

2012 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT

2ND PROGRAM YEAR; JAN 1, 2012 – DEC 31, 2012



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EXECUTIVE SUMMARY

The City of Bremerton receives a direct Community Development Block Grant allocation from HUD, and works in partnership with the Kitsap County HOME Consortium to administer HOME funds. CDBG and HOME funds are intended to meet priority needs locally identified by Consortium members and the City of Bremerton.

The Kitsap County Consortium consists of several jurisdictions in multiple fund-sharing relationships. Through an interlocal agreement under the Consortium, the City of Bremerton received 43% of the HOME funds in 2012 to distribute using its own process. The City of Bremerton follows policies and procedures established by the Bremerton City Council, which also makes funding decisions for inclusion in the annual Action Plan. The City also complies with policies and procedures established by the Kitsap Regional Coordinating Council regarding the HOME program.

Kitsap County and the City of Bremerton are required to prepare a Consolidated Plan every five years. Because of geographic overlap and the common needs shared by the jurisdiction, this Plan is prepared jointly. The Consolidated Plan sets goals for addressing the housing, public service, economic development, and community development needs of low-income people within Kitsap County and the City over a five year period. The current Consolidated Plan is for the years 2011 - 2015. The Plan is amended annually with a one-year Action Plan to reflect the projects that were awarded funding and the goals and objectives those projects will meet.

At the end of each program year, which runs from January 1st thru December 31st, the City prepares a Consolidated Annual Performance and Evaluation Report (CAPER) for the public, as well as for review by the U.S. Department of Housing and Urban Development (HUD), to provide a detailed analysis of how funds were expended in the previous program year. The CAPER is submitted separately by each jurisdiction, and is a compilation of HUD forms, printouts from HUD's Integrated Disbursement and Information System (IDIS), and narrative. Together they provide a summary of the activities undertaken during the reporting period, the status of those activities, funds that were available, and expenditures during that period. Additionally they describe how projects met the priorities, goals, and objectives outlined in the Kitsap County 2011 – 2015 Consolidated Plan using HUD's Performance Measurement System.

During 2012 the City of Bremerton continued to carry out a variety of activities under the Community Development Block Grant (CDBG), HOME, and Shelter Plus Care programs. This report is intended to provide a summary of those activities as they correspond to the 2011-2015 Kitsap County / City of Bremerton Consolidated Plan, as well as an update on the performance of those activities, first to the public and then to the Department of Housing and Urban Development (HUD). Public comment has been solicited and is encouraged between March 14th and March 28, 2013.

All CDBG funded activities carried out in 2012 conformed to one of the three National Objectives of the program: to benefit low and moderate income people; to eliminate slum or blight; or to meet an urgent need. In 2012, all activities adhered to the objective of providing benefit to low and moderate income people. In Bremerton nearly 100% of CDBG funding assists these residents..

All HOME funded activities carried out in 2012 provided affordable housing opportunities to low- and moderate-income citizens in the City of Bremerton and Kitsap County. As lead jurisdiction for the Kitsap County HOME Consortium, housing projects funded with City of Bremerton HOME funds will be addressed in the 2012 Kitsap County CAPER.

All Shelter Plus Care funded activities carried out in 2012 provided rental assistance and matching services to chronically homeless individuals in the City of Bremerton and Kitsap County that suffer from chronic chemical dependency, or chronic mental illness and chemical dependency.

CDBG AND HOME SUMMARY OF OPEN PROJECTS

CITY OF BREMERTON CDBG FUNDING - ADMIN AND PRIOR-YEAR

2012 Admin and Planning				
Sub-Recipient	Project	Award year	CDBG Award	Award Remaining
COB Block Grant Program	All Grant Administration (x)	2012	\$84,608	\$0.00
Notes: (X) = Closed as of 12/31/2012		Total	\$84,608	\$0.00

Prior-Year Open Projects				
Sub-Recipient	Project	Award year	CDBG Award	Award Remaining
City of Bremerton Parks & Rec	Lions Park Improvements	2011	\$52,000	\$11,334
Hope in Christ Ministries	Oasis Teen Shelter Acquisition	2011	\$100,000	\$0.00
Kitsap Community Resources	Family Service Center Repairs (x)	2011	\$110,000	\$0.00
City of Bremerton Parks & Rec	Matan Park Improvements (x)	2010	\$80,000	\$0.00
City of Bremerton Parks & Rec	Kiwanis Park Improvements	2009	\$40,000	\$0.00
Boys & Girls Clubs of SPS	New Teen Center Construction	2009	\$252,564	\$249,692
Notes: (X) = Closed as of 12/31/2012		Total	\$634,564	\$261,026

CITY OF BREMERTON CDBG FUNDING - 2012 ACTION PLAN

Includes CDBG Entitlement, Unallocated Prior-Year Entitlement, and Program Income

2012 Capital Projects				
Sub-Recipient	Project	Award year	CDBG Award	Award Remaining
Catholic Housing Services	Evergreen Accessible Play Project	2012	\$162,000	\$162,000
Boys & Girls Clubs of SPS	New Teen Center Construction	2012	\$40,000	\$40,000
Kitsap Community Resources	Weatherization & Minor Home Repair (x)	2012	\$119,287	\$0.00
Notes: (X) = Closed as of 12/31/2012		Total	\$321,287	\$202,000

2012 Public Service Projects				
Sub-Recipient	Project	Award year	CDBG Award	Award Remaining
Boys & Girls Clubs of SPS	After School and Summer Programs (x)	2012	\$10,000	\$0.00
Bremerton Foodline	Agency Salaries (x)	2012	\$11,311	\$0.00
Holly Ridge Center	Partnership for Children at Risk (x)	2012	\$10,000	\$0.00
Hope in Christ Ministries	Oasis Teen Continuum of Services (x)	2012	\$17,483	\$0.00
YWCA	ALIVE Legal Advocacy (x)	2012	\$10,812	\$0.00
Notes: (X) = Closed as of 12/31/2012		Total	\$59,606	\$0.00

	Grand Total	\$1,103,351	\$463,026
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Consolidated Plan Priority Activities

Five priority areas are identified in the strategy section of the Consolidated Plan: Housing, Special Needs Housing, Homeless, Community Development, and Economic Development. The relation of each 2012 activity to the specific objective outlined in the priority needs is identified in narrative form below, and in the attached 2011-2015 Consolidated Plan Goals & Outcomes matrix. The Consolidated Plan can be viewed in its entirety on Kitsap County's website at: http://www.kitsapgov.com/hr/block_grant_program/block_grant_program.htm or the City of Bremerton's website at: http://www.ci.bremerton.wa.us/forms/communitydev/federalgrants/2011/2011_2015ConsolidatedPlan.pdf or by contacting the Department of Community Development CDBG staff at 360-473-5375.

The following is an assessment of activities carried out in 2012 by the City of Bremerton's CDBG and Shelter Plus Care programs as they correspond to priorities identified in the 2011-2015 Kitsap County / City of Bremerton Consolidated Plan. Priorities addressed with City of Bremerton HOME funds will be included in the Kitsap County CAPER.

PRIORITY NEED: HOUSING

H-1 Improve and preserve the quality of affordable housing in the Consortium, including both owner occupied and rental housing, serving low-income households.

H-1.2 Energy Efficiency Measures

Kitsap Community Resources – Weatherization and Minor Home Repair

This long-running program has improved countless homes in the City, making them safer for the residents and more cost-effective. Homeowners up to 80% of AMI are eligible, but the program typically serves households up to 50% with an average per-house investment of about \$5,000. KCR partners with other programs, such as the Housing Kitsap Lead Program, City of Bremerton Housing Rehab Program, and also leverages a high ratio of matching dollars through DOE, PSE and other programs to ensure that low-income homeowners have many options for addressing weatherization and related health and safety issues.

H-1.8 Owner-Occupied Single-Family Rehab

Kitsap Community Resources – Weatherization and Minor Home Repair (See H-1.2, page 5)

H-1.9 Preservation of Housing

Kitsap Community Resources – Weatherization and Minor Home Repair (See H-1.2, page 5)

H-7 Evaluate, and when present, reduce lead based paint hazards.

The City continues to implement the HUD-required lead-based paint regulations. Certified lead-based paint inspectors, assessors and contractors work with the pre-1978 housing stock in weatherization and rehabilitation programs. The City and County's Downpayment Assistance, Home Rehabilitation and Weatherization programs all provide extensive information regarding lead-based paint to its participants, as well as lead testing, lead safe practices, and containment, when rehab and weatherization work is to be completed.

H-7.2 Energy Efficiency Measures

Kitsap Community Resources – Weatherization and Minor Home Repair (See H-1.2, page 5)

City of Bremerton Homeowner Housing Rehab Loan Program

The City of Bremerton's Homeowner Housing Rehab Loan Program uses City discretionary (non-HUD) funds to provide low-interest, deferred loans to perform health and safety measures to low-income, owner-occupied homes. The program often coordinates with KCR's Weatherization program in order to address as many of the homes needs as possible.

PRIORITY NEED: SPECIAL NEEDS HOUSING

PRIORITY NEED: HOMELESS

HH-1 Provide well-targeted efforts toward those people who would become homeless without intervention.

H-1.9 Gap Assistance

H-1.14 Supportive Services

Bremerton Foodline Agency Salaries

BFL provides food boxes, fresh produce, and commodities for local, low-income residents in need of assistance. Additional programs include running a cold-weather and daytime warming shelter when needed, providing work-skills training, serving as Kitsap's food distribution hub as part of the Kitsap Emergency and Disaster Management plan, and referring clients to many other area services. Funds paid for a portion of the salaries of the four key staff members.

Hope in Christ Ministries - Oasis Teen Continuum of Services

Oasis Continuum of services provides a variety of tools to teens who are homeless or at risk of becoming homeless. Oasis programs are tailored to the teen demographic to help these individuals find roads to self-sufficiency and positive community interaction. CDBG funds will be used for staff costs related to street and school outreach, drop-in center services, case management, job counseling and training programs, tutoring and other services.

YWCA ALIVE Legal Advocacy

YWCA provides a safe place for victims of domestic violence, and legal services to assist with the related civil cases. Program clients also take advantage of the agency's other programs, providing everything from clothing to shelter to counseling. Funds were used to cover a portion of one bilingual legal advocate's salary.

HH-2 Delivery of temporary, emergency services and shelter to homeless as stabilization efforts to permanently house these individuals.

HH-2.12 New Emergency Beds

Hope In Christ Ministries Oasis Teen Shelter Acquisition

Hope in Christ Ministries is dedicated to providing services and outreach to teens and young adults, especially those who are homeless or at risk of homelessness. Oasis Teen programs provide a "Continuum of Services" tailored to the teen demographic to help individuals find roads to self-sufficiency and positive community interaction, and the new Teen Shelter will offer emergency shelter for teens at the same location. City of Bremerton and Kitsap County Block Grant awarded funds toward the acquisition of the building Hope in Christ Ministries previously rented. Acquisition of the property closed in autumn of 2011, and conversion of the upstairs from warehousing/office space to shelter space with 8 beds began shortly thereafter and was completed in October of 2012. All compliance requirements have been fulfilled, occupancy and shelter permits issued, and the City of Bremerton and Kitsap County have released the remainder of the award. The project will close out in early 2013 after demographics reporting facility usage are available.

HH-2.14 Supportive Services

Bremerton Foodline Agency Salaries (see H-1.14, page 6)

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

HH-3 Services and housing aimed at providing stable, permanent living conditions in which an individual or family may thrive.

H-3.14 Supportive Services

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

HH-4 Ensure a safe, decent and affordable housing inventory in our community, to appropriately house people with a wide range of needs.

PRIORITY NEED: COMMUNITY DEVELOPMENT

Public Services

PS-1 Support the provision of services providing basic needs to low-income and special-needs individuals and families in crisis.

PS-1.1 Childcare Services

Boys & Girls Clubs of South Puget Sound – After School and Summer Program

Funds were used to help support the after school programs for youth ages 6 to 12, to help them grow into productive, caring, responsible citizens, and at the same time provide childcare at the end of the school day while parents are still at work. The program partners with the Bremerton School District for transportation and the use of school facilities to conduct programming at Naval Avenue Elementary school. The program provided homework help, tutoring, and academic goal setting, and scholarships to low-income youth.

PS-1.2 Crisis Intervention

Bremerton Foodline Agency Salaries (see H-1.14, page 6)

PS-1.4 Domestic Violence and Abuse Services

YWCA of Kitsap – ALIVE Legal Advocacy (see H-1.14, page 6)

PS-1.6 Homeless Services

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

PS-2 Ensure access to programs that promote prevention and early intervention related to a variety of social concerns which can cause long-term instability.

PS-2.1 Childcare Services

Boys & Girls Clubs of South Puget Sound – After School and Summer Program (see PS-1.1, page 14)

PS-2.3 Disabled Services

Holly Ridge Center – Partnership for Children at Risk

This project will further efforts in community collaboration by extending partnership with Olympic College Sophia Bremer Child Development Center allowing Holly Ridge special needs kids with behavior issues to participate in childcare classroom setting with non-disabled kids at the Olympic College childcare center. CDBG funds were used to pay for childcare slots for the Holly Ridge kids, and for Holly Ridge instructor/childcare provider time while working at Olympic College with the kids while providing special needs childcare training for the Olympic College childcare center student training facility. Children and families who receive early intervention have a much better chance of entering mainstream classrooms when they begin school, ensuring better success for their future.

PS-2.4 Domestic Violence and Abuse Services

YWCA of Kitsap – ALIVE Legal Advocacy (see H-1.14, page 12)

Public Service funds from Kitsap County funded partial salary costs for the ALIVE Family Services Advocate to provide support services for families with children affected by domestic violence and are at risk for abuse and neglect. Some clients may receive services under both the City's ALIVE Legal Advocacy program and from the County's Family Outreach program.

PS-2.5 Health Services

Holly Ridge Center – Partnership for Children at Risk (see PS-1.2, page 7)

PS-2.8 Human Services

Bremerton Foodline – Agency Salaries (see H-1.14, page 6)

PS-3 Increase self-sufficiency and independence for low-income and special-needs populations.

PS-3.1 Childcare Services

Boys & Girls Clubs of South Puget Sound – After School and Summer Program (see PS-1.1, page 7)

PS-3.3 Disabled Services

Holly Ridge Center – Partnership for Children at Risk (see PS-1.5, page 7)

PS-3.6 Homeless Services

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

PS-3.14 Youth Services

Boys & Girls Clubs of South Puget Sound – After School and Summer Program (see PS-1.1, page 7)

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

Public Facilities

PF-1 Improve the infrastructure and physical environment of the Consortium's low- and moderate-income areas.

PF-1.4 Recreational Facilities and Upgrades

City of Bremerton Parks and Rec – Evergreen Accessible Playground

Funds will be used to redevelop Evergreen Park's playground to create an inclusive, "beyond accessible" playground to serve children and adults of all abilities while also enhancing wheelchair access to the new playground and adjoining park facilities.

PF-2 Enhance the quality of life through creation and improvement of recreational spaces and public facilities in low- and moderate income areas

PF-2.4 Recreational Facilities and Upgrades

City of Bremerton Parks and Rec – Evergreen Accessible Playground (see PF-1.4, page 8)

PF-2.6 Public Facilities

Boys & Girls Clubs of South Puget Sound – Bremerton Teen Center Construction

This project funds construction of a 6,000 – 8,000 square foot teen center to provide youth with a safe and positive place to go during non-school hours. Funding has been awarded over multiple years. This complex project has been delayed due to 1) change of location (which was addressed in an Action Plan amendment), and

2) slower than expected fundraising efforts. Happily, groundbreaking took place at the end of February, 2013. Completion and occupancy are expected by the 4th quarter.

PF-3 Increase self-sufficiency and independence for low-income and special needs populations.

PS-3.4 Recreational Facilities and Upgrades

City of Bremerton Parks and Rec – Evergreen Accessible Playground (see PF-1.4, page 16)

PF-4 Improve, and increase when needed, public facilities which serve the needs of low-income and special needs populations.

PS-4.6 Public Facilities

City of Bremerton Parks and Rec – Evergreen Accessible Playground (see PF-1.4, page 16)

PRIORITY NEED: ECONOMIC DEVELOPMENT

E-1 Increase the number of applicants for living wage jobs.

E-4.6 Job Training and Preparation Services

Hope in Christ Ministries - Oasis Teen Continuum of Services (see H-1.14, page 6)

E-2 Expand economic opportunities for very low- and low-income residents and reduce the number of persons with incomes below the poverty level.

E-3 Increase employment opportunities for low-income persons.

E-4 Support business development and expansion to create more jobs.

OTHER ACTIONS INDICATED IN THE STRATEGIC AND ACTION PLANS

Actions to utilize American Reinvestment and Recovery Act funding provided through CDBG- R

100% of the City's CDBG-R allocation has been expended and reported in a prior year CAPER.

Actions to address obstacles to meet under-served needs

The City and County participates in Continuum of Care and Housing Coalition monthly meetings to stay aware of emerging needs in the community, and to support efforts to better provide services to the homeless.

The Kitsap County Homeless Housing and Services system, HMIS data system has been implemented and used by service providers throughout Kitsap County. The data being collected will quantify the amount of unmet need as the county will be able to produce an undocumented count of people in need of services and the system's ability to meet them.

The Continuum of Care collaborated to complete an application through the Balance of State for funds under The McKinney Vento Homeless Act. Funds are used in Kitsap County to prevent homelessness and provide housing for those who become homeless. The recommendation by the Continuum of Care for the ranking of projects in 2012 for the McKinney application remains the same as previous years.

In 2012, the Kitsap Continuum of Care Coalition (COCC) conducted a 24-hour point-in-time homeless count. The information from the count is compiled and submitted to WA State and is used locally for evaluation and planning purposes. The count this year identified 523 homeless individuals. The entire results of the survey including income and demographics data were reported to the State using the Homeless Management Information System. All agencies that receive funding from the homeless grant programs use the Homeless Management Information System (HMIS). From this system the Continuum of Care Coalition reported that the homeless count reflects 117 individuals that were in emergency shelters, 148 in transitional housing, 107 individuals outside in vehicles or other buildings not meant for human habitation, 76 were veterans, and 151 were temporarily living with family or friends.

In 2012, Kitsap County in partnership with Kitsap Community Resources, continued the Safe Park Program. The program provides homeless families with safe, secure parking and access to restroom and shower facilities. Caseworkers from KCR worked with families to link them with other resources including housing. The program included an additional location in the north end of the County operated by North Kitsap Fishline who provides services to clients at this location.

The Housing Solutions Center (HSC) of Kitsap County opened in 2012 and is a homeless and housing resource center administered by Kitsap Community Resources through partnerships with community services organizations across Kitsap County. It is the primary one-stop resource for housing, including shelters, rental assistance and landlord referrals. They maintain a shelter wait-list, provide transportation to the shelter so that one does not have to visit each shelter site, saving time and opening the door to new housing possibilities. The HSC provides flyers available at most public locations and service centers with specific locations where the HSC can be found and the website for an online downloadable application.

Another useful tool made available beginning October 1, 2012 is the Kitsap Community Homeless and Low-Income Resource Guide that lists the free meal sites and available resources for homeless persons, with the anytime, anywhere free phone number listed (2-1-1). Along with the list of free meal sites, are the list of community service provider names, numbers and type of resources available throughout Kitsap County.

Actions to foster and maintain affordable housing

The City and County continues to pursue new affordable housing opportunities; recent accomplishments are listed above under Priority Needs Housing. Rising housing costs and tight supply continue to have a negative effect on affordable housing in 2012. The Block Grant Program continues to award a significant percentage of its funds towards the acquisition, preservation and construction of affordable housing. We continue to partner with housing providers to use Block Grant funds to address the most urgent needs throughout the County in the most effective way possible.

The City and County participate in the Kitsap Housing Coalition, a group of realtors, mortgage brokers, housing authorities, housing contractors, developers, local housing nonprofit agencies, government agencies, and housing advocates that meets monthly to discuss county-wide affordable housing issues and opportunities and serves as the "one-stop" affordable housing information hub to the community, through our website and at local fairs and events.

The City of Bremerton Block Grant program has been very active in growing the KHC into role where it can motivate and inspire progress toward our affordable housing goals. In 2009 a survey of members indicated it was time for the KHC to reevaluate its vision and goals. In 2010 the KHC held a two-day strategic planning retreat utilizing HUD TA, engaging a wider spectrum of Kitsap housing advocates, developers, and professionals than ever before. As a result, the KHC mission and vision were revised to include all affordable housing, not just homeownership housing. Later that year a Strategic Plan was developed and approved, and were committees formed to carry out the Plan's steps. After much effort, KHC secured its first grant at the end of 2012: \$10,000 from the Bremerton Housing Authority HOPE VI program will be used to upgrade our website to a one-stop resource for affordable housing resources, information and availability. We are planning to help launch HousingSearchNW in Kitsap County and link that to our website. We are additionally planning a Kitsap Housing Summit, bringing together stakeholders, elected officials, developers and more, to broaden the conversation and together discover synergies to for reaching our community's affordable housing goals.

