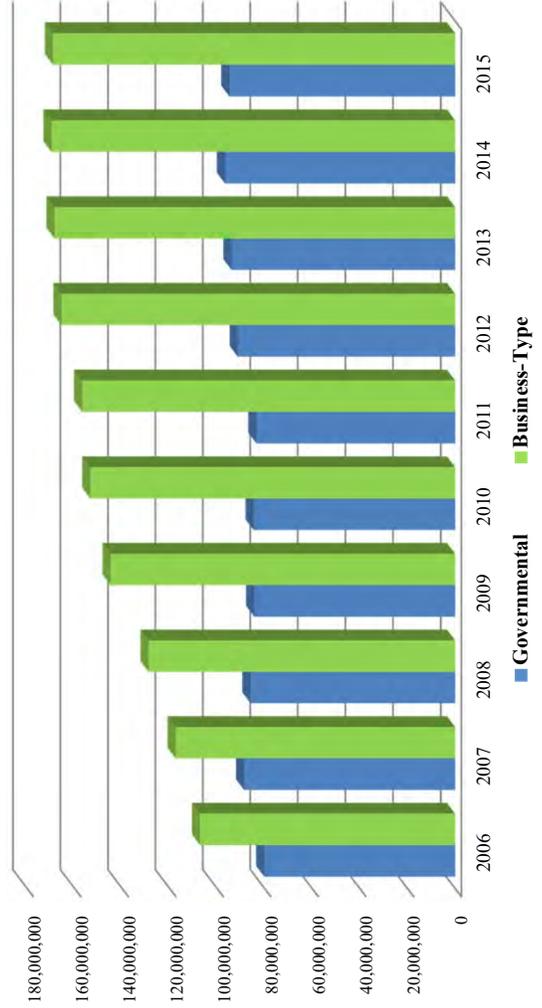
DEPARTMENT OF PUBLIC WORKS & UTILITIES



Net Position by Component
Last Ten Fiscal Years
 (accrual basis of accounting)

	December 31,									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Governmental activities										
Net investment in capital assets	\$ 58,958,873	\$ 70,114,679	\$ 72,451,892	\$ 72,087,573	\$ 66,905,386	\$ 71,532,476	\$ 78,295,484	\$ 80,093,194	\$ 83,690,399	\$ 82,209,827
Restricted	7,390,108	3,168,374	2,682,534	3,111,288	8,275,949	6,008,032	4,200,925	4,104,980	3,767,053	8,629,268
Unrestricted	13,822,625	15,362,418	10,777,450	9,159,249	9,434,193	5,948,429	8,795,698	9,704,988	9,237,898	3,997,964
Total governmental activities net position	\$ 80,171,606	\$ 88,645,471	\$ 85,911,876	\$ 84,358,110	\$ 84,615,528	\$ 83,488,937	\$ 91,292,107	\$ 93,903,162	\$ 96,695,350	\$ 94,837,059
Business-type activities										
Net investment in capital assets	\$ 92,069,352	\$ 92,747,306	\$ 103,397,203	\$ 122,329,665	\$ 128,158,641	\$ 128,930,881	\$ 139,290,172	\$ 145,318,353	\$ 147,992,658	\$ 147,071,444
Restricted	557,859	1,483,026	3,988,736	1,174,604	1,305,903	1,527,135	1,616,969	1,778,954	7,648,222	2,201,230
Unrestricted	14,575,413	23,225,228	21,514,830	21,386,589	23,973,489	26,398,932	24,624,122	21,386,988	14,110,023	19,858,485
Total business-type activities net position	\$ 107,202,624	\$ 117,455,560	\$ 128,900,769	\$ 144,890,858	\$ 153,438,033	\$ 156,856,948	\$ 165,531,263	\$ 168,484,295	\$ 169,750,903	\$ 169,131,159
Primary government										
Net investment in capital assets	\$ 151,028,225	\$ 162,861,985	\$ 175,849,095	\$ 194,417,238	\$ 195,064,027	\$ 200,463,357	\$ 217,789,699	\$ 225,411,547	\$ 231,683,057	\$ 229,281,271
Restricted	7,947,967	4,651,400	6,671,270	4,285,892	9,581,852	7,535,167	5,817,894	5,883,934	11,415,275	10,830,498
Unrestricted	28,398,038	38,587,646	32,292,280	30,545,838	33,407,682	32,347,361	33,215,777	31,091,976	23,347,921	23,856,449
Total primary government net position	\$ 187,374,230	\$ 206,101,031	\$ 214,812,645	\$ 229,248,968	\$ 238,053,561	\$ 240,345,885	\$ 256,823,370	\$ 262,387,457	\$ 266,446,253	\$ 263,968,218

Total Net Position



Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	December 31,									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Program Revenues										
Governmental activities:										
Program revenues										
Charges for services	\$ 7,898,109	\$ 8,239,980	\$ 8,911,480	\$ 9,065,757	\$ 7,974,533	\$ 8,134,426	\$ 8,147,866	\$ 7,554,419	\$ 7,375,242	\$ 8,149,740
Operating grants and contributions	964,454	1,350,646	2,321,404	2,226,968	2,685,281	1,862,766	677,864	756,478	686,422	821,207
Capital grants and contributions	7,895,086	10,545,421	4,638,620	3,922,004	3,748,282	1,753,775	6,847,248	3,752,058	3,072,619	3,342,402
General revenues										
Property taxes	7,329,167	7,920,916	7,799,723	8,490,418	8,553,934	8,546,532	8,578,750	8,511,679	8,688,122	8,971,576
Sales taxes	7,157,768	7,574,011	7,790,117	6,541,673	6,538,977	7,050,928	7,295,954	7,678,855	8,129,965	8,662,583
Business taxes	3,898,778	4,783,087	3,454,258	3,706,834	3,406,535	3,175,405	3,256,913	2,665,107	2,733,787	2,878,276
Utility taxes	4,744,302	4,974,578	5,087,768	4,753,803	4,531,307	4,512,670	4,407,473	4,415,712	4,332,386	9,695,992
Other taxes	3,567,985	2,984,146	2,572,169	2,461,170	2,391,050	2,384,628	2,679,142	3,147,164	4,045,245	4,045,311
Other general revenues	3,088,501	1,831,840	1,142,115	217,758	1,428,517	657,845	488,144	(720,663)	692,314	484,086
Total governmental program revenues	46,544,150	50,204,625	43,717,654	41,386,385	41,258,416	38,078,975	42,379,354	37,760,809	39,756,168	47,051,107
Business-type activities:										
Charges for services:										
Operating grants and contributions	27,738,767	27,611,963	26,764,076	27,619,991	25,981,745	26,471,213	26,807,859	29,197,326	31,020,945	34,561,549
Capital grants and contributions	-	-	235,414	34,341	65,812	258,531	3,000	392,179	-	11,005
General revenues	755,136	4,936,686	8,449,263	3,882,290	7,417,318	2,580,408	9,253,974	3,877,546	1,386,750	2,132,266
Sales taxes	49,180	41,562	21,857	14,678	-	16,735	16,201	30,041	28,022	47,570
Business taxes	6,672	8,004	229	-	6,486	395	1,120	4,598	3,915	14,020
Other general revenues	487,531	913,859	867,602	556,994	584,246	613,062	683,660	474,662	531,817	644,409
Total business-type activities program revenues	29,037,286	33,512,074	36,338,441	32,108,294	34,055,607	29,940,344	36,765,814	33,976,352	32,971,449	37,410,819
Total primary government program revenues	\$ 75,581,436	\$ 83,716,699	\$ 80,056,095	\$ 73,494,679	\$ 75,314,023	\$ 68,019,319	\$ 79,145,168	\$ 71,737,161	\$ 72,727,617	\$ 84,461,926
Expenses										
Governmental activities:										
General government	\$ 4,036,679	\$ 3,838,442	\$ 4,801,924	\$ 4,001,383	\$ 3,250,587	\$ 4,585,130	\$ 2,335,832	\$ 3,353,284	\$ 3,898,120	\$ 4,378,952
Public safety	19,018,326	21,823,943	22,951,485	23,922,957	24,187,445	23,718,909	23,177,212	23,337,415	24,347,998	27,924,882
Utilities and environment	205,404	374,985	223,469	226,975	219,431	219,631	219,560	220,176	-	-
Transportation	7,731,187	8,936,077	9,045,766	4,214,922	4,012,477	4,235,164	4,206,821	4,459,164	5,801,997	5,736,335
Economic environment	2,863,004	2,601,899	3,148,575	2,031,753	3,310,097	2,231,951	1,865,434	1,813,732	1,889,697	1,934,666
Cultural and recreation	5,581,830	6,429,966	6,931,036	5,944,853	6,510,247	5,975,233	6,061,443	5,991,865	6,127,784	6,175,244
Interest on long-term debt	1,422,858	1,378,912	1,181,513	961,926	976,987	1,511,968	1,172,255	1,221,700	1,214,965	1,404,627
Total governmental activities expenses	40,859,288	45,384,224	48,283,768	41,304,769	42,467,271	42,477,986	39,038,557	40,397,336	43,280,561	47,554,706
Business-type activities:										
Water	8,052,273	8,247,875	8,829,441	9,242,707	8,298,916	8,868,640	8,923,134	9,276,527	10,222,657	11,760,629
Wastewater	8,387,319	8,589,358	8,917,620	8,927,299	9,009,876	9,822,019	9,943,879	9,945,606	10,128,629	13,324,703
Golf course	3,578,441	3,498,529	3,254,936	3,198,390	2,256,772	2,135,886	2,271,036	4,008,939	3,827,264	3,993,845
Other proprietary funds	1,200,116	1,328,735	1,212,461	1,478,026	1,603,135	1,831,098	2,281,994	2,151,899	1,823,388	2,464,910
Total business-type activities expenses	21,218,149	21,664,497	22,214,458	22,846,422	21,168,699	22,657,643	23,420,043	25,382,971	26,001,938	31,544,087
Total primary government expenses	\$ 62,077,437	\$ 67,048,721	\$ 70,498,226	\$ 64,151,191	\$ 63,635,970	\$ 65,135,629	\$ 62,458,600	\$ 65,780,307	\$ 69,282,499	\$ 79,098,793

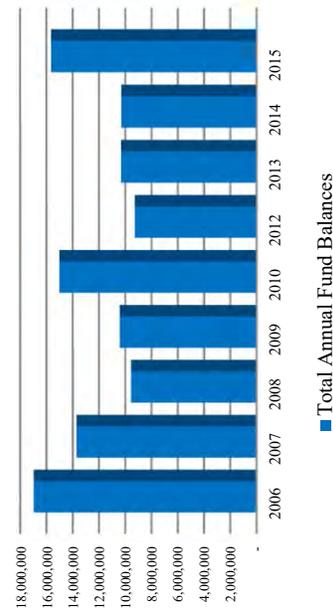
Changes in Net Position
Last Ten Fiscal Years
(accural basis of accounting)

	December 31,									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Change in Net Position										
Governmental activities:										
Excess of revenues over expenses	\$ 5,684,862	\$ 4,820,401	\$ (4,566,114)	\$ 81,616	\$ (1,208,855)	\$ (4,399,011)	\$ 3,340,797	\$ (2,636,527)	\$ (3,524,393)	\$ (503,599)
Transfers	1,291,437	1,944,641	1,973,245	4,175,924	3,610,764	3,737,965	4,462,373	5,492,002	6,416,953	1,778,043
Governmental activities change in net position	6,976,299	6,765,042	(2,592,869)	4,257,540	2,401,909	(661,046)	7,803,170	2,855,475	2,892,560	1,274,444
Business-type activities:										
Excess of revenues over expenses	7,819,137	11,847,577	14,123,983	9,261,872	12,886,908	7,282,701	13,345,771	8,593,381	6,969,511	5,866,732
Transfers	(1,291,437)	(1,944,641)	(1,973,245)	(4,175,924)	(3,610,764)	(3,737,965)	(4,462,373)	(5,492,002)	(6,416,953)	(1,778,043)
Business-type activities change in net position	6,527,700	9,902,936	12,150,738	5,085,948	9,276,144	3,544,736	8,883,398	3,101,379	552,558	4,088,689
Governmental Activities Net Position:										
Net position - beginning	73,195,307	80,171,606	88,645,471	85,911,876	84,358,110	84,615,528	83,488,937	91,292,107	93,903,162	96,695,350
Prior period adjustment/special items		1,708,823	(140,726)	(5,811,306)	(2,144,491)	(465,545)	-	(244,420)	(100,372)	(3,132,735)
Net position - ending	80,171,606	88,645,471	85,911,876	84,358,110	84,615,528	83,488,937	91,292,107	93,903,162	96,695,350	94,837,059
Business-type activities net position										
Net position - beginning	101,035,902	107,202,624	117,455,560	128,900,769	144,890,858	153,438,033	156,856,948	165,531,263	168,484,295	169,750,903
Prior period adjustment/special items	(360,978)	350,000	(705,529)	10,904,141	(728,969)	(125,821)	(209,083)	(148,347)	714,050	(4,708,433)
Net position - ending	107,202,624	117,455,560	128,900,769	144,890,858	153,438,033	156,856,948	165,531,263	168,484,295	169,750,903	169,131,159
Total Primary Government Net Position	\$ 187,374,230	\$ 206,101,031	\$ 214,812,645	\$ 229,248,968	\$ 238,053,561	\$ 240,345,885	\$ 256,823,370	\$ 262,387,457	\$ 266,446,253	\$ 263,968,218

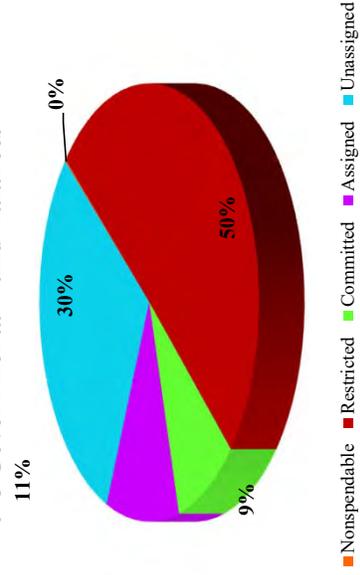
Fund Balance of Governmental Funds
Last Ten Fiscal Years

	December 31,									
	2006	2007	2008	2009	2010	2011*	2012	2013	2014	2015
General fund										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,683	\$ 18,418	\$ 24,801	\$ 20,060	\$ 18,827
Restricted	-	-	-	-	-	48,556	20,562	50,179	50,179	76,836
Committed	-	-	-	-	-	-	-	-	-	729,705
Assigned	-	-	-	-	-	65,926	545,168	-	-	-
Unassigned	-	-	-	-	-	3,274,281	4,018,522	4,794,308	4,725,880	4,658,608
General fund *										
Reserved	14,970	20,470	19,070	-	-	-	-	-	-	-
Unreserved	4,386,943	4,084,868	1,313,146	1,957,308	3,049,878	-	-	-	-	-
Total General Fund	\$ 4,401,913	\$ 4,105,338	\$ 1,332,216	\$ 1,957,308	\$ 3,049,878	\$ 3,407,446	\$ 4,602,670	\$ 4,869,288	\$ 4,796,119	\$ 5,483,976
All other governmental funds										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,264	\$ -	\$ -	\$ -	\$ -
Restricted	-	-	-	-	-	4,592,196	2,786,592	3,040,543	2,923,689	7,813,051
Committed	-	-	-	-	-	232,026	313,984	357,663	652,253	674,653
Assigned	-	-	-	-	-	1,045,415	1,577,720	2,051,610	1,927,149	1,674,781
Unassigned	-	-	-	-	-	(96,866)	-	-	-	-
All other governmental funds *										
Reserved	1,054,224	176,435	198,472	350,758	391,078	-	-	-	-	-
Unreserved, reported in:										
Special revenue funds	5,025,387	6,251,037	5,867,682	5,758,691	4,488,327	-	-	-	-	-
Capital projects funds	6,074,023	2,626,138	1,578,618	2,096,861	6,662,498	-	-	-	-	-
Debt service funds	418,036	548,107	590,314	262,834	433,778	-	-	-	-	-
Total All Other Governmental Funds	\$12,571,670	\$ 9,601,717	\$ 8,235,086	\$ 8,469,144	\$11,975,681	\$ 5,796,035	\$ 4,678,296	\$ 5,449,816	\$ 5,503,091	\$ 10,162,485

Governmental Fund Balances by Fiscal Year



2015 Governmental Fund Balances



*Fund Balance reporting change resulting from implementation of GASB54 in 2011

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years

	December 31,									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Revenues										
Taxes	\$25,423,632	\$26,572,963	\$25,132,935	\$24,259,262	\$23,958,593	\$24,139,778	\$24,476,535	\$24,893,527	\$25,964,771	\$32,486,301
License and permits	1,043,642	1,160,778	1,037,771	1,174,918	1,165,394	1,233,719	1,133,301	1,264,323	1,306,759	1,439,387
Intergovernmental	10,574,163	10,004,467	8,846,813	8,126,087	8,266,451	5,650,308	6,961,371	5,597,461	6,010,619	4,982,307
Charges for services	5,214,339	4,645,238	5,005,728	5,188,790	5,648,907	4,950,225	6,601,588	3,345,061	3,079,275	3,507,757
Fines and forfeits	868,427	1,022,563	1,689,080	1,929,836	1,581,937	1,536,690	1,492,213	1,252,160	1,260,469	1,377,204
Miscellaneous	3,101,742	3,107,379	2,497,255	1,636,519	2,962,238	1,706,691	1,985,835	1,737,857	2,030,651	2,129,699
Total revenues	46,225,945	46,513,388	44,209,582	42,315,412	43,583,520	39,217,411	42,650,843	38,090,389	39,652,544	45,922,655
Expenditures										
General government	5,628,413	6,389,555	6,830,197	6,793,202	6,878,458	7,237,760	6,096,052	4,833,662	4,713,790	5,204,949
Public safety	15,516,122	17,418,932	21,205,949	22,222,451	22,369,568	21,787,632	21,161,867	21,473,549	22,513,669	23,534,874
Utilities and environment	217,600	374,985	223,469	226,975	219,431	219,631	219,560	28,166	23,165	28,694
Transportation	6,295,350	7,652,880	7,401,334	3,372,750	3,010,848	3,135,657	4,419,430	3,242,692	4,236,661	4,382,943
Economic environment	2,795,953	2,521,648	3,142,196	1,950,417	3,269,259	2,292,909	1,891,527	1,616,533	1,647,643	1,799,656
Mental/physical health	71,285	71,379	73,525	74,922	75,126	75,573	69,963	271,038	274,877	275,421
Cultural and recreation	4,873,362	5,313,236	5,357,250	4,548,291	4,867,545	4,364,162	4,530,933	4,226,772	4,480,333	4,552,498
Debt service										
Principle	1,367,000	1,562,499	986,000	1,035,500	771,500	1,382,500	1,458,239	10,025,000	1,260,000	1,255,000
Interest and other debt issue costs	1,409,746	1,363,534	1,165,883	946,444	964,772	1,402,902	1,140,116	1,174,562	1,192,256	1,222,366
Capital	10,722,720	8,090,180	4,515,778	4,874,658	9,361,248	7,256,768	5,708,349	4,781,135	6,028,569	4,879,056
Intergovernmental Payments										
Total expenditures	48,897,551	50,758,828	50,901,581	46,045,610	51,787,755	49,197,697	46,696,036	51,673,109	46,370,963	47,135,457
Excess of revenues over (under) expenditures	(2,671,606)	(4,245,440)	(6,691,999)	(3,730,198)	(8,204,235)	(9,980,286)	(4,045,193)	(13,582,720)	(6,718,419)	(1,212,802)
Other Financing Sources (Uses)										
Proceeds of long-term debt	-	-	-	-	19,407,267	9,675,000	5,215,000	8,590,000	-	4,160,000
Premiums on bonds sold	-	-	-	-	(10,387,010)	(9,675,000)	(5,653,814)	401,073	-	399,823
Payments to refunded escrow agent	2,700,538	1,467,967	428,319	398,759	40,930	511,823	-	-	-	-
Capital asset donation and disposal	-	-	-	14,664	18,629	1,251	349	137,498	199,550	67,728
Insurance recoveries	-	-	-	-	-	-	-	285	8,817	10,620
Transfers in	9,768,469	8,957,389	6,461,827	7,415,810	5,630,979	6,921,147	6,074,690	6,932,744	8,098,633	4,746,365
Transfers out	(10,596,716)	(9,445,689)	(4,195,667)	(3,239,886)	(2,020,214)	(3,282,833)	(1,612,316)	(1,440,742)	(1,681,679)	(2,840,790)
Total other financing sources and uses	1,872,291	979,667	2,694,479	4,589,347	12,690,581	4,151,388	4,145,942	14,620,858	6,625,321	6,543,746

Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years

	December 31,									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Other Change in Fund Balance										
Change in reserves for inventory	39,932	(755)	(1,507)	-	(10,666)	6,820	(23,264)	-	-	-
Net change in fund balances	(759,383)	(3,266,328)	(3,999,027)	859,149	4,475,680	(5,822,078)	77,485	1,038,138	(93,098)	5,330,944
Fund balances-beginning	17,732,966	16,973,583	13,707,055	9,567,302	10,426,451	15,025,559	9,203,481	9,280,966	10,319,104	10,299,210
Prior Period Adjustments	-	-	(140,726)	-	123,428	-	-	-	73,204	16,307
Fund balances-ending	\$ 16,973,583	\$ 13,707,055	\$ 9,567,302	\$ 10,426,451	\$ 15,025,559	\$ 9,203,481	\$ 9,280,966	\$ 10,319,104	\$ 10,299,210	\$ 15,646,461
Debt service as a percentage of noncapital expenditures	7.27%	6.86%	4.64%	4.81%	4.09%	6.64%	6.34%	23.88%	6.08%	5.86%

Changes in Fund Balance by Fiscal Year

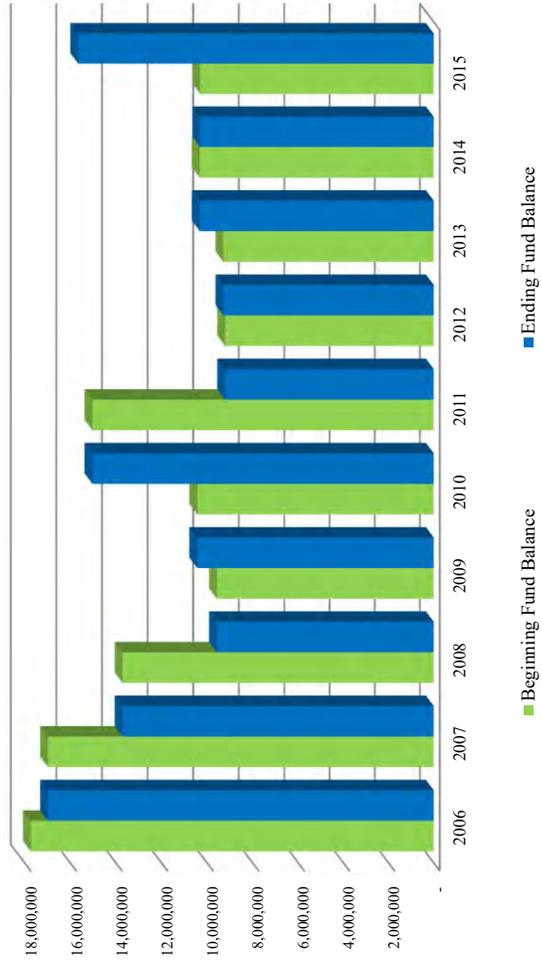


Table 5

Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year	Real Property		Personal Property		Total		Ratio of Assessed Value to Estimated Actual Value		Total Levy Rate per \$1,000
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	
2006	2,089,518,973	2,324,270,270	133,373,551	133,373,551	2,222,892,524	2,457,643,821	90.1%	3.35	
2007	2,557,714,553	2,919,765,471	134,674,238	134,674,238	2,692,388,791	3,054,439,709	87.9%	2.85	
2008	2,974,663,326	3,395,734,390	140,113,102	143,118,592	3,114,776,428	3,538,852,982	87.8%	2.51	
2009	2,950,336,030	3,430,623,291	134,404,987	138,704,837	3,084,741,017	3,569,328,128	86.2%	2.76	
2010	2,738,164,824	3,187,619,120	161,319,684	163,279,032	2,899,484,508	3,350,898,152	86.2%	2.97	
2011	2,592,959,827	2,939,863,749	155,787,967	157,999,967	2,748,747,794	3,097,863,716	88.4%	3.13	
2012	2,396,294,922	2,704,621,808	152,670,570	155,153,018	2,548,965,492	2,859,774,826	88.8%	3.37	
2013	2,250,204,824	2,445,874,809	144,576,776	148,436,115	2,394,781,600	2,594,310,924	92.1%	3.61	
2014	2,143,730,007	2,358,338,842	149,270,722	156,304,421	2,293,000,729	2,514,643,263	91.0%	3.85	
2015	2,206,109,042	2,346,924,513	148,433,705	149,480,065	2,354,542,747	2,496,404,578	94.1%	3.83	

Table 6

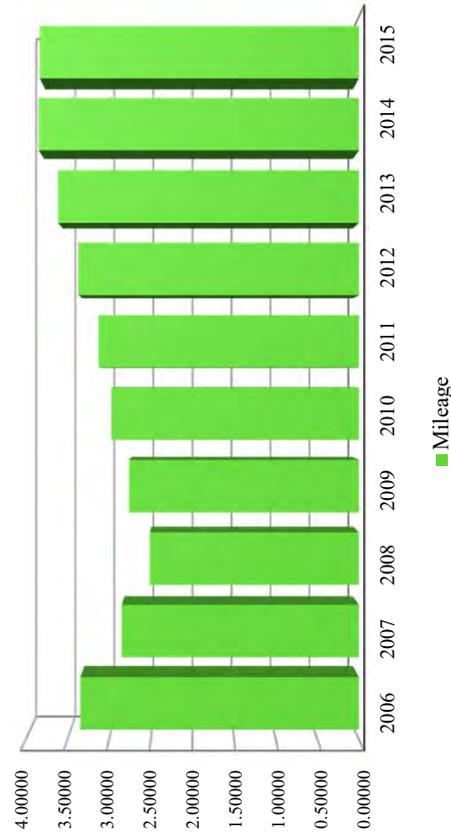
Governmental Activities Tax Revenues by Source

	December 31,										
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	
General Revenues Taxes											
Property Tax	7,329,167	7,920,916	7,799,723	8,490,418	8,553,934	8,546,532	8,578,750	8,511,679	8,688,122	8,971,576	
Local Sales & Use Tax											
Local Retail Sales & Use Tax	6,671,968	7,072,198	7,313,178	6,114,008	6,120,060	6,604,669	6,844,193	6,489,850	6,864,848	7,288,823	
Local Revitalization Financing	-	-	-	-	146,258	370,613	339,594	337,450	340,860	349,901	
Hotel/Motel Sales & Use Tax	333,577	331,093	317,385	362,410	347,792	393,288	417,131	388,620	434,001	529,682	
Criminal Justice Sales & Use Tax	485,800	501,813	476,939	427,665	418,917	446,258	451,761	462,935	490,256	541,747	
Total Local Sales & Use Tax	7,491,345	7,905,104	8,107,502	6,904,083	7,033,027	7,814,828	8,052,679	7,678,855	8,129,965	8,710,153	
Business Taxes											
Business & Occupation Taxes	3,261,382	4,213,717	2,889,482	3,155,501	2,811,903	2,765,879	2,698,574	2,609,466	2,664,794	2,838,188	
Gambling Excise Taxes	323,615	275,496	268,174	239,959	276,734	93,146	81,841	55,641	68,993	54,108	
Total Business Taxes	3,584,997	4,489,213	3,157,656	3,395,460	3,088,637	2,859,025	2,780,415	2,665,107	2,733,787	2,892,296	
Utility Taxes											
Electric Utility	1,410,790	1,552,363	1,685,415	1,714,605	1,716,776	1,776,770	1,756,362	1,822,957	1,839,046	1,786,917	
Gas Utility	951,949	955,006	907,311	527,349	419,100	449,995	375,524	365,522	394,593	371,878	
Garbage/Solid Waste Utility	476,226	465,010	428,975	460,037	454,929	455,621	476,599	476,835	483,359	573,835	
Cable TV Utility	486,684	519,622	563,620	575,472	601,782	619,550	617,149	618,076	636,564	609,528	
Telephone Utility	1,379,209	1,342,711	1,502,447	1,475,421	1,338,542	1,210,552	1,198,455	1,132,558	978,824	987,549	
Water Utility	698,801	690,376	684,855	1,004,461	1,267,675	1,307,466	1,310,542	1,366,011	1,722,961	1,767,957	
Wastewater Utility	1,043,647	1,100,363	1,124,299	1,579,797	2,015,319	2,044,970	2,699,404	2,621,252	2,750,903	3,051,164	
Stormwater Utility	145,739	153,902	164,091	244,916	327,771	343,308	452,427	481,739	376,536	547,164	
Total Utility Taxes	6,593,045	6,779,353	7,061,013	7,582,058	8,141,894	8,208,232	8,869,681	8,884,714	9,182,786	9,695,992	
Other Taxes and State Shared Revenue											
Leasehold Tax	43,562	46,019	53,055	62,232	101,570	110,491	112,087	111,758	123,721	128,893	
TBD Vehicle Fees	-	-	-	-	-	-	189,169	431,866	444,012	480,625	
Parking Tax	313,781	293,874	296,602	311,374	317,898	316,380	476,499	497,088	547,288	626,078	
Real Estate Excise Tax	1,749,178	1,176,732	709,894	570,619	412,518	336,378	427,807	481,898	788,594	982,512	
State & Local Shared Revenue	1,441,668	1,430,302	1,491,835	1,465,909	1,529,170	1,544,471	1,722,117	1,624,554	2,141,696	1,827,137	
Total Other Taxes and State Shared Revenue	3,548,189	2,946,927	2,551,386	2,410,134	2,361,156	2,307,720	2,927,679	3,147,164	4,045,311	4,045,245	
Total	28,546,743	30,041,513	28,677,280	28,782,153	29,178,648	29,736,337	31,209,204	30,887,519	32,779,971	34,315,262	

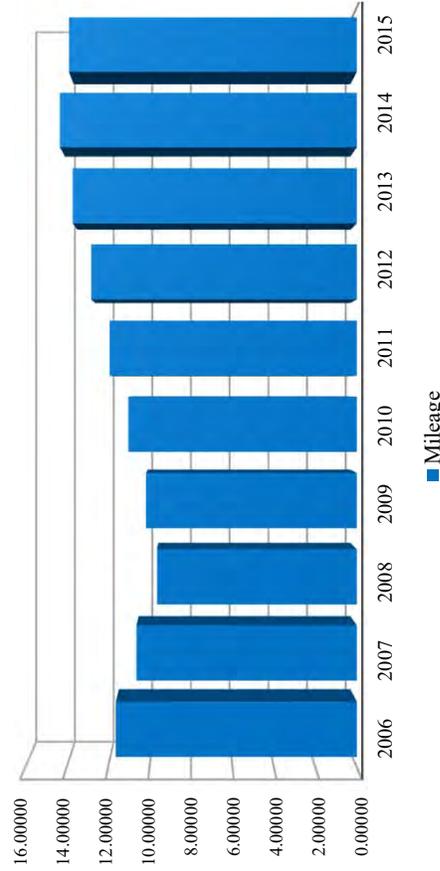
**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	City of Bremerton Direct Rates										Overlapping Rates					Total Direct & Overlapping Rates
	Operating Mileage	EMS Mileage	Debt Service Mileage	Total City Mileage	Kitsap County Mileage	State School Mileage	Bremerton School District Mileage/Debt	Bremerton Port of Bremerton Mileage/Debt	Public Utility Mileage	Kitsap Regional Library Mileage	Total Overlapping Rates					
2006	2.46012	0.40695	0.47883	3.34590	1.13108	2.59911	3.72997	3.37815	0.07970	0.36159	8.27817	11.62406				
2007	2.10316	0.34805	0.39588	2.84710	0.96251	2.29576	3.37815	0.76873	0.06782	0.30765	7.78062	10.62771				
2008	1.90323	0.31487	0.29256	2.51065	0.87703	2.02829	3.18750	0.69372	0.06180	0.28021	7.12855	9.63919				
2009	1.96901	0.50000	0.29004	2.75905	0.90091	2.02559	3.41376	0.71533	0.06348	0.28792	7.40699	10.16604				
2010	2.16239	0.50000	0.30911	2.97151	0.98964	2.13360	3.75818	0.77433	0.06847	0.32040	8.04462	11.01613				
2011	2.32957	0.50000	0.29627	3.12583	1.06784	2.37752	4.13613	0.79156	0.07376	0.34726	8.79406	11.91989				
2012	2.55906	0.50000	0.30861	3.36767	1.13920	2.49738	4.54333	0.81469	0.07804	0.37076	9.44340	12.81107				
2013	2.76184	0.50000	0.35143	3.61327	1.20157	2.50708	5.52472	0.38352	0.08173	0.39111	10.08973	13.70299				
2014	2.95020	0.50000	0.39533	3.84554	1.23562	2.47237	5.88763	0.39439	0.08544	0.40208	10.47753	14.32307				
2015	2.94554	0.50000	0.38686	3.83240	1.20167	2.17682	5.81830	0.38814	0.08312	0.39013	10.05818	13.89058				

City of Bremerton Direct Property Tax Rate



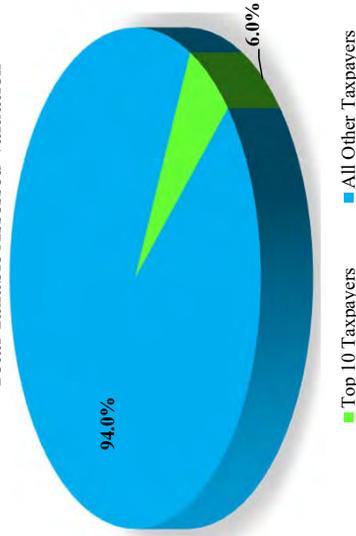
Total Direct & Overlapping Property Tax Rates



Principal Property Taxpayers
Current Year and Nine Years Ago

Taxpayer	2015			2006			
	Taxable Assessed Valuation	Rank	Percentage of Assessed Valuation	Taxpayer	Taxable Assessed Valuation	Rank	Percentage of Assessed Valuation
Puget Sound Energy	\$ 41,647,182	1	1.8%	Puget Sound Energy	\$ 30,664,475	1	1.4%
Qwest Corporation	14,895,493	2	0.6%	Qwest Corporation	15,544,140	2	0.7%
Kitsap Credit Union	12,637,320	3	0.5%	Merit Company	8,588,410	3	0.4%
R&L Property Management	12,148,370	4	0.5%	Bremer Trust	8,326,750	4	0.4%
Health Care Reit Inc	11,432,875	5	0.5%	R&L Property Management	7,442,680	5	0.3%
Heartland Automobile Prop LLC	10,215,910	6	0.4%	Kitsap Credit Union	7,082,330	6	0.3%
HCK2 LLC	10,101,170	7	0.4%	Bremerton Stephanus LLC	6,501,860	7	0.3%
Winco Foods LLC	9,971,540	8	0.4%	Cascade Natural Gas	5,859,928	8	0.3%
EP Holdings LLC	9,564,430	9	0.4%	Hotel Concepts of Kitsap LLC	5,702,360	9	0.3%
MG Pine Ridge Apts LP	8,732,390	10	0.4%	Beta East Towne Ctr LLC	5,299,180	10	0.2%
Total Taxpayer Taxable Assessed Valuation	141,346,680		6.0%	Total Taxpayer Taxable Assessed Valuation	101,012,113		4.5%
All Other Taxpayer Taxable Assessed Valuation	2,213,196,067		94.0%	All Other Taxpayer Taxable Assessed Valuation	2,121,880,411		95.5%
Total Taxpayer Taxable Assessed Valuation	\$ 2,354,542,747		100.0%	Total Taxpayer Taxable Assessed Valuation	\$ 2,222,892,524		100.0%

Assessed Valuation of 2015 Top Ten Taxpayers Compared to Total Taxable Assessed Valuation



**Property Tax levies and Collections
Last Ten Fiscal Years
(In Thousands)**

Fiscal Year	Tax Levy	Current Tax Collections	% of Tax Levy Collected	Delinquent Tax Collections	Total Tax Collections	% of Total Tax Collections to Tax Levy	Outstanding Delinquent Taxes	% of Outstanding Delinquent to Tax Levy
2006	7,431	7,188	96.73%	308	7,496	100.87%	631	8.49%
2007	7,658	7,406	96.71%	436	7,842	102.40%	425	5.55%
2008	7,816	7,498	95.93%	190	7,688	98.36%	506	6.47%
2009	8,507	8,064	94.79%	192	8,256	97.05%	735	8.64%
2010	8,613	8,209	95.31%	411	8,620	100.08%	669	7.77%
2011	8,590	8,278	96.37%	283	8,561	99.66%	655	7.63%
2012	8,587	8,242	95.98%	317	8,559	99.67%	614	7.15%
2013	8,647	8,321	96.23%	290	8,611	99.58%	575	6.65%
2014	8,812	8,575	97.31%	256	8,831	100.22%	432	4.90%
2015	9,019	8,824	97.84%	207	9,031	100.13%	373	4.14%

