City of Bremerton
Department of Community Development
345 - 6th Street, Suite 600
Bremerton, WA 98337-1873

Phone: (360) 473-5275
Fax: (360) 473-5278

PRE-SUBMITTAL CONFERENCE APPLICATION

When: Wednesday mornings by appointment only.

PLEASE NOTE: Pre-application conferences are limited to 30 minutes in duration. Plans MUST be received at least one week prior to scheduled meeting.

Purpose: To discuss general regulatory issues which will be present in the project.
To clarify format and specifications of submittals.

Where: 345 6th Street, Suite 600,
City of Bremerton Department of Community Development.

How to Participate: Request an appointment (complete form attached).

Please submit the following information:

__ 5 Sets of Plans including:
__ Vicinity Map
__ Site Plan (To Scale)
__ Floor Plan
__ Current use of the site
__ Proposed use of the site
__ Proposed or actual parcel and structure sizes
__ Adjacent land uses and transportation routes
__ Scope of work
__ Specific questions which you would like answered
__ Subdivisions: Neighborhood Compatibility and Average Lot Area
(Include map and list of properties with lot sizes and uses)*

* Neighborhood Compatibility and Average Lot Area is determined by calculating the average lot area of all existing lots within 150' from the outer boundaries of the subject property. All lots greater than 8,712 sq ft shall be rounded down to 8,712 sq ft., flag lots are calculated at 1.5 lot area, and lots containing 2 or more dwellings (excluding ADU's) shall use 4,300 for lot area.

What you get: General comments regarding regulatory needs
Specific comments regarding submittal requirements

DATE: _____

PRE-SUBMITTAL CONFERENCE REQUEST

_____ Applicant	_____ Representative *(if applicable)*
_____ Mailing Address	_____ Mailing Address
_____ City, State, Zip	_____ City, State, Zip
_____ Phone Number (with Area Code)	_____ Phone Number (with Area Code)

Project Name: _____

Proposed Use: _____

_____

_____

_____

Tax Parcel Number(s): _____

Address/Location of property: _____

_____

City official(s) you have worked with on this proposal if any: _____

_____

YOU WILL BE NOTIFIED OF YOUR CONFERENCE DATE AND TIME WITHIN ONE WEEK OF YOUR REQUEST.