Actions to Affirmatively Further Fair Housing

In 2005 an *Analysis of Impediments to Fair Housing* was completed and we continue to implement the recommendations of the analysis in both the City and the County. This analysis concluded that the major impediments to fair housing opportunities in Kitsap County and the City of Bremerton included the lack or referrals of housing complaints to appropriate agencies; a likely pattern of discrimination against people with disabilities; a likely pattern of mortgage lending discrimination against people of color; a sharp increase in the cost of housing in Kitsap County and lack of multi-family housing.

The City and the County are working to raise public awareness and understanding of fair housing choice.

Outreach and education materials are distributed local Kitsap Housing Coalition partner members, and the materials are made available at the events held by the Kitsap Housing Coalition throughout the year. Staff from the Fair Housing Center of Tacoma presented information at the August meeting of the Continuum of Care on issues of fair housing, including information on accommodation for service animals in housing. KHC will be inviting a speaker from the Fair Housing Center to speak at one of our meetings this year.

Fair housing information is also incorporated into First Time Homebuyer education classes and Predatory Lending workshops. Referrals of fair housing complaints are made to the Fair Housing Center in Tacoma for enforcement.

During the 2010 planning process to update the Consolidated Plan, Kitsap County and the City of Bremerton included the following objective and strategies to address fair housing that will be implemented over the next five years of the plan.

Objective

H-3 Promote fair housing for all members of the community without discrimination on the basis of race, color, religion, sex, national origin, familial status, disability or sexual orientation.

Strategy

#3: Fair Housing: The Consortium will provide for fair and equal housing opportunities for all persons through the following activities:

- Conduct an annual Fair Housing educational seminar for housing providers, real estate professionals and lenders.
- Provide no-cost fair housing educational resources and referral.
- Update the Kitsap County & City of Bremerton Analysis of Impediments to Fair Housing.

In the tight funding climate in which we find ourselves, the City of Bremerton and Kitsap County Block Grant programs are looking for creative ways to fund the development of an updated Analysis of Impediments to Fair Housing.

Actions to overcome gaps in institutional structures and enhance coordination

The goals and strategies identified in the 2011-2015 Consolidated Plan continue to guide the selection of projects funded as well as our participation in activities which further the overall goal of the Block Grant Program. The City and County have worked enthusiastically to share information and streamline shared duties. The two are Consolidated Plan Consortium Partners for HOME funds, but in CDBG funding, the two have many subrecipients in common, and have worked to provide consistency to the community in information and policies. The two are also partners in the Continuum of Care and Housing Coalition. During 2011 the City and County revised quarterly reports so they are valid for both jurisdictions.

As a result of the late modifications to the CDBG funding levels, the two year public service allocation has been removed. The funders from the County and City of Bremerton CDBG Programs, as well as the KRCC's 2060 and 2163 grants, moved toward a coordinated grant process for the 2012 grant cycle. A NOFA for all the grant funds with a coordinated review team and selection process was instigated to accomplish several of the following concerns:

- a. One application for the agencies to complete.
- b. Better use of scarce dollars by funding projects out of one source.
- c. Ensuring operating dollars are available to support projects.
- d. Eliminating under funding or over funding projects that apply to all funding sources.
- e. Looking at all the projects and determining which funding sources work best for the various projects.
- f. Reduce the number of contracts going to a single agency for one project.
- g. Less work for agencies and staff.

After the Coordinated Grant Application was put into effect for the 2012 grant cycle, it was the funder's group decision to continue with a more streamlined, one-stop application process for 2013 by pursuing an online submission. The "Coordinated Grant Application" has been hosted by online provider "Review Room" since the 2013 application round.

Kitsap County has taken on management of the City of Bremerton HOME Consortium contracts beginning 2012 as part of the Coordinated Grant Application Process and the need to respond to the federal budget cuts and resulting staff reductions.

Actions to improve public housing and resident initiative

The City of Bremerton supports Bremerton Housing Authority as it continues to improve the management and operation of public housing, improve the living environment of the residents, and encourage residents to become more involved in management and ownership. Further, the City supports redevelopment of a 600-unit 1940's housing project operated by the BHA known as Westpark that is in early phases of construction.

Kitsap County and the City of Bremerton Block Grant Staff continues to perform Housing Quality Standards inspections free of charge for agencies that require inspections but have no certified staff to perform them.

Actions to evaluate and reduce lead-based paint hazards

The City continues to implement lead-based paint regulations. Contractors working in the City are trained and insured for special handling of the pre-1978 housing stock. The non-profit agencies Kitsap Community Resources, Bremerton Housing Authority, and Skookum have trained assessors and inspectors. The City and County have conducted several trainings to assure that agencies are aware of their responsibilities under the programs.

In Kitsap County, Kitsap Community Resource's (KCR) Weatherization staff is the lead agency in lead based paint education and lead safe work practices. Weatherization specialists educate clients on lead facts and hand out literature including the EPA pamphlet "Protect Your Family from Lead in Your Home." KCR's contractors and crews are all trained in lead safe work practices and attend refresher courses. KCR staff is trained in the use of the Niton XRF Gun, which assesses the level of lead in surfaces and does readings for other agencies. All rehabilitation and weatherization services are performed by trained contractors. Kitsap County Consolidated Housing Authority's (KCCHA) Housing Rehab program also distributes information to homeowners about lead based paint. KCCHA owns a lead gun and their contractors have been certified in lead safe work practices. Kitsap Community Resources hosts a State training on Lead-based paint each year.

Actions to ensure compliance with program and comprehensive planning requirements

The City and County ensures compliance with program and comprehensive planning requirements during all phases of the CDBG/HOME programs. The 2011-2015 Consolidated Plan includes a Community Needs Assessment, Housing Market Analysis and Strategic Plan. The planning process involved the assessment of current housing and population needs through the analysis of available data; public meetings; an online survey; and consultations with service providers and key stakeholders. The updated Consolidated Plan was approved by the KRCC in November and became effective January 1, 2011. The Consolidated Plan is an overall strategy for housing and community development addressing the needs of primarily low- and moderate-income persons in Kitsap County and the City of Bremerton. The Plan further guides the City and County in its consideration and appropriation of the funds.

Potential applicants are informed of planning requirements and program rules during the development of the Policy Plan, which delineates program policies and rules, and summarizes Consolidated Plan goals. The annual application cycle began in April with a public hearing and approval of the Application. A technical assistance session was held to explain the requirements of the Block Grant Program and the application process. Staff was available to meet by appointment with applicants to discuss their project and provide technical assistance in developing their application as requested. Applications received on or before the deadline were reviewed for completeness, eligibility, and scored and rated as to how well they met the established goals and criteria. A Grant Recommendation Committee reviews applications and conducts interviews with applicants before making a funding recommendation to the Kitsap Regional Coordinating Council and the City Council. A Public Hearing is held and the final recommendations are included in the Action Plan.

Organizations selected to provide services utilizing CDBG/HOME funds sign a subrecipient agreement which outlines roles and obligations of the City and/or the County and subrecipient, and provides a framework for monitoring. A Block Grant staff member reviews the subrecipient agreement with each subrecipient and explains rules and regulations prior to its execution. Organizations awarded funds are required to provide quarterly reports as well as other reports throughout the year as determined by the specific type of project. All CDBG funded activities which qualify under Low/Mod Limited Clientele (LMC) benefit are required to collect data and report the number of clients served by income, race and ethnicity.

Annual on-site monitoring as well as those being monitored for period of affordability ensures that projects under contract are meeting identified goals and outcomes. City and County provides technical assistance throughout the completion of the activity to ensure that program requirements are being met and funds are expended in a timely way, and conducts at least one on-site review prior to close-out. All subrecipients monitored have been very responsive to suggestions from staff to strengthen their programs and improve procedures. We continue to work with organizations who have been awarded funds but for various reasons have been unable to move forward with their project.

The City and County do not and will not hinder Consolidated Plan implementation by action or willful inaction.

Actions to reduce displacement by CDBG and HOME funded activities and to ensure compliance with the Uniform Relocation Act should displacement occur.

The City does not seek projects that would displace residents, but is prepared to act in compliance with URA should relocation be necessary.

Consistent with the goals and objectives of 24 CFR Part 570.606 and part 92.353, Kitsap County is committed to making all reasonable efforts to ensure activities undertaken with Federal funds will not cause unnecessary displacement or relocation of individuals, families, businesses, non-profit organizations and farms. Block Grant project managers provide technical assistance to subrecipients whose projects could potentially involve displacement or relocation early in the process. Guideform notices are provided and guidance is given on meeting particular regulatory requirements.

Actions to reduce the number of persons living below the poverty level

The maximum amount of CDBG funds allowable was allocated to non-profit organizations which provide service for low and very low income persons, the homeless, and those at risk of becoming homeless. Funding was provided to agencies who provide counseling, food, emergency & transitional housing, adult reading skills and childcare to low and very low income individuals and families. CDBG and HOME funds were committed to activities to maintain and expand the supply of decent, safe, and affordable housing. All of the set-aside Economic Development Funds have been allocated to agencies to provide jobs or micro-enterprise assistance to low and very low income persons.

Progress in obtaining other public and private resources that address needs identified in the Consolidated Plan

The City continues to encourage and give priority to projects that leverage outside funding, public and private, to meet the needs of its low-income citizens. Most projects leverage at least twice the CDBG / HOME funds requested from outside sources. A summary of other funding sources contributing to the projects listed in this report is available upon request.

In 2007 the City changed its policy for HOME awards in order to encourage HOME grant recipients to obtain more matching funding. The policy requires a 2:1 match and limits the amount of per household unit subsidy to \$30,000 for homeownership units.

The Energy Matchmaker Weatherization Program administered by KCR provides for a dollar for dollar match of CDBG funds using State Energy Matchmaker funds which are General Revenue Dollars.

The required HOME match for Kitsap County is provided on a project by project basis through volunteer labor, cash contributions, local funds and state appropriations.

Kitsap County receives money from document recording fees which fund two grant programs. The Homeless Housing Grant program uses the fees to make awards in a competitive grant process for homeless housing and services. The Affordable Housing Grant Program uses funds available for low income housing projects. Together these funds provide an additional source of local support for projects in Kitsap County. These programs are authorized by State legislation and administrated through the Kitsap Regional Coordinating Council.

Table T-3 in Appendix B describes all other funding resources leveraged.

Self-evaluation

In 2012 Kitsap County and the City of Bremerton continued to evaluate its processes to assure adherence to Federal regulations as it administers Federal funds. Both jurisdictions feel they are adhering to and making progress in implementing the 2011-2015 Consolidated Plan through its funding priorities and competitive process. In the program

year 2012, all activities carried out with CDBG funds benefited low- and very low-income people in Bremerton. Activities carried out with HOME funds provided affordable housing opportunities for low-income people. Shelter Plus Care funds provided rental assistance to chronically homeless individuals afflicted with mental illness, chemical dependency, or both.

Currently, the City is considered timely in funding distribution per HUD guidelines. Most, if not all, projects funded with CDBG and HOME funds continue on schedule—CPD staff is aware of exceptions—and nearly on budget. City Staff is keeping a close eye on City Parks projects that are delayed, to make sure these make adequate progress and reach timely completion. Major goals of both the Consolidated Plan and individual projects identified in the County and City's annual Action Plans are being met in a timely manner. In 2012 the City adopted policies to further encourage and ensure timely completion of projects—partly to mirror changes to HOME program regulation, and partly in response to the pressure placed on CDBG timeliness created by reduced funding.

City of Bremerton reviews all projects included in its annual Action Plan. Any substantial change to a project scope or amount of funds is processed as an amendment to the Action Plan and follows the public notification requirements of the Citizen Participation Plan. There have been no substantial amendments made to the 2012 Action Plan:

The City operates two loan programs that generate program income; both have been suspended due to funding cuts and decreases in program income from loan payoffs. When funding again becomes available, a vital home repair program for low income homeowners (which may be funded with CDBG funds but is generally funded with discretionary funds), and a down-payment assistance program funded with HOME funds will resume. Both programs lend at 3% interest. As program income is received, it is receipted and allocated to other eligible activities, as appropriate, through the annual funding process.

Results of on-site inspections of affordable rental housing assisted under the HOME program and an assessment of affirmative marketing and outreach to minority and women owned businesses.

On-site monitoring visits were conducted on all rental housing projects subject to period of affordability requirements. Tenant files were reviewed and Housing Quality Standards were checked during our annual monitoring visit. Compliance issues were discussed with property managers and a monitoring follow-up letter is sent to owners with the results of the review and inspections.

Each application for funding under the HOME program must submit a description of the methods of affirmative marketing that will be undertaken as part of the HOME assisted project. Potential recipients are required to include methods of proactive marketing which can include fliers, newspaper, radio or television advertisements. Applicants who receive HOME funds are required to report yearly concerning the actions taken to affirmatively market the housing units and efforts to solicit applications for vacant units from persons in the housing market who are not likely to apply without special outreach.

Applicants who receive HOME funds are required to report concerning the firms contacted, bids received, contracts let, jobs created and dollars provided to minority and women owned businesses. All bid documents include information on minority and women owned businesses and encourage these businesses to respond. We also encourage agencies to contact trade associations for information on minority contractors.

The City and County's HOME match requirements and number of contracts and subcontracts with Minority and Woman Owned Business Enterprises are reported in Kitsap County's CAPER under HUD forms 4107 and 4107-A.

County and City efforts to promote Section 3

The County and City report annually to HUD on Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u, which mandates that PJs ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons. CDBG and HOME subrecipients are informed of Section 3 requirements as applicable. They are required to report on Section 3 hiring quarterly and requirements are discussed with the general contractor at the preconstruction conference. The contractor is provided the Section 3 Plan, which states that they will use all means necessary to direct new hiring to Section 3 qualified residents and businesses; by utilizing local advertising, inserting

the Section 3 plan in all bid documents; formally contact unions and trade associations; and document all steps taken to ensure compliance to Section 3. This plan also includes information related to subcontracts to be awarded. Compliance with Section 3 requirements is documented in the project file.

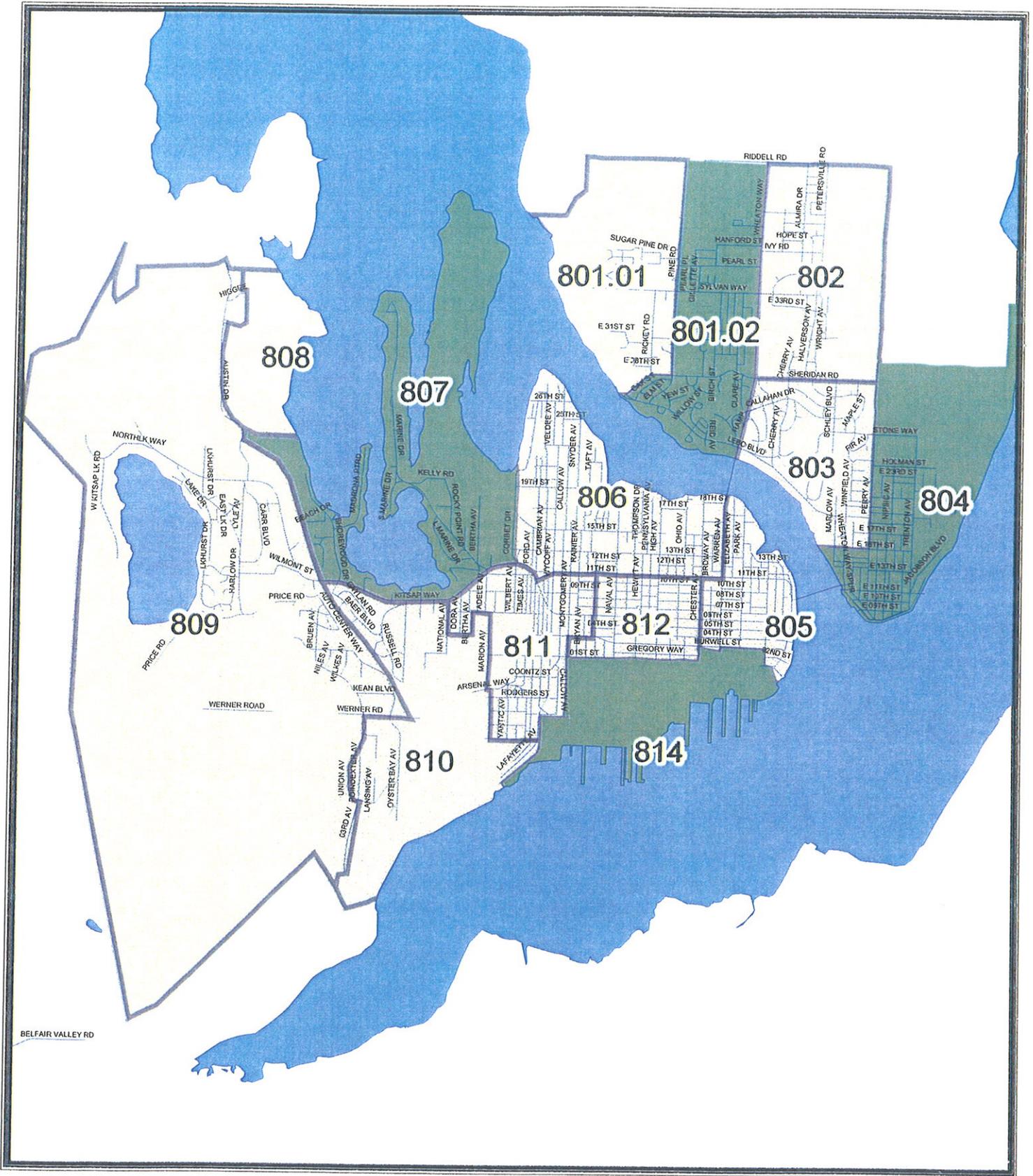
Summary of Citizen Comments

Citizen response to notifications provided for public hearing and comment is minimal. However, the City and County are interested in learning what the community thinks about the program, and continues to educate, advertise and seek comments from the public in a variety of ways.

The funding allocation process does provide plenty of opportunity for citizen input. Applications are screened by CDBG staff, but then reviewed by two Citizen Advisory Boards comprised of local citizens from a wide variety of racial, ethnic, economic, educational and geographic backgrounds. The Citizen Advisory Boards review the applications, interview the applicant agencies, and provide funding recommendations to the Kitsap Regional Coordinating Council (KRCC) and Bremerton City Council. The City Council is also comprised of local citizens from a wide variety of racial, ethnic, economic and educational backgrounds. The City Council and the KRCC makes funding recommendations available for citizen comment at an advertised public hearing prior to approving the final recommendations. The Annual Action Plan was adopted during the public hearings of the City Council on November 7, 2012 and then submitted to HUD November 15th before taking effect January 1, 2012.

This report was made available to the public on March 14, 2013 and announced on that day in the Kitsap Sun newspaper, and posted on the City and County's website. No citizen comments had been received prior to the final submission of this report.