Annual Property Tax Levies and Taxes Collected

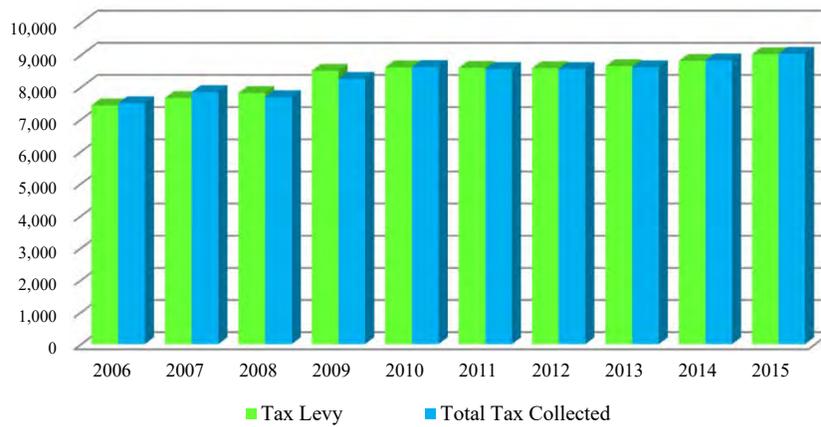


Table 10

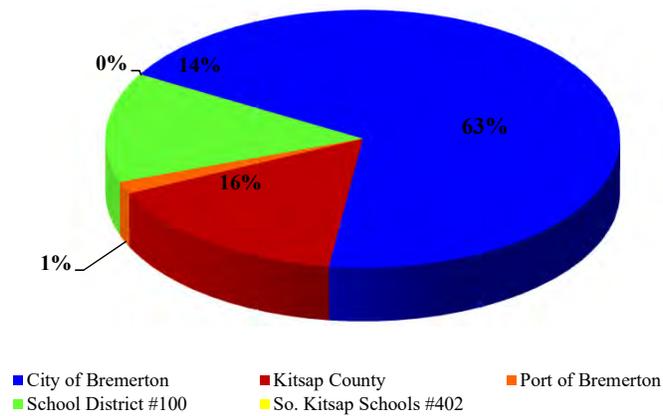
**Ratio of Net General Bonded Debt
To Assessed Value and Net Bonded Debt Per Capita
Last Ten Fiscal Years**

Fiscal Year	Population*	Assessed Value**	General Obligation Bonded Debt	Less Debt Service Fund	Net Bonded Debt	Percentage Net Bonded Debt to Assessed Value	Debt per Capita
2006	35,910	2,222,892,524	30,318,664	457,626	29,861,038	1.34%	832
2007	35,810	2,692,388,791	28,619,400	573,654	28,045,746	1.04%	783
2008	36,860	3,114,776,428	27,424,767	623,385	26,801,382	0.86%	727
2009	36,620	3,084,741,017	26,847,185	313,948	26,533,237	0.86%	725
2010	36,190	2,899,484,508	35,705,685	474,303	35,231,382	1.22%	974
2011	38,790	2,748,747,794	39,511,239	426,513	39,084,726	1.42%	1,008
2012	39,650	2,548,965,492	37,768,000	275,190	37,492,810	1.47%	946
2013	37,850	2,394,781,600	36,260,000	203,725	36,056,275	1.51%	953
2014	37,850	2,293,000,729	34,770,000	293,160	34,476,840	1.50%	911
2015	38,180	2,354,542,747	37,430,000	546,561	36,883,439	1.57%	966

**Computation of Direct and Overlapping Debt
December 31, 2015**

Jurisdiction	Gross General Obligation	Percentage Applicable to Bremerton	Amount Applicable to Bremerton
City of Bremerton	32,920,000	100.00 %	32,920,000
Kitsap County	88,609,676	8.60 %	7,620,432
Port of Bremerton	3,385,000	21.68 %	733,868
School District #100	8,980,115	73.27 %	6,579,730
So. Kitsap Schools #402	3,205,086	0.36 %	11,538
TOTAL	137,099,877		47,865,569

**Percentage of Direct & Overlapping Debt
Applicable to the City of Bremerton**



**Computation of Legal Debt Margin
as of December 31, 2015**

Total Taxable Property Value	2,354,542,747
2.5% General purpose limit is allocated between	58,863,569
Up to 1.5% debt without a vote (RCW 39.36.020)	35,318,141
Less: Outstanding Debt (non-voted)	25,115,000
Less: Excess of Debt with a Vote	-
Add: Available Assets	227,486
<i>Equals remaining debt capacity without a vote</i>	-
Up to 2.5% debt with a vote (RCW 39.36.020)	33,976,055
Less: Outstanding Debt (voted)	12,315,000
Add: Available Assets	113,703
<i>Equals remaining debt capacity with a vote</i>	-
2.5% Utility purpose limit, voted (RCW 39.36.020)	58,863,569
Less: Outstanding Debt	-
Less: Contracts Payable	-
Add: Available Assets	-
<i>Equals remaining debt capacity- Utility purpose, voted</i>	-
2.5% <i>Open Space, park & capital facilities, voted (RCW 39.36.020)</i>	58,863,569
Less: Outstanding Debt	-
Less: Contracts Payable	-
Add: Available Assets	-
<i>Equals remaining debt capacity - Open space, park & capital facilities voted</i>	-

Table 13

**Water and Sewer Revenue Bond Coverage
Last Ten Fiscal Years**

Fiscal Year	Gross Revenue	Maintenance & Operating Expenses*	Net Revenue Available for Debt Service	Current Principal	Interest	Total	Current Coverage Ratio
2006	21,732,894	10,951,004	10,781,890	2,555,659	305,144	2,860,803	3.77
2007	23,009,152	11,486,862	11,522,290	2,815,000	242,816	3,057,816	3.77
2008	23,021,132	13,023,575	9,997,557	305,000	223,202	528,202	18.93
2009	22,697,794	13,160,506	9,537,288	320,000	210,148	530,148	17.99
2010	22,172,232	12,563,519	9,608,713	330,000	196,452	526,452	18.25
2011	22,869,304	12,807,726	10,061,578	335,000	182,328	517,328	19.45
2012	23,000,401	12,822,748	10,177,653	350,000	167,990	517,990	19.65
2013	23,418,123	12,907,625	10,510,498	365,000	153,010	518,010	20.29
2014	27,651,623	15,502,853	12,148,770	375,000	137,388	512,388	23.71
2015	31,231,386	15,924,253	15,307,133	595,000	420,344	1,015,344	15.08

* Net of depreciation, amortization and City taxes

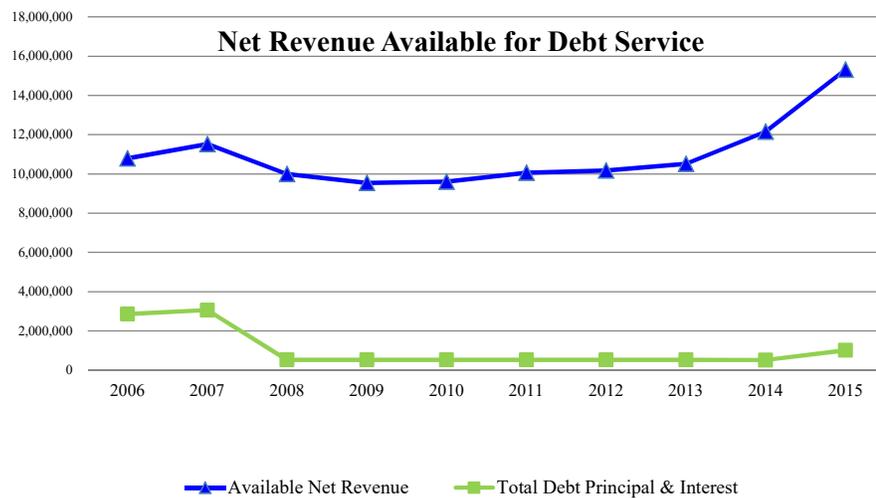


Table 14

**Demographic Statistics
Last Ten Fiscal Years**

<u>Fiscal Year</u>	<u>Population ¹</u>	<u>Personal Income (\$000) ²</u>	<u>Income Per Capita ³</u>	<u>School Enrollment ⁴</u>	<u>Number of Housing Units ⁵</u>	<u>Rate of Unemployment ⁶</u>
2005	34,580	1,334,169	38,431	5,412	16,607	5.1
2006	35,910	1,441,502	39,809	5,209	16,615	4.7
2007	35,810	1,520,217	41,518	4,998	16,797	4.4
2008	36,860	1,623,535	43,187	5,061	17,171	4.4
2009	36,620	1,552,892	41,217	4,835	17,170	7.4
2010	36,190	1,501,591	41,492	4,855	17,273	7.3
2011	38,790	1,648,516	42,498	5,175	16,915	7.6
2012	39,650	1,742,857	43,956	4,904	17,090	7.4
2013	37,850	1,673,542	44,215	4,904	17,240	6.9
2014	38,864	1,810,022	46,573	5,111	17,281	7.4
2015	38,180	N/A	N/A	5,013	17,194	5.4

¹ State of Washington, Office of Financial Management.

² U.S. Department of Commerce - Bureau of Economic Analysis (County data prorated based on local population).
2015 data not available at report date.

³ Bremerton-Silverdale, WA - Bureau of Economic Analysis.

⁴ State of Washington, Office of Financial Management - Office of Superintendent of Public Instruction.

⁵ State of Washington, Office of Financial Management (post centual estimate).

⁶ State of Washington, Employment Security Department.

^{2 & 3} 2015 data not published.

Miscellaneous Statistics

DATE OF INCORPORATION

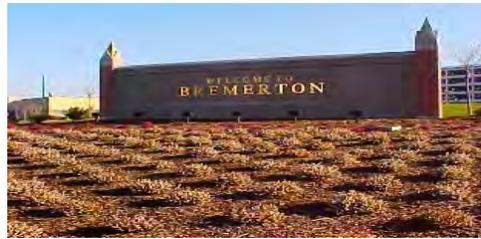
October 14, 1901

FORM OF GOVERNMENT

Council - Mayor

Type of Government

Home-Rule Charter



Demographics in 2015

Total Area for City of Bremerton 32.1 Square Miles

Number of City Employees 2015

Full-Time Equivalents 327.29

Fire Protection

Number of Personnel 58
 Number of Stations 3
 Fire and Aid Calls - 2015 8,676
 Priority 1 Response Time (minutes) 5:13



Police Protection

Number of Police Officers 58
 Calls for Service - 2015 53,456
 Average Priority 1 Response Time (minutes) 2:49
 Average Priority 2 Response Time (minutes) 4:22



Parks & Recreation

Number of Developed Parks 36
 Number of Park Acres 709.50
 Senior Centers 1
 Bremerton Family YMCA 1
 Community Pool - Jarstad Aquatic Center 1
 Golf - Gold Mountain Golf Complex 1
 Ice Arena - Bremerton Ice Arena 1



Business Licenses

Number of Business Licenses Issued - 2015 4,475
 Number of Business Licenses Issued in City Limits 1,322
 Number of Landlord Licenses Issued - 2015 1,837

Miscellaneous Statistics

Water Utility Services 2015

Residential Accounts	16,871
Commercial Accounts	1,830
Storage Capacity (gallons)	33,240,000
Cascade Dam Capacity (gallons)	1.4 billion
Average Daily Demand (millions per gallon-MG)	6.2
Reservoirs	16
Watershed Land (square miles)	12.96
Sources:	
Surface Supply (MG)	1,082
Ground Supply (MG)	1,150
Miles of Main	322



Bremerton supplies 3 billion gallons of water each year to 55,000 people, representing 36% of all the water supplied in Kitsap County. Bremerton regularly monitors the physical, chemical, and bacteriological characteristics to ensure that the drinking water is safe and water quality is the best possible.

Sewer Utility Services 2015

Residential Sewer Accounts	9,905
Commercial Sewer Accounts	925
Miles of Main	141
Miles of Force Main	31
Sewage Pump Stations	39
Grinder Pump Stations	169
Westside Wastewater Treatment Plant:	
Average Annual Flow - MGD	5.0
Hydraulic Peak Capacity - MGD	45
Permitted Average	12.5
Eastside CSO Plant	
Peak Treatment Capacity - MGD	20



Bremerton's sewage system provides sewer service to approximately 37,000 people. The wastewater collection system serves City residents as well as nearby areas in unincorporated Kitsap County.

Stormwater Utility Services 2015

Residential Accounts	10,116
Commercial Accounts	1,035
Miles of Mains	114



It is the mission of the Stormwater Program within the Department to control flooding, enhance water quality, protect sensitive habitat areas, and optimize the recharge of local aquifers.

Miscellaneous Statistics

City Streets

Street Miles	144
State Highway Miles	19
Miles of Sidewalks	127
Signalized Traffic Intersections	39
Street Lights:	
City Owned	917
Leased from Puget Sound Energy	1,738
Signs, Crosswalks & Lane Markings	7,700



Forestry

Water and Utility Forest Lands (acres)	8,300
Miles of Forest Roads	51
Timber Harvested (board feet)	485 MBF
Biosolids applied (cubic yards)	3,519
Reforestation (seedlings planted)	28,920

Public Schools

Bremerton is served primarily by Bremerton School District #100. A small percentage of children attend Central Kitsap School District #401.

Elementary	6
Middle School	1
Junior High	1
High School	1
Vocational School	1

Colleges

Olympic College	Navy College
1600 Chester Ave., Bremerton	Naval Kitsap Bremerton
360 792-6050	2255 Cole Ave. Bldg. 853, Bremerton
1 800 259-6718	360 476-4282 Ext. 9176

Hospitals

Harrison Medical Center	Naval Hospital Bremerton
2520 Cherry Ave., Bremerton	1 Boone Road, Bremerton
360 377-3911	1 800 422-1383

Miscellaneous Statistics

Local Transportation

Washington State Ferries	
Seattle Bremerton Route - Total Annual Rides 2015	2,659,813
Kitsap Transit 2015	
Foot Ferry	
Annual Rides - Port Orchard & Annapolis	492,857
Buses (County Wide)	
Annual Bus Rides (<i>Routed Service</i>)	2,312,766
Kitsap Access Bus	305,544
Worker/Driver Service	496,769
2015 Total Bus Ridership	3,115,079
Vanpool and Other	
Vanpool Service	205,418
2015 Total Vanpool Ridership	205,418
Total Kitsap Transit Ridership	3,813,354

Sources: Washington State Ferries
Kitsap Transit

CITY OF BREMERTON
Schedule of Insurance
2016

Company, Policy Number & Term	Coverage	Limits
Lexington Insurance Company Policy # 065463585 02/01/2016 to 02/01/2017	Excess Liability: BI, PD, Personal & Advertising Injury Errors & Omissions Liability Employment Practices Employee Benefit Liability Self Insured Retention:	\$10,000,000 Each Occurrence / Annual Aggregate \$10,000,000 Each Wrongful Act / Annual Aggregate \$10,000,000 Each Wrongful Act / Annual Aggregate \$10,000,000 Each Wrongful Act / Annual Aggregate \$500,000 Each Occurrence/ Wrongful Act
Midwest Employers Casualty Company Policy # EWC008924 02/01/2016 to 02/01/2018	Excess Workers' Compensation: Workers' Compensation and Employers Liability Self Insured Retentions:	Statutory Workers' Compensation \$1,000,000 Employers' Liability \$500,000 Each Accident \$500,000 Each Employee for Disease
American Home Assurance Company Policy # 080768563 12/31/2015 to 12/31/2017	Property: Risk of physical loss and damage to real and personal property (including Earthquake and Flood at specified locations) Deductibles:	\$100,000,000 Loss Limit excess of applicable deductibles \$50,000,000 Aggregate on Earth Movement & Flood (only at specified locations) Subject to various sublimits \$100,000 Deductible - All perils except 3% Deductible - On earth movement, subject to \$100,000 minimum 5% Deductible - On High Hazard Flood, subject to \$1,000,000 minimum 5% Deductible - On Named Storm, subject to \$250,000 minimum \$50,000 Deductible - Equipment Breakdown
Great American Insurance Company Policy # GVT124-39-25-16 02/01/2016 to 02/01/2017	Crime Employee Dishonesty (including Faithful Performance), Forgery, inside & Outside the Premises, Computer Fraud Deductible:	\$1,000,000 Per Occurrence \$25,000 Deductible Per Occurrence
Illinois Union Insurance Company Policy No. PPL G27270013 002 05/16/2016 to 05/16/2019	Pollution & Remediation Legal Liability Self Insured Retention:	\$1,000,000 Each Pollution Condition \$1,000,000 Aggregate \$100,000 SIR Each Pollution Condition \$400,000 Aggregate Retention - All Pollution Conditions \$25,000 Maintenance Retention thereafter

Glossary

Accounting System

The set of records and procedures that are used to record, classify, and report information as to the financial status and operating conditions of an entity.

Accrual Basis of Accounting

Under this accounting method, transactions are recognized when they occur, regardless of the timing of related cash receipts and disbursements. Proprietary (enterprise and internal service) and non-expendable trust funds use this basis of accounting.

Actual

Actual, as used in the fund summaries, revenue summaries and department and division summaries within the budget document, represents the actual financial results. This category is presented on a budgetary basis, and thus excludes full-accrual audit items such as depreciation and amortization.

Ad Valorem Tax

A tax based on the assessed value of a property.

Adopted Budget

Adopted, as used in the fund summaries and department and division summaries within the budget document, represents the final budget approved by the City Council. The adopted budget becomes effective January 1st. Subsequent to adoption, Council may make changes throughout the year.

Appropriation

An authorization made by the City Council that permits officials to make expenditures or incur obligations against governmental re-

sources. Appropriations are usually made for fixed amounts and are typically granted for a one year period. Multi-year appropriations can also be established for capital project and other special purpose funds. Multi-year appropriation authority remains in effect until the amount appropriated has been totally expended or until the fund, program, or project is closed because its assigned purpose has been changed or accomplished.

Assessed Valuation

The assessed value (AV) set on taxable property as a basis for levying property taxes placed upon real and personal property by the Kitsap County Assessor.

Assets

Resources having a monetary value and that are owned or held by an entity.

Audit

An annual financial report prepared by an independent auditor. A comprehensive audit document contains a summary statement of the scope of the audit, explanatory comments concerning any exceptions to generally accepted auditing standards, explanatory comments concerning verification procedures, financial statements and schedules, statistical information, supplemental comments, and any finding or recommendations.

B.A.R.S.

The prescribed "Budgeting, Accounting and Reporting System" where compliance is required for all governmental entities within the State of Washington.

Balanced Budget

Revenues (including Beginning Fund Bal-

Glossary

ance) equals or exceeds expenditures (including Ending fund Balance).

Beginning Fund Balance

The beginning fund balance is the residual fund balances representing unused funds brought forward from the previous financial year (ending fund balance).

Bond

A debt instrument with a written promise to pay a specified principal amount along with periodic interest at specific future dates. Bonds are typically used for financing of specific capital expenditures.

Budget

A budget is a financial operational plan including an estimate of proposed expenditures and the means of financing them. Used without any modifier, the term usually indicates a financial plan for a certain period of time, typically one or two years. In practice, the term budget is used in two ways. Sometimes it designates the financial plan presented for adoption and other times it designates the plan finally approved. It is usually necessary to specify whether the budget under consideration is preliminary and proposed, or whether the appropriating body has approved it.

Budget Amendment

A change to a budget adopted in accordance with State law. A budget may be amended to increase expenditures/expenses at the fund level by ordinance without public notice or public hearing requirements, when unanticipated revenues occur or emergencies exist (RCW 35A.33.080 and 35A.33.120). Also called Supplemental Appropriation.

Budget Calendar

A schedule of key dates or milestones that the

City follows in preparation and adoption of the budget.

Budget Document

A written report showing a government’s comprehensive financial plan for a specified period, typically one or two years, that includes both capital and operations.

Budget Message

Written explanation of the budget as proposed by the Mayor including the City’s financial priorities, policies, and target goals for the coming budget period.

Budgetary Basis

Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP), with the exception that neither depreciation nor amortization is budgeted for proprietary funds and bond principal in the enterprise funds is subject to appropriation.

Capital (Outlay/Asset)

Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character that will continue to be held or used such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed \$5,000 in cost and have an expected live expectancy of 12 months. For purposes of this definition, a “fixed asset” includes a group of items purchased together that will be used for a “single purpose” that could not be used effectively by themselves.

Capital Improvement Fund

Account for the acquisition or construction of major capital facilities, with exception to those facilities financed by proprietary and trust funds.

Glossary

Capital Improvement Program (CIP)

A plan for a capital expenditure to be incurred each year over a period of five or more future years setting forth each capital project, the amount to be expended in each year, and the method of facing those expenditures.

Cash Management

Management of cash necessary to pay for government services while investing temporary cash excesses in order to earn investment income. Includes forecasting inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in accordance with the City's investment policy objectives.

Charges for Service

Includes a wide variety of fees charged for services provided to the public and other agencies.

Comprehensive Plan

An official statement of the goals, objectives and physical plan for the development of the City. Contains a narrative of goals, objectives and policies that describe the desired form, nature and rate of City development.

Consumer Price Index

A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted. Contingency may be appropriated for a specific purpose by the City Council up-

on the approval of a resolution. The City can separate contingencies into those that are designated for specific purposes and undesignated (also see Designated Contingency and Unappropriated Ending Fund Balance).

Debt Service

Principal and Interest on outstanding bonds due and payable during the fiscal year.

Debt Service Fund

Established to account for the accumulation of resources and for the payment of general obligation debt that have been approved by the voters. It would exclude Enterprise fund debt and contractual obligations accounted for in other individual funds.

Department

An organizational unit usually within a fund, though in a broader sense, a department can encompass more than one fund. Departments can further be segregated into Divisions.

Division

A functional unit within a department consisting of one or more cost centers engaged in activities supporting the unit's mission and objectives.

Depreciation

Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Designated Contingency

Amounts set aside for anticipated non-recurring cash flow needs. Includes items such as moving and remodeling, major building repairs, emergency management and capital project or equipment purchases.

Glossary

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee-related expenses. Included is the government's share of costs for social security and the various pension, medical and life insurance plans.

Encumbrance

Amount of money committed and set aside, but not yet expended, for the purchases of goods or services.

Ending Fund Balance

The residual non-restricted funds that are spendable or available for appropriation after the end of the fiscal year, or during the fiscal year, if a state of emergency is declared by the Mayor.

Enterprise Fund

Established to account for operations, including debt service that are financed and operated similarly to private businesses—where the intent is the service is self-sufficient, with all costs supported predominantly by user charges.

Expenditures/Expenses

The type of accounts that record transactions for the cost of goods received or services rendered whether cash payments have been made or not. These accounts are called expenditures on the modified accrual basis of accounting and expenses on the accrual basis.

Fees

Charges for specific Service in connection with providing a service, permitting and activity or imposing a fine.

Fiscal Management

A government's directive with respect to revenues, spending, reserves and debt management as these relate to governmental services, programs and capital investment. Financial policy provides an agreed upon set of principles for the planning and programming of governmental budgets and its funding.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The City of Bremerton's fiscal year is January 1 through December 31.

Franchise Fee

Charged to all utilities operating within the City and is a reimbursement to the General fund for the utility's use of City streets and right-of-ways.

Full-Time Equivalent (FTE)

An expression of staff in terms of full-time employment (40 hours per week). For example, a person who works 40 hours per week is described as 1 FTE and 20 hours per week as .50 FTE.

Fund

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance

The amount of an entity's assets above the amount of its liabilities. A negative fund bal-

Glossary

ance is sometimes called a deficit. An undesignated fund balance reflects historical receipts less than historical expenditures in non-proprietary funds. When all designated and reserved resources are removed or deducted in arriving at the year-end undesignated fund balance, the remaining value is that available for budgetary appropriation. Also called Ending Fund Balance.

General Fund

Accounts for all receipts and disbursement transactions associated with ordinary City operations not required to be accounted for in another fund. This fund is both tax and general revenue supported. Major revenue sources for the General Fund include property, sales, excise taxes, and miscellaneous permits and fees.

General Long-term Debt

Represents any unmatured debt not considered to be a fund liability. General Obligation Bonds (G.O. Bonds) are secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's property taxing power. Usually issued to pay for general capital improvements such as parks and City facilities.

Governmental Funds

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant

A contribution by one government unit to an-

other. The contribution is usually made to aid in the support of a specified function.

Infrastructure

Public domain capital assets such as roads, bridges, streets, sidewalks and similar assets that are immovable.

Indirect Charges

Administrative and overhead costs that are incurred in one area, but charged to another. These charges are budgeted as interfund transfers.

Interfund Transfers

Appropriation category used in the City's budget resolution which includes amounts distributed from one fund to pay for services provided by another fund. Transfers from the other funds are appropriated as expenditures.

Intergovernmental Revenues

Levied by one government but shared on a predetermined basis with another government or class of governments.

Interlocal Agreement

A contract between two government entities whereby one government assumes the lead responsibility of a project that overlaps both jurisdictions.

Internal Service Fund

Account for the financing of goods and services provided by one department or agency to other departments or agencies of government, or to other governments, on a cost reimbursement basis.

Levy

Gross amount of property taxes imposed on the assessed value of taxable property. The net amount received by a government will be

Glossary

less than the gross levy as a result of delinquent or uncollectible payments or early payment discounts. Budgets are developed on the basis of the projected amount of property taxes receivable.

Line Item Budget

References the individual account lines of budget, where proposed appropriations are based on individual objects of expense within a department or program.

Local Improvement District

Consists of a group property owners desiring improvements to their property. Bonds can be issued to finance these improvements, which are repaid by assessments on their property. Local Improvement District debt is paid for by a compulsory levy (special assessment) made against affected properties to spread out the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Modified Accrual Basis

The modified accrual basis of accounting is used in governmental funds (general, special revenue, debt service, and capital project funds), expendable trust, and agency funds. Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred. The City budgets all funds on a modified accrual basis.

Object

As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples include personnel services, contractual

services, and materials and supplies.

Operating Budget

The operating budget is the primary means by which most of the acquisition, spending, and service delivery activities of a government are controlled. Law requires the use of annual operating budgets.

Operating Transfer

Routine or recurring transfers of assets between funds that support the normal operations of the recipient fund.

Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or a constitutional provision, it represents the full force and effect of the law within the boundaries of the municipality to which it applies.

Outstanding Debt

The balance due at any given time resulting from the borrowing of money or from the purchase of goods and services.

Personnel Benefits

Employer contributions paid by the City as part of the conditions of employment. Examples include health/dental/vision insurance, state public employee's retirement system, and employment security.

Property Tax

Based off of the assessed value of property times the permanent tax rate and are used as the source of monies to pay general obligation debt and core city services.

Proposed Budget

Glossary

Combines the operating, non-operating and reserve estimated prepared by the Mayor, then presented to the community and the Budget Committee for their review, approval, and recommendation to City Council.

Resource

Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue

Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income, and miscellaneous revenue.

Revenue Bonds

Bonds payable from a pledged source of revenue such as water revenues, which does not also pledge the taxing authority of the City. Pledged revenues may be derived from operation of the financed projects, grants, utility revenues, or other specified revenue streams.

Services and Charges

An expenditure classification that includes professional services, communication, travel, advertising, rentals, leases, insurance, public utility services, and repairs and maintenance.

Special Assessment Bond

A bond issue payable from the payments on special assessments imposed against properties that have been specially benefited by the construction of public improvements such as sidewalks, streets, or sewer systems.

Special Revenue Funds

Accounts for the proceeds of revenue sources (other than special assessment, expendable

trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

Supplemental Appropriation

An appropriation approved by Council after the initial budget is adopted.

Supplies

An expenditure classification for articles and commodities purchased for consumption or resale. Examples include office and operating supplies, fuel, power, water, gas, inventory, resale items, small tools and equipment.

Taxes

Compulsory charges levied by taxing districts for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.

Tax Levy

The total amount of property taxes needed to pay for basic government operations as well as sufficient amounts to pay for principal and interest on voter-approved bond issues.

Tax Rate

The amount of tax levied for each \$1,000 of assessed valuation as determined by the Kitsap County Assessor's office.

Taxes

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Glossary

Trust Funds

Established to administer resources received and held by the City as the trustee or agent for others. Uses of these funds facilitate the discharge of responsibility placed upon the City by virtue of law or other similar authority.

Unappropriated Ending Fund Balance

Represents the portion of the ending fund balance that is not appropriated to be spent in the current year. It must be segregated for future use and is not available for current appropriation or expenditure, except in the event when the Mayor declares an emergency.

User Fees

Charges for services to the specific entity who directly benefits. Often referred to as Charges for Service.

Glossary

BARS	Budget Accounting and Reporting System
BKAT	Bremerton Kitsap Access Television
BMC	Bremerton Municipal Code
BPOG	Bremerton Police Officers Guild
CAC	Citizens Advisory Committee
CDBG	Community Development Block Grant
CENCOM	Central Communications
COBRA	Consolidated Omnibus Budget Reconciliation Act
COLA	Cost of Living Adjustment
CPI	Consumer Price Index
CSO	Combined Sewer Overflow
DCD	Department of Community Development
DEA	Drug Enforcement Agency
DOE	Department of Ecology
DOH	Department of Health
EMS	Emergency Medical Services
EMT	Emergency Medical Technicians
EPA	Environmental Protection Agency
ERR	Equipment Rental Reserve
FMLA	Family and Medical Leave Act
GAAFR	Governmental Accounting, Auditing & Financial Reporting
GAAP	Generally Accepted Accounting Principles
GASB	Government Accounting Standards Board
GIS	Geographic Information Systems
GMA	Growth Management Act
HUD	Housing and Urban Development
IAFF	International Association of Fire Fighters
ILEADS	Intergraph Law Enforcement Automated Data Systems
IT	Information Technology
KPS	Kitsap Physicians Service
LEOFF	Law Enforcement Officers and Fire Fighters
LID	Low Impact Development

Acronyms

MGD	Million Gallons per Day
MIR	Medical Incident Report
MRSC	Municipal Research Service Center
NCIS	Naval Criminal Investigative Service
PERS	Public Employees Retirement System
PILOT	Payments In Lieu of Taxes
PSNS	Puget Sound Naval Shipyard
RCW	Revised Code of Washington
REET	Real Estate Excise Tax
RMAP	Road Maintenance and Abandonment Plan
SCADA	Supervisory Control and Data Acquisition
SCBA	Self Contained Breathing Apparatus
SOG	Special Operations Group
SSTA	Streamline Sales Tax Act
TIP	Transportation Improvement Plan
UGA	Urban Growth Areas
WAC	Washington Administrative Code
WESTNET	West Sound Narcotics Enforcement Team
WWTP	Wastewater Treatment Plan

Acronyms

RESOLUTION NO. 3279

A RESOLUTION of the City Council of the City of Bremerton, Washington, making a declaration of substantial need for purposes of the setting the limit factor for the property tax levy for 2017.

WHEREAS, RCW 84.55.010 provides that a taxing jurisdiction may levy taxes in an amount no more than the limit factor multiplied by the highest levy of the most recent three years plus additional amounts resulting from new construction and improvements to property, newly constructed wind turbines, and any increase in the value of state-assessed utility property; and

WHEREAS, under RCW 84.55.005(2)(c), the limit factor for a taxing jurisdiction with a population of 10,000 or over is the lesser of 101 percent or 100 percent plus inflation; and

WHEREAS, RCW 84.55.005(1) defines “inflation” as the percentage change in the implicit price deflator for personal consumption expenditures for the United States as published for the most recent 12-month period by the bureau of Economic Analysis of the federal Department of Commerce in September of the year before the taxes are payable; and

WHEREAS, “inflation” for July 2016 is 0.953 percent.

WHEREAS, RCW 84.55.0101 provides for use of a limit factor of 101 percent or less with a finding of substantial need by a majority plus one vote of council members; and

WHEREAS, pursuant to Chapter 35.33 RCW, the Mayor is required to provide the City Council with current information on estimates of revenues from all sources, together with estimates submitted by the Financial Services Director, for consideration of the City’s total anticipated financial requirements for the ensuing fiscal year, and the City Council is required to determine and fix by ordinance the amount to be levied by ad valorem taxes; and

WHEREAS, the City general fund revenues are projected to be insufficient to meet 2017 budgeted expenditures and maintain adequate operating reserves; and

WHEREAS, these are funds that would be used for public safety including EMS services, street maintenance, economic development, and preservation of the City’s basic, core services; and

WHEREAS, the City Council, after duly considering relevant evidence and factors, has determined that, in order to discharge the expected expenses and obligations of the City, there is a substantial need to set the levy limit increase at 101 percent ; NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF BREMERTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

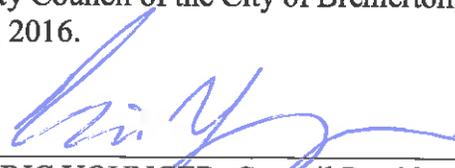
SECTION 1. The recitals above are hereby adopted and incorporated herein by this reference.

SECTION 2. Based on these recitals and after thoroughly reviewing the information relating to revenues and expenses for 2017, and to ensure adequate funding in future years, the City Council finds and determines that, pursuant to and for purposes of Chapter 84.55 RCW, there is a substantial need to set the levy limit factor at 101 percent for both the regular property tax levy and EMS property tax levy for 2017.

SECTION 3. Severability. If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

SECTION 4. Effective Date. This Resolution shall take effect and be in force immediately upon its passage.

PASSED by a super majority of the City Council of the City of Bremerton, Washington this 16th day of November, 2016.



ERIC YOUNGER, Council President

APPROVED AS TO FORM:

ATTEST:



ROGER A. LUBOVICH, City Attorney



SHANNON CORIN, City Clerk

ORDINANCE NO. 5313

AN ORDINANCE of the City Council of the City of Bremerton, Washington, establishing the amount to be collected in 2017 by taxation on the assessed valuation of taxable property within the City limits of Bremerton and setting the property levy rate.

WHEREAS, the City Council attests that the population of the City of Bremerton for 2017 is 40,500; and

WHEREAS, the City Council has properly given notice of the public hearing held on November 16, 2016, to consider the City's revenue sources for the City's General Fund budget; and

WHEREAS, the City's actual levy amount from the previous year, including any refunds and abatements levied was \$7,085,163; and

WHEREAS, the City's actual EMS levy amount from the previous year, including any refunds and abatements levied was \$1,215,901; and

WHEREAS, the City Council, after hearing and duly considering all relevant evidence and testimony presented, has determined that the City of Bremerton requires a regular levy and EMS levy in the maximum amounts allowable, which is a 1.0% increase to the highest lawful levy allowed by law.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BREMERTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. That an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2017 tax year. The dollar amount of the increase over the actual levy from the previous year shall be \$0 which is an effective percent increase of 0.00% from the previous year levy. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and abatements and refunds made.

SECTION 2. That an EMS levy is hereby authorized for the levy to be collected in the 2017 tax year. The dollar amount of the increase over the actual levy from the previous year shall be \$0 which is an effective percent increase of 0.00% from the previous year levy. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, and any additional amounts resulting from any annexations that have occurred and abatements and refunds made. This levy is further subject to the maximum allowable levy rate of \$0.50 per \$1,000 of assessed valuation.

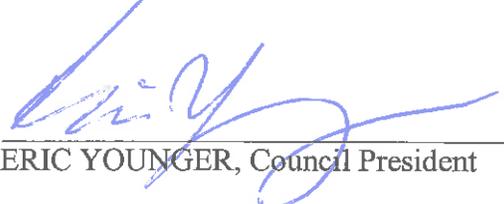
SECTION 3. That a property tax levy for debt redemption of the 2010 Public Safety UTGO Refunding Bonds, as previously authorized by the voters, is hereby authorized to levy property taxes to be collected in 2017 at a rate sufficient to provide \$815,000 needed to meet debt service obligations in 2017.

SECTION 4. That a property tax levy for debt redemption of the 2015 Public Safety UTGO Bonds, as previously authorized by the voters, is hereby authorized to levy property taxes to be collected in 2017 at a rate sufficient to provide \$500,000 needed to meet debt service obligations in 2017.

SECTION 5. Severability. If any one or more sections, subsections, or sentences of this Ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

SECTION 6. Effective Date. This ordinance shall take effect and be in force ten (10) days from and after its passage, approval and publication as provided by law.

PASSED by the City Council the 16th day of November, 2016


ERIC YOUNGER, Council President

Approved this 21st day of November, 2016


PATTY LENT, Mayor

ATTEST:


SHANNON CORIN, City Clerk

APPROVED AS TO FORM:


ROGER A. LUBOVICH, City Attorney

PUBLISHED the 25th day of November, 2016
EFFECTIVE the 5th day of December, 2016
ORDINANCE NO. 5313

ORDINANCE NO. 5314

AN ORDINANCE of the City Council of the City of Bremerton, Washington, amending rates and fees established in Ordinance No. 5288 regarding rates and fees relating to the Department of Public Works and Utilities for water, wastewater, stormwater and other related services.

WHEREAS, the City Council desires to amend the rates and fees established in Ordinance No. 5288 by this ordinance; NOW THEREFORE

THE CITY COUNCIL OF THE CITY OF BREMERTON, WASHINGTON, DOES HEREBY ORDAIN AS FOLLOWS:

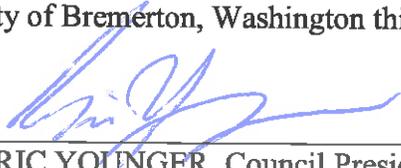
SECTION 1. Rate Tables established. Rates and fees for services relating to the Department of Public Works and Utilities for general facilities charges, as established in Exhibit A of Ordinance No. 5288, are hereby reestablished and incorporated herein by this reference. Rates and fees for services relating to the Department of Public Works and Utilities for water, wastewater, stormwater and other related services, as established in Exhibit B of Ordinance No. 5288, are hereby amended and reestablished as set forth in the rates tables attached hereto as Exhibit A, incorporated herein by reference.

SECTION 2. Rate Tables – Effective date. The rate tables as amended and set forth in Exhibit A of this ordinance shall be effective January 1, 2017.

SECTION 3. Severability. If any one or more sections, subsections, or sentences of this ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance and the same shall remain in full force and effect.

SECTION 4. Effective Date. This ordinance shall take effect and be in force ten (10) days from and after its passage, approval, and publication as provided by law.

PASSED by the City Council of the City of Bremerton, Washington this 16th day of November, 2016.


ERIC YOUNGER, Council President

Approved this 21st day of November, 2016.