City of Bremerton
2000 Census Area Median Income
Census Tracts Map



Legend

% Low Mod

0 to 50 %

51 to 100%



PR09
Program Income

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 Program Income Details by Fiscal Year and Program
 BREMERTON,WA

Fiscal Year	Program	Associated Grant Number	Fund Type	Estimated Income for Year	Transaction	Voucher #	Voucher Created	Voucher Type	IDIS Proj. ID	IDIS Actv. ID	Matrix Code	Received/Drawn Amount	
2009	CDBG	B09MC530011	PI	35,000.00	DRAWS								
						5219044	-	01-20-11	PY	13	393 05N	3,479.63	
						5236996	-	03-01-11	PY	13	393 05N	1,317.00	
						5330415	-	09-27-11	PY	3	400 01	25,000.00	
						5338050	-	10-14-11	PY	8	405 05A	1,203.37	
						5420128	-	04-30-12	PY	1	413 21A	4,000.00	
											Receipts		
											Draws	35,000.00	
											Balance	(35,000.00)	
2011	CDBG	B11MC530011	PI	16,796.63	RECEIPTS								
						5088753	-	10-24-12		8	405 05A	1,796.63	
						5088754	-	10-24-12		2	399 03F	15,000.00	
					DRAWS								
						5490266	-	10-24-12	PY	8	405 05A	1,796.63	
						5490266	-	10-24-12	PY	2	399 03F	15,000.00	
											Receipts	16,796.63	
											Draws	16,796.63	
											Balance	0.00	
2012	CDBG	B12MC530011	PI	47,128.02	RECEIPTS								
						5088755	-	10-24-12		1	413 21A	6,000.00	
						5088756	-	03-13-13		3	415 14A	645.75	
						5088757	-	10-24-12		4	401 03	19,028.00	
						5096321	-	03-13-13		4	401 03	0.00	
					DRAWS								
						5540243	-	03-13-13	PY	1	413 21A	6,000.00	
						5540272	-	03-13-13	PY	3	415 14A	645.75	
						5540289	-	03-13-13	PY	4	401 03	7,425.47	
											Receipts	25,673.75	
											Draws	14,071.22	
											Balance	11,602.53	

PR23

Summary of Accomplishments



BREMERTON

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway Count	Activities Disbursed	Completed Count	Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	1	\$10,000.00	0	\$0.00	1	\$10,000.00
	Total Acquisition	1	\$10,000.00	0	\$0.00	1	\$10,000.00
Housing	Rehab; Single-Unit Residential (14A)	0	\$0.00	1	\$119,287.00	1	\$119,287.00
	Total Housing	0	\$0.00	1	\$119,287.00	1	\$119,287.00
Public Facilities and Improvements	Public Facilities and Improvement	1	\$2,871.57	1	\$102,574.53	2	\$105,446.10
	Neighborhood Facilities (03E)	1	\$0.00	0	\$0.00	1	\$0.00
	Parks, Recreational Facilities (03F)	2	\$20,234.58	1	\$19,899.69	3	\$40,134.27
	Total Public Facilities and Improvements	4	\$23,106.15	2	\$122,474.22	6	\$145,580.37
Public Services	Public Services (General) (05)	0	\$0.00	1	\$11,311.00	1	\$11,311.00
	Senior Services (05A)	0	\$0.00	0	\$0.00	0	\$0.00
	Legal Services (05C)	0	\$0.00	1	\$10,812.00	1	\$10,812.00
	Youth Services (05D)	0	\$0.00	2	\$27,483.00	2	\$27,483.00
	Child Care Services (05L)	0	\$0.00	1	\$10,000.00	1	\$10,000.00
	Total Public Services	0	\$0.00	6	\$59,606.00	6	\$59,606.00
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$84,607.95	1	\$84,607.95
	Total General Administration and Planning	0	\$0.00	1	\$84,607.95	1	\$84,607.95
Grand Total		5	\$33,106.15	10	\$385,975.17	15	\$419,081.32

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Public Facilities	1	0	1
	Total Acquisition		1	0	1
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	11	11
	Total Housing		0	11	11
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	137,508	68,918	206,426
	Neighborhood Facilities (03E)	Public Facilities	0	0	0
	Parks, Recreational Facilities (03F)	Public Facilities	134,118	103,377	237,495
	Total Public Facilities and Improvements		271,626	172,295	443,921
Public Services	Public Services (General) (05)	Persons	0	6,806	6,806
	Senior Services (05A)	Persons	0	116	116
	Legal Services (05C)	Persons	0	569	569
	Youth Services (05D)	Persons	0	2,846	2,846
	Child Care Services (05L)	Persons	0	708	708
	Total Public Services		0	11,045	11,045

Grand Total	271,627	183,351	454,978
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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Persons	Total Households	Households
Housing	White	0	0	9	0
	American Indian/Alaskan Native	0	0	2	0
	Total Housing	0	0	11	0
Non Housing	White	8,005	293	0	0
	Black/African American	776	20	0	0
	Asian	210	27	0	0
	American Indian/Alaskan Native	262	53	0	0
	Native Hawaiian/Other Pacific Islander	290	70	0	0
	American Indian/Alaskan Native & White	284	38	0	0
	Asian & White	80	8	0	0
	Black/African American & White	184	14	0	0
	Amer. Indian/Alaskan Native & Black/African	45	3	0	0
	Other multi-racial	910	583	0	0
		Total Non Housing	11,046	1,109	0
Grand Total	White	8,005	293	9	0
	Black/African American	776	20	0	0
	Asian	210	27	0	0
	American Indian/Alaskan Native	262	53	2	0
	Native Hawaiian/Other Pacific Islander	290	70	0	0
	American Indian/Alaskan Native & White	284	38	0	0
	Asian & White	80	8	0	0
	Black/African American & White	184	14	0	0
	Amer. Indian/Alaskan Native & Black/African	45	3	0	0
	Other multi-racial	910	583	0	0
		Total Grand Total	11,046	1,109	11

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	9	0	0
	Low (>30% and <=50%)	2	0	0
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	11	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	11	0	0
Non Housing	Extremely Low (<=30%)	0	0	9,558
	Low (>30% and <=50%)	0	0	837
	Mod (>50% and <=80%)	0	0	331
	Total Low-Mod	0	0	10,726
	Non Low-Mod (>80%)	0	0	203
	Total Beneficiaries	0	0	10,929

PR26

Financial Summary



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	493,383.72
02 ENTITLEMENT GRANT	397,366.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	25,673.75
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	916,423.47

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	336,270.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	336,270.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	84,607.95
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	420,877.95
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	495,545.52

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	336,270.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	336,270.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	61,402.63
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(1,796.63)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	59,606.00
32 ENTITLEMENT GRANT	397,366.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	397,366.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	84,607.95
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	84,607.95
42 ENTITLEMENT GRANT	397,366.00
43 CURRENT YEAR PROGRAM INCOME	25,673.75
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	423,039.75
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%

2006-2010 Consolidated Plan Goals & Outcomes Matrix

H-3	Promote fair housing for all members of the community without discrimination on the							
H-3.3	Fair Housing							
H-4	Expand homeownership opportunities for low-income homebuyers							
H-4.1	Acquisition and New Construction:							
	<i>Habitat for Humanity - Bay Vista (see Kitsap County Action Plan)</i>	EO-2	HOME	household				
H-4.4	Homebuyer Assistance:							
	<i>Community Frameworks Bremerton Housing Revitalization</i>	EO-2	HOME	household		see H-1.9		see H-1.9
	<i>Bremerton Housing Authority Bay Vista Affordable Homeownership</i>	EO-2	HOME	household	\$300,000	10	\$150,000	see KC CAPER see KC CAPER
H-4.5	Mixed Income Properties:							
H-5	Promote credit counseling and homeownership financing counseling to discourage predatory lending practices, promote financial education, and provide equal financial opportunities to all.							
H-5.7	Housing Services:							
H-6	Expand housing opportunities through an increase in the supply of decent, safe and affordable rental housing, rental assistance and supportive housing with services.							
H-6.1	Acquisition and New Construction							
H-6.5	Mixed Income Properties							
H-6.6	Multi-Family Rental Rehabilitation							
	<i>CHS Max Hale Center New Carpet</i>	SL-3	CDBG	household	\$26,218	20	20	
H-6.10	Rental Assistance							
H-6.12	Shared Housing							
H-7	Evaluate and ,when present, reduce lead based paint hazards							
H-7.2	Energy Efficiency Measures							
	<i>KCR Weatherization and Minor Home Repair</i>	SL-2	CDBG	household		see H-1.2		see H-1.2
H-7.8	Owner-occupied Single Family Home Rehab							
	<i>City of Bremerton Housing Rehab Loan Program</i>	EO-2	HOME	household				
H-8	Improve the safety and livability of low-income neighborhoods							
H-8.7	Neighborhood Improvement:							
	<i>Community Frameworks Bremerton Housing Revitalization</i>	EO-2	HOME	household		see H-1.9		see H-1.9
H-8.9	Preservation of Housing:							
	<i>Community Frameworks Bremerton Housing Revitalization</i>	EO-2	HOME	household		see H-1.9		see H-1.9
H-8.11	Revitalization:							

2011-2015 Summary of Specific Annual Goals - Homeless

*HUD Outcome/Objective Codes			
	Availability / Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

HUD Program Goal: Homeless

Plan Year 1
2011

Plan Year 2
2012

Plan Year 3
2013

Specific Objective	Specific Strategy	Outcome / Objective Codes	Source of Funds (CDBG/HOME)	Performance Indicator	Plan Year 1 2011			Plan Year 2 2012			Plan Year 3 2013		
					Contract Award Amount	Anticipated Number	Actual Number	Contract Award Amount	Anticipated Number	Actual Number	Contract Award Amount	Anticipated Number	Actual Number
H-1	Homeless Prevention: provide well targeted efforts toward those people who should become homeless without intervention												
	HH-1.1 Affordable Housing												
	HH-1.4 Discharge Planning												
	HH-1.5 Economic Independence												
	HH-1.8 Foreclosure/Eviction Prevention												
	HH-1.9 Gap Assistance												
	<i>KCR Homeless Child and Family Services</i>	DH-1	CDBG	person	see PS-1.6								
	HH-1.11 Innovative Housing Models												
	HH-1.14 Supportive Services												
	<i>Bremerton Foodline Agency Salaries</i>	SL-1	CDBG	person	see PS-1.8			see PS-1.8			see PS-1.8		
	<i>YWCA ALIVE Legal Advocacy</i>	SL-1	CDBG	person	\$8,100	150	366	\$10,812	208	569			
HH-2	Emergency Response to Homeless: Delivery of temporary, emergency services and shelter to homeless as stabilization efforts to permanently house these individuals												
	HH-2.2 Alternatives to traditional Emergency Shelters												
	HH-2.3 Create Housing First Units												
	HH-2.6 Existing Emergency Shelters												
	<i>Catholic Community Services Benedict House</i>	DH-1	CDBG	person	\$11,131	60	38						
	HH-2.7 Flexible Housing												
	HH-2.10 Hygiene Center												
	HH-2.12 New Emergency Beds												
	<i>Hope in Christ Ministries Oasis Teen Shelter Acquisition</i>	DH-1	CDBG	facility	\$100,000	1							
	HH-2.14 Supportive Services												
	<i>KCR Homeless Child and Family Services</i>	DH-1	CDBG	person	\$12,500	486	486						

PS-2	Safety Net: Ensure access to programs that promote prevention and early intervention related to a variety of social concerns which can cause long term instabilitiy							
PS-2.1	Childcare Services <i>Kitsap Family YMCA - Childcare Scholarships</i>	SL-2	CDBG	person	\$6,000	41	42	
PS-2.2	Crisis Intervention							
PS-2.4	Domestic Violence and Abuse Services <i>YWCA of Kitsap County - ALIVE Legal Advocacy Program</i>	SL-1	CDBG	person	<i>see PS-1.4</i>			<i>see PS-1.4</i>
PS-2.5	Health Services							
PS-2.6	Homeless Services <i>KCR Homeless Child and Family Services</i>	SL-1	CDBG	person	<i>see PS-1.6</i>			
PS-2.8	Human Services <i>Bremerton Foodline - Agency Salaries</i>	SL-1	CDBG	person	<i>see PS-1.8</i>			<i>see PS-1.8</i>
PS-2.9	Information and referral, outreach and advocacy							
PS-2.12	Single Point of Entry							
PS-2.14	Youth Services <i>West Sound Youth for Christ - City Life Field Staff</i>	SL-1	CDBG	person				
PS-3	Investment: Increase self-sufficiency and independence for low-income and special needs populations.							
PS-3.1	Childcare Services <i>Kitsap Family YMCA - Childcare Scholarships</i>	SL-2	CDBG	person	<i>see PS-2.1</i>			
PS-3.3	Disabled Services <i>Holly Ridge Center Partnership for Children at Risk</i>	SL-1	CDBG	person				\$10,000 14 708
PS-3.6	Homeless Services <i>KCR Homeless Child and Family Services</i>	SL-1	CDBG	person	<i>see PS-1.6</i>			
PS-3.10	Self sufficiency programs <i>Kitsap Adult Center for Education - Literacy for Hispanic Families</i>	EO-1	CDBG	person	\$5,000	120	71	
	<i>Kitsap Adult Center for Education - Educational Transitions</i>	EO-1	CDBG	person				
	<i>Washington CASH - Bremerton Microcredit Initiative</i>	EO-3	CDBG	person	\$5,000	12	16	
PS-3.11	Senior Services <i>Bremerton Services - Chuckwagon Meals on Wheels</i>	SL-1	CDBG	person	<i>see PS-1.11</i>			
PS-3.13	Transportation Services							
PS-3.14	Youth Services <i>Boys & Girls Clubs of South Puget Sound - After School and Summer Program</i>	SL-1	CDBG	person				\$10,000 567 706
	<i>West Sound Youth for Christ - City Life Field Staff</i>	SL-1	CDBG	person				
HH-3.16	Unconditional Housing							

PF-4	Improve and increase when needed public facilities which serve the needs of low-income and special needs populations.								
PF-4.1	Removal of Barriers								
PF-4.2	Right-of-way improvements								
PF-4.3	Eliminate Slum & Blight								
PF-4.4	Recreational Facilities and Upgrades								
PF-4.5	Transportation Access								
PF-4.6	Public Facilities								
	Kitsap Community Resources Family Services Center Improvements	SL-1	CDBG	facility		see PF-1.6			
	City of Bremerton Parks and Rec Evergreen Accessible Play Project	SL-1	CDBG	facility				see PF-3.4	
	Lindquist Dental Clinics for Children - East Bremerton Clinic	SL-2	CDBG	facility					
PF-4.7	Urgent Need								

2012 CAPER

Section 3 Reporting

CITY OF BREMERTON Report has been submitted.

March 15, 2013

Section 3 Summary ReportEconomic Opportunities for
Low and Very Low-Income Persons**U.S. Department of Housing
and Urban Development**
Office of Fair Housing
and Equal Opportunity**OMB Approval No.2529-0043**
(exp. 8/17/2015)**HUD Field Office** : : SEATTLE, WA

See Public Reporting Burden Statement below

1. Recipient Name:

City of Bremerton

Recipient Address: (*street, city, state, zip*)345 6th Street, Suite 600
Bremerton , Washington 98337**2. Agency ID:**

556846970

3. Total Amount of Award: \$ 397,366
Amount of All Contracts Awarded: \$ 0**4. Contact Person:**

Marie Vila

5. Phone: 360-473-5375**Fax:** 360-473-5278**E-Mail:** marie.vila@ci.bremerton.wa.us**6. Reporting Period:** Quarter 4 of Fiscal Year 2012**7. Date Report Submitted:**

03/15/2013

8. Program Code-Name:

7-CDBG-Entitlement

Program Codes:

3A = Public/Indian Housing Development

4 = Homeless Assistance

7 = CDBG-Entitlement

10= Other Housing Programs

1 = Flexible Subsidy

3B = Public/Indian Housing Operation

5 = HOME Assistance

8 = CDBG-State Administered

2 = Section 202/811

3C = Public/Indian Housing Modernization

6 = HOME-State Administered

9 = Other CD Programs

Part I. Employment and Training (Columns B, C, and F are mandatory fields.)					
A Job Category	B Number of New Hires	C Number of New Hires that are Sec.3 Residents	D % of Section 3 New Hires	E % of Total Staff Hours for Section 3 Employees	F Number of Section 3 Trainees
Professionals	0	0	0.00 %	0.00 %	0
Technicians	0	0	0.00 %	0.00 %	0
Office/Clerical	0	0	0.00 %	0.00 %	0
Officials/Managers	0	0	0.00 %	0.00 %	0
Sales	0	0	0.00 %	0.00 %	0
Craft Workers (skilled)	0	0	0.00 %	0.00 %	0
Operatives (semiskilled)	0	0	0.00 %	0.00 %	0
Laborers (unskilled)	0	0	0.00 %	0.00 %	0
Service Workers	0	0	0.00 %	0.00 %	0
Other (List)	0	0	0.00 %	0.00 %	0
Total	0	0			0

Part II. Contracts Awarded**1. Construction Contracts:**

- A. Total dollar amount of all construction contracts awarded on the project \$ 0
- B. Total dollar amount of construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving construction contracts 0

2. Non-Construction Contracts:

- A. Total dollar amount of all non-construction contracts awarded on the project \$ 0
- B. Total dollar amount of non-construction contracts awarded to Section 3 businesses \$ 0
- C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0.00 %
- D. Total number of Section 3 businesses receiving non-construction contracts 0

Part III. Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Select **yes** to all that apply)

No Recruited low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

No Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

No Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

No Coordinated with Youthbuild Programs and administered in the metropolitan area in which the Section 3 covered project is located.

No Other; describe below.

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency

may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u., mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

2012 CAPER

Public Notice Advertising

(Ad run 3/14/2013; affidavit will be posted when available)

2012 CAPER
Shelter Plus Care
Annual Performance Reports

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project
Base Rental Assistance (S+C PRA)

061665

Confirmation of CoC APR Requirement

Operating Year Start Date 07/01/2011

Operating Year End Date 06/30/2012

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project
Base Rental Assistance (S+C PRA)

061665

Q1. Contact Information

Project Name: Sisyphus II Housing Project-Agape Unlimited
Shelter Plus Care-Project Base Rental
Assistance (S+C PRA)

Project Sponsor: Sisyphus II Housing Project - Agape Unlimited

Grantee: City of Bremerton

Grant Number: WA0098C0T011003

Prefix: Ms.

First Name: Marie

Middle Name: Christine

Last Name: Vila

Suffix:

Title: CDBG/HOME Program Coordinator

Street Address 1: 345 6th Street

Street Address 2: Suite #600

City: Bremerton

State: Washington

Zip Code: 98337

Format: 12345 or 12345-1234

E-mail Address: marie.vila@ci.bremerton.wa.us

Confirm E-mail Address: marie.vila@ci.bremerton.wa.us

Phone Number: 360-473-5375

Format: 123-456-7890

Extension:

Fax Number: 360-478-5278

Format: 123-456-7890

Instructions:

The project information (project name, grantee and grant number) required for reporting within the APR must exactly match the grant information you submitted and received from HUD when your grant was awarded.

Q3. Project Information

Carefully select the answers to the questions on this form as they determine what questions you are required to answer for the APR. Selecting the incorrect answer will give you incorrect questions to complete. Refer to the CoC APR Guidebook at www.hudhre.info for details on answering this and all questions in the APR.

Instructions:

After answering questions click "Save" and review the form. New questions may appear depending on the answers you give. Target subpopulation is only required if you identified a target population in Exhibit 2 of your grant application. (Target subpopulation does not mean who you served - rather it means who you were funded to serve.)

Grants approved for an extension will now only submit one APR for the grant operating year, including the extension period. If you answer "Yes" to "Is this an APR for a grant that received a HUD-approved grant extension?" you will need to select "Save" on the bottom of the screen and two new fields will become visible where you will identify the time period for your extension. The extension start date should be the day after the date the grant would have ended if HUD had not approved an extension (e.g., if the grant had a one-year term ending 01/31/2010, the extension operating start date should be 02/01/2010). The extension end date should match the grant expiration date in LOCCS.

At the end of question 3, you may be asked "Is this APR fulfilling the reporting obligation associated with a 20-year use requirement?" Projects that received funding for acquisition, new construction and rehabilitation (e.g. hard costs) are required to maintain the facility as a homeless program for a 20 year period, which is documented by submitting an APR each year.

Select "Yes" if this APR is fulfilling the reporting obligation associated with the 20-year use requirement under either of these conditions:

- 1) The original grant was only for hard costs (acquisition, new construction, rehabilitation), or
- 2) The original grant was for hard costs and soft costs (leasing, operations or supportive services) and the grantee declined to renew the soft costs at some point.

Select "No" if this project is currently receiving SHP, S+C or SRO funding to support leasing, operations, or supportive services in this property, as the project is required to submit an APR to fulfill the reporting obligations associated with the current grant.

If the answer to "Is this a final APR?" is "Yes," the grantee will be required to answer two additional questions related to the closeout of the grant. In the first question, the grantee will indicate whether it has completed its final draw in LOCCS. In the second question, the grantee will indicate whether or not it plans on renewing this project.

Type of Grant S+C

Component Type PRA

Content depends on "Type of Grant" selection

Click save to update form.

Identify if this project is operated by a victim service provider as defined by the Violence Against Women and Department of Justice Re-authorization Act of 2005 (VAWA).

No VAWA Provider(s)

Click save to update form.

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project
Base Rental Assistance (S+C PRA)

061665

Was this project funded under a special initiative? No

Target Subpopulation Chronic substance abusers

CoC Number and Name WA-501 - Washington Balance of State CoC

Amount of Contract or Award \$39,744

Operating Year Covered by this APR 17

Is this an APR for a grant that received a HUD-approved grant extension? No
Click save to update form.

Is this a final APR? Yes
Click save to update form.

Is this a corrected APR? No

Have you completed your final draw in LOCCS? Yes

Have you renewed this project? Yes

Q4. Site Information

Instructions:

The site information address is the address of the principal program service site. If this is a program with multiple sites (e.g. mobile outreach program, scattered-site housing program, etc.) enter the program's administrative office address.