PATTY LENT, Mayor

APPROVED AS TO FORM:

ATTEST:



ROGER A. LUBOVICH, City Attorney



SHANNON CORIN, City Clerk

PUBLISHED the 25th day of November, 2016
EFFECTIVE the 5th day of December, 2016
ORDINANCE NO. 5314

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	Inside City Limits		Outside City Limits	
CONNECTION FEES				
Water Connection Fees				
5/8" x 3/4"	\$ 2,654.00	\$ 2,710.00	\$ 3,981.00	\$ 4,065.00
1"	\$ 2,862.00	\$ 2,922.00	\$ 4,293.00	\$ 4,383.00
1 1/2"	\$ 6,063.00	\$ 6,190.00	\$ 9,094.50	\$ 9,285.00
2"	\$ 6,859.00	\$ 7,003.00	\$ 10,288.50	\$ 10,505.00
3" - 4" x 4" - Service to property line	\$ 12,770.00	\$ 13,038.00	\$ 19,155.00	\$ 19,557.00
3" - 4" x 6" - Service to property line	\$ 12,944.00	\$ 13,216.00	\$ 19,416.00	\$ 19,824.00
3" - 4" x 8" - Service to property line	\$ 13,258.00	\$ 13,536.00	\$ 19,887.00	\$ 20,305.00
3" - 4" x 10" - Service to property line	\$ 14,912.00	\$ 15,225.00	\$ 22,368.00	\$ 22,838.00
3" - 4" x 12" - Service to property line	\$ 13,006.00	\$ 13,279.00	\$ 19,509.00	\$ 19,919.00
4" - 4" x 4" - Service to property line	\$ 14,116.00	\$ 14,412.00	\$ 21,174.00	\$ 21,619.00
4" - 4" x 6" - Service to property line	\$ 14,291.00	\$ 14,591.00	\$ 21,436.00	\$ 21,886.00
4" - 4" x 8" - Service to property line	\$ 14,605.00	\$ 14,912.00	\$ 21,907.00	\$ 22,367.00
4" - 4" x 10" - Service to property line	\$ 16,258.00	\$ 16,599.00	\$ 24,387.00	\$ 24,899.00
4" - 4" x 12" - Service to property line	\$ 16,263.00	\$ 16,605.00	\$ 24,394.00	\$ 24,906.00
6" - 6" x 6" - Service to property line	\$ 17,117.00	\$ 17,476.00	\$ 25,675.00	\$ 26,214.00
6" - 6" x 8" - Service to property line	\$ 17,431.00	\$ 17,797.00	\$ 26,146.00	\$ 26,695.00
6" - 6" x 10" - Service to property line	\$ 19,084.00	\$ 19,485.00	\$ 28,626.00	\$ 29,227.00
6" - 6" x 12" - Service to property line	\$ 19,084.00	\$ 19,485.00	\$ 28,626.00	\$ 29,227.00
8" - 8" x 8" - Service to property line	\$ 22,674.00	\$ 23,150.00	\$ 34,011.00	\$ 34,725.00
8" - 8" x 10" - Service to property line	\$ 24,397.00	\$ 24,909.00	\$ 36,595.00	\$ 37,363.00
8" - 8" x 12" - Service to property line	\$ 24,397.00	\$ 24,909.00	\$ 36,595.00	\$ 37,363.00
10" - 10" x 10" - Service to property line	\$ 27,730.00	\$ 28,312.00	\$ 41,595.00	\$ 42,468.00
10" - 10" x 12" - Service to property line	\$ 28,218.00	\$ 28,811.00	\$ 42,327.00	\$ 43,216.00
Greater than 12"				
Wet Tapping (Water Main Only)*				
4" x 4" - excluding excavation & backfill	\$ 3,012.00	\$ 3,075.00	\$ 4,518.00	\$ 4,613.00
4" x 6" - excluding excavation & backfill	\$ 3,186.00	\$ 3,253.00	\$ 4,779.00	\$ 4,879.00
4" x 8" - excluding excavation & backfill	\$ 3,500.00	\$ 3,574.00	\$ 5,250.00	\$ 5,360.00
4" x 10" - excluding excavation & backfill	\$ 5,154.00	\$ 5,262.00	\$ 7,731.00	\$ 7,893.00
4" x 12" - excluding excavation & backfill	\$ 5,159.00	\$ 5,267.00	\$ 7,738.00	\$ 7,900.00
6" x 6" - excluding excavation & backfill	\$ 3,413.00	\$ 3,485.00	\$ 5,119.00	\$ 5,226.00
6" x 8" - excluding excavation & backfill	\$ 3,727.00	\$ 3,805.00	\$ 5,590.00	\$ 5,707.00
6" x 10" - excluding excavation & backfill	\$ 5,381.00	\$ 5,494.00	\$ 8,071.00	\$ 8,240.00
6" x 12" - excluding excavation & backfill	\$ 5,381.00	\$ 5,494.00	\$ 8,071.00	\$ 8,240.00
8" x 8" - excluding excavation & backfill	\$ 4,359.00	\$ 4,451.00	\$ 6,538.00	\$ 6,675.00
8" x 10" - excluding excavation & backfill	\$ 6,083.00	\$ 6,211.00	\$ 9,124.00	\$ 9,316.00
8" x 12" - excluding excavation & backfill	\$ 6,200.00	\$ 6,330.00	\$ 9,300.00	\$ 9,495.00
10" x 10" - excluding excavation & backfill	\$ 6,931.00	\$ 7,077.00	\$ 10,396.00	\$ 10,614.00
10" x 12" - excluding excavation & backfill	\$ 7,392.00	\$ 7,547.00	\$ 11,088.00	\$ 11,321.00
12" x 12" - excluding excavation & backfill	\$ 7,304.00	\$ 7,457.00	\$ 10,956.00	\$ 11,186.00
2" - service to property line	\$ 3,705.00	\$ 3,783.00	\$ 5,557.00	\$ 5,674.00
4" x 4" - service to property line	\$ 8,807.00	\$ 8,992.00	\$ 13,210.00	\$ 13,487.00
4" x 6" - service to property line	\$ 8,982.00	\$ 9,171.00	\$ 13,473.00	\$ 13,756.00
4" x 8" - service to property line	\$ 9,296.00	\$ 9,491.00	\$ 13,944.00	\$ 14,237.00
4" x 10" - service to property line	\$ 10,949.00	\$ 11,179.00	\$ 16,423.00	\$ 16,768.00

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	2016	2017	2016	2017
	Inside City Limits		Outside City Limits	
4" x 12" - service to property line	\$ 10,954.00	\$ 11,184.00	\$ 16,431.00	\$ 16,776.00
6" x 6" - service to property line	\$ 8,875.00	\$ 9,061.00	\$ 13,312.00	\$ 13,592.00
6" x 8" - service to property line	\$ 9,189.00	\$ 9,382.00	\$ 13,783.00	\$ 14,072.00
6" x 10" - service to property line	\$ 10,843.00	\$ 11,071.00	\$ 16,264.00	\$ 16,606.00
6" x 12" - service to property line	\$ 10,843.00	\$ 11,071.00	\$ 16,264.00	\$ 16,606.00
8" x 8" - service to property line	\$ 10,174.00	\$ 10,388.00	\$ 15,261.00	\$ 15,581.00
8" x 10" - service to property line	\$ 11,898.00	\$ 12,148.00	\$ 17,847.00	\$ 18,222.00
8" x 12" - service to property line	\$ 11,897.00	\$ 12,147.00	\$ 17,845.00	\$ 18,220.00
10" x 10" - service to property line	\$ 13,391.00	\$ 13,672.00	\$ 20,086.00	\$ 20,508.00
10" x 12" - service to property line	\$ 13,879.00	\$ 14,170.00	\$ 20,818.00	\$ 21,255.00
12" x 12" - service to property line	\$ 14,767.00	\$ 15,077.00	\$ 22,150.00	\$ 22,615.00

Fire Hydrant Installation*

6" x 8" and smaller - service to property line	\$ 11,490.00	\$ 11,731.00	\$ 17,235.00	\$ 17,597.00
6" x 10" - service to property line	\$ 13,144.00	\$ 13,420.00	\$ 19,716.00	\$ 20,130.00
6" x 12" - service to property line	\$ 13,144.00	\$ 13,420.00	\$ 19,716.00	\$ 20,130.00

PLAN CHECK/INSPECTION FEES

Engineering Services**

Plan Check Fees

Main Extensions: per foot	\$ 0.29	\$ 0.30	\$ 0.44	\$ 0.44
BUT not less than	\$ 244.00	\$ 249.00	\$ 366.00	\$ 374.00
(Includes hydrants and appurtenances and connection to water system)				

Pump Stations

Pump Stations	\$ 613.00	\$ 626.00	\$ 920.00	\$ 939.00
Fireline Extension	\$ 98.00	\$ 100.00	\$ 147.00	\$ 150.00
Irrigation Systems	\$ 98.00	\$ 100.00	\$ 147.00	\$ 150.00
Miscellaneous (per hour)	\$ 81.00	\$ 83.00	\$ 121.00	\$ 124.00

Storm Drainage Plan Review Fees ***

Preliminary Drainage Plans

Residential Development	\$ 379.00	\$ 387.00	N/A	N/A
Non-Residential Development	\$ 262.00	\$ 268.00	N/A	N/A
Plus per IHSU	\$ 11.41	\$ 11.65		

Final Detailed Drainage Plans

Residential Development (per lot)

0 - 20 Lots	\$ 41.07	\$ 41.93	N/A	N/A
21 - 50 Lots	\$ 29.67	\$ 30.29	N/A	N/A
51 - 100 Lots	\$ 26.25	\$ 26.80	N/A	N/A
100+ Lots	\$ 22.82	\$ 23.30	N/A	N/A
Minimum Charge	\$ 291.00	\$ 297.00	N/A	N/A
Non-Residential Development				
per IHSU	\$ 22.82	\$ 23.30	N/A	N/A
Minimum Charge	\$ 349.00	\$ 356.00	N/A	N/A

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	Inside City Limits		Outside City Limits	
Resubmittal Fees				
First Resubmittal	No Charge		No Charge	
Subsequent Resubmittal	\$ 291.00	\$ 297.00	N/A	N/A
Field Inspection Fees				
Water main extensions (per foot)	\$ 1.29	\$ 1.32	\$ 1.94	\$ 1.98
but not less than:	\$ 477.00	\$ 487.00	\$ 715.50	\$ 731.00
Pump Station	\$ 629.00	\$ 642.00	\$ 943.50	\$ 963.00
Miscellaneous (per hour)	\$ 81.00	\$ 83.00	\$ 121.00	\$ 124.00
Wastewater Connection Fees				
Lateral Connection at P/L	\$ 81.00	\$ 83.00	\$ 121.00	\$ 124.00
Lateral Connection at Main	\$ 308.00	\$ 314.00	\$ 462.00	\$ 472.00
Conveyance Facility Ext. (Per Foot)	\$ 1.70	\$ 1.74	\$ 2.55	\$ 2.60
but not less than:	\$ 371.00	\$ 379.00	\$ 556.50	\$ 568.00
Pump Station	\$ 617.00	\$ 630.00	\$ 925.50	\$ 945.00
Miscellaneous (per hour)	\$ 81.00	\$ 83.00	\$ 121.00	\$ 124.00
Storm Drainage Inspection Fees ***				
Residential Development (per lot)	\$ 17.12	\$ 17.48	N/A	N/A
Non-Residential Development (per IHSU)	\$ 17.12	\$ 17.48	N/A	N/A
Minimum Charge	\$ 175.00	\$ 179.00	N/A	N/A
Conveyance Facility Extensions (per foot)	\$ 0.91	\$ 0.93	N/A	N/A
Minimum Charge	\$ 349.00	\$ 356.00	N/A	N/A
Unscheduled Inspections**** (per site visit)	\$ 81.00	\$ 83.00	N/A	N/A
<u>MISCELLANEOUS FEES AND CHARGES</u>				
Office Services				
New Account (includes water turn-on)	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Account Maintenance	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
Past Due Notice	\$ 2.50	\$ 3.00	\$ 2.50	\$ 3.00
ACH Credit		\$ -		\$ -
Lien Recovery Charge	\$ 100.00	\$ 102.00	\$ 100.00	\$ 102.00
Close Account/Meter Read/Water Service Turn-off	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Utility/Lien Search Fee (Manual) per parcel	\$ 30.00	\$ 31.00	\$ 30.00	\$ 31.00
Park Reservation Fee (non-refundable)	\$ 100.00	\$ 102.00	\$ 100.00	\$ 102.00
Field Services				
Pavement Restoration Charge (refundable, if assessed and not required)				
Asphalt Patch	\$ 694.00	\$ 709.00	\$ 1,041.00	\$ 1,063.00
Concrete Patch	\$ 1,248.00	\$ 1,274.00	\$ 1,872.00	\$ 1,911.00
Asphalt Trench	\$ 1,582.00	\$ 1,615.00	\$ 2,373.00	\$ 2,423.00
Concrete Trench	\$ 1,598.00	\$ 1,632.00	\$ 2,397.00	\$ 2,447.00
County Road Permit	N/A	N/A	Cost	Cost

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	Inside City Limits		Outside City Limits	
Water Meter Installation				
3/4" & 1"	\$ 115.00	\$ 148.00	\$ 115.00	148.00
1-1/2" & 2"	\$ 182.00	\$ 229.00	\$ 182.00	229.00
3" and greater	Actual Time & Materials		Actual Time & Materials	
Water Meter Reactivation- Snowbirds	\$ 50.00	\$ 51.00	\$ 50.00	51.00
Water Meter Tampering				
Tampering Fee	\$ 250.00	\$ 255.00	\$ 250.00	255.00
Tampering Repair	Actual Time & Materials		Actual Time & Materials	
Fire Service - Detector, Meter & MXU	\$ 460.00	\$ 470.00	\$ 460.00	470.00
Storz Adapter	\$ 237.00	\$ 242.00	\$ 237.00	242.00
Water Service Turn-off/Turn-on (Customer Request)				
Regular Hours	\$ 40.00	\$ 41.00	\$ 40.00	\$ 41.00
After Hours	\$ 182.00	\$ 186.00	\$ 182.00	\$ 186.00
Delinquency Notice	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
Water Service Turn-off/Turn-on (Delinquent Accounts)				
Regular Hours	\$ 60.00	\$ 61.00	\$ 60.00	\$ 61.00
After Hours	\$ 182.00	\$ 186.00	\$ 182.00	\$ 186.00
Flow and Pressure Test (Uncertified)				
3/4" & 1" meters only	\$ 81.00	\$ 83.00	\$ 81.00	\$ 83.00
1-1/2" & 2" meters only	\$ 148.00	\$ 151.00	\$ 148.00	\$ 151.00
Larger than 2"	Actual Time & Materials		Actual Time & Materials	
Meter Test Fee (based on meter size)				
3/4" & 1"	\$ 182.00	\$ 186.00	\$ 182.00	\$ 186.00
1-1/2" & 2"	\$ 248.00	\$ 253.00	\$ 248.00	\$ 253.00
3" or greater				
Utility Plant Locates				
Regular Hours	N/C	N/C	N/C	N/C
After Hours	\$ 182.00	\$ 186.00	\$ 182.00	\$ 186.00
Emergency	N/C	N/C	N/C	N/C
Utility Compliance Specialist				
Inspection	\$ 81.00	\$ 83.00	\$ 81.00	\$ 83.00
Administration Fee	\$ 34.00	\$ 35.00	\$ 34.00	\$ 35.00
Utility Labor Rate Hourly (Eqp not included)	N/A	\$ 67.00	N/A	\$ 67.00

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016	2017	2016	2017
	Inside City Limits		Outside City Limits	
<u>RETAIL WATER SERVICE RATES</u>				
General Service - Monthly Service Charge				
Meter Size				
5/8 x 3/4 inches	\$ 12.26	12.84	\$ 18.39	\$ 19.26
1 inch	\$ 14.01	14.68	\$ 21.03	\$ 22.03
1 1/2 inch	\$ 19.93	20.87	\$ 29.89	\$ 31.31
2 inch	\$ 26.77	28.04	\$ 40.16	\$ 42.06
3 inch	\$ 50.79	53.20	\$ 76.18	\$ 79.80
4 inch	\$ 94.38	98.86	\$ 141.57	\$ 148.29
6 inch	\$ 335.57	351.51	\$ 503.36	\$ 527.27
8 inch	\$ 1,225.78	1,284.01	\$ 1,838.68	\$ 1,926.02
10 inch	\$ 4,371.83	4,579.50	\$ 6,557.74	\$ 6,869.23
12 inch	\$ 16,435.13	17,215.80	\$ 24,652.69	\$ 25,823.70
Residential Commodity Charge (per HCF)				
Per HCF/Month	\$ 2.12	2.22	\$ 3.18	3.33
Non - Residential Commodity Charge (per HCF)				
	\$ 1.91	2.00	\$ 2.87	3.00
Fire Protection - Monthly Service Charge				
Service Size				
1 inch	\$ 25.44	26.65	\$ 38.16	39.97
1 1/2 inch	\$ 38.29	40.11	\$ 57.44	60.17
2 inch	\$ 49.78	52.15	\$ 74.68	78.23
3 inch	\$ 54.86	57.46	\$ 82.30	86.21
4 inch	\$ 59.80	62.64	\$ 89.69	93.95
6 inch	\$ 74.63	78.18	\$ 111.95	117.27
8 inch	\$ 99.37	104.09	\$ 149.05	156.13
10 inch	\$ 139.06	145.66	\$ 208.59	218.49
12 inch	\$ 198.65	208.09	\$ 297.98	312.13
Commodity Charge (per HCF)	\$ 3.84	4.02	\$ 5.75	6.02
- For Usage Other Than Firefighting				
Low-Income Senior and Low-Income Disabled Citizen - Monthly Service Charge				
Base Charge (per account) 5/8" x 3/4"	\$ 12.26	12.84	\$ 18.39	19.26
Base Charge (per account) 1"	\$ 14.01	14.68	\$ 21.03	22.03
Commodity Charge				
0 - 5 HCF/Month				
Over 5 HCF/Month	\$ 2.12	2.22	\$ 3.18	3.33
Temporary/Construction Meter				
1" Meter				
Deposit	\$ 300.00	300.00	\$ 300.00	300.00
Base Fee (per month)	\$ 14.01	14.68	\$ 21.03	22.03

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	2016	2017	2016	2017
	Inside City Limits		Outside City Limits	
Set Up Fee & Removal Fee	\$ 229.00	296.00	\$ 229.00	296.00
Hydrant meter (3" Meter)				
Deposit	\$ 2,000.00	2,000.00	\$ 2,000.00	2,000.00
Base Fee (per month)	\$ 50.79	53.20	\$ 76.18	79.80
Set Up Fee	\$ 229.00	296.00	\$ 229.00	296.00
Equipment Loss/Damage	Actual Time & Materials		Actual Time & Materials	
Commodity Charge (per HCF)	\$ 1.91	2.00	\$ 2.87	3.00
City Parks and Recreation Dept. - Irrigation				
Commodity Charge (per HCF)	\$ 0.95	1.00		
Gold Mountain Golf Course Complex - Irrigation				
Commodity Charge (per HCF)	\$ 1.30	1.36		
<u>RETAIL WASTEWATER SERVICE RATES</u>				
Monthly Service Charge				
Single Family				
Base Charge (per account)	\$ 34.24	34.24	\$ 51.36	51.36
Commodity Charge (per HCF)	\$ 4.59	4.59	\$ 6.89	6.89
Duplex on 1 Meter or 2 Bldgs. on 1 Meter				
Base Charge (per unit)	\$ 27.12	27.12	\$ 40.68	40.68
Commodity Charge (per HCF)	\$ 4.59	4.59	\$ 6.89	6.89
Multi - Family				
Base Charge (per unit)	\$ 27.12	27.12	\$ 40.68	40.68
Commodity Charge (per HCF)	\$ 4.59	4.59	\$ 6.89	6.89
Low-Income Senior and Low-Income Disabled Citizen				
Base Charge (per account)	\$ 21.24	21.24	\$ 32.26	32.26
Commodity Charge (per HCF)				
0 - 5 HCF/Month				
Over 5 HCF/Month	\$ 4.59	4.59	\$ 6.89	6.89
Commercial I				
Base Charge (per account)	\$ 50.61	50.61	\$ 75.93	75.93
Commodity Charge (per HCF)	\$ 4.73	4.73	\$ 7.10	7.10
Commercial II				
Base Charge (per account)	\$ 51.49	51.49	\$ 77.24	77.24
Commodity Charge (per HCF)	\$ 7.40	7.40	\$ 11.10	11.10
Commercial III				
Base Charge (per account)	\$ 50.99	50.99	\$ 76.48	76.48
Commodity Charge (per HCF)	\$ 6.06	6.06	\$ 9.09	9.09

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

	2016		2017	
	Inside City Limits		Outside City Limits	
Beverage Production				
Base Charge (per account)	\$ 51.49	<u>51.49</u>	\$ 77.24	<u>77.24</u>
Commodity Charge (per HCF)	\$ 4.81	<u>4.81</u>	\$ 7.21	<u>7.21</u>
Commercial Fountains - Separately Metered				
Base Charge (per account)	\$ 50.61	<u>50.61</u>	\$ 75.93	<u>75.93</u>
Commodity Charge (per HCF)	\$ 1.56	<u>1.56</u>	\$ 2.34	<u>2.34</u>
Septage Disposal (per gallon of tank capacity)	\$ 0.26	<u>0.26</u>	\$ 0.38	<u>0.38</u>
Leachate Per Gallon of Tank Capacity				
Individual Residential Grinder Pumps				
Grinder Pump Surcharge	\$ 11.03	<u>11.03</u>	\$ 16.55	<u>16.55</u>
Low-Income Senior and Low-Income Disabled Grinder Pump Surcharge	\$ 8.28	<u>8.28</u>	\$ 12.42	<u>12.42</u>
<u>RETAIL STORMWATER RATES</u>				
Monthly Service Charge				
Residential I (Single Family/Duplex)				
Base Charge (per account)	\$ 11.54	<u>13.73</u>	N/A	N/A
Exception: Duplex with 2 Meters (per account)	\$ 5.80	<u>6.90</u>	N/A	N/A
Residential II - SW Impact Fee (per IHSU) 50% of the Res I Base Charge	\$ 5.77	<u>6.87</u>	N/A	N/A
Residential III - SW Impact Fee (per IHSU) -100% of the Res I Base Charge	\$ 11.54	<u>13.73</u>	N/A	N/A
Commercial I				
Base Charge (per IHSU)	\$ 11.54	<u>13.73</u>	N/A	N/A
Commercial II - SW Impact Fee (per IHSU) 50% of the Comm I Base Charge	\$ 5.77	<u>6.87</u>	N/A	N/A
Commercial III - SW Impact Fee (per IHSU) 100% of the Comm I Base Charge	\$ 11.54	<u>13.73</u>	N/A	N/A
Public School Districts (per account)	\$ 11.54	<u>13.73</u>	N/A	N/A
Low-Income Senior and Low-Income Disabled Citizen Base Charge (per account)	\$ 7.02	<u>8.36</u>	N/A	N/A
Multi - Family & Commercial Rate Adjustment				
Water Quality (per IHSU)	\$ 1.28	<u>1.52</u>	N/A	N/A
Water Quantity (per IHSU)	\$ 3.86	<u>4.59</u>	N/A	N/A

Exhibit A
ASSESSMENTS, RATES, FEES, AND CHARGES
EFFECTIVE January 1, 2017

2016	2017
Inside City Limits	

2016	2017
Outside City Limits	

Stormwater Penalty

New Multi - Family & Commercial
 development without on-site detention
 Charge (per IHSU)

\$ 2.55 3.04

N/A

N/A

*Pavement Restoration Charge May Also Be Assessed

** Fees include original review and one resubmittal review.
 Additional reviews will be charged at miscellaneous hourly rate (above).

*** Does not apply to single family residence or duplex construction on an existing established lot.

**** (Unscheduled inspections shall be tracked through the course of a project and billed after the final site inspection. Fees for unscheduled inspections shall be paid prior to final occupancy

RESOLUTION NO. 3280

A **RESOLUTION** of the City Council of the City of Bremerton, Washington, reestablishing and amending rates and fees for services relating to the Department of Financial Services, Municipal Court, Department of Community Development, Police Department, Fire Department, Parks and Recreation Department, Department of Public Works and Utilities and Bremerton Kitsap Access Television (BKAT) and establishing new rate tables for Gold Mountain Golf Complex, Kitsap Conference Center, and Telecommunications.

WHEREAS, the City Council, by this resolution, desires to reestablish and amend the rates and fees established in prior Resolution No. 3255; NOW THEREFORE

THE CITY COUNCIL OF THE CITY OF BREMERTON, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. *Rate Tables Established and Amended.* Rates and fees for services are established as follows:

1) Rates and fees for services relating to the Department of Financial Services, Municipal Court, Department of Community Development, Police Department, Fire Department, Parks and Recreation Department, Department of Public Works and Utilities and Bremerton Kitsap Access Television (BKAT), as established by Resolution No. 3255, are hereby reestablished and amended herein by this Resolution in the rate tables A through H as set forth in Exhibit A, attached hereto and incorporated herein by reference, and

2) Rates and fees for services relating to the Gold Mountain Golf Complex, Kitsap Conference Center, and Telecommunications, are hereby established by this Resolution in the new rates tables I through K as set forth in Exhibit A.

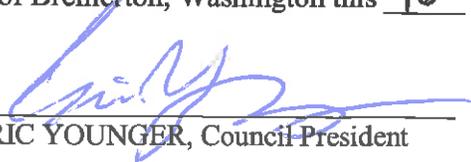
SECTION 2. *Resolution Repealed.* Resolution No. 3255 is hereby repealed in its entirety.

SECTION 3. *Effective Date of Sections 1 and 2.* The reestablishment and amendment of rate tables as set forth in Section 1 above and the repeal of Resolution No. 3255 as set forth in Section 2 above shall be effective January 1, 2017.

SECTION 4. *Severability.* If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.

SECTION 5. *Effective Date.* This Resolution shall take effect and be in force on January 1, 2017.

PASSED by the City Council of the City of Bremerton, Washington this 16th day of November, 2016.


ERIC YOUNGER, Council President

APPROVED AS TO FORM:


ROGER A. LUBOVICH, City Attorney

ATTEST:

SHANNON CORIN, City Clerk

FINANCIAL SERVICES – RATE TABLE A
 All Rates Listed are "Not To Exceed" Fees

A. FINANCIAL SERVICES

1. REGULATORY LICENSE FEES

RATE

BMC 5.17 Charitable Solicitation Non-Profit Professional Fundraiser	\$25/60 days \$675/60 days
BMC 5.22 Dance/Public	\$265/yr or \$70/30 days
BMC 5.96 Erotic Dance Studios Dancers	\$700/yr \$100/yr
BMC 5.16 Mobile Food Vendor	\$150/veh/yr
BMC 5.16 Peddlers	\$75/yr or \$25/30days
BMC 5.36 Special Events	\$100.00/event
BMC 5.08 Street/Sidewalk Vendors	\$100/yr
	Site Relocation \$50.00
BMC 5.16 Temporary Merchant	\$400/30 days

2. BUSINESS LICENSE FEE

RATE

BMC 5.02	\$75/yr
----------	---------

3. PARKING

On-Street Locations	Not to Exceed \$20/3 hrs \$30/10 hrs
Off-Street Location	Not to Exceed \$20/3 hrs \$30/10 hrs
Parking Garage	Not to Exceed \$200/mo

4. DOCUMENT REPRODUCTION FEES

RATE

(Including scanning to Electronic Format)

Per Page - 8½ x 11, 8½ x 14 and 11 x 17 paper size (No fee for first 50 pages)	\$0.15/pg
Video Reproduction	Actual Costs including personnel time
CD/DVD	\$2.00

FINANCIAL SERVICES – RATE TABLE A

All Rates Listed are "Not To Exceed" Fees

4. <u>DOCUMENT REPRODUCTION FEES</u>	<u>RATE</u>
<u>(Including scanning to Electronic Format)</u>	
USB 2 GB	\$5.00
Certification	\$5.00
Oversized Plans, Aerial Photos, Drawings, and Maps (Black and White)	\$8/pg
Color GIS Plotted Maps	\$5/sq. ft.
Other Documents:	
Medical Records	Fees shall be pursuant to RCW 70.02.010(12)
Budget	
(Hard Copy)	\$50
(Electronic Version)	\$10
Annual Report	
(Hard Copy)	\$25
(Electronic Version)	\$10

In addition to the above fees, each department may establish fees for records that do not fall into one of the above categories. Each department and the City Clerk shall have the department's fee schedule available for inspection upon request.

5. CHECK HANDLING FEE **\$40**

6. ANIMAL CONTROL FEES

Licenses for Dogs and Cats

For Each Cat Spayed or Neutered (Upon Proof of Spaying or Neutering)	
Annual	\$7.50
Lifetime	\$25.00
For Each Dog Spayed or Neutered (Upon Proof of Spaying or Neutering)	
Annual	\$12.50
Lifetime	\$45.00
For Each Cat Not Spayed or Neutered	\$37.50
For Each Dog Not Spayed or Neutered	\$37.50
Senior Citizen Permanent Dog/Cat	\$12.50
Replacement Tag	\$ 1.00
Additional License Fee (for late renewal)	\$10.00

Licenses for Chickens

For up to five (5) chickens (annually)	\$12.50
Senior permanent for up to five (5) chickens	\$12.50

FINANCIAL SERVICES – RATE TABLE A

All Rates Listed are "Not To Exceed" Fees

Impound and Redemption Fees - Domestic Animals

Impound	\$45
Vaccination	45
Boarding (per day)	20
Medical care	Case dependent
Microchip	\$30

Impound and Redemption Fees - Livestock

Impound	\$60
Boarding (per day)	\$40
Medical care	Case dependent
Special Transportation fee	\$120

MUNICIPAL COURT – RATE TABLE B

All Rates Listed Are "Not To Exceed" Fees

B. Municipal Court	RATE
1. HEARING EXAMINER APPEAL	\$65
2. PARKING PENALTIES	
Overtime or Reparking	
1 st Violation in 30 Days	\$25
2 nd Violation in 30 Days	\$50
3 rd Violation in 30 Days	\$100
Non-Payment in Collection Devices	\$25
Loading Zones	\$25
No Parking	\$45
Wrong Way	\$45
Parked on Sidewalk	\$45
Fire Hydrant	\$45
12" From Curb	\$25
Physically Disabled (Public and Private)	\$450
Counterfeiting or User of Counterfeit Permits, Tokens or Script	\$500
Unauthorized Use of Permits	\$250
Replacement of parking permit	\$10
Blocked Driveway	\$45
Expired Tabs	\$45
30 Foot to Stop Sign	\$45.
Double Parked	\$45
No Stopping/No Standing	\$45
Failure to Respond – Additional Penalty	\$25

	All parking infractions set forth in Chapter 10.10 BMC not identified above	\$30
3.	PARKING FEES	
	Residential Parking Permits – Each additional permit issued in excess of two permits per dwelling unit	\$100
	Petition for Creation of Residential Restricted Parking Zone	\$100
	Administrative Immobilization Fee (i.e. boot)	\$100
4.	TRAFFIC PENALTIES	
	Inattention to Driving	\$136
	Automated Traffic Safety Camera Violations	\$136

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

C. DEPARTMENT OF COMMUNITY DEVELOPMENT

	<u>RATE</u>
1. SUBDIVISIONS	
Preliminary Short	\$1000 + \$150 per lot
Preliminary Formal Plat/Binding Site Plan	\$2500 + \$150/lot (1-100 lots) \$100/lot (101-200 lots) \$75/lot (201 + lots)
Final Short	\$630 + \$40/lot
Final Formal Plat/Binding Site Plan	\$945 + 40/lot
Minor Amendment	\$630 (no lot fee)
Extension	\$630 (no lot fee)
2. SHORELINE MASTER PROGRAM	
Substantial Development Permit	\$1,300
Conditional Use Permit – Type II	\$850
Conditional Use Permit – Type III	\$1750
Shoreline Variance	\$1750
Permit Revision	\$325
Shoreline Exemption	\$100
3. STATE ENVIRONMENTAL POLICY ACT (SEPA)	
Checklist	\$320
Environmental Impact Statement Review/Adoption	\$650 + additional cost of expertise
4. APPEAL (to Hearing Examiner)	\$350
5. PRE-APPLICATION CONFERENCE	\$100
6. ABATEMENTS	
Dangerous Building	\$900 + Direct Service and Supply Cost
Garbage & Weed	\$640 + Direct Service and Supply Cost
7. ABANDONED PROPERTY FINES & PENALTIES	
Failure to Register	\$1,000 + \$100 per day
Failure to Inspect, Maintain, and/or Secure	\$1,000 + \$100 per day

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

	<u>RATE</u>
8. RENTAL PROPERTY REGISTRATION FINES & PENALTIES	
Failure to Register and File a Declaration of Compliance as Required	\$1,000 + \$100 per day
Failure to Obtain a Certificate of Inspection When Required	\$1,000 + \$100 per day
9. CERTIFICATE OF OCCUPANCY	\$56.00 <u>73.00</u>
10. BUILDING PERMIT FEES*	Refer to Exhibit 1
11. PLAN REVIEW FEE	65% of the building permit fee as set forth in Exhibit 1
12. ESTABLISHED "BASIC" PLAN REVIEW	
Pursuant to DCD policy	50% of Plan Review Fee
13. BUILDING PERMIT FEE FOR REROOF*	\$100
14. MECHANICAL PERMIT FEES*	
Residential	Refer to Exhibit 2
Commercial / Non-Residential / Multifamily	Valuation and Refer to Exhibit 1
15. PLUMBING PERMIT FEES*	
Residential	Refer to Exhibit 3
Commercial / Non-Residential / Multifamily	Valuation and Refer to Exhibit 1
16. GRADING PERMIT AND PLAN REVIEW FEES*	Refer to Exhibit 4
17. ZONING ORDINANCE	
Ordinance Amendments	
Text	\$740
Rezone (Map Amendment)	\$740
Variance	
Administrative	\$325
Public Hearing/Single Family	\$500
Public Hearing/Other	\$1750
Development Agreements	\$1600

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

	<u>RATE</u>
Conditional Use Permit	
Single Family Residential Type II	\$350
Single Family Residential Type III	\$500
Commercial / Non-Residential / Multifamily – Type II	\$850
Commercial / Non-Residential / Multifamily – Type III	\$1750
 Non-Conforming Use Determination	 \$275
 Director’s Code Interpretation	 \$175
 18. COMPREHENSIVE PLAN	
Text or Map Amendment	\$1500
Combined Text and Map Amendment	\$2500
 19. SITE PLAN REVIEW	
Commercial / Non-Residential / Multifamily – Type II	\$500 <u>1,000</u>
 20. SITE DEVELOPMENT PERMIT*	 \$500 <u>1,000</u>
(Fee waived if concurrent with Site Plan Review)	
 21. MULTIFAMILY TAX EXEMPTION	
Application	\$1500
 22. DESIGN REVIEW BOARD	
Conceptual Design Conference	\$500
Design Response Conference	\$500
 23. CRITICAL AREA REVIEW	 Hourly Rate
(Dangerous trees, tree removal in sloped area, etc.)	
 24. FORESTRY	 Hourly Rate
Conversion Harvest Option Plan	
 25. MISCELLANEOUS FEES	
Hourly Rate	\$56.00 <u>73.00</u>
Stop Work Fee	100% of permit fee
Technology Surcharge on Permits	5% of Permit Fee
(Permit Surcharge Levied on Fees Noted with *)	

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

**EXHIBIT 1
BUILDING AND OTHER PERMIT FEES**

TOTAL VALUATION ¹	FEE
\$1.00 TO \$500.00	\$26.00 <u>\$35.00</u>
\$501.00 TO \$2,000.00	\$26.00 <u>\$35.00</u> for the first \$500.00 plus \$3.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$40,000	\$69.00 <u>\$80.00</u> for the first \$2,000.00 plus \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$40,000
\$40,001.00 to \$100,000.00	\$487.00 <u>\$498.00</u> for the first \$40,000; plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,027.00 <u>\$1,038.00</u> for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,827.00 <u>\$3,838.00</u> for the first \$500,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 to 5,000,000.00	\$6,327.00 <u>\$6,338.00</u> for the first \$1,000,000.00 plus \$3.00 for each additional \$1,000.00, or fraction thereof, to include \$5,000,000.00
\$5,000,001.00 and over	\$18,327.00 <u>\$18,338.00</u> for the first \$5,000,000.00; plus \$1.00 for each additional \$1,000.00 or fraction thereof
Other Inspections and fees:	
1. Inspections outside of normal business hours (minimum charge – two hours)	Hourly rate per Rate Table C – Miscellaneous Fees
2. Re-inspection fees assessed under provisions of this chapter shall be as follows (per inspection):	Hourly rate per Rate Table C – Miscellaneous Fees
3. Inspections for which no fee is specifically indicated (minimum charge – one-half hour)	Hourly rate per Rate Table C – Miscellaneous Fees
4. Additional plan review required by changes, additions or revisions to plans (minimum charge – one-half hour)	Hourly rate per Rate Table C – Miscellaneous Fees
5. For use of outside consultants for plan checking and inspections, or both	Actual Costs ²
6. Manufactured Home Setup Fee	Foundation Bid Price valuation used in Exhibit 1
7. Moved Building Permit Fee (not including other required permits)	\$100.00
8. Demolition permit Fee: 3 cents per square foot, with a minimum charge of	\$100.00
9. Energy Code Plan Review Surcharge for New Single Family Residences	\$50.00

¹ Valuation includes fair market value of labor and materials.

² Actual costs include administrative and overhead costs.