Street/PO Box: 5464 Kitsap Way

City: Bremerton

State: Washington

Zip Code: 98312

Format: 12345 or 12345-1234

Identify the program site configuration type: Single Site, Multiple Buildings

Identify the site type for the principal service site: Residential: Special Needs Only

Identify the housing type for the principal service site: Shared Housing

**Explain any changes made in this section from the information provided in the original application:
Maximum Characters: 2000**

Actual site addresses are indicated below and are located one block from the Agape Unlimited main office. The site is a single site, multiple buildings (two 5 bedroom homes sitting side by side):

1323 Crawford Drive, Bremerton, WA 98312

1329 Crawford Drive, Bremerton, WA 98312

Q5. Bed and Unit Inventory

Instructions:

The Proposed Bed and Unit Inventory should match your Exhibit 2 information. The Actual Bed and Unit Inventory is the number of beds/units reliably ready for occupancy starting on or before the last day of the project's operating year. If some or all of the beds are not designated exclusively for one type of household then report beds in each type based on the average use of those beds. Projects that only have units (no fixed number of beds - e.g. apartment units) should estimate the number of beds. For PH Only - The Chronically Homeless beds are those that were identified in your grant application as a subset of the total beds designated for persons who are chronically homeless. The number of actual chronically homeless beds represents those beds that are reliably ready for occupancy starting on or before the last day of the project's operating year. A bed may be used by a chronically homeless person regardless of the number of chronically homeless beds designated in your grant application - this number is reflective only of those beds specifically set aside or targeted for chronically homeless persons in your grant application. Projects that do not have a fixed number of units may record either the number of facilities operated (e.g. 1 unit = 1 facility) or may use the number of bedrooms (e.g. 5 units = 5 bedrooms) as is appropriate for the type of facility.

Proposed Bed and Unit Inventory Total Number of Year Round Beds/Units from Application

	Beds	CH Beds (PH Only)	Units
Households Without Children	16	0	2
Households With Children	0	0	0
Total	16	0	2

Actual Bed and Unit Inventory Total Current Number of Year Round Beds/Units

	Beds	CH Beds (PH only)	Units
Households Without Children	18	0	2
Households With Children	0	0	0
Total	18	0	2

Applicant: City of Bremerton

Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project Base Rental Assistance (S+C PRA)

556846970

061665

Explanation of Changes

Explain any difference in the actual inventory from the information provided in the application.
Maximum Characters: 2000

The Sisyphus II Housing Project - Project Base Rental Assistance. We are only contracted for 16 beds within 2 units, however, we actually have the capacity for 18 beds within 2 units (each unit has 4 bedrooms with 2 beds each and 1 bedroom with 1 bed). We attempt to keep all 18 beds full, the extra 2 beds allows us to over serve when a bed is needed, which also helps to ensure we are always in compliance with the required number of participants served.

Q6. HMIS Bed Participation

Instructions:

Of the total actual beds reported in Q5, indicate the total number of beds for each household type that are covered in the HMIS.

A bed is considered covered in HMIS if:

- 1) the project is making all reasonable efforts to record all universal and applicable program-specific data elements on all clients served by that bed; and
- 2) discloses these data elements through agreed upon means to the HMIS Lead Organization at least once annually.

The HMIS bed coverage rates are automatically calculated when you click save. The HMIS bed coverage rate is calculated by dividing the total in question 6 by the total in question 5. (Q6/Q5 = % covered.)

HMIS Bed Participation

The total number of year-round beds in HMIS for households without children:	18
The total number of year-round beds in HMIS for households with children:	0
HMIS bed coverage rate for year-round beds for households without children:	100%
HMIS bed coverage rate for year-round beds for households with children:	0%
Total HMIS bed coverage rate for all year-round beds:	100%

Click Save to autocalculate the HMIS participation rates.

Q7. Data Quality

Instructions:

Report the number of clients served in this operating year, as well as counts of the number of adults, unaccompanied children, and Leavers. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements.

Data quality is based on the latest enrollment for each client in an operating year.

DV providers should report data quality based on data recorded in their comparable databases. If multiple databases are used across a grant, data should be merged for reporting purposes.

Definitions:

Clients = persons served - The term person (or client) served refers to all adults and children served by the program during the operating year. This includes all persons for whom a program entry date has been entered into HMIS. This does not include caregivers who live with a disabled adult and children who are not in the care of a parent or guardian or not residing with them.

Adults - Adults are any persons 18 years of age or older. A person's age is based on the program entry date closest to the end of the operating year. If a person entered the program prior to the start of the operating year, the person's age should be based on the first day of the operating year.

Unaccompanied Children - An Unaccompanied Child is a person under 18 in a household by himself/herself.

Leavers - The term "Leavers" refers to clients who exited and were not in the program on the last day of the operating year.

Total number of Clients: 33

Total number of Adults: 33

Total number of Unaccompanied Children: 0

Total number of Leavers: 18

HMIS or Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data			
First Name	0	1			
Last Name	0	1			
SSN	2	0			
Date of Birth	0	0			
Race	0	0			
Ethnicity	0	0			
Gender	0	0			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">CoC Annual Performance Report - General</td> <td style="width: 20%;">Page 9</td> <td style="width: 30%;">09/24/2012</td> </tr> </table>			CoC Annual Performance Report - General	Page 9	09/24/2012
CoC Annual Performance Report - General	Page 9	09/24/2012			

Applicant: City of Bremerton

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Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project
Base Rental Assistance (S+C PRA)

061665

Veteran Status	0	0
Disabling Condition	0	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	10	0
Housing Status (at entry)	0	0
Income (at entry)	0	0
Income (at exit)	0	0
Non-Cash Benefits (at entry)	1	0
Non-Cash Benefits (at exit)	2	0
Physical Disability (at entry)	1	0
Developmental Disability (at entry)	0	0
Chronic Health Condition (at entry)	1	0
HIV/AIDS (at entry)	32	0
Mental Health (at entry)	0	0
Substance Abuse (at entry)	0	0
Domestic Violence (at entry)	0	0
Destination	2	0

Show/Hide Percentages
Click save to update form.

Q8. Persons Served

Instructions:

Q8 reports on the full universe of non-victim service provider clients served and all future questions will refer back to the answers here. Report the unduplicated count of all people served during the operating year. Each person should be counted in the household type associated with his or her last stay of the operating year.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with only Children - include any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)
- d) Unknown Household Type - includes households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Persons in Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	33	32	1	0	0
Children	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

Average Number of Persons Served Each Night

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Average Number of Persons	15	15	0	0	0

Point-in-Time Count of Persons Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	18	18	0	0	0
April	17	17	0	0	0

Applicant: City of Bremerton

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Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project
Base Rental Assistance (S+C PRA)

061665

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
July	9	9	0	0	0
October	18	17	1	0	0

Q9. Households Served

Instructions:

Report the unduplicated number of households served by household type. The type of household is determined based on the type of persons in the household, considering all program stays within the operating year.

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with only Children - include a person in any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)
- d) Unknown Household Type - include households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	33	32	1	0	0

Point-in-Time Count of Households Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	18	18	0	0	0
April	17	17	0	0	0
July	9	9	0	0	0
October	18	18	0	0	0

Q10 and Q11. Utilization Rates

Instructions:

This table automatically calculates based on the entries in Q5, Q8 and Q9. The only way to correct a mistake identified when reviewing this table is to review and correct the source data for inventory (Q5), persons (Q8) or households (Q9) served.

Bed Utilization Rate

Average daily utilization rate during the operating year:	83%
Point-in-Time bed utilization rate on the last Wednesday in:	
January	100%
April	94%
July	50%
October	100%

Unit Utilization Rate

Point-in-Time unit utilization rate on the last Wednesday in:	
January	900%
April	850%
July	450%
October	900%

Q15a1. Gender - Adults

Instructions:

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

**Gender of Adults
Number of Adults in Households**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	18	18	0	0
Female	15	14	1	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	33	32	1	0

Q15a2. Gender - Children

Instructions:

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

Gender of Children Number of Children in Households

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0
Female	0	0	0	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	0	0	0	0

Q15a3. Gender - Missing Age

Instructions:

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served.

**Gender of Persons Missing Age Information
 Number of Persons in Households**

		Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Transgendered	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q16. Age

Instructions:

Report the number of persons in each age category. Age should be calculated based on age at program entry (of the last program stay during the operating year) or age on the first date of the operating year, whichever is later.

Age Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	0		0	0	0
5 - 12	0		0	0	0
13 - 17	0		0	0	0
18 - 24	1	1	0		0
25 - 34	12	11	1		0
35 - 44	12	12	0		0
45 - 54	7	7	0		0
55 - 61	1	1	0		0
62+	0	0	0		0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

Q17a. Ethnicity/Race - Ethnicity

Instructions:

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity
 Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	32	31	1	0	0
Hispanic/Latino	1	1	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

Q17b. Ethnicity/Race - Race

Instructions:

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

**Race
 Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	28	27	1	0	0
Black or African-American	0	0	0	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	4	4	0	0	0
Native Hawaiian or Other Pacific Islander	1	1	0	0	0
Multiple Races	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

Q18a. Physical and Mental Health Conditions at Entry

Instructions:

Report the number of persons (including both adults and children), with each condition, reported separately for persons in different household types. An individual may have more than one condition identified and therefore may be reported in more than one row of the table.

Known Physical and Mental Health Conditions at Entry Number of Persons in Households

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Illness	19	19	0	0	0
Alcohol Abuse	22	22	0	0	0
Drug Abuse	28	27	1	0	0
Chronic Health Condition	5	5	0	0	0
HIV/AIDS and Related Diseases	0	0	0	0	0
Developmental Disability	0	0	0	0	0
Physical Disability	3	3	0	0	0

Q18b. Number of Physical and Mental Health Known Conditions at Entry

Instructions:

Report the number of conditions each person had reported separately for persons in different household types.

**Number of Known Conditions
 Number of Persons in Households**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
None	0	0	0	0	0
1 Condition	4	3	1	0	0
2 Conditions	16	16	0	0	0
3+ Conditions	13	13	0	0	0
Condition Unknown	0	0	0	0	0
Don't Know / Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

Q19. Domestic Violence Experience

Instructions:

19a. Report the number of adults and unaccompanied children who indicated a past domestic violence experience, based on the assessment at last program entry. Click "Save" to update the screen after entering this response.

19b. If any persons are recorded as having a past domestic violence experience, an additional table will show. Report the number of persons who experienced domestic violence within each of the specified timeframes, based on their most recent experience.

19a. Past Domestic Violence Experience Number of Adults and Unaccompanied Children in Households

Click save to update form.

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	3	2	1	0	0
No	30	30	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	33	32	1	0	0

19b. When Past Domestic Violence Experience Occurred Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Within the past 3 Months	0	0	0	0	0
3 to 6 Months Ago	0	0	0	0	0
6 to 12 Months Ago	0	0	0	0	0
More than a Year Ago	3	2	1	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0

Q20a1. Residence Prior to Program Entry - Homeless Situations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

**Residence Prior to Program Entry - Homeless Situations
 Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Emergency shelter	20	19	1	0	0
Transitional housing for homeless persons	0	0	0	0	0
Place not meant for human habitation	13	13	0	0	0
Safe Haven	0	0	0	0	0
Subtotal	33	32	1	0	0

Q20a2. Residence Prior to Program Entry - Institutional Settings

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the institutional settings listed below on the night before their most recent program entry.

**Residence Prior to Program Entry - Institutional Settings
 Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Psychiatric facility	0	0	0	0	0
Substance abuse or detox center	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0
Jail, prison, or juvenile detention	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Subtotal	0	0	0	0	0

Q20a3. Residence Prior to Program Entry - Other Locations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the other locations listed below on the night before their most recent program entry.

The total row at the bottom of the screen aggregates the subtotal from screens 20a1, 20a1, and 20a3 and represents the total number of adults and unaccompanied children served according to household types.

**Residence Prior to Program Entry - Other Locations
Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
PSH for homeless persons	0	0	0	0	0
Owned by client, no subsidy	0	0	0	0	0
Owned by client, with subsidy	0	0	0	0	0
Rental by client, no subsidy	0	0	0	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client, with other subsidy	0	0	0	0	0
Hotel/Motel, paid by client	0	0	0	0	0
Staying or living with family	0	0	0	0	0
Staying or living with friend(s)	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0
*Total - 20a1, 20a2 and 20a3	33	32	1	0	0

Q21. Veteran Status

Instructions:

Report the number of adults in each veteran status category.

Veteran Status Number of Adults in Household

	Total	Without Children	With Children and Adults	Unknown Household Type
Veteran	2	2	0	0
Not a Veteran	31	30	1	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	33	32	1	0

Q22a1. Physical and Mental Health Types of Condition - Leavers

Instructions:

Report the number of Leavers with each condition, based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Known Physical and Mental Health Conditions Number of Leavers

	All Persons	Adults	Children	Age Unknown
Mental Illness	11	11	0	0
Alcohol Abuse	10	10	0	0
Drug Abuse	16	16	0	0
Chronic Health Condition	1	1	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	0	0	0	0
Physical Disability	1	1	0	0

Show/Hide Percentages
Click save to update form.

Q22a2. Physical and Mental Health Number of Conditions - Leavers

Instructions:

Report the number of persons in the row corresponding with the number of conditions recorded for each person. The number of conditions should be based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit.

Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Number of Known Conditions Number of Leavers

	All Persons	Adults	Children	Age Unknown
None	0	0	0	0
1 Condition	4	4	0	0
2 Conditions	8	8	0	0
3+ Conditions	6	6	0	0
Condition Unknown	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	18	18	0	0

Show/Hide Percentages
 Click save to update form.

Q22b1. Physical and Mental Health Types of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the exit date of their last program stay. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Known Physical and Mental Health Conditions Number of Stayers

	All Persons	Adults	Children	Age Unknown
Mental Illness	9	9	0	0
Alcohol Abuse	10	10	0	0
Drug Abuse	11	11	0	0
Chronic Health Condition	3	3	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	0	0	0	0
Physical Disability	1	1	0	0

Show/Hide Percentages
Click save to update form.

Q22b2. Known Physical and Mental Health Number of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the end of the operating year.

Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

**Number of Known Conditions
 Number of Stayers**

	All Persons	Adults	Children	Age Unknown
None	0	0	0	0
1 Condition	1	1	0	0
2 Conditions	5	5	0	0
3+ Conditions	7	7	0	0
Disabled - Unknown	2	2	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	15	15	0	0

Show/Hide Percentages
 Click save to update form.

Q23. Client Monthly Cash-Income Amount - Adult Leavers

Instructions:

Report the number of adult Leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less than, the same as, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry). Calculate the average for all clients and report in the total row.

Information Missing - Count each adult who only had an income amount collected at entry.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Client Monthly Cash-Income Amount Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income Change	Average Change(\$) Monthly Income per Adult
No Income	5	5		4	1	0	72
\$1 - \$150	0	0	0	0	0	0	0
\$151 - \$250	9	7	1	7	1	0	33
\$251 - \$500	2	3	0	1	1	0	246
\$501 - \$750	1	2	0	1	0	0	0
\$751 - \$1,000	1	1	1	0	0	0	-560

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Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project Base Rental Assistance (S+C PRA)

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\$1,001 - \$1,250	0	0	0	0	0	0	0	0	0
\$1,251 - \$1,500	0	0	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0	0	0	0	0
Information Missing	0	0	0	0	0	0	0	0	0
Total	18	18	2	13	3	0	0	0	33

Applicant: City of Bremerton

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Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project Base Rental Assistance (S+C PRA)

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Q24. Client Monthly Cash-Income Amount - Adult Stayers

Instructions:

Report the number of adult Stayers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at follow-up - Count each adult in the row that corresponds with the amount of income each person had at the annual follow-up assessment closest to the last date of the operating year. If the person has been in the program for less than one year and only has income recorded at program entry, then list income at follow-up as "missing".

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at follow-up was less, the same, or more than income at entry. Record the person in the unknown column if income at follow-up is missing or if no follow-up occurred.

Average Change - In each row, calculate the average change in income between entry and follow-up for the people counted in that row in the "Income at Entry" column. (E.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Client Monthly Cash-Income Amount by Entry and Latest Status Number of Adult Stayers

Program Entry	Income at Entry	Income at Follow-up	Less Income at Follow-up	Same Income at Follow-up	More Income at Follow-up	Unknown Income Change	Average Change(\$) Monthly Income per Adult	
No Income	6	6		6	0	0	0	
\$1 - \$150	1	1	0	1	0	0	0	
\$151 - \$250	6	6	0	6	0	0	0	
\$251 - \$500	1	1	0	1	0	0	0	
\$501 - \$750	1	1	0	1	0	0	0	
\$751 - \$1,000	0	0	0	0	0	0	0	
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Applicant: City of Bremerton

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\$1,001 - \$1,250	0	0	0	0	0	0	0	0	0	0	0
\$1,251 - \$1,500	0	0	0	0	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0	0	0	0	0	0	0
Information Missing	0	0	0	0	0	0	0	0	0	0	0
Total	15	15	0	0	15	0	0	0	0	0	0

Q25a1. Cash Income Sources - Leavers

Instructions:

Report the number of Leavers with each cash income source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Type of Cash-Income Sources Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	4	4	0	0
Unemployment Insurance	0	0	0	0
SSI	2	2	0	0
SSDI	0	0	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	0	0	0	0
General Assistance	7	7	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	0	0	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0

Applicant: City of Bremerton

Project: Sisyphus II Housing Project-Agape Unlimited-Shelter Plus Care-Project Base Rental Assistance (S+C PRA)

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Show/Hide Percentages
Click save to update form.

Q25a2. Cash Income Number of Sources - Leavers

Instructions:

Report the number of Leavers with no cash income, at least one source of cash income, or cash income sources unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Number of Cash-Income Sources Number of Leavers

	Total
No Sources	5
1 + Source(s)	13
Don't Know/Refused	0
Information Missing	0
Total	18

	Adults
No Sources	5
1 + Source(s)	13
Don't Know/Refused	0
Information Missing	0
Total	18

	Children
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

	Age Unknown
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

Show/Hide Percentages
 Click save to update form.

Q25b1. Cash-Income Sources - Stayers

Instructions:

Report the number of Stayers with each cash income source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Type of Cash-Income Sources Number of Stayers

	Total	Adults	Children	Age Unknown
Earned Income	1	1	0	0
Unemployment Insurance	0	0	0	0
SSI	1	1	0	0
SSDI	0	0	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	0	0	0	0
General Assistance	7	7	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	0	0	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	2	2	0	0

Show/Hide Percentages
Click save to update form.

Q25b2. Cash Income Number of Sources - Stayers

Instructions:

Report the number of Stayers with no cash income, at least one source of cash income, or cash income sources unknown (Don't Know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Cash-Income Sources Number of Stayers

	Total	Adults	Children	Age Unknown
No Sources	5	5	0	0
1 + Source(s)	10	10	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	15	15	0	0

Show/Hide Percentages
 Click save to update form.

Q26a1. Non-Cash Benefit Sources - Leavers

Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Non-Cash Benefits Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	15	15	0	0
MEDICAID Health Insurance	13	13	0	0
MEDICARE Health Insurance	1	1	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	1	1	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	1	1	0	0

Show/Hide Percentages
Click save to update form.

Q26a2. Number of Non-Cash Benefits Sources - Leavers

Instructions:

Report the number of Leavers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Number of Non-Cash Benefit Sources Number of Leavers

	Total
No Sources	0
1 + Source(s)	16
Don't Know/Refused	2
Information Missing	0
Total	18

	Adults
No Sources	0
1 + Source(s)	16
Don't Know/Refused	2
Information Missing	0
Total	18

	Children
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

	Age Unknown
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

Show/Hide Percentages
 Click save to update form.

Q26b1. Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with each non-cash benefit source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Non-Cash Benefits Number of Stayers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	15	15	0	0
MEDICAID Health Insurance	15	15	0	0
MEDICARE Health Insurance	0	0	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	1	1	0	0

Show/Hide Percentages
 Click save to update form.

Q26b2. Number of Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

**Number of Non-Cash Benefits Sources
Number of Stayers**

	Total	Adults	Children	Age Unknown
No Sources	0	0	0	0
1 + Source(s)	15	15	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	15	15	0	0

Show/Hide Percentages
 Click save to update form.

Q27. Length of Participation

Instructions:

Report the number of persons in each length of participation category, recorded separately for Leavers and Stayers. Length of participation should be based on program entry to exit (or the end of the operating year, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the operating year.

Leaver - The term 'Leaver' refers to clients who exited and were not in the program on the last day of the operating year.

Stayer - The term 'Stayer' refers to clients who were in the program on the last day of the operating year. This includes clients who exited the program and re-entered the program before the last day of the operating year.

Also report the average and median length of participation of all Leavers and all Stayers

Length of Participation by Exit status Number of Persons

	Total	Leavers	Stayers
30 days or less	8	3	3
31 to 60 days	1	0	1
61 to 180 days	7	5	2
181 to 365 Days	14	7	7
366 to 730 Days (1-2 Yrs)	3	1	2
731 to 1,095 Days (2-3 Yrs)	2	2	0
1,096 to 1,460 Days (3-4 Yrs)	0	0	0
1,461 to 1,825 Days (4-5 Yrs)	0	0	0
More than 1,825 Days (>5 Yrs)	0	0	0
Information Missing	0	0	0
Total	33	18	15

Average and Median Length of Participation in Days

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	Average Length	Median Length
Leavers	236	182
Stayers	231	208

Q29a1. Destination at Program Exit - Leavers Participating More Than 90 Days

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating More Than 90 Days Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by client, no ongoing subsidy	0	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	6	6	0	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	0	0	0	0	0
PSH for homeless persons	4	3	1	0	0
Living with family, permanent tenure	2	2	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	12	11	1	0	0
Temporary Destinations					
Emergency shelter	0	0	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	0	0	0	0	0
Staying with friends, temporary tenure	1	1	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	0	0	0	0	0
Subtotal	1	1	0	0	0
Institutional Settings					
Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0
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Jail, prison, or juvenile detention facility	1	1	0	0	0
Subtotal	1	1	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Total	14	13	1	0	0
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Q29a2. Destination at Program Exit - Leavers Participating 90 Days or Less

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating 90 Days or Less Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by client, no ongoing subsidy	0	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	0	0	0	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	0	0	0	0	0
PSH for homeless persons	0	0	0	0	0
Living with family, permanent tenure	0	0	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	0	0	0	0	0
Temporary Destinations					
Emergency shelter	1	1	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	0	0	0	0	0
Staying with friends, temporary tenure	0	0	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	1	1	0	0	0
Subtotal	2	2	0	0	0
Institutional Settings					
Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0
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Jail, prison, or juvenile detention facility	0	0	0	0	0
Subtotal	0	0	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	2	2	0	0	0
Information Missing	0	0	0	0	0
Subtotal	2	2	0	0	0

Total	4	4	0	0	0
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Q31. S+C Expenditures and Value of Services

Instructions:

Indicate if this Shelter Plus Care (S+C) grant is completing its initial term and save the screen. If it is completing its initial term then, in addition to reporting on the other match requirements on this screen, the grantee must identify at the bottom of the screen the cumulative match amount for the grant.

Report all S+C funds expended on rental assistance during the operating year. (This should include all funds expended out of the rental assistance line item that went towards—rental assistance, deposits, damage expenses, etc.)

Report all of the S+C funds expended during the operating year on administration.

Report the value of all documented services match received by S+C clients during the operating year. Record the values separately, for each service type.

Is this grant completing its initial grant term? No
Click save to update form.

S+C and Documented Services Match During the Operating Year

	Expenditure Amount
Rental Assistance	\$28,565.94
Administration	\$2,664.09
Total S+C Expenditures	\$31,230.03

Value of Supportive Services Received by S+C Clients During the Operating Year

Documented Services Match	Value (\$)
Outreach	\$0.00
Case management	\$11,070.00
Life skills (outside of case management)	\$180.00
Alcohol and drug abuse services	\$72,606.32
Mental health services	\$13,730.68
AIDS-related services	\$0.00
Other health care services	\$29,768.40
Education	\$21,894.51
Housing placement	\$0.00
Employment assistance	\$177.77
Child care	\$0.00
Transportation	\$1,980.00
Legal	\$0.00
Other	\$17,017.50
Total documented services match	\$168,425.18

Q34. Percent HUD McKinney-Vento Funding

Instructions:

Report what percentage the HUD SHP, S+C or SRO funding is in your entire program budget (services, leasing, operating and administration). Note: this question is asking you to relate the HUD funds to the full program budget, not to the full agency budget.

What percentage of this project's annual budget (services, leasing, operation, HMIS, administration) is represented by HUD McKinney-Vento funding? 74%

Q36a. Performance Measures - Permanent Housing Programs

Instructions

Projects funded in the 2010 competition or a subsequent competition: This question relies on performance measurement information you established in the Performance Measures section of the Exhibit 2 application for this project and your project's actual results.

1. The Target # and % of persons who were expected to accomplish this measure have been pre-populated from the response you provided to the Standard Performance Measures question in your Exhibit 2 application. For Measure 1, the pre-populated figure is the sum of the targets provided for questions 1a and 1b.

2. Complete the actual number of persons served by the program for whom the measure is applicable, and the actual number of persons who accomplished the measure. Click 'Save' to automatically calculate the 'Actual % of persons who accomplished this measure' and the '% Difference between your Exhibit 2 Targets and Actual Performance' columns.

3. In the comment box, describe the project's performance relative to the target you set and provide an explanation for any discrepancies. HUD recognizes that the performance measurement question on the APR is not structured in exactly the same way as the Exhibit 2 question, and that this may be part of your explanation.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have pre-populated targets for each measure, but should still complete step 3 as described above. In the comment box, grantees should reflect on their program performance and the extent to which it was consistent with local expectations.

Permanent Housing Program Performance Measures Key

Key	Domain	Performance measure
Measure 1	Housing Stability	The % of persons who remained in the permanent housing program as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year.
Measure 2a	Increase Total Income	The % of persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit.
Measure 2b	Increase Earned Income	The % of persons age 18 through 61 who maintained or increased their earned income (i.e., employment income) as of the end of the operating year or program exit.

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Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
1 - Housing Stability Measure	28	82%	33	27	82%	0%
2a - Total Income Measure	28	82%	28	21	75%	-7%
2b - Earned Income Measure	0	0%	5	4	80%	80%

Describe how your project performed relative to your expectations for its performance. For projects funded in the 2010 competition or a subsequent competition, describe the project's performance relative to the target you set and provide an explanation for any discrepancies.

Maximum Characters: 2000

The performance measurement question on the APR is not structured in exactly the same way as the Exhibit 2 question (total income measure and earned income measure was combined together, therefore causing discrepancies in the report due to unknown Exhibit 2 Target # and Target % of persons who were expected to accomplish those measures.

Q37. Program Defined Performance Measures

Instructions:

Projects submitted in the 2010 competition or a subsequent competition: Applicants were only required to provide at least one additional performance measure if they applied for an SSO project that was neither a street outreach program nor a project with a housing-related goal. If you provided an additional performance measure for this project, enter the additional performance measurement information you reported in your Exhibit 2 application for this project.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have established additional performance measures, but may complete the comment box. In the comment box, grantees may reflect on their program performance and the extent to which it provides insight to HUD as to the performance of your project.

Additional Performance Measures

Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
Access of Chemical Dependency Treatment	0	100%	33	33	100%	0%
Retention in Chemical Dependency Treatment	0	37%	33	19	58%	21%
					0%	

Describe how your additional performance measures(s) provides insight to HUD about the successful performance of your project.

Maximum Characters: 2000

ACCESS OF CHEMICAL DEPENDENCY TREATMENT: 100% of participants will access chemical dependency counseling, living/coping skills classes, and develop recovery goals within 1 month of entry into the program.

RETENTION IN CHEMICAL DEPENDENCY TREATMENT: 37% of participants will successfully complete over 6 months of outpatient chemical dependency treatment as a result of alcohol/drug free living environments.

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Q40. Significant Program Accomplishments

Please describe any significant accomplishments achieved by your program during the operating year.

Maximum Characters: 2000

We are able to continue to provide Case Management Services as well as repairs and maintenance for the program sites by accessing funding through other resources available in the community.

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Q42. Additional Comments

Please provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs or bed utilization.

Maximum Characters: 2000

None

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Submission Certification

Instructions:

Before submitting your APR, an authorized grantee official must certify that the statement below is true by placing a check mark in the box. Your APR will not be reviewed if the check mark is not completed.

Name of Authorized Grantee Official: Patty Lent

Title/Position: Mayor, City of Bremerton

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification:

Submission Summary

Page	Last Updated
Confirmation of CoC APR Requirement	08/30/2012
Q1. Contact Information	08/30/2012
Q3. Project Information	08/30/2012
Q4. Site Information	08/30/2012
Q5. Bed & Unit Inventory	08/30/2012
Q6. HMIS Bed Participation	08/30/2012
Q7. Data Quality	08/30/2012
Q8. Persons Served	08/30/2012
Q9. Households Served	08/30/2012
Q10+Q11. Utilization Rates	08/30/2012
Q15a1. Gender - Adults	No Input Required
Q15a2. Gender - Children	No Input Required
Q15a3. Gender - Missing Age	08/30/2012
Q16. Age	08/30/2012
Q17a. Ethnicity/Race - Ethnicity	08/30/2012
Q17b. Ethnicity/Race - Race	08/30/2012
Q18a. Condition Type @ Entry	08/30/2012
Q18b. Condition No @ Entry	08/30/2012
Q19. DV Experience	No Input Required
Q20a1. Prior Residence - Homeless	No Input Required
Q20a2. Prior Residence - Institutional	No Input Required
Q20a3. Prior Residence - Other	No Input Required
Q21. Veteran Status	08/30/2012
Q22a1. Condition Type - Leaver @ Exit	08/30/2012
Q22a2. Condition No. - Leaver @ Exit	08/30/2012

Q22b1. Condition Type - Stayers	08/30/2012
Q22b2. Condition No. - Stayers	08/30/2012
Q23. Cash-Income - @ Entry & Exit	08/30/2012
Q24. Cash-Income - @ Entry & Last	08/30/2012
Q25a1. Cash-Income Sources - Leavers @ Exit	08/30/2012
Q25a2. Cash-Income No. - Leavers @ Exit	08/30/2012
Q25b1. Cash Sources - Stayers	08/30/2012
Q25b2. Cash-Income No.- Stayers	08/30/2012
Q26a1. Non-Cash Sources - Leavers @ Exit	08/30/2012
Q26a2. Non-Cash No. - Leavers	08/30/2012
Q26b1. Non Cash - Stayers	08/30/2012
Q26b2. Non-Cash Benefits No. - Stayers	08/30/2012
Q27. Length of Participation	08/30/2012
Q29a1. Destination	No Input Required
Q29a2. Destination	No Input Required
Q31. S+C Financial & Match	08/30/2012
Q34. All Financial - % of HUD	09/24/2012
Q36a. Performance - PH	09/24/2012
Q37. Performance - All	No Input Required
Q40. Performance - Accomplishments	09/24/2012
Q42. Additional Comments	No Input Required
Submission Certification	09/24/2012

Applicant: City of Bremerton

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Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance

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Confirmation of CoC APR Requirement

Operating Year Start Date 02/01/2011

Operating Year End Date 01/31/2012

 **COPY**

Q1. Contact Information

Project Name: Sisyphus II Housing Project-Agape Unlimited Shelter Plus Care-Sponsor Base Rental Assistance (S+C SRA)
Project Sponsor: Sisyphus II Housing Project - Agape Unlimited
Grantee: City of Bremerton
Grant Number: WA0099C0T011003
Prefix: Ms.
First Name: Marie
Middle Name: Christine
Last Name: Vila
Suffix:
Title: CDBG/HOME Program Coordinator
Street Address 1: 345 6th Street
Street Address 2: Suite #600
City: Bremerton
State: Washington
Zip Code: 98337-1873
Format: 12345 or 12345-1234
E-mail Address: marie.vila@ci.bremerton.wa.us
Confirm E-mail Address: marie.vila@ci.bremerton.wa.us
Phone Number: 360-473-5375
Format: 123-456-7890
Extension:
Fax Number: 360-478-5278
Format: 123-456-7890

Instructions:

The project information (project name, grantee and grant number) required for reporting within the APR must exactly match the grant information you submitted and received from HUD when your grant was awarded.

Q3. Project Information

Carefully select the answers to the questions on this form as they determine what questions you are required to answer for the APR. Selecting the incorrect answer will give you incorrect questions to complete. Refer to the CoC APR Guidebook at www.hudhre.info for details on answering this and all questions in the APR.

Instructions:

After answering questions click "Save" and review the form. New questions may appear depending on the answers you give. Target subpopulation is only required if you identified a target population in Exhibit 2 of your grant application. (Target subpopulation does not mean who you served - rather it means who you were funded to serve.)

Grants approved for an extension will now only submit one APR for the grant operating year, including the extension period. If you answer "Yes" to "Is this an APR for a grant that received a HUD-approved grant extension?" you will need to select "Save" on the bottom of the screen and two new fields will become visible where you will identify the time period for your extension. The extension start date should be the day after the date the grant would have ended if HUD had not approved an extension (e.g., if the grant had a one-year term ending 01/31/2010, the extension operating start date should be 02/01/2010). The extension end date should match the grant expiration date in LOCCS.

At the end of question 3, you may be asked "Is this APR fulfilling the reporting obligation associated with a 20-year use requirement?" Projects that received funding for acquisition, new construction and rehabilitation (e.g. hard costs) are required to maintain the facility as a homeless program for a 20 year period, which is documented by submitting an APR each year.

Select "Yes" if this APR is fulfilling the reporting obligation associated with the 20-year use requirement under either of these conditions:

- 1) The original grant was only for hard costs (acquisition, new construction, rehabilitation), or
- 2) The original grant was for hard costs and soft costs (leasing, operations or supportive services) and the grantee declined to renew the soft costs at some point.

Select "No" if this project is currently receiving SHP, S+C or SRO funding to support leasing, operations, or supportive services in this property, as the project is required to submit an APR to fulfill the reporting obligations associated with the current grant.

If the answer to "Is this a final APR?" is "Yes," the grantee will be required to answer two additional questions related to the closeout of the grant. In the first question, the grantee will indicate whether it has completed its final draw in LOCCS. In the second question, the grantee will indicate whether or not it plans on renewing this project.

Type of Grant S+C

Component Type SRA

Content depends on "Type of Grant" selection

Click save to update form.

Identify if this project is operated by a victim service provider as defined by the Violence Against Women and Department of Justice Re-authorization Act of 2005 (VAWA). No VAWA Provider(s)
Click save to update form.

Was this project funded under a special initiative? No

Target Subpopulation Chronic substance abusers

CoC Number and Name WA-501 - Washington Balance of State CoC

Amount of Contract or Award \$110,712

Operating Year Covered by this APR 16

Is this an APR for a grant that received a HUD-approved grant extension? No
Click save to update form.

Is this a final APR? Yes
Click save to update form.

Is this a corrected APR? No

Have you completed your final draw in LOCCS? Yes

Have you renewed this project? Yes

Q4. Site Information

Instructions:

The site information address is the address of the principal program service site. If this is a program with multiple sites (e.g. mobile outreach program, scattered-site housing program, etc.) enter the program's administrative office address.

Street/PO Box: 5464 Kitsap Way

City: Bremerton

State: Washington

Zip Code: 98312-2240

Format: 12345 or 12345-1234

Identify the program site configuration type: Multiple Sites

Identify the site type for the principal service site: Residential: Special Needs Only

Identify the housing type for the principal service site: Single Apartment (non-SRO) Units

Explain any changes made in this section from the information provided in the original application:

Maximum Characters: 2000

Q5. Bed and Unit Inventory

Instructions:

The Proposed Bed and Unit Inventory should match your Exhibit 2 information. The Actual Bed and Unit Inventory is the number of beds/units reliably ready for occupancy starting on or before the last day of the project's operating year. If some or all of the beds are not designated exclusively for one type of household then report beds in each type based on the average use of those beds. Projects that only have units (no fixed number of beds - e.g. apartment units) should estimate the number of beds. For PH Only - The Chronically Homeless beds are those that were identified in your grant application as a subset of the total beds designated for persons who are chronically homeless. The number of actual chronically homeless beds represents those beds that are reliably ready for occupancy starting on or before the last day of the project's operating year. A bed may be used by a chronically homeless person regardless of the number of chronically homeless beds designated in your grant application - this number is reflective only of those beds specifically set aside or targeted for chronically homeless persons in your grant application. Projects that do not have a fixed number of units may record either the number of facilities operated (e.g. 1 unit = 1 facility) or may use the number of bedrooms (e.g. 5 units = 5 bedrooms) as is appropriate for the type of facility.

Proposed Bed and Unit Inventory Total Number of Year Round Beds/Units from Application

	Beds	CH Beds (PH Only)	Units
Households Without Children	8	0	5
Households With Children	6	0	4
Total	14	0	9

Actual Bed and Unit Inventory Total Current Number of Year Round Beds/Units

	Beds	CH Beds (PH Only)	Units
Households Without Children	4	0	4
Households With Children	15	0	10
Total	19	0	14

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Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance

Explanation of Changes

Explain any difference in the actual inventory from the information provided in the application.
Maximum Characters: 2000

We are able to access additional units than proposed in application with the same amount of awarded funding due to accessing units below the FMR's allowed. This is necessary to accomodate the number of participants served and household size.

The number of individuals and families served fluctuates based on need, but the required number of participants to be served remain the same (14 participants total).

The number of Beds are estimated, we only have units (no fixed number of beds).

Q6. HMIS Bed Participation

Instructions:

Of the total actual beds reported in Q5, indicate the total number of beds for each household type that are covered in the HMIS.

A bed is considered covered in HMIS if:

- 1) the project is making all reasonable efforts to record all universal and applicable program-specific data elements on all clients served by that bed; and
- 2) discloses these data elements through agreed upon means to the HMIS Lead Organization at least once annually.

The HMIS bed coverage rates are automatically calculated when you click save. The HMIS bed coverage rate is calculated by dividing the total in question 6 by the total in question 5. (Q6/Q5 = % covered.)

HMIS Bed Participation

The total number of year-round beds in HMIS for households without children:	4
The total number of year-round beds in HMIS for households with children:	15
HMIS bed coverage rate for year-round beds for households without children:	100%
HMIS bed coverage rate for year-round beds for households with children:	100%
Total HMIS bed coverage rate for all year-round beds:	100%

Click Save to autocalculate the HMIS participation rates.

Q7. Data Quality

Instructions:

Report the number of clients served in this operating year, as well as counts of the number of adults, unaccompanied children, and Leavers. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements.

Data quality is based on the latest enrollment for each client in an operating year.

DV providers should report data quality based on data recorded in their comparable databases. If multiple databases are used across a grant, data should be merged for reporting purposes.

Definitions:

Clients = persons served - The term person (or client) served refers to all adults and children served by the program during the operating year. This includes all persons for whom a program entry date has been entered into HMIS. This does not include caregivers who live with a disabled adult and children who are not in the care of a parent or guardian or not residing with them.

Adults - Adults are any persons 18 years of age or older. A person's age is based on the program entry date closest to the end of the operating year. If a person entered the program prior to the start of the operating year, the person's age should be based on the first day of the operating year.

Unaccompanied Children - An Unaccompanied Child is a person under 18 in a household by himself/herself.

Leavers - The term "Leavers" refers to clients who exited and were not in the program on the last day of the operating year.

Total number of Clients: 48

Total number of Adults: 23

Total number of Unaccompanied Children: 0

Total number of Leavers: 19

HMIS or Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	0
Last Name	0	0
SSN	14	0
Date of Birth	0	0
Race	0	0
Ethnicity	0	0
Gender	0	0

Veteran Status	0	0
Disabling Condition	0	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	13	0
Housing Status (at entry)	0	0
Income (at entry)	0	0
Income (at exit)	0	0
Non-Cash Benefits (at entry)	0	0
Non-Cash Benefits (at exit)	0	0
Physical Disability (at entry)	25	0
Developmental Disability (at entry)	26	0
Chronic Health Condition (at entry)	25	0
HIV/AIDS (at entry)	48	0
Mental Health (at entry)	26	0
Substance Abuse (at entry)	25	0
Domestic Violence (at entry)	1	0
Destination	2	0

Show/Hide Percentages
Click save to update form.

Q8. Persons Served

Instructions:

Q8 reports on the full universe of non-victim service provider clients served and all future questions will refer back to the answers here. Report the unduplicated count of all people served during the operating year. Each person should be counted in the household type associated with his or her last stay of the operating year.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with only Children - include any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)
- d) Unknown Household Type - includes households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Persons in Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	23	7	16		0
Children	25		25	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	48	7	41	0	0

Average Number of Persons Served Each Night

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Average Number of Persons	28	4	24	0	0

Point-in-Time Count of Persons Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	29	3	26	0	0
April	28	5	23	0	0
July	30	4	26	0	0

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Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance

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	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
October	27	4	23	0	0

Q9. Households Served

Instructions:

Report the unduplicated number of households served by household type. The type of household is determined based on the type of persons in the household, considering all program stays within the operating year.

a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.

b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).

c) Households with only Children - include a person in any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)

d) Unknown Household Type - include households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	23	7	16	0	0

Point-in-Time Count of Households Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	13	3	10	0	0
April	14	5	9	0	0
July	14	4	10	0	0
October	13	4	9	0	0

Q10 and Q11. Utilization Rates

Instructions:

This table automatically calculates based on the entries in Q5, Q8 and Q9. The only way to correct a mistake identified when reviewing this table is to review and correct the source data for inventory (Q5), persons (Q8) or households (Q9) served.