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

EXHIBIT 2

MECHANICAL PERMIT FEES

Permit Issuance and Heaters		Fee
1.	For the issuance of each mechanical permit	\$25.00
2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized	\$7.25
Unit Fee Schedule (Note: The following do not include permit-issuing fee)		
1.	Furnaces	
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3 kW)	\$14.80
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3 kW)	\$18.20
	For the installation or relocation of each floor furnace, including vent	\$14.80
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$14.80
2.	Appliance Vents	
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$7.25
3.	Repairs or Additions	
	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$13.70
4.	Boilers, Compressors and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$14.70
	For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$27.15
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$37.20
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.45
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$92.65

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

5.	Air Handlers For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code For each air-handling unit over 10,000 cfm (4719 :s)	\$10.65 \$18.10
6.	Evaporative Coolers For each evaporative cooler other than portable type	\$10.65
7.	Ventilation and Exhaust For each ventilation fan connected to a single duct For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$7.25 \$10.65 \$10.65
8.	Incinerators For the installation or relocation of each domestic-type incinerator For the installation or relocation of each commercial or industrial-type incinerator	\$18.20 \$14.50
9.	Miscellaneous For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table For each gas piping system	\$10.65 \$10.00

Other Inspections and Fees

Inspections outside of normal business hours, per hour (minimum charge – two hours)	Hourly rate per Rate Table C – Miscellaneous Fees
Re-inspection fees assessed under provisions of this chapter shall be as follows (per inspection):	Hourly rate per Rate Table C – Miscellaneous Fees
Inspections for which no fee is specifically indicated, per hour (minimum charge – one-half hour)	Hourly rate per Rate Table C – Miscellaneous Fees
Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge – one-half hour)	Hourly rate per Rate Table C – Miscellaneous Fees

COMMUNITY DEVELOPMENT – RATE TABLE C
All Rates Listed are "Not To Exceed" Fees

EXHIBIT 3
PLUMBING PERMIT FEES

Permit Issuance

- | | | |
|----|--------------------------------------|---------|
| 1. | For issuing each permit | \$25.00 |
| 2. | For issuing each supplemental permit | \$10.00 |

Unit Fee Schedule (in addition to items 1 and 2 above)

- | | | |
|-----|--|----------------------|
| 1. | For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore) | \$7.00 |
| 2. | For each building sewer and each trailer park sewer | \$15.00 |
| 3. | Rainwater systems – per drain (inside building) | \$7.00 |
| 4. | For each cesspool (where permitted) | \$25.00 |
| 5. | For each private sewage disposal system | \$40.00 |
| 6. | For each water heater and/or vent | \$7.00 |
| 7. | For each gas piping system | \$10.00 |
| 8. | For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps | \$7.00 |
| 9. | For each installation, alteration or repair of water piping and/or water treating equipment, each | \$7.00 |
| 10. | For each repair or alteration of drainage or vent piping, each fixture | \$7.00 |
| 11. | For each lawn sprinkler system on any one meter including backflow protection devices therefore | \$7.00 |
| 12. | For atmospheric-type vacuum breakers not included in item 12: | |
| | 1 to 5 | \$5.00 |
| | Over 5, each | \$1.00 |
| 13. | For each backflow protective device other than atmospheric type vacuum breakers: | |
| | 2 inch (51 mm) diameter and smaller | \$7.00 |
| | Over 2 inch (51 mm) diameter | \$15.00 |
| 14. | For each graywater system | \$40.00 |
| 15. | For initial installation and testing for a reclaimed water system | \$30.00 ¹ |
| 16. | For each annual cross-connection testing of a reclaimed water system (excluding initial test) | \$30.00 ¹ |
| 17. | For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas | \$50.00 |
| 18. | For each additional medical gas inlet(s)/outlet(s) | \$5.00 |

Other Inspections and Fees

- | | | |
|----|---|--|
| 1. | Inspections outside of normal business hours | Hourly rate per Rate Table C –
Miscellaneous Fees |
| 2. | Re-inspection fee | Hourly rate per Rate Table C –
Miscellaneous Fees |
| 3. | Inspections for which no fee is specifically indicated | Hourly rate per Rate Table C –
Miscellaneous Fees |
| 4. | Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one-half hour) | Hourly rate per Rate Table C –
Miscellaneous Fees |

COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

EXHIBIT 4

GRADING PLAN REVIEW FEES

50 cubic yards (38.2 m ³) or less	No fee
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$23.50
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	\$37.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)	\$49.25
10,001 to 100,000 cubic yards (7646.3 m ³ to 76,455 m ³)	\$49.25 for the first 10,000 cubic yards (7645.5 m ³), plus \$24.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof
100,001 to 200,000 cubic yards (76,456 m ³ to 152,911 m ³)	\$269.75 for the first 100,000 cubic yards (76,455 m ³), plus \$13.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof
200,001 cubic yards (152,912 m ³) or more	\$402.25 for the first 200,000 cubic yards (152,911 m ³), plus \$7.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof

Other Fees:

Additional plan review required by changes, additions or revisions to approved plans (minimum charge – one-half hour)	Hourly rate per Rate Table C – Miscellaneous Fees
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GRADING PERMIT FEES¹

50 cubic yards (38.2 m ³) or less	\$23.50
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$37.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	\$37.00 for the first 100 cubic yards (76.5 m ³) plus \$17.50 for each additional 100 cubic yards (76.5 m ³) or fraction thereof
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³)	\$194.50 for the first 1,000 cubic yards (764.6 m ³), plus \$14.50 for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof
10,001 to 100,000 cubic yards (7646.3 m ³ to 76,455 m ³)	\$325.00 for the first 10,000 cubic yards (7645.5 m ³), plus \$66.00 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof
100,001 cubic yards (76,456 m ³) or more	\$919.00 for the first 100,000 cubic yards (76,455 m ³), plus \$36.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof

Other Inspections and Fees:

1. Inspections outside of normal business hours (minimum charge – two hours)	Hourly rate per Rate Table C – Miscellaneous Fees
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COMMUNITY DEVELOPMENT – RATE TABLE C

All Rates Listed are "Not To Exceed" Fees

2. Re-inspection fees assessed under provisions of this chapter shall be as follows (per inspection): Hourly rate per Rate Table C – Miscellaneous Fees
3. Inspections for which no fee is specifically indicated (minimum charge – one-half hour) Hourly rate per Rate Table C – Miscellaneous Fees

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

POLICE DEPARTMENT – RATE TABLE D

All Rates Listed Are "Not To Exceed" Fees

D. POLICE DEPARTMENT

	<u>RATE</u>
1. TRAFFIC ACCIDENT REPORTS	\$10.00
2. FINGERPRINTS – 1st Card	\$10.00
Each Additional Card	\$10.00
3. CRIMINAL HISTORY CHECK	\$10.00
4. PHOTO PRINTS	Actual Cost of
5. ALARM COMPLIANCE FEE	
1st False Alarm in any 1 Quarter	\$60.00
2nd False Alarm in the same Quarter	\$80.00
3rd False Alarm in the same Quarter or Subsequent Alarms in a Calendar Quarter	\$160.00
6. SERVICE FEE FOR ANTI-HARASSMENT ORDER	\$50.00
7. SERVICE OF ARREST WARRANTS AND SUBPOENAS	
Arrest Warrant	\$15.00 plus mileage
Subpoena	\$6.00 plus mileage
Preparation of return of service	\$5.00
Mileage (for each mile actually and necessarily traveled by a member of the Police Department in going to or returning from any place of service, or attempted service)	current business mileage rate allowed by the Internal Revenue Service
8. TAXICABS	
Taxicab Business Certificate	\$30.00/yr
Taxicab Driver's Certificate	\$30.00/yr
Vehicle Decal	\$10.00/veh/yr

FIRE DEPARTMENT – RATE TABLE E

All Rates Listed Are "Not To Exceed" Fees

E. FIRE DEPARTMENT	<u>RATE</u>
1. REGULATORY LICENSE FEES	
BMC 9.48 Fireworks Stands / Displays	\$100/stand/yr
BMC 18.06 Ambulance Services Ambulance Inspections	\$60/veh
2. AMBULANCE TRANSPORT FEE	
ALS Residents	\$700
ALS – 2	\$750
ALS Non-Residents	\$750
BLS Residents	\$500
BLS Non-Residents	\$550
Mileage	\$14.00/mile
3. EMS SERVICE CALL TO ASSISTED LIVING, LONG TERM CARE AND ADULT CARE FACILITIES	\$100 After first response per quarter
4. RE-INSPECTION FEE	\$56.00
5. HAZARD MATERIALS RESPONSE	
Rice Hull Ash	Actual Cost per Bag
Absorbent Pads	Actual Cost per Bag
6. STAND-BY-TIME	
Per crew of 3	\$98/hour
Fire Engine – Crew of 4	\$115/hour
7. ACTIVE FIREFIGHTING	
Fire Engine	Washington Fire Chiefs Published Rate*
Aerial Ladder	Washington Fire Chiefs Published Rate*
8. SPRINKLER/FIRE ALARM PLANS	IFC Rates**
9. FIRE WATCH	\$50.00/hour
10. AFTER HOURS INSPECTION	Actual Cost
11. RUSH PLAN REVIEW	Actual Cost
12. OPERATIONAL PERMIT	\$100.00
13. OPERATIONAL PERMIT INSPECTIONS	Actual Cost

*Washington Fire Chiefs Association Wage & Equipment Rates for the Washington State Fire Service

**International Fire Code

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

F. PARKS AND RECREATION DEPARTMENT

NON-RESIDENT FEE - BASE FEE PLUS 25%

1. FACILITY USE RENTAL RATES

- Facility use policies apply.
- Appropriate taxes are included in rates unless otherwise noted.
- Regular Groups (10 or more meetings a year, reserved in advance) may receive a 20% discount on Facility and Park Rental Fees.
- Non-Profit Groups may receive a discount on Facility and Park Rental Fees with proof of Non-Profit status. Discount will be determined at time of rental request.

(a) SHERIDAN COMMUNITY CENTER – ROOM RENTAL RATES

RATE

(Group A) NON-COMMERCIAL – Rental Rates

Recreation and/or educational purposes only.

Per hour, two (2) hour minimum

Daytime (Monday – Friday: 8:00 AM to 5:00 PM)

Lounge	\$10.75 <u>11.00</u>
Room A, B/C, Conference Room	\$8.75 <u>9.00</u>
Gym	\$25.75 <u>26.75</u>

Evenings (Monday – Thursday: 5:00 PM to 10:00 PM)

Lounge	\$25.75 <u>26.75</u>
Room A, B, Conference Room	\$17.50 <u>21.00</u>
Gym	\$31.00 <u>37.00</u>
Room Package (Lounge & Gym)	\$51.50 <u>60.00</u>
Entire building – Up to eight (8) hours*	\$688.00 <u>700.00</u>

Friday Evening (5:00 PM to 10:00 PM) & Saturday and Sunday

Lounge	\$31.00 <u>31.75</u>
Room A, B, Conference Room	\$20.50 <u>24.00</u>
Gym	\$37.00 <u>44.00</u>
Room Package (Lounge & Gym)	\$62.00 <u>72.00</u>
Entire building – Up to eight (8) hours*	\$710.00 <u>722.00</u>

* Entire building rental for events with 250 or more participants requires additional staff charges at \$17.00 per hour.

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

(a) SHERIDAN COMMUNITY CENTER – ROOM RENTAL RATES

RATE

(Group B) COMMERCIAL – Rental Rates

Recreational and/or educational purposes only.

Per hour, two (2) hour minimum

Lounge

~~\$46.25~~47.50

Room A, B, Conference Room

~~\$32.50~~36.00

Gym

~~\$55.50~~66.00

Room Package (Lounge & Gym)

~~\$95.75~~108.00

Entire Building - Up to eight (8) hours*

~~\$1,054.00~~1,083.00

* Entire building rental for events with 250 or more participants requires additional staffing fee at \$17.00 per hour.

(b) BREMERTON SR. CITIZENS CENTER - ROOM RENTAL RATES

(Group A) NON-COMMERCIAL – Rental Rates

Per hour, two (2) hour minimum

Cardroom/Meeting Room

~~\$21.00~~22.00

Main Room

~~\$42.00~~43.00

Kitchen

~~\$21.00~~22.00

Additional staffing per hour

\$17.00

Entire Facility up to eight (8) hours

~~\$300.00~~310.00

(Group B) COMMERCIAL – Rental Rates

Per hour, (two) 2 hour minimum

Cardroom/Meeting Room

~~\$42.00~~44.00

Main Room

~~\$84.00~~86.00

Kitchen

~~\$42.00~~44.00

Additional staffing per hour

\$17.00

Entire Facility – Up to eight (8) hours

\$595.00

(c) PARK SHELTERS – RESERVATION FEES

Four (4) hour sessions per reservation unless otherwise noted.

Bremerton residents may reserve park shelters beginning January 1st for the upcoming year.

Non-resident reservations will be accepted beginning February 1st.

(Group A) NON-COMMERCIAL – Rental Rates

Bataan Shelter

\$28.00

Blueberry Shelter

\$49.00

Evergreen Shelter 1

~~\$72.00~~74.00

Evergreen Shelter 2 or 3

~~\$36.00~~38.00

Evergreen Shelter 4 (not reservable, first come first served)

no charge

Evergreen Shelter 5 or 6

~~\$38.00~~40.00

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

(c) PARK SHELTERS – RESERVATION FEES

Evergreen Amphitheatre with Amplified Sound	\$180.00 <u>185.00</u>
Kiwanis Park Shelter	\$36.00 <u>38.00</u>
Lions Park Shelter 1	\$49.00 <u>50.00</u>
Lions Park Shelter 2	\$36.00 <u>38.00</u>
Matan Park Shelter	\$28.00
Upper NAD	\$28.00
Lent Landing Gazebo	\$36.00 <u>28.00</u>
Reserve portion of a park not having a shelter.	\$36.00

(Group B) COMMERCIAL – Rental Rates

Bataan Shelter	\$42.00
Blueberry Shelter	\$73.00 <u>74.50</u>
Evergreen Shelter 1	\$108.00 <u>110.00</u>
Evergreen Shelter 2or 3	\$54.00 <u>57.00</u>
Evergreen Shelter 4 (not reservable)	no charge
Evergreen Shelter 5 or 6	\$57.00 <u>60.00</u>
Evergreen Amphitheatre with Amplified Sound	\$238.00
Kiwanis Park Shelter	\$54.00 <u>57.00</u>
Lions Park Shelter 1	\$73.00 <u>75.00</u>
Lions Park Shelter 2	\$54.00 <u>57.00</u>
Matan Park Shelter	\$42.00
Upper NAD	\$42.00
Lent Landing Gazebo	\$54.00 <u>42.00</u>
Reserve portion of a park not having a shelter.	\$54.00

(d) SPECIAL EVENTS, CELEBRATIONS, WEDDINGS

Louis Mentor Boardwalk	\$280.00 <u>300.00</u>
Stage (20' x 24') –Available Memorial Day-Labor Day (per day)	\$200.00 <u>205.00</u>

(e) ATHLETIC FIELD – RESERVATIONS

Per hour unless noted	
(Group A) NON-COMMERCIAL	
Youth Use	\$13.00 <u>15.00</u>
Adult Use	\$26.00 <u>26.50</u>
 (Group B) COMMERCIAL	 \$52.00 <u>53.00</u>
<u>Game Fees</u>	
Baseball/Softball	\$37.00 <u>37.75</u>
Soccer	\$57.00 <u>58.00</u>

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

(f) <u>BLUEBERRY PARK – P-PATCH ANNUAL RATE</u>	<u>RATE</u>
Non-commercial gardening only.	
Raised Beds	\$13.00
10 x 20 Beds	\$52.00
16 x 30 Beds	\$72.00 <u>75.00</u>
(g) LIONS TENNIS COURT LIGHTS	
1 token (1 hour)	\$2.25 <u>2.50</u>
6 tokens (6 hours)	\$10.00 <u>11.25</u>
2. PROGRAM FEES & CHARGES	
(a) NEW PROGRAMS	See Section 3, subsection (a)
(b) ATHLETIC PROGRAM FEES	
VOLLEYBALL	
League Play	per team, per game \$30.00
Open Gym (Oct. – June)	per person \$4.00
BASKETBALL	
Men's League Play	per team, per game \$62.40 <u>62.50</u>
Boy's League Play	per team, per game \$34.00 <u>35.00</u>
Boy's League (Individual Reg.)	per individual \$41.00 <u>42.00</u>
SOFTBALL	
Adult League Play	per team, per game \$44.00 <u>44.80</u>
Adult League – Players fee	per player, per game \$1.90 <u>1.93</u>
TOURNAMENTS (SOFTBALL AND SOCCER)	
-- INVITATIONAL TOURNAMENTS	
Lions – One Day	\$400.00 <u>408.00</u>
Lions – Two Day	\$638.00 <u>650.00</u>
Lions – Three Day	\$849.00 <u>866.00</u>
Pendergast – One Day	\$515.00 <u>525.00</u>
Pendergast – Two Day	\$820.00 <u>836.00</u>
Pendergast – Three Day	\$996.00 <u>1,016.00</u>
-- STATE TOURNAMENTS*	
Lions – One Day	\$556.00 <u>567.00</u>
Lions – Two Day	\$830.00 <u>846.00</u>
Lions – Three Day	\$966.00 <u>985.00</u>
Pendergast – One Day	\$720.00 <u>734.00</u>
Pendergast – Two Day	\$966.00 <u>985.00</u>
Pendergast – Three Day	\$1,145.00 <u>1,168.00</u>

* Regional and National Tournaments cost to be negotiated depending on field preparation requirements.

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

3. SENIOR CITIZEN CENTER AND RECREATION DIVISION PROGRAMS

(a) PROGRAM FEE FORMULAS. Except for the Sr. Citizens Trip program, participant fees for activities (programs, classes, events, etc.) promoted by the Sr. Citizen Center and the Recreation Division are established by the following formulas:

A. Activities when the instructor is on City payroll.

*Based on "Not-to-Exceed" rates

[(Total class hours including preparation) x (Instructor's hourly wage) x (1.5 Administration factor)] divided by (minimum # of students per activity)] + (the cost of group supplies divided by minimum # of students) + Cost of individual class supplies, if applicable = Student class fee for City of Bremerton Resident.

B. Activities taught by contracted instruction.

*Based on "Not-to-Exceed" rates

[(Price per student required by the Instructor less class supply fees) x (1.5 Administration factor)] + Class supply fees = Student class fee for City of Bremerton Resident.

C. Non-Resident Fees for Recreational Programs.

For recreation classes, programs, and rentals – ranging from:

\$5.00 to \$25.00 add on 25%
 \$25.01 to \$50.00 add a flat \$6.25
 \$50.01 to \$100.00 add a flat \$12.50
 \$100.01 to \$200.00 add a flat \$25.00
 \$200.01 + add a flat \$50.00

(b) SENIOR CENTER ACTIVITIES (AGE 55+).

RATE

Couples Membership is for two people, at least one needs to be 55 or better, who reside at the same address.

Associate Memberships are for those individuals not yet 55 but still would like to participate in the programs, trips and classes offered at the Center.