Bed Utilization Rate

Average daily utilization rate during the operating year:	147%
Point-in-Time bed utilization rate on the last Wednesday in:	
January	153%
April	147%
July	158%
October	142%

Unit Utilization Rate

Point-in-Time unit utilization rate on the last Wednesday in:	
January	93%
April	100%
July	100%
October	93%

Q15a1. Gender - Adults

Instructions:

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

**Gender of Adults
 Number of Adults in Households**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	3	2	1	0
Female	20	5	15	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	23	7	16	0

Q15a2. Gender - Children

Instructions:

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

**Gender of Children
 Number of Children in Households**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	10	10	0	0
Female	15	15	0	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	25	25	0	0

Q15a3. Gender - Missing Age

Instructions:

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served.

**Gender of Persons Missing Age Information
 Number of Persons in Households**

		Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Transgendered	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q16. Age

Instructions:

Report the number of persons in each age category. Age should be calculated based on age at program entry (of the last program stay during the operating year) or age on the first date of the operating year, whichever is later.

Age Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	15		15	0	0
5 - 12	7		7	0	0
13 - 17	3		3	0	0
18 - 24	2	0	2		0
25 - 34	11	2	9		0
35 - 44	5	2	3		0
45 - 54	4	2	2		0
55 - 61	0	0	0		0
62+	1	1	0		0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	48	7	41	0	0

Q17a. Ethnicity/Race - Ethnicity

Instructions:

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity
Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	44	7	37	0	0
Hispanic/Latino	4	0	4	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	48	7	41	0	0

Q17b. Ethnicity/Race - Race

Instructions:

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

Race
Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	37	6	31	0	0
Black or African-American	5	0	5	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	1	1	0	0	0
Multiple Races	5	0	5	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	48	7	41	0	0

Q18a. Physical and Mental Health Conditions at Entry

Instructions:

Report the number of persons (including both adults and children), with each condition, reported separately for persons in different household types. An individual may have more than one condition identified and therefore may be reported in more than one row of the table.

Known Physical and Mental Health Conditions at Entry Number of Persons in Households

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Illness	15	6	9	0	0
Alcohol Abuse	18	6	12	0	0
Drug Abuse	19	5	14	0	0
Chronic Health Condition	3	2	1	0	0
HIV/AIDS and Related Diseases	0	0	0	0	0
Developmental Disability	1	1	0	0	0
Physical Disability	2	1	1	0	0

Q18b. Number of Physical and Mental Health Known Conditions at Entry

Instructions:

Report the number of conditions each person had reported separately for persons in different household types.

**Number of Known Conditions
 Number of Persons in Households**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
None	25	0	25	0	0
1 Condition	4	0	4	0	0
2 Conditions	7	2	5	0	0
3+ Conditions	12	5	7	0	0
Condition Unknown	0	0	0	0	0
Don't Know / Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	48	7	41	0	0

Q19. Domestic Violence Experience

Instructions:

19a. Report the number of adults and unaccompanied children who indicated a past domestic violence experience, based on the assessment at last program entry. Click "Save" to update the screen after entering this response.

19b. If any persons are recorded as having a past domestic violence experience, an additional table will show. Report the number of persons who experienced domestic violence within each of the specified timeframes, based on their most recent experience.

19a. Past Domestic Violence Experience Number of Adults and Unaccompanied Children in Households

Click save to update form.

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	5	1	4	0	0
No	17	6	11	0	0
Don't Know/Refused	1	0	1	0	0
Information Missing	0	0	0	0	0
Total	23	7	16	0	0

19b. When Past Domestic Violence Experience Occurred Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Within the past 3 Months	0	0	0	0	0
3 to 6 Months Ago	1	0	1	0	0
6 to 12 Months Ago	0	0	0	0	0
More than a Year Ago	4	1	3	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0

Q20a1. Residence Prior to Program Entry - Homeless Situations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

Residence Prior to Program Entry - Homeless Situations Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Emergency shelter	9	3	6	0	0
Transitional housing for homeless persons	6	1	5	0	0
Place not meant for human habitation	8	3	5	0	0
Safe Haven	0	0	0	0	0
Subtotal	23	7	16	0	0

Q20a2. Residence Prior to Program Entry - Institutional Settings

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the institutional settings listed below on the night before their most recent program entry.

**Residence Prior to Program Entry - Institutional Settings
 Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Psychiatric facility	0	0	0	0	0
Substance abuse or detox center	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0
Jail, prison, or juvenile detention	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Subtotal	0	0	0	0	0

Q20a3. Residence Prior to Program Entry - Other Locations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the other locations listed below on the night before their most recent program entry.

The total row at the bottom of the screen aggregates the subtotal from screens 20a1, 20a1, and 20a3 and represents the total number of adults and unaccompanied children served according to household types.

Residence Prior to Program Entry - Other Locations Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
PSH for homeless persons	0	0	0	0	0
Owned by client, no subsidy	0	0	0	0	0
Owned by client, with subsidy	0	0	0	0	0
Rental by client, no subsidy	0	0	0	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client, with other subsidy	0	0	0	0	0
Hotel/Motel, paid by client	0	0	0	0	0
Staying or living with family	0	0	0	0	0
Staying or living with friend(s)	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0
*Total - 20a1, 20a2 and 20a3	23	7	16	0	0

Q21. Veteran Status

Instructions:

Report the number of adults in each veteran status category.

Veteran Status Number of Adults in Household

	Total	Without Children	With Children and Adults	Unknown Household Type
Veteran	0	0	0	0
Not a Veteran	23	7	16	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	23	7	16	0

Q22a1. Physical and Mental Health Types of Condition - Leavers

Instructions:

Report the number of Leavers with each condition, based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Known Physical and Mental Health Conditions Number of Leavers

	All Persons	Adults	Children	Age Unknown
Mental Illness	6	6	0	0
Alcohol Abuse	7	7	0	0
Drug Abuse	9	9	0	0
Chronic Health Condition	0	0	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	0	0	0	0
Physical Disability	3	3	0	0

Show/Hide Percentages
 Click save to update form.

Q22a2. Physical and Mental Health Number of Conditions - Leavers

Instructions:

Report the number of persons in the row corresponding with the number of conditions recorded for each person. The number of conditions should be based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit.

Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

**Number of Known Conditions
 Number of Leavers**

	All Persons	Adults	Children	Age Unknown
None	9	0	9	0
1 Condition	1	1	0	0
2 Conditions	4	4	0	0
3+ Conditions	5	5	0	0
Condition Unknown	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	19	10	9	0

Show/Hide Percentages
Click save to update form.

Q22b1. Physical and Mental Health Types of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the exit date of their last program stay. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Known Physical and Mental Health Conditions Number of Stayers

	All Persons	Adults	Children	Age Unknown
Mental Illness	8	8	0	0
Alcohol Abuse	10	10	0	0
Drug Abuse	11	11	0	0
Chronic Health Condition	1	1	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	1	1	0	0
Physical Disability	2	2	0	0

Show/Hide Percentages
 Click save to update form.

Q22b2. Known Physical and Mental Health Number of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the end of the operating year.

Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Known Conditions Number of Stayers

	All Persons	Adults	Children	Age Unknown
None	16	0	16	0
1 Condition	4	4	0	0
2 Conditions	2	2	0	0
3+ Conditions	7	7	0	0
Disabled - Unknown	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	29	13	16	0

Show/Hide Percentages
Click save to update form.

Q23. Client Monthly Cash-Income Amount - Adult Leavers

Instructions:

Report the number of adult Leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less than, the same as, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry). Calculate the average for all clients and report in the total row.

Information Missing - Count each adult who only had an income amount collected at entry.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Client Monthly Cash-Income Amount Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income Change	Average Change(\$) Monthly Income per Adult
No Income	0	0		0	0	0	0
\$1 - \$150	0	0	0	0	0	0	0
\$151 - \$250	1	1	0	1	0	0	0
\$251 - \$500	6	4	0	3	3	0	242
\$501 - \$750	2	2	0	1	1	0	408
\$751 - \$1,000	0	0	0	0	0	0	0
\$1,001 - \$1,250	1	1	0	0	1	0	28

\$1,251 - \$1,500	0	2	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0							
Information Missing	0	0							
Total	10	10	0	5	5	0	5	0	229

Q24. Client Monthly Cash-Income Amount - Adult Stayers

Instructions:

Report the number of adult Stayers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at follow-up - Count each adult in the row that corresponds with the amount of income each person had at the annual follow-up assessment closest to the last date of the operating year. If the person has been in the program for less than one year and only has income recorded at program entry, then list income at follow-up as "missing".

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at follow-up was less, the same, or more than income at entry. Record the person in the unknown column if income at follow-up is missing or if no follow-up occurred.

Average Change - In each row, calculate the average change in income between entry and follow-up for the people counted in that row in the "Income at Entry" column. (E.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Client Monthly Cash-Income Amount by Entry and Latest Status Number of Adult Stayers

Program Entry	Income at Entry	Income at Follow-up	Less Income at Follow-up	Same Income at Follow-up	More Income at Follow-up	Unknown Income Change	Average Change(\$) Monthly Income per Adult
No Income	1	1		1	0	0	0
\$1 - \$150	0	0	0	0	0	0	0
\$151 - \$250	1	1	0	1	0	0	0
\$251 - \$500	6	6	0	6	0	0	0
\$501 - \$750	4	4	0	4	0	0	0
\$751 - \$1,000	0	0	0	0	0	0	0

\$1,001 - \$1,250	0	0	0	0	0	0	0	0	0	0	0	0
\$1,251 - \$1,500	0	0	0	0	0	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0	0	0	0	0	0	0	0
Information Missing	1	1	1	1	1	1	1	1	1	1	1	1
Total	13	13	13	12	0	0	0	0	0	1	1	0

Q25a1. Cash Income Sources - Leavers

Instructions:

Report the number of Leavers with each cash income source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

**Type of Cash-Income Sources
 Number of Leavers**

	Total	Adults	Children	Age Unknown
Earned Income	1	1	0	0
Unemployment Insurance	0	0	0	0
SSI	2	2	0	0
SSDI	2	2	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	5	5	0	0
General Assistance	1	1	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	1	1	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q25a2. Cash Income Number of Sources - Leavers

Instructions:

Report the number of Leavers with no cash income, at least one source of cash income, or cash income sources unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

**Number of Cash-Income Sources
 Number of Leavers**

	Total	Adults	Children	Age Unknown
No Sources	7	0	7	0
1 + Source(s)	10	10	0	0
Don't Know/Refused	2	0	2	0
Information Missing	0	0	0	0
Total	19	10	9	0

Show/Hide Percentages
 Click save to update form.

Q25b1. Cash-Income Sources - Stayers

Instructions:

Report the number of Stayers with each cash income source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Type of Cash-Income Sources Number of Stayers

	Total	Adults	Children	Age Unknown
Earned Income	0	0	0	0
Unemployment Insurance	0	0	0	0
SSI	3	3	0	0
SSDI	0	0	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	7	7	0	0
General Assistance	1	1	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	0	0	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0



Show/Hide Percentages
Click save to update form.

Q25b2. Cash Income Number of Sources - Stayers

Instructions:

Report the number of Stayers with no cash income, at least one source of cash income, or cash income sources unknown (Don't Know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Cash-Income Sources Number of Stayers

	Total
No Sources	5
1 + Source(s)	11
Don't Know/Refused	12
Information Missing	1
Total	29

	Adults
No Sources	1
1 + Source(s)	11
Don't Know/Refused	0
Information Missing	1
Total	13

	Children
No Sources	4
1 + Source(s)	0
Don't Know/Refused	12
Information Missing	0
Total	16

	Age Unknown
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

Show/Hide Percentages
 Click save to update form.

Q26a1. Non-Cash Benefit Sources - Leavers

Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Non-Cash Benefits Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	9	9	0	0
MEDICAID Health Insurance	9	9	0	0
MEDICARE Health Insurance	0	0	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q26a2. Number of Non-Cash Benefits Sources - Leavers

Instructions:

Report the number of Leavers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Number of Non-Cash Benefit Sources Number of Leavers

	Total	Adults	Children	Age Unknown
No Sources	6	1	5	0
1 + Source(s)	9	9	0	0
Don't Know/Refused	2	0	2	0
Information Missing	2	0	2	0
Total	19	10	9	0

Show/Hide Percentages
 Click save to update form.

Q26b1. Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with each non-cash benefit source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Non-Cash Benefits Number of Stayers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	12	12	0	0
MEDICAID Health Insurance	11	11	0	0
MEDICARE Health Insurance	0	0	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	1	1	0	0

Show/Hide Percentages
 Click save to update form.

Q26b2. Number of Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Non-Cash Benefits Sources Number of Stayers

	Total
No Sources	1
1 + Source(s)	12
Don't Know/Refused	15
Information Missing	1
Total	29

Adults
0
12
0
1
13

Children
1
0
15
0
16

Age Unknown
0
0
0
0
0

Show/Hide Percentages
Click save to update form.

Q27. Length of Participation

Instructions:

Report the number of persons in each length of participation category, recorded separately for Leavers and Stayers. Length of participation should be based on program entry to exit (or the end of the operating year, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the operating year.

Leaver - The term 'Leaver' refers to clients who exited and were not in the program on the last day of the operating year.

Stayer - The term 'Stayer' refers to clients who were in the program on the last day of the operating year. This includes clients who exited the program and re-entered the program before the last day of the operating year.

Also report the average and median length of participation of all Leavers and all Stayers

Length of Participation by Exit status Number of Persons

	Total	Leavers	Stayers
30 days or less	1	1	0
31 to 60 days	1	0	1
61 to 180 days	12	1	11
181 to 365 Days	18	11	7
366 to 730 Days (1-2 Yrs)	16	6	10
731 to 1,095 Days (2-3 Yrs)	0	0	0
1,096 to 1,460 Days (3-4 Yrs)	0	0	0
1,461 to 1,825 Days (4-5 Yrs)	0	0	0
More than 1,825 Days (>5 Yrs)	0	0	0
Information Missing	0	0	0
Total	48	19	29

Average and Median Length of Participation in Days

Applicant: City of Bremerton 556846970
Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance 057463

	Average Length	Median Length
Leavers	305	283
Stayers	291	209

Q29a1. Destination at Program Exit - Leavers Participating More Than 90 Days

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating More Than 90 Days Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
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Permanent Destinations

Owned by client, no ongoing subsidy	0	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	11	2	9	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	1	0	1	0	0
PSH for homeless persons	0	0	0	0	0
Living with family, permanent tenure	0	0	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	12	2	10	0	0

Temporary Destinations

Emergency shelter	0	0	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	3	0	3	0	0
Staying with friends, temporary tenure	0	0	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	0	0	0	0	0
Subtotal	3	0	3	0	0

Institutional Settings

Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	1	1	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0

Applicant: City of Bremerton

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Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance

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Jail, prison, or juvenile detention facility	0	0	0	0	0
Subtotal	1	1	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	2	1	1	0	0
Information Missing	0	0	0	0	0
Subtotal	2	1	1	0	0

Total	18	4	14	0	0
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Q29a2. Destination at Program Exit - Leavers Participating 90 Days or Less

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating 90 Days or Less Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					

Owned by client, no ongoing subsidy	0	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	1	0	1	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	0	0	0	0	0
PSH for homeless persons	0	0	0	0	0
Living with family, permanent tenure	0	0	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	1	0	1	0	0

Temporary Destinations

Emergency shelter	0	0	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	0	0	0	0	0
Staying with friends, temporary tenure	0	0	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	0	0	0	0	0
Subtotal	0	0	0	0	0

Institutional Settings

Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Sponsor Base Rental Assistance

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Jail, prison, or juvenile detention facility	0	0	0	0	0
Subtotal	0	0	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Total	1	0	1	0	0
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Q31. S+C Expenditures and Value of Services

Instructions:

Indicate if this Shelter Plus Care (S+C) grant is completing its initial term and save the screen. If it is completing its initial term then, in addition to reporting on the other match requirements on this screen, the grantee must identify at the bottom of the screen the cumulative match amount for the grant.

Report all S+C funds expended on rental assistance during the operating year. (This should include all funds expended out of the rental assistance line item that went towards—rental assistance, deposits, damage expenses, etc.)

Report all of the S+C funds expended during the operating year on administration.

Report the value of all documented services match received by S+C clients during the operating year. Record the values separately, for each service type.

Is this grant completing its initial grant term? No
Click save to update form.

S+C and Documented Services Match During the Operating Year

	Expenditure Amount
Rental Assistance	\$95,535.01
Administration	\$7,177.53
Total S+C Expenditures	\$102,712.54

Value of Supportive Services Received by S+C Clients During the Operating Year

Documented Services Match	Value (\$)
Outreach	\$0.00
Case management	\$6,750.00
Life skills (outside of case management)	\$160.00
Alcohol and drug abuse services	\$50,514.28
Mental health services	\$0.00
AIDS-related services	\$0.00
Other health care services	\$3,330.00
Education	\$61,568.70
Housing placement	\$0.00
Employment assistance	\$35.00
Child care	\$3,651.32
Transportation	\$1,320.00
Legal	\$30.00
Other	\$10,080.00
Total documented services match	\$137,439.30

Q34. Percent HUD McKinney-Vento Funding

Instructions:

Report what percentage the HUD SHP, S+C or SRO funding is in your entire program budget (services, leasing, operating and administration). Note: this question is asking you to relate the HUD funds to the full program budget, not to the full agency budget.

What percentage of this project's annual budget (services, leasing, operation, HMIS, administration) is represented by HUD McKinney-Vento funding? 74%

Q36a. Performance Measures - Permanent Housing Programs

Instructions

Projects funded in the 2010 competition or a subsequent competition: This question relies on performance measurement information you established in the Performance Measures section of the Exhibit 2 application for this project and your project's actual results.

1. The Target # and % of persons who were expected to accomplish this measure have been pre-populated from the response you provided to the Standard Performance Measures question in your Exhibit 2 application. For Measure 1, the pre-populated figure is the sum of the targets provided for questions 1a and 1b.

2. Complete the actual number of persons served by the program for whom the measure is applicable, and the actual number of persons who accomplished the measure. Click 'Save' to automatically calculate the 'Actual % of persons who accomplished this measure' and the '% Difference between your Exhibit 2 Targets and Actual Performance' columns.

3. In the comment box, describe the project's performance relative to the target you set and provide an explanation for any discrepancies. HUD recognizes that the performance measurement question on the APR is not structured in exactly the same way as the Exhibit 2 question, and that this may be part of your explanation.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have pre-populated targets for each measure, but should still complete step 3 as described above. In the comment box, grantees should reflect on their program performance and the extent to which it was consistent with local expectations.

Permanent Housing Program Performance Measures Key

Key	Domain	Performance measure
Measure 1	Housing Stability	The % of persons who remained in the permanent housing program as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year.
Measure 2a	Increase Total Income	The % of persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit.
Measure 2b	Increase Earned Income	The % of persons age 18 through 61 who maintained or increased their earned income (i.e., employment income) as of the end of the operating year or program exit.

Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
1 - Housing Stability Measure	19	90%	48	42	88%	-2%
2a - Total Income Measure	18	86%	23	23	100%	14%
2b - Earned Income Measure	0	0%	22	0	0%	0%

Describe how your project performed relative to your expectations for its performance. For projects funded in the 2010 competition or a subsequent competition, describe the project's performance relative to the target you set and provide an explanation for any discrepancies.

Maximum Characters: 2000

For 2b, Earned Income Measure, there was not any pre-populated number from the Exhibit 2 Target # or Target % of persons who were expected to accomplish this measure, and was not a measure for previous APR's.

Q37. Program Defined Performance Measures

Instructions:

Projects submitted in the 2010 competition or a subsequent competition: Applicants were only required to provide at least one additional performance measure if they applied for an SSO project that was neither a street outreach program nor a project with a housing-related goal. If you provided an additional performance measure for this project, enter the additional performance measurement information you reported in your Exhibit 2 application for this project.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have established additional performance measures, but may complete the comment box. In the comment box, grantees may reflect on their program performance and the extent to which it provides insight to HUD as to the performance of your project.

Additional Performance Measures

Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
Resident Stability-60% of participants will remain in permanent housing for more than 6 months	13	62%	23	16	70%	8%
					0%	
					0%	

Describe how your additional performance measure(s) provides insight to HUD about the successful performance of your project.

Maximum Characters: 2000

Due to HUD required changes within the program and placement, we are enrolling high risk participants in the program when we have no prior history or knowledge of their motivation and ability to remain abstinent and follow rules. We have found that some participants continue to use, commit crimes, break lease rules and only accessed the services to obtain subsidized rent for a few months until they are terminated from the program for non-compliance with treatment and program rules.

Q40. Significant Program Accomplishments

**Please describe any significant accomplishments achieved by your program during the operating year.
Maximum Characters: 2000**

We continue to partner with community agencies to assist our participants in accessing resources. We have had a significant increase in participants accessing schooling/education.

Q42. Additional Comments

Please provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs or bed utilization.