Senior Citizen – City Resident annual membership	\$14.00 <u>15.00</u>
Senior Citizen – Non-Resident annual membership	\$28.00 <u>30.00</u>
Senior Center – City Resident Couples annual membership	\$21.00 <u>22.00</u>
Senior Center – Non-Resident Couples annual membership	\$42.00 <u>44.00</u>
Senior Center – City Resident Associate annual membership	\$20.00 <u>21.00</u>
Senior Center – Non-Resident Associate annual membership	\$40.00 <u>42.00</u>

(c) SENIOR CENTER TRIPS

Cost plus %25

PARKS RECREATION DEPT – RATE TABLE F

All Rates Listed Are "Not To Exceed" Fees

4. IVY GREEN CEMETERY - FEES AND CHARGES
(Non-Resident Fee = Listed Rate Plus 25%)

	<u>RATE</u>
(a) <u>GRAVE SITES</u>	
Adult	\$1,346.00 <u>1,373.00</u>
Infant (Not in Infant Sections)	\$1,346.00 <u>1,373.00</u>
Infant Section	\$337.00 <u>344.00</u>
Veteran	\$785.00 <u>800.00</u>
(b) <u>LINERS (Subject to sales tax)</u>	
Casket Liner	\$820.00 <u>836.00</u>
Cremation Liner	\$202.00 <u>206.00</u>
Infant Liner	\$337.00 <u>344.00</u>
Oversized Liner	\$1,100.00 <u>1,122.00</u>
(c) <u>OPENING AND CLOSING</u>	
Casket	\$785.00 <u>800.00</u>
Cremation	\$281.00 <u>287.00</u>
Infant	\$550.00 <u>561.00</u>
Veteran	\$472.00 <u>481.00</u>
(d) <u>DISINTERMENT</u>	
Adult	\$1,683.00 <u>1,716.00</u>
Infant	\$1,683.00 <u>1,716.00</u>
Urn	\$270.00 <u>275.00</u>
Removal (only)	\$1,111.00 <u>1,133.00</u>
(e) <u>MARKER SETTING FEES</u>	
Setting Fee	\$180.00 <u>184.00</u>
(f) <u>GRAVE SIDE SERVICES</u>	
Chairs & Awning	\$224.00 <u>228.00</u>
(g) <u>MARKERS (Subject to sales tax)</u>	
Markers	Value based on size and type of marker

PUBLIC WORKS AND UTILITIES – RATE TABLE G

All Rates Listed Are "Not To Exceed" Fees

G. PUBLIC WORKS AND UTILITIES DEPARTMENT

	<u>RATE</u>
1. RIGHT-OF WAY USE PERMITS FEES	
Type A (Short Term Use) Regular (Misc. Construction)	\$160.00
Dumpster – Individual personal use	No Charge
Dumpster – Commercial/Construction	\$60.00
Type B (Disturbance of ROW)	
Sidewalk Repairs (2 inspections)	No Charge
Driveway, Transverse Street Patch and Spot Patches (2 inspections)	\$160.00
Frontage Improvements (curb, gutter, sidewalk, illumination, etc.); Longitudinal Street Patch; and Utility Installation	\$3.15/ft with a \$160.00 minimum
New Street	\$5.25/ft with a \$625.00 minimum
Water & Sewer Mains & Laterals (ROW Permit) (2 inspections)	\$160.00
Additional Inspection	\$67.00/hour + equipment charges
Type C (Long Term Use)	
Application and Processing	\$65.02
Annual Renewal	\$65.02
Type D Regular (Franchised Utility Routine Maintenance)	\$100.00
Plan Reviews	\$0.25/foot of improvement with \$105 minimum
2. Additional Work ADDITIONAL WORK	\$67.00 \$68.41/hour + equipment charges
23. RIGHT-OF-WAY VACATION	\$575.00
3. TELECOM MASTER PERMIT FEE	\$525.00/one time
4. TELECOM LICENSE FEE	\$210.00/one time
54. BMC 10.24 HOUSEMOVING/OVERSIZE LOADS	\$600+\$65/mile to .10 of a mile

BREMERTON KITSAP ACCESS TELEVISION (BKAT) – RATE TABLE H

All Rates Listed are "Not To Exceed" Fees

H. BREMERTON KITSAP ACCESS TELEVISION (BKAT)

1. Pre-production

	<u>RATE</u>
Equipment Consultation	\$100/per hour
Program Development	\$100/per hour
Research	\$100/per hour
Location	\$100/per hour
Scripting	\$100/per hour
Graphics Development	\$100/per hour

2. PRODUCTION*

Set-up	\$100 per hour
Production	\$100/per hour
Breakdown	\$100/per hour

**minimum of 2 hours for any productions*

3. Post Production

Edit	\$100 per hour
Voice Over	\$100 per hour

4. Training

Studio	\$100
3 hours of camera and director training – max 4 people	
Edit	\$50
5 hours of Apple Final Cut	

5. Miscellaneous

Equipment Installation	\$100 per hour
Equipment Troubleshooting and Repair	\$100 per hour
DVD Duplication	\$35.84 (includes tax)
Studio-with all equipment (must be certified with crew training)	\$25 per hour (min 2 hours)

6. Membership (Annual)

Individual Resident	\$25.00
Individual Non-Resident	\$50.00
Organization – Resident	\$75.00
Organization – Non-Resident	\$150.00

7. Rental Rate

Field Equipment			
Tripod	\$25.00	Per Day	(\$300.00 Deposit)

Resolution No. 3280

BREMERTON KITSAP ACCESS TELEVISION (BKAT) – RATE TABLE H

All Rates Listed are "Not To Exceed" Fees

7. Rental Rate

Light Kit	\$100.00	Per Day	(\$300.00 Deposit)
Lavalier Microphone (ea)	\$20.00	Per Day	(\$300.00 Deposit)
Video Monitor	\$35.00	Per Day	(\$300.00 Deposit)
Camera	\$150.00	Per Day	(\$300.00 Deposit)
Studio Equipment			
Studio	\$50.00	Per Hour	(\$1,000.00 Deposit)
Lights	\$25.00		
Control Room	\$50.00		
Wireless mics (4)	\$25.00		
Teleprompter	\$25.00		
Misc	\$10 ea		
Tables, chairs, easels, table cloths			

8. Public Service Announcement with voice over.

A public service announcement with voice over is an option as part of the Special Event Permit through the City. The public service announcement will air on BKAT for a minimum of two weeks.

\$50.00

Proof of Special Events Permit also required

9. Public Service Announcement with voice over.

A public service announcement with voice over is available without a Special Event Permit as a way to reach the public. The public service announcement will air on BKAT for a minimum of two weeks.

\$100.00

GOLD MOUNTAIN GOLF COMPLEX – RATE TABLE I

All Rates Listed Are "Not To Exceed" Fees

(a) CASCADE COURSE (prices do not include sales tax)

	<u>RATE</u>
<u>Friday 18 Holes</u>	<u>\$45.00</u>
<u>Weekday 18 Holes (Mon-Thurs)</u>	<u>\$40.00</u>
<u>Weekend/Holiday 18 Holes (Note: 1)</u>	<u>\$50.00</u>
<u>Weekday 9 Holes (Mon-Thurs)</u>	<u>\$28.00</u>
<u>Weekend/Holiday 9 Holes</u>	<u>\$30.00</u>
<u>Continuation Fee</u>	<u>\$25.00</u>
<u>Twilight Weekday (Mon-Thurs)</u>	<u>\$28.00</u>
<u>Twilight Weekend/Holiday</u>	<u>\$30.00</u>
<u>League Rate (Not Sat, Sun or Holiday)</u>	<u>\$23.00</u>
<u>Junior 18 Holes (Mon-Thurs)</u>	<u>\$17.00</u>
<u>Junior Twilight Weekend/Holiday</u>	<u>\$17.00</u>
<u>All Day Monday-Tuesday</u>	<u>\$85.00</u>
<u>Senior Punch Card (Not Sat, Sun or Holiday) (Note: 2)</u>	<u>\$240.00</u>
<u>Regular 10 Round Punch Card</u>	<u>\$320.00</u>
<u>Junior 10 Round Punch Card</u>	<u>\$120.00</u>
<u>Low Income Sr. Punch Card (Not Sat, Sun or Holiday) (Note: 2 & 5)</u>	<u>\$120.00</u>
<u>Daily Private Cart</u>	<u>\$18.00</u>
<u>Shotgun Tournament (Not To Exceed 18 Hole Green Fee)</u>	<u>\$85.00</u>

(b) OLYMPIC COURSE (prices do not include sales tax)

	<u>RATE</u>
<u>Friday 18 Holes</u>	<u>\$72.00</u>
<u>Weekday 18 Holes (Mon-Thurs)</u>	<u>\$60.00</u>
<u>Weekend/Holiday 18 Holes (Note: 1)</u>	<u>\$82.00</u>
<u>Weekday 9 Holes (Mon-Thurs)</u>	<u>\$35.00</u>
<u>Weekend/Holiday 9 Holes</u>	<u>\$45.00</u>
<u>Continuation Fee</u>	<u>\$35.00</u>
<u>Twilight Weekday (Mon-Thurs)</u>	<u>\$35.00</u>
<u>Twilight Weekend/Holiday</u>	<u>\$45.00</u>
<u>League Rate (Not Sat, Sun or Holiday)</u>	<u>\$23.00</u>
<u>Junior 18 Holes (Mon-Thurs)</u>	<u>\$25.00</u>
<u>Junior Twilight Weekend/Holiday</u>	<u>\$25.00</u>
<u>All day Monday-Tuesday</u>	<u>\$85.00</u>
<u>Shotgun Tournament (Not To Exceed 18 Hole Green Fee)</u>	<u>\$100.00</u>
<u>Olympic Punch card plus</u>	<u>\$30.00</u>
<u>Annual Pass Single</u>	<u>\$2,200.00</u>
<u>Annual Pass Couple</u>	<u>\$3,400.00</u>
<u>Annual Pass Family</u>	<u>\$3,400.00</u>
<u>Annual Pass Junior (Mon-Thurs) (Note: 3)</u>	<u>\$500.00</u>

GOLD MOUNTAIN GOLF COMPLEX – RATE TABLE I

All Rates Listed Are "Not To Exceed" Fees

1. Saturday, Sunday or Holiday (May-September Not to Exceed Rate)
2. May be used for twilight any day of the week including holidays.
3. Friday-Sunday and Holidays depending on availability.
4. June through September, juniors may only play after 3:00 p.m. on weekends and holidays.
5. Ages 62 & up with household income < \$18,000.
6. A reduced rate, not less than the current twilight rate, may be offered with the approval of the Director of Parks & Recreation.

KITSAP CONFERENCE CENTER – RATE TABLE J

All Rates Listed Are "Minimum" Fees

<u>A. ROOM RENTAL</u>	<u>RATE</u>
<u>Puget Sound Ballroom- per section (4 sections)</u>	<u>\$375.00</u>
<u>Oyster Bay Room</u>	<u>\$275.00</u>
<u>Marina Vista 1 & 2 – per section</u>	<u>\$200.00</u>
<u>Marina Vista 3</u>	<u>\$550.00</u>
<u>Glacier Cove 1 & 2 – per section</u>	<u>\$200.00</u>
<u>Fountain Room</u>	<u>\$675.00</u>

<u>B. EVENT PACKAGE (in conjunction with food minimums)¹</u>	<u>RATE</u>
<u>Puget Sound Ballroom- per section (4 sections)</u>	<u>\$500.00</u>
<u>Oyster Bay Room</u>	<u>\$375.00</u>
<u>Marina Vista 1 & 2 – per section</u>	<u>\$300.00</u>
<u>Marina Vista 3</u>	<u>\$750.00</u>
<u>Glacier Cove 1 & 2 – per section</u>	<u>\$300.00</u>
<u>Fountain Room</u>	<u>\$675.00</u>

1. 501c3 Organizations receive 50% off Room Rental rate with purchase of an Event Package.

C. RECURRING ROOM RENTAL (at least 35 events per year)

Room fee waived with food purchase for at least 60 people.

TELECOMMUNICATIONS – RATE TABLE K

<u>K. TELECOMMUNICATIONS</u>	<u>RATE</u>
<u>1. TOWER LEASE - APPLICATION, RENEWAL AND ASSIGNMENT FEE</u> Fee	<u>\$500.00</u>
<u>2. CABLE FRANCHISE - APPLICATION AND RENEWAL FEE DEPOSITS</u> Fee Deposit (Actual cost will be based on staff time; City may require additional deposit(s) up to \$3,500 per deposit if funds are exhausted)	<u>\$3,500.00</u>
<u>3. MASTER PERMIT - APPLICATION AND RENEWAL FEE DEPOSITS</u> Fee Deposit (Actual cost will be based on staff time plus legal review; City may require additional deposit(s) up to \$5,000 per deposit if funds are exhausted)	<u>\$5,000.00</u>
<u>4. TELECOM LICENSE FEE</u>	<u>\$210.00/one time</u>

ORDINANCE NO. 5315

AN ORDINANCE of the City Council of the City of Bremerton, Washington, approving and adopting the budget for the City of Bremerton for the fiscal year 2017, and appropriating the amounts set forth in each fund in accordance with RCW 35.33.075.

WHEREAS, Pursuant to Chapter 35.33 RCW, the City of Bremerton (“City”) is required to adopt an annual budget and provides procedures for the filing of estimates, a preliminary budget, deliberations, public hearings, and final fixing of the budget; and

WHEREAS, a proposed annual budget for the fiscal year 2017 has been prepared and filed in the Office of the City Clerk for the City; public hearings have been held for the purposes of fixing the final City budget; and the City Council, during its November 10, 2016 Budget Workshop meeting, deliberated and made adjustments and changes to the proposed budget deemed necessary and proper; NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF BREMERTON, WASHINGTON,
DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The proposed 2017 annual budget for the City, as amended by the City Council during its November 10, 2016 Budget Workshop meeting, (“2017 Annual Budget”), on file in the office of the City Clerk, is hereby incorporated herein by this reference.

SECTION 2. The 2017 Annual Budget, covering the period from January 1, 2017, through December 31, 2017, establishes;

- 1) authorized positions for employment,
- 2) the City-wide Capital Improvement Program,
- 3) regular revenues and unencumbered fund balances of \$150,760,143, and
- 4) in accordance with BMC 3.02.010, expenditures and ending fund balances of \$150,760,143 as set forth in Exhibit A, attached hereto and incorporated herein by this reference.

SECTION 3. The 2017 Annual Budget is hereby adopted and approved, and the totals for all funds as noted in Exhibit A are hereby appropriated for the fiscal year 2017.

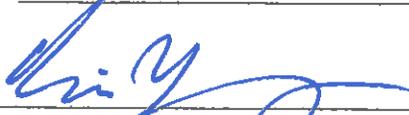
SECTION 4. Effective January 1, 2017, the “management, professional, confidential & fiduciary” pay plans shall receive a cost of living adjustment over the 2016 pay rates by 2.25%.

SECTION 5. Nothing contained herein shall be construed to require the City or its officers to fill any vacancy in any of the positions established by this ordinance resulting from the discharge, resignation or retirement of such employee. Nothing herein contained shall require the City or its officers to pay the maximum amount budgeted for any position shown therein.

SECTION 6. Severability. If any one or more sections, subsections, or sentences of this Ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

SECTION 7. Effective Date. This ordinance shall take effect and be in force ten (10) days from and after its passage, approval and publication as provided by law.

PASSED by the City Council the 7th day of December, 2016


ERIC YOUNGER, Council President

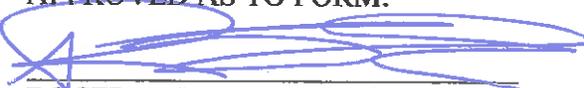
Approved this 7th day of December, 2016


PATTY LENT, Mayor

ATTEST:


SHANNON CORIN, City Clerk

APPROVED AS TO FORM:


ROGER A. LUBOVICH, City Attorney

PUBLISHED the 13th day of December, 2016
EFFECTIVE the 23rd day of December, 2016
ORDINANCE NO. 5315

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**EXHIBIT A
CITY OF BREMERTON
2017 EXPENDITURES - ALL FUNDS**

FUND	PERSONNEL	SUPPLIES & SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TRANSFERS	ENDING FUND BAL.	2017 TOTAL BUDGET
General Fund							
General Government:							
City Council	304,400	52,142					356,542
Executive	358,000	79,016					437,016
Financial Services	1,247,300	323,697					1,570,997
Legal Department	1,009,800	130,996					1,140,796
Human Resources	335,700	242,507					578,207
Community Development	1,397,550	328,342			60,000		1,785,892
Municipal Court	871,300	522,029					1,393,329
City Auditor	72,400	7,141					79,541
Law Enforcement	9,232,100	1,562,958					10,795,058
Fire/Emergency Medical	8,539,100	900,232					9,439,332
Police & Fire Pension	1,400,500	412,300					1,812,800
General Facilities	408,217	745,612		115,000			1,268,829
General Parks	2,006,200	819,866					2,826,066
Engineering	1,876,697	363,715					2,240,412
Non-Departmental	170,000	3,341,337			920,883		4,432,220
Ending Fund Balance						4,908,051	4,908,051
Total General Fund	29,229,264	9,831,890	0	115,000	980,883	4,908,051	45,065,088
Special Revenue Funds:							
Street	1,312,390	1,529,437		195,000		954,367	3,991,194
Contingency Reserve						1,030,578	1,030,578
Lodging Tax		374,200			155,000	578,411	1,107,611
Parking System		934,165	502,907	25,000	170,000	206,876	1,838,948
Comm. Dev. Block Grant	132,600	342,283				455,142	930,025
Abatement Revolving Fund		153,500				141,607	295,107
Police Special Projects		108,500		90,000		193,709	392,209
Public Access Television	349,600	89,472		70,000		469,696	978,768
Gift & Donations Fund		3,200				54,010	57,210
Trial Improvement		24,200				59,671	83,871
One Percent for Arts		18,000				35,276	53,276
Conference Center Oper		1,719,187	32,778			15,371	1,767,336
Total Spec. Rev. Funds	1,794,590	5,296,144	535,685	380,000	325,000	4,194,714	12,526,133
Debt Service Fund:							
2010 LTGO			542,607			194,940	737,547
2010 UTGO/LTGO (B)			1,057,937			98,459	1,156,396
Government Center LTGO			333,788			84,107	417,895
2015 Public Safety Bond			503,425			41,606	545,031
Total Debt Service Fund	0	0	2,437,757	0	0	419,112	2,856,869
Capital Improvement Funds:							
General Govt Capital Improv.					952,000	1,902,332	2,854,332
Park Facilities Construction		7,500		100,000		110,664	218,164
Residential Street Capital						480,000	480,000
Transportation Capital Projects				2,147,498		577,145	2,724,643
Fire Public Safety Capital				3,830,000		203,142	4,033,142
Lebo Blvd Construction Project				80,000		72,400	152,400
Total Capital Improv. Funds	0	7,500	0	6,157,498	952,000	3,345,683	10,462,681
Total General Gov't Funds	31,023,854	15,135,534	2,973,442	6,652,498	2,257,883	12,867,560	70,910,771

**EXHIBIT A
CITY OF BREMERTON
2017 EXPENDITURES - ALL FUNDS**

FUND	PERSONNEL	SUPPLIES & SERVICES	DEBT SERVICE	CAPITAL OUTLAY	TRANSFERS	ENDING FUND BAL.	2017 TOTAL BUDGET
<u>Enterprise Funds:</u>							
Water Utility	4,116,094	6,813,128	1,074,887		875,900	2,786,750	15,666,759
Water Capital				5,534,837		1,967,503	7,502,340
Wastewater Utility	3,263,886	7,529,109	2,835,622		1,462,000	3,396,858	18,487,475
Wastewater Capital				8,125,000		2,178,716	10,303,716
Stormwater Utility	1,297,761	1,804,374	241,044		104,900	647,221	4,095,300
Stormwater Capital				2,983,514		1,120,279	4,103,793
Utility Debt Reserve						1,717,924	1,717,924
Gold Mountain Golf Complex		3,841,083	465,169			256,072	4,562,324
Total Enterprise Funds	8,677,741	19,987,694	4,616,722	16,643,351	2,442,800	14,071,323	66,439,631
<u>Internal Service Funds:</u>							
Risk Management	240,000	1,289,465				2,315,538	3,845,003
Self Ins Health & Welfare Reserve		328,289				0	328,289
Employment Security	10,000					584,834	594,834
Accumulated Leave Liability	245,000					353,302	598,302
ER&R Operations & Maint	466,455	1,083,932		95,000		209,407	1,854,794
ER&R Equipment Reserves				1,316,000		3,486,942	4,802,942
Information Services	590,000	637,359				158,218	1,385,577
Total Internal Service Funds	1,551,455	3,339,045	0	1,411,000	0	7,108,241	13,409,741
Total Business Type Funds	10,229,196	23,326,739	4,616,722	18,054,351	2,442,800	21,179,564	79,849,372
Total All Funds	41,253,050	38,462,273	7,590,164	24,706,849	4,700,683	34,047,124	150,760,143