Maximum Characters: 2000

Submission Certification

Instructions:

Before submitting your APR, an authorized grantee official must certify that the statement below is true by placing a check mark in the box. Your APR will not be reviewed if the check mark is not completed.

Name of Authorized Grantee Official: Patty Lent

Title/Position: Mayor, City of Bremerton

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification:

Submission Summary

Page	Last Updated
Confirmation of CoC APR Requirement	04/25/2012
Q1. Contact Information	05/02/2012
Q3. Project Information	04/25/2012
Q4. Site Information	04/25/2012
Q5. Bed & Unit Inventory	05/02/2012
Q6. HMIS Bed Participation	05/02/2012
Q7. Data Quality	05/02/2012
Q8. Persons Served	05/02/2012
Q9. Households Served	05/02/2012
Q10+Q11. Utilization Rates	05/02/2012
Q15a1. Gender - Adults	No Input Required
Q15a2. Gender - Children	No Input Required
Q15a3. Gender - Missing Age	05/02/2012
Q16. Age	05/02/2012
Q17a. Ethnicity/Race - Ethnicity	05/02/2012
Q17b. Ethnicity/Race - Race	05/02/2012
Q18a. Condition Type @ Entry	05/02/2012
Q18b. Condition No @ Entry	05/02/2012
Q19. DV Experience	No Input Required
Q20a1. Prior Residence - Homeless	No Input Required
Q20a2. Prior Residence - Institutional	No Input Required
Q20a3. Prior Residence - Other	No Input Required
Q21. Veteran Status	05/02/2012
Q22a1. Condition Type - Leaver @ Exit	05/02/2012
Q22a2. Condition No. - Leaver @ Exit	05/02/2012
Q22b1. Condition Type - Stayers	05/02/2012

Q22b2. Condition No. - Stayers	05/02/2012
Q23. Cash-Income - @ Entry & Exit	05/02/2012
Q24. Cash-Income - @ Entry & Last	05/02/2012
Q25a1. Cash-Income Sources - Leavers @ Exit	05/02/2012
Q25a2. Cash-Income No. - Leavers @ Exit	05/02/2012
Q25b1. Cash Sources - Stayers	05/02/2012
Q25b2. Cash-Income No.- Stayers	05/02/2012
Q26a1. Non-Cash Sources - Leavers @ Exit	05/02/2012
Q26a2. Non-Cash No. - Leavers	05/02/2012
Q26b1. Non Cash - Stayers	05/02/2012
Q26b2. Non-Cash Benefits No. - Stayers	05/02/2012
Q27. Length of Participation	05/02/2012
Q29a1. Destination	No Input Required
Q29a2. Destination	No Input Required
Q31. S+C Financial & Match	05/02/2012
Q34. All Financial - % of HUD	05/02/2012
Q36a. Performance - PH	05/02/2012
Q37. Performance - All	No Input Required
Q40. Performance - Accomplishments	05/02/2012
Q42. Additional Comments	No Input Required
Submission Certification	05/02/2012

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Tenant Base Rental Assistance

057462

Confirmation of CoC APR Requirement

Operating Year Start Date 02/01/2011

Operating Year End Date 01/31/2012

 **COPY**

Q1. Contact Information

Project Name: Sisyphus II Housing Project-Agape Unlimited Shelter Plus Care-Tenant Base Rental Assistance (S+C TRA)
Project Sponsor: Sisyphus II Housing Project - Agape Unlimited
Grantee: City of Bremerton
Grant Number: WA0100C0T011003
Prefix: Ms.
First Name: Marie
Middle Name: Christine
Last Name: Vila
Suffix:
Title: CDBG/HOME Program Coordinator
Street Address 1: 345 6th Street
Street Address 2: Suite #600
City: Bremerton
State: Washington
Zip Code: 98337-1873
Format: 12345 or 12345-1234
E-mail Address: marie.vila@ci.bremerton.wa.us
Confirm E-mail Address: marie.vila@ci.bremerton.wa.us
Phone Number: 360-373-1529
Format: 123-456-7890
Extension:
Fax Number: 360-478-5278
Format: 123-456-7890

Instructions:

The project information (project name, grantee and grant number) required for reporting within the APR must exactly match the grant information you submitted and received from HUD when your grant was awarded.

Q3. Project Information

Carefully select the answers to the questions on this form as they determine what questions you are required to answer for the APR. Selecting the incorrect answer will give you incorrect questions to complete. Refer to the CoC APR Guidebook at www.hudhre.info for details on answering this and all questions in the APR.

Instructions:

After answering questions click "Save" and review the form. New questions may appear depending on the answers you give. Target subpopulation is only required if you identified a target population in Exhibit 2 of your grant application. (Target subpopulation does not mean who you served - rather it means who you were funded to serve.)

Grants approved for an extension will now only submit one APR for the grant operating year, including the extension period. If you answer "Yes" to "Is this an APR for a grant that received a HUD-approved grant extension?" you will need to select "Save" on the bottom of the screen and two new fields will become visible where you will identify the time period for your extension. The extension start date should be the day after the date the grant would have ended if HUD had not approved an extension (e.g., if the grant had a one-year term ending 01/31/2010, the extension operating start date should be 02/01/2010). The extension end date should match the grant expiration date in LOCCS.

At the end of question 3, you may be asked "Is this APR fulfilling the reporting obligation associated with a 20-year use requirement?" Projects that received funding for acquisition, new construction and rehabilitation (e.g. hard costs) are required to maintain the facility as a homeless program for a 20 year period, which is documented by submitting an APR each year.

Select "Yes" if this APR is fulfilling the reporting obligation associated with the 20-year use requirement under either of these conditions:

- 1) The original grant was only for hard costs (acquisition, new construction, rehabilitation), or
- 2) The original grant was for hard costs and soft costs (leasing, operations or supportive services) and the grantee declined to renew the soft costs at some point.

Select "No" if this project is currently receiving SHP, S+C or SRO funding to support leasing, operations, or supportive services in this property, as the project is required to submit an APR to fulfill the reporting obligations associated with the current grant.

If the answer to "Is this a final APR?" is "Yes," the grantee will be required to answer two additional questions related to the closeout of the grant. In the first question, the grantee will indicate whether it has completed its final draw in LOCCS. In the second question, the grantee will indicate whether or not it plans on renewing this project.

Type of Grant S+C

Component Type TRA

Content depends on "Type of Grant" selection

Click save to update form.

Identify if this project is operated by a victim service provider as defined by the Violence Against Women and Department of Justice Re-authorization Act of 2005 (VAWA). No VAWA Provider(s)
Click save to update form.

Was this project funded under a special initiative? No

Target Subpopulation Chronic substance abusers

CoC Number and Name WA-501 - Washington Balance of State CoC

Amount of Contract or Award \$50,136

Operating Year Covered by this APR 16

Is this an APR for a grant that received a HUD-approved grant extension? No
Click save to update form.

Is this a final APR? Yes
Click save to update form.

Is this a corrected APR? No

Have you completed your final draw in LOCCS? Yes

Have you renewed this project? Yes

Q4. Site Information

Instructions:

The site information address is the address of the principal program service site. If this is a program with multiple sites (e.g. mobile outreach program, scattered-site housing program, etc.) enter the program's administrative office address.

Street/PO Box: 5464 Kitsap Way

City: Bremerton

State: Washington

Zip Code: 98312-2240

Format: 12345 or 12345-1234

Identify the program site configuration type: Multiple Sites

Identify the site type for the principal service site: Residential: Special Needs Only

Identify the housing type for the principal service site: Single Apartment (non-SRO) Units

Explain any changes made in this section from the information provided in the original application:
Maximum Characters: 2000

Q5. Bed and Unit Inventory

Instructions:

The Proposed Bed and Unit Inventory should match your Exhibit 2 information. The Actual Bed and Unit Inventory is the number of beds/units reliably ready for occupancy starting on or before the last day of the project's operating year. If some or all of the beds are not designated exclusively for one type of household then report beds in each type based on the average use of those beds. Projects that only have units (no fixed number of beds - e.g. apartment units) should estimate the number of beds. For PH Only - The Chronically Homeless beds are those that were identified in your grant application as a subset of the total beds designated for persons who are chronically homeless. The number of actual chronically homeless beds represents those beds that are reliably ready for occupancy starting on or before the last day of the project's operating year. A bed may be used by a chronically homeless person regardless of the number of chronically homeless beds designated in your grant application - this number is reflective only of those beds specifically set aside or targeted for chronically homeless persons in your grant application. Projects that do not have a fixed number of units may record either the number of facilities operated (e.g. 1 unit = 1 facility) or may use the number of bedrooms (e.g. 5 units = 5 bedrooms) as is appropriate for the type of facility.

Proposed Bed and Unit Inventory Total Number of Year Round Beds/Units from Application

	Beds	CH Beds (PH Only)	Units
Households Without Children	4	0	3
Households With Children	8	0	2
Total	12	0	5

Actual Bed and Unit Inventory Total Current Number of Year Round Beds/Units

	Beds	CH Beds (PH only)	Units
Households Without Children	6	0	5
Households With Children	6	0	3
Total	12	0	8

Explanation of Changes

Explain any difference in the actual inventory from the information provided in the application.
Maximum Characters: 2000

We are able to access additional units than proposed in application with the same amount of awarded funding due to accessing units below the FMR's allowed. This is necessary to accommodate the number of participants served and household size.

The number of individuals and families served fluctuates based on need, but the required number of participants to be served remain the same (8 participants total).

The number of Beds are estimated, we only have units (no fixed number of beds).

Q6. HMIS Bed Participation

Instructions:

Of the total actual beds reported in Q5, indicate the total number of beds for each household type that are covered in the HMIS.

A bed is considered covered in HMIS if:

- 1) the project is making all reasonable efforts to record all universal and applicable program-specific data elements on all clients served by that bed; and
- 2) discloses these data elements through agreed upon means to the HMIS Lead Organization at least once annually.

The HMIS bed coverage rates are automatically calculated when you click save. The HMIS bed coverage rate is calculated by dividing the total in question 6 by the total in question 5. (Q6/Q5 = % covered.)

HMIS Bed Participation

The total number of year-round beds in HMIS for households without children:	6
The total number of year-round beds in HMIS for households with children:	6
HMIS bed coverage rate for year-round beds for households without children:	100%
HMIS bed coverage rate for year-round beds for households with children:	100%
Total HMIS bed coverage rate for all year-round beds:	100%

Click Save to autocalculate the HMIS participation rates.

Q7. Data Quality

Instructions:

Report the number of clients served in this operating year, as well as counts of the number of adults, unaccompanied children, and Leavers. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements.

Data quality is based on the latest enrollment for each client in an operating year.

DV providers should report data quality based on data recorded in their comparable databases. If multiple databases are used across a grant, data should be merged for reporting purposes.

Definitions:

Clients = persons served - The term person (or client) served refers to all adults and children served by the program during the operating year. This includes all persons for whom a program entry date has been entered into HMIS. This does not include caregivers who live with a disabled adult and children who are not in the care of a parent or guardian or not residing with them.

Adults - Adults are any persons 18 years of age or older. A person's age is based on the program entry date closest to the end of the operating year. If a person entered the program prior to the start of the operating year, the person's age should be based on the first day of the operating year.

Unaccompanied Children - An Unaccompanied Child is a person under 18 in a household by himself/herself.

Leavers - The term "Leavers" refers to clients who exited and were not in the program on the last day of the operating year.

Total number of Clients: 20

Total number of Adults: 15

Total number of Unaccompanied Children: 0

Total number of Leavers: 9

HMIS or Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	1
Last Name	0	1
SSN	6	0
Date of Birth	0	0
Race	1	0
Ethnicity	1	0
Gender	0	0

Veteran Status	0	0
Disabling Condition	2	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	5	0
Housing Status (at entry)	0	0
Income (at entry)	0	2
Income (at exit)	0	0
Non-Cash Benefits (at entry)	0	0
Non-Cash Benefits (at exit)	0	0
Physical Disability (at entry)	5	0
Developmental Disability (at entry)	5	0
Chronic Health Condition (at entry)	5	0
HIV/AIDS (at entry)	20	0
Mental Health (at entry)	5	0
Substance Abuse (at entry)	5	0
Domestic Violence (at entry)	1	0
Destination	5	0

Show/Hide Percentages
Click save to update form.

Q8. Persons Served

Instructions:

Q8 reports on the full universe of non-victim service provider clients served and all future questions will refer back to the answers here. Report the unduplicated count of all people served during the operating year. Each person should be counted in the household type associated with his or her last stay of the operating year.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with only Children - include any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)
- d) Unknown Household Type - includes households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Persons in Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	15	12	3		0
Children	5		5	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	20	12	8	0	0

Average Number of Persons Served Each Night

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Average Number of Persons	8	5	3	0	0

Point-in-Time Count of Persons Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	11	5	6	0	0
April	5	3	2	0	0
July	11	5	6	0	0

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Tenant Base Rental Assistance

057462

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
October	8	4	4	0	0

Q9. Households Served

Instructions:

Report the unduplicated number of households served by household type. The type of household is determined based on the type of persons in the household, considering all program stays within the operating year.

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with only Children - include a person in any household where all persons are younger than age 18. (Age is determined based on: entry date closest to the end of the operating year or if they were in the program during the previous operating year then age is based on the first day of the operating year.)
- d) Unknown Household Type - include households that cannot be classified in cases when one or more persons are missing dates of birth. Note that in instances when the household already contains at least one known adult and one known child, the household type can be determined and categorized as a Household with Children and Adults.

Number of Households Served During the Operating Year

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	15	11	4	0	0

Point-in-Time Count of Households Served on the Last Wednesday in

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	7	4	3	0	0
April	4	3	1	0	0
July	7	4	3	0	0
October	5	3	2	0	0

Q10 and Q11. Utilization Rates

Instructions:

This table automatically calculates based on the entries in Q5, Q8 and Q9. The only way to correct a mistake identified when reviewing this table is to review and correct the source data for inventory (Q5), persons (Q8) or households (Q9) served.

Bed Utilization Rate

Average daily utilization rate during the operating year:	67%
Point-in-Time bed utilization rate on the last Wednesday in:	
January	92%
April	42%
July	92%
October	67%

Unit Utilization Rate

Point-in-Time unit utilization rate on the last Wednesday in:	
January	88%
April	50%
July	88%
October	63%

Q15a1. Gender - Adults

Instructions:

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

**Gender of Adults
 Number of Adults in Households**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	5	5	0	0
Female	10	7	3	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	15	12	3	0

Q15a2. Gender - Children

Instructions:

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

Gender of Children Number of Children in Households

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	3	3	0	0
Female	2	2	0	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	5	5	0	0

Q15a3. Gender - Missing Age

Instructions:

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served.

**Gender of Persons Missing Age Information
 Number of Persons in Households**

		Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Transgendered	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q16. Age

Instructions:

Report the number of persons in each age category. Age should be calculated based on age at program entry (of the last program stay during the operating year) or age on the first date of the operating year, whichever is later.

Age Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	4		4	0	0
5 - 12	1		1	0	0
13 - 17	0		0	0	0
18 - 24	1	1	0		0
25 - 34	4	2	2		0
35 - 44	5	4	1		0
45 - 54	3	3	0		0
55 - 61	2	2	0		0
62+	0	0	0		0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	20	12	8	0	0

Q17a. Ethnicity/Race - Ethnicity

Instructions:

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

**Ethnicity
 Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	17	11	6	0	0
Hispanic/Latino	2	1	1	0	0
Don't Know/Refused	1	0	1	0	0
Information Missing	0	0	0	0	0
Total	20	12	8	0	0

Q17b. Ethnicity/Race - Race

Instructions:

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

**Race
 Number of Persons in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	16	9	7	0	0
Black or African-American	0	0	0	0	0
Asian	1	1	0	0	0
American Indian or Alaska Native	1	1	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	1	0	1	0	0
Don't Know/Refused	1	1	0	0	0
Information Missing	0	0	0	0	0
Total	20	12	8	0	0

Q18a. Physical and Mental Health Conditions at Entry

Instructions:

Report the number of persons (including both adults and children), with each condition, reported separately for persons in different household types. An individual may have more than one condition identified and therefore may be reported in more than one row of the table.

Known Physical and Mental Health Conditions at Entry Number of Persons in Households

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Illness	10	9	1	0	0
Alcohol Abuse	12	10	2	0	0
Drug Abuse	12	9	3	0	0
Chronic Health Condition	3	3	0	0	0
HIV/AIDS and Related Diseases	0	0	0	0	0
Developmental Disability	1	1	0	0	0
Physical Disability	5	5	0	0	0

Q18b. Number of Physical and Mental Health Known Conditions at Entry

Instructions:

Report the number of conditions each person had reported separately for persons in different household types.

**Number of Known Conditions
 Number of Persons in Households**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
None	3	0	3	0	0
1 Condition	1	0	1	0	0
2 Conditions	3	2	1	0	0
3+ Conditions	11	10	1	0	0
Condition Unknown	0	0	0	0	0
Don't Know / Refused	2	0	2	0	0
Information Missing	0	0	0	0	0
Total	20	12	8	0	0

Q19. Domestic Violence Experience

Instructions:

19a. Report the number of adults and unaccompanied children who indicated a past domestic violence experience, based on the assessment at last program entry. Click "Save" to update the screen after entering this response.

19b. If any persons are recorded as having a past domestic violence experience, an additional table will show. Report the number of persons who experienced domestic violence within each of the specified timeframes, based on their most recent experience.

19a. Past Domestic Violence Experience Number of Adults and Unaccompanied Children in Households

Click save to update form.

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	2	2	0	0	0
No	12	10	2	0	0
Don't Know/Refused	1	0	1	0	0
Information Missing	0	0	0	0	0
Total	15	12	3	0	0

19b. When Past Domestic Violence Experience Occurred Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Within the past 3 Months	0	0	0	0	0
3 to 6 Months Ago	0	0	0	0	0
6 to 12 Months Ago	1	1	0	0	0
More than a Year Ago	1	1	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0

Q20a1. Residence Prior to Program Entry - Homeless Situations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

**Residence Prior to Program Entry - Homeless Situations
 Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Emergency shelter	5	4	1	0	0
Transitional housing for homeless persons	2	2	0	0	0
Place not meant for human habitation	5	4	1	0	0
Safe Haven	0	0	0	0	0
Subtotal	12	10	2	0	0

Q20a2. Residence Prior to Program Entry - Institutional Settings

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the institutional settings listed below on the night before their most recent program entry.

**Residence Prior to Program Entry - Institutional Settings
Number of Adults and Unaccompanied Children in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Psychiatric facility	0	0	0	0	0
Substance abuse or detox center	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0
Jail, prison, or juvenile detention	0	0	0	0	0
Foster care home or foster care group home	0	0	0	0	0
Subtotal	0	0	0	0	0

Q20a3. Residence Prior to Program Entry - Other Locations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied children who stayed in each of the other locations listed below on the night before their most recent program entry.

The total row at the bottom of the screen aggregates the subtotal from screens 20a1, 20a1, and 20a3 and represents the total number of adults and unaccompanied children served according to household types.

Residence Prior to Program Entry - Other Locations Number of Adults and Unaccompanied Children in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
PSH for homeless persons	3	2	1	0	0
Owned by client, no subsidy	0	0	0	0	0
Owned by client, with subsidy	0	0	0	0	0
Rental by client, no subsidy	0	0	0	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client, with other subsidy	0	0	0	0	0
Hotel/Motel, paid by client	0	0	0	0	0
Staying or living with family	0	0	0	0	0
Staying or living with friend(s)	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	3	2	1	0	0
*Total - 20a1, 20a2 and 20a3	15	12	3	0	0

Q21. Veteran Status

Instructions:

Report the number of adults in each veteran status category.

Veteran Status Number of Adults in Household

	Total	Without Children	With Children and Adults	Unknown Household Type
Veteran	1	1	0	0
Not a Veteran	14	11	3	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	15	12	3	0

Q22a1. Physical and Mental Health Types of Condition - Leavers

Instructions:

Report the number of Leavers with each condition, based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Known Physical and Mental Health Conditions Number of Leavers

	All Persons	Adults	Children	Age Unknown
Mental Illness	6	6	0	0
Alcohol Abuse	7	7	0	0
Drug Abuse	5	5	0	0
Chronic Health Condition	1	1	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	0	0	0	0
Physical Disability	2	2	0	0

Show/Hide Percentages
 Click save to update form.

Q22a2. Physical and Mental Health Number of Conditions - Leavers

Instructions:

Report the number of persons in the row corresponding with the number of conditions recorded for each person. The number of conditions should be based on the disability data recorded nearest the exit date of their last program stay. Disability at entry or an annual assessment can be used if the client is missing disability data at exit.

Results must be reported separately for adults, children, and persons of unknown age.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Number of Known Conditions Number of Leavers

	All Persons	Adults	Children	Age Unknown
None	1	0	1	0
1 Condition	1	1	0	0
2 Conditions	2	2	0	0
3+ Conditions	5	5	0	0
Condition Unknown	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Total	9	8	1	0

Show/Hide Percentages
 Click save to update form.

Q22b1. Physical and Mental Health Types of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the exit date of their last program stay. An individual may have more than one condition identified and therefore may be reported in more than one row of the table. Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Known Physical and Mental Health Conditions Number of Stayers

	All Persons	Adults	Children	Age Unknown
Mental Illness	4	4	0	0
Alcohol Abuse	5	5	0	0
Drug Abuse	7	7	0	0
Chronic Health Condition	1	1	0	0
HIV/AIDS and Related Diseases	0	0	0	0
Developmental Disability	0	0	0	0
Physical Disability	1	1	0	0

Show/Hide Percentages
 Click save to update form.

Q22b2. Known Physical and Mental Health Number of Conditions - Stayers

Instructions:

Report the number of Stayers with each condition, based on the disability data recorded nearest the end of the operating year.

Results must be reported separately for adults, children, and persons of unknown age.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Known Conditions Number of Stayers

	All Persons	Adults	Children	Age Unknown
None	2	0	2	0
1 Condition	1	1	0	0
2 Conditions	2	2	0	0
3+ Conditions	4	4	0	0
Disabled - Unknown	0	0	0	0
Don't Know/Refused	2	0	2	0
Information Missing	0	0	0	0
Total	11	7	4	0

Show/Hide Percentages
 Click save to update form.

Q23. Client Monthly Cash-Income Amount - Adult Leavers

Instructions:

Report the number of adult Leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less than, the same as, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry). Calculate the average for all clients and report in the total row.

Information Missing - Count each adult who only had an income amount collected at entry.

Leaver - the term "Leaver" refers to clients who exited and were not in the program on the last day of the operating year.

Client Monthly Cash-Income Amount Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income Change	Average Change(\$) Monthly Income per Adult
No Income	0	0		0	0	0	0
\$1 - \$150	0	0	0	0	0	0	0
\$151 - \$250	0	0	0	0	0	0	0
\$251 - \$500	4	2	0	2	2	0	501
\$501 - \$750	3	3	1	2	0	0	-13
\$751 - \$1,000	1	1	0	1	0	0	0
\$1,001 - \$1,250	0	0	0	0	0	0	0

Applicant: City of Bremerton

556846970

057462

Project: Sisyphus II Housing Project-Tenant Base Rental Assistance

\$1,251 - \$1,500	0	2	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0	0	0	0	0
Information Missing	0	0	0	0	0	0	0	0	0
Total	8	8	1	5	2	0	0	0	0

Q24. Client Monthly Cash-Income Amount - Adult Stayers

Instructions:

Report the number of adult Stayers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at follow-up - Count each adult in the row that corresponds with the amount of income each person had at the annual follow-up assessment closest to the last date of the operating year. If the person has been in the program for less than one year and only has income recorded at program entry, then list income at follow-up as "missing".

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at follow-up was less, the same, or more than income at entry. Record the person in the unknown column if income at follow-up is missing or if no follow-up occurred.

Average Change - In each row, calculate the average change in income between entry and follow-up for the people counted in that row in the "Income at Entry" column. (E.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Client Monthly Cash-Income Amount by Entry and Latest Status Number of Adult Stayers

Program Entry	Income at Entry	Income at Follow-up	Less Income at Follow-up	Same Income at Follow-up	More Income at Follow-up	Unknown Income Change	Average Change(\$) Monthly Income per Adult
No Income	0	0		0	0	0	0
\$1 - \$150	1	1	0	1	0	0	0
\$151 - \$250	1	1	0	1	0	0	0
\$251 - \$500	0	0	0	0	0	0	0
\$501 - \$750	3	3	0	3	0	0	0
\$751 - \$1,000	1	1	0	1	0	0	0

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Tenant Base Rental Assistance

057462

\$1,001 - \$1,250	0	0	0	0	0	0	0	0	0	0	0
\$1,251 - \$1,500	0	0	0	0	0	0	0	0	0	0	0
\$1,501 - \$1,750	0	0	0	0	0	0	0	0	0	0	0
\$1,751 - \$2,000	0	0	0	0	0	0	0	0	0	0	0
\$2,001 +	0	0	0	0	0	0	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0	0	0	0	0	0	0
Information Missing	1	1	1	1	1	1	1	1	1	1	1
Total	7	7	7	6	0	0	0	0	1	1	0

Q25a1. Cash Income Sources - Leavers

Instructions:

Report the number of Leavers with each cash income source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

**Type of Cash-Income Sources
 Number of Leavers**

	Total	Adults	Children	Age Unknown
Earned Income	1	1	0	0
Unemployment Insurance	0	0	0	0
SSI	3	3	0	0
SSDI	2	2	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	1	1	0	0
General Assistance	1	1	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	0	0	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
 Click save to update form.

Q25a2. Cash Income Number of Sources - Leavers

Instructions:

Report the number of Leavers with no cash income, at least one source of cash income, or cash income sources unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

Number of Cash-Income Sources Number of Leavers

	Total	Adults	Children	Age Unknown
No Sources	0	0	0	0
1 + Source(s)	8	8	0	0
Don't Know/Refused	1	0	1	0
Information Missing	0	0	0	0
Total	9	8	1	0

Show/Hide Percentages
 Click save to update form.

Q25b1. Cash-Income Sources - Stayers

Instructions:

Report the number of Stayers with each cash income source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Type of Cash-Income Sources Number of Stayers

	Total	Adults	Children	Age Unknown
Earned Income	2	2	0	0
Unemployment Insurance	0	0	0	0
SSI	2	2	0	0
SSDI	0	0	0	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	1	1	0	0
General Assistance	1	1	0	0
Retirement (Social Security)	0	0	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	0	0	0	0
Allimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
Click save to update form.

Q25b2. Cash Income Number of Sources - Stayers

Instructions:

Report the number of Stayers with no cash income, at least one source of cash income, or cash income sources unknown (Don't know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayers - the term "Stayers" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

**Number of Cash-Income Sources
Number of Stayers**

	Total
No Sources	0
1 + Source(s)	6
Don't Know/Refused	1
Information Missing	4
Total	11

	Adults
No Sources	0
1 + Source(s)	6
Don't Know/Refused	0
Information Missing	1
Total	7

	Children
No Sources	0
1 + Source(s)	0
Don't Know/Refused	1
Information Missing	3
Total	4

	Age Unknown
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

Show/Hide Percentages
Click save to update form.

Q26a1. Non-Cash Benefit Sources - Leavers

Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

**Non-Cash Benefits
Number of Leavers**

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	7	7	0	0
MEDICAID Health Insurance	5	5	0	0
MEDICARE Health Insurance	2	2	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
Click save to update form.

Q26a2. Number of Non-Cash Benefits Sources - Leavers

Instructions:

Report the number of Leavers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leaver - The term "Leaver" refers to persons who exited and were not in the program on the last day of the operating year.

**Number of Non-Cash Benefit Sources
Number of Leavers**

	Total	Adults	Children	Age Unknown
No Sources	1	1	0	0
1 + Source(s)	7	7	0	0
Don't Know/Refused	1	0	1	0
Information Missing	0	0	0	0
Total	9	8	1	0

Show/Hide Percentages
Click save to update form.

Q26b1. Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with each non-cash benefit source, based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

**Non-Cash Benefits
Number of Stayers**

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	5	5	0	0
MEDICAID Health Insurance	5	5	0	0
MEDICARE Health Insurance	0	0	0	0
State Children's Health Insurance	0	0	0	0
WIC	1	1	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	0	0	0	0

Show/Hide Percentages
Click save to update form.

Q26b2. Number of Non-Cash Benefit Sources - Stayers

Instructions:

Report the number of Stayers with no non-cash benefits, at least one non-cash benefit, or non-cash benefits unknown (Don't Know/Refused or Information missing), based on the income assessment conducted closest to the end of the operating year. Record information separately for adults, children, and persons whose age is unknown.

Stayer - the term "Stayer" refers to persons who were in the program on the last day of the operating year. This includes persons who exited the program and re-entered the program before the last day of the operating year.

Number of Non-Cash Benefits Sources Number of Stayers

	Total
No Sources	1
1 + Source(s)	5
Don't Know/Refused	1
Information Missing	4
Total	11

	Adults
No Sources	1
1 + Source(s)	5
Don't Know/Refused	0
Information Missing	1
Total	7

	Children
No Sources	0
1 + Source(s)	0
Don't Know/Refused	1
Information Missing	3
Total	4

	Age Unknown
No Sources	0
1 + Source(s)	0
Don't Know/Refused	0
Information Missing	0
Total	0

Show/Hide Percentages
Click save to update form.

Q27. Length of Participation

Instructions:

Report the number of persons in each length of participation category, recorded separately for Leavers and Stayers. Length of participation should be based on program entry to exit (or the end of the operating year, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the operating year.

Leaver - The term 'Leaver' refers to clients who exited and were not in the program on the last day of the operating year.

Stayer - The term 'Stayer' refers to clients who were in the program on the last day of the operating year. This includes clients who exited the program and re-entered the program before the last day of the operating year.

Also report the average and median length of participation of all Leavers and all Stayers

Length of Participation by Exit status Number of Persons

	Total
30 days or less	0
31 to 60 days	2
61 to 180 days	5
181 to 365 Days	11
366 to 730 Days (1-2 Yrs)	2
731 to 1,095 Days (2-3 Yrs)	0
1,096 to 1,460 Days (3-4 Yrs)	0
1,461 to 1,825 Days (4-5 Yrs)	0
More than 1,825 Days (>5 Yrs)	0
Information Missing	0
Total	20

Leavers
0
1
1
5
2
0
0
0
0
0
0
9

Stayers
0
1
4
6
0
0
0
0
0
0
11

Average and Median Length of Participation In Days

Applicant: City of Bremerton

556846970

Project: Sisyphus II Housing Project-Tenant Base Rental Assistance

057462

	Average Length	Median Length
Leavers	249	247
Stayers	169	205

Q29a1. Destination at Program Exit - Leavers Participating More Than 90 Days

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating More Than 90 Days Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by client, no ongoing subsidy	1	1	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	0	0	0	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	0	0	0	0	0
PSH for homeless persons	1	1	0	0	0
Living with family, permanent tenure	0	0	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	2	2	0	0	0
Temporary Destinations					
Emergency shelter	0	0	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	0	0	0	0	0
Staying with friends, temporary tenure	1	1	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	0	0	0	0	0
Subtotal	1	1	0	0	0
Institutional Settings					
Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0

Jail, prison, or juvenile detention facility	0	0	0	0	0
Subtotal	0	0	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	5	3	2	0	0
Information Missing	0	0	0	0	0
Subtotal	5	3	2	0	0

Total	8	6	2	0	0
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Q29a2. Destination at Program Exit - Leavers Participating 90 Days or Less

Instructions:

Report the number of persons who exited to each destination type. Record the persons who participated in the program, based on the type of household in which they were served.

Exit Destination - Persons Participating 90 Days or Less Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by client, no ongoing subsidy	0	0	0	0	0
Owned by client, with ongoing subsidy	0	0	0	0	0
Rental by client, no ongoing subsidy	1	1	0	0	0
Rental by client, VASH subsidy	0	0	0	0	0
Rental by client, other ongoing subsidy	0	0	0	0	0
PSH for homeless persons	0	0	0	0	0
Living with family, permanent tenure	0	0	0	0	0
Living with friends, permanent tenure	0	0	0	0	0
Subtotal	1	1	0	0	0
Temporary Destinations					
Emergency shelter	0	0	0	0	0
Transitional housing for homeless persons	0	0	0	0	0
Staying with family, temporary tenure	0	0	0	0	0
Staying with friends, temporary tenure	0	0	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel, paid by client	0	0	0	0	0
Subtotal	0	0	0	0	0
Institutional Settings					
Foster care home or group foster care home	0	0	0	0	0
Psychiatric facility	0	0	0	0	0
Substance abuse or detox facility	0	0	0	0	0
Hospital (non-psychiatric)	0	0	0	0	0

Applicant: City of Bremerton

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Jail, prison, or juvenile detention facility	0	0	0	0	0
Subtotal	0	0	0	0	0

Other Destinations

Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	0	0	0	0	0

Total	1	1	0	0	0
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Q31. S+C Expenditures and Value of Services

Instructions:

Indicate if this Shelter Plus Care (S+C) grant is completing its initial term and save the screen. If it is completing its initial term then, in addition to reporting on the other match requirements on this screen, the grantee must identify at the bottom of the screen the cumulative match amount for the grant.

Report all S+C funds expended on rental assistance during the operating year. (This should include all funds expended out of the rental assistance line item that went towards—rental assistance, deposits, damage expenses, etc.)

Report all of the S+C funds expended during the operating year on administration.

Report the value of all documented services match received by S+C clients during the operating year. Record the values separately, for each service type.

Is this grant completing its initial grant term? No
Click save to update form.

S+C and Documented Services Match During the Operating Year

	Expenditure Amount
Rental Assistance	\$35,750.26
Administration	\$2,569.38
Total S+C Expenditures	\$38,319.64

Value of Supportive Services Received by S+C Clients During the Operating Year

Documented Services Match	Value (\$)
Outreach	\$0.00
Case management	\$3,255.90
Life skills (outside of case management)	\$0.00
Alcohol and drug abuse services	\$21,691.94
Mental health services	\$240.00
AIDS-related services	\$0.00
Other health care services	\$49,095.61
Education	\$4,590.00
Housing placement	\$0.00
Employment assistance	\$0.00
Child care	\$31.50
Transportation	\$525.00
Legal	\$0.00
Other	\$3,570.00
Total documented services match	\$82,999.95

Q34. Percent HUD McKinney-Vento Funding

Instructions:

Report what percentage the HUD SHP, S+C or SRO funding is in your entire program budget (services, leasing, operating and administration). Note: this question is asking you to relate the HUD funds to the full program budget, not to the full agency budget.

What percentage of this project's annual budget (services, leasing, operation, HMIS, administration) is represented by HUD McKinney-Vento funding? 74%

Q36a. Performance Measures - Permanent Housing Programs

Instructions

Projects funded in the 2010 competition or a subsequent competition: This question relies on performance measurement information you established in the Performance Measures section of the Exhibit 2 application for this project and your project's actual results.

1. The Target # and % of persons who were expected to accomplish this measure have been pre-populated from the response you provided to the Standard Performance Measures question in your Exhibit 2 application. For Measure 1, the pre-populated figure is the sum of the targets provided for questions 1a and 1b.

2. Complete the actual number of persons served by the program for whom the measure is applicable, and the actual number of persons who accomplished the measure. Click 'Save' to automatically calculate the 'Actual % of persons who accomplished this measure' and the '% Difference between your Exhibit 2 Targets and Actual Performance' columns.

3. In the comment box, describe the project's performance relative to the target you set and provide an explanation for any discrepancies. HUD recognizes that the performance measurement question on the APR is not structured in exactly the same way as the Exhibit 2 question, and that this may be part of your explanation.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have pre-populated targets for each measure, but should still complete step 3 as described above. In the comment box, grantees should reflect on their program performance and the extent to which it was consistent with local expectations.

Permanent Housing Program Performance Measures Key

Key	Domain	Performance measure
Measure 1	Housing Stability	The % of persons who remained in the permanent housing program as of the end of the operating year or exited to permanent housing (subsidized or unsubsidized) during the operating year.
Measure 2a	Increase Total Income	The % of persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or program exit.
Measure 2b	Increase Earned Income	The % of persons age 18 through 61 who maintained or increased their earned income (i.e., employment income) as of the end of the operating year or program exit.

Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
1 - Housing Stability Measure	11	92%	20	14	70%	-22%
2a - Total Income Measure	10	83%	15	13	87%	4%
2b - Earned Income Measure	0	0%	15	3	20%	20%

Describe how your project performed relative to your expectations for its performance. For projects funded in the 2010 competition or a subsequent competition, describe the project's performance relative to the target you set and provide an explanation for any discrepancies.

Maximum Characters: 2000

For 2b, Earned Income Measure, there was not any pre-populated number from the Exhibit 2 Target # OR Target % of persons who were expected to accomplish this measure, and was not a measure for previous APR's.

Q37. Program Defined Performance Measures

Instructions:

Projects submitted in the 2010 competition or a subsequent competition: Applicants were only required to provide at least one additional performance measure if they applied for an SSO project that was neither a street outreach program nor a project with a housing-related goal. If you provided an additional performance measure for this project, enter the additional performance measurement information you reported in your Exhibit 2 application for this project.

Projects funded prior to the 2010 competition: Grantees who did not submit their project in the 2010 competition will not have established additional performance measures, but may complete the comment box. In the comment box, grantees may reflect on their program performance and the extent to which it provides insight to HUD as to the performance of your project.

Additional Performance Measures

Performance Measure	Exhibit 2 Target # of persons who were expected to accomplish this measure	Exhibit 2 Target % of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Exhibit 2 Target and Actual Performance
Residential Stability-60% of participants will remain in permanent housing for more than 6 months	8	67%	15	6	40%	-27%
					0%	
					0%	

Describe how your additional performance measures(s) provides insight to HUD about the successful performance of your project.

Maximum Characters: 2000

Due to HUD required changes within the program and placement, we are enrolling high risk participants in the program when we have no prior history or knowledge of their motivation and ability to remain abstinent and follow rules. We have found that some participants continue to use, commit crimes, break lease rules and only accessed the services to obtain subsidized rent for a few months until they are terminated from the program for non-compliance with treatment and program rules.

Q40. Significant Program Accomplishments

**Please describe any significant accomplishments achieved by your program during the operating year.
Maximum Characters: 2000**

We continue to partner with community agencies to assist our participants in accessing resources. We have had a significant increase in participants accessing schooling/education.

Q42. Additional Comments

Please provide any additional comments on other areas of the APR that need explanations, such as a difference in anticipated and actual program outputs or bed utilization.

Maximum Characters: 2000

Submission Certification

Instructions:

Before submitting your APR, an authorized grantee official must certify that the statement below is true by placing a check mark in the box. Your APR will not be reviewed if the check mark is not completed.

Name of Authorized Grantee Official: Patty Lent

Title/Position: Mayor, City of Bremerton

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001, 1010, 1012; 31 USC 3729, 3802).

Check for Certification:

Submission Summary

Page	Last Updated
Confirmation of CoC APR Requirement	04/25/2012
Q1. Contact Information	04/25/2012
Q3. Project Information	04/25/2012
Q4. Site Information	04/25/2012
Q5. Bed & Unit Inventory	04/25/2012
Q6. HMIS Bed Participation	04/25/2012
Q7. Data Quality	05/01/2012
Q8. Persons Served	05/01/2012
Q9. Households Served	04/25/2012
Q10+Q11. Utilization Rates	05/01/2012
Q15a1. Gender - Adults	No Input Required
Q15a2. Gender - Children	No Input Required
Q15a3. Gender - Missing Age	04/27/2012
Q16. Age	05/01/2012
Q17a. Ethnicity/Race - Ethnicity	05/01/2012
Q17b. Ethnicity/Race - Race	05/01/2012
Q18a. Condition Type @ Entry	05/01/2012
Q18b. Condition No @ Entry	05/01/2012
Q19. DV Experience	No Input Required
Q20a1. Prior Residence - Homeless	No Input Required
Q20a2. Prior Residence - Institutional	No Input Required
Q20a3. Prior Residence - Other	No Input Required
Q21. Veteran Status	05/01/2012
Q22a1. Condition Type - Leaver @ Exit	05/01/2012
Q22a2. Condition No. - Leaver @ Exit	05/01/2012
Q22b1. Condition Type - Stayers	05/01/2012

Q22b2. Condition No. - Stayers	05/01/2012
Q23. Cash-Income - @ Entry & Exit	05/01/2012
Q24. Cash-Income - @ Entry & Last	05/01/2012
Q25a1. Cash-Income Sources - Leavers @ Exit	05/01/2012
Q25a2. Cash-Income No. - Leavers @ Exit	05/01/2012
Q25b1. Cash Sources - Stayers	05/01/2012
Q25b2. Cash-Income No.- Stayers	05/01/2012
Q26a1. Non-Cash Sources - Leavers @ Exit	05/01/2012
Q26a2. Non-Cash No. - Leavers	05/01/2012
Q26b1. Non Cash - Stayers	05/01/2012
Q26b2. Non-Cash Benefits No. - Stayers	05/01/2012
Q27. Length of Participation	05/01/2012
Q29a1. Destination	No Input Required
Q29a2. Destination	No Input Required
Q31. S+C Financial & Match	05/01/2012
Q34. All Financial - % of HUD	05/01/2012
Q36a. Performance - PH	05/01/2012
Q37. Performance - All	No Input Required
Q40. Performance - Accomplishments	05/01/2012
Q42. Additional Comments	No Input Required
Submission Certification	05/02/2